



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2024		31	March	2025

Section A Reference and administration details

Charity name 1st HARWELL (ST. MATTHEW'S) SCOUT GROUP

Other names charity is known by

Registered charity number (if any) 300497

Charity's principal address 1st Harwell Scout Group

Westfield

Harwell, Oxfordshire

Postcode OX11 0LG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	BRIAN ZIMMERMAN	GROUP LEAD VOLUNTER		1 st Harwell (St. Matthew's) Scout Group Executive Committee
2	JEREMY PARSONS	CHAIR		1 st Harwell (St. Matthew's) Scout Group Executive Committee
3	SUSANNAH BEE	TREASURER		1 st Harwell (St. Matthew's) Scout Group Executive Committee
4	LESLEY SAUNDERS	MEMBERSHIP SECRETARY		1 st Harwell (St. Matthew's) Scout Group Executive Committee
5	PHILLIP SMALL	TRUSTEE		1 st Harwell (St. Matthew's) Scout Group Executive Committee
6	ROBERT SADLER	TRUSTEE		1 st Harwell (St. Matthew's) Scout Group Executive Committee
7	NICHOLAS CLARKE	TRUSTEE		1 st Harwell (St. Matthew's) Scout Group Executive Committee
8	CHRISTOPHER BRUMMITT	TRUSTEE		1 st Harwell (St. Matthew's) Scout Group Executive Committee

9	JAMES THORNE	TRUSTEE		1 st Harwell (St. Matthew's) Scout Group Executive Committee
10	DANIEL EDWARDS	TRUSTEE		1 st Harwell (St. Matthew's) Scout Group Executive Committee

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Unincorporated Trust Deed – 1969
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	1 st Harwell (St. Matthew's) Scout Group Executive Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;

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- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C	Objectives and activities
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Summary of the objects of the charity set out in its governing document

Unit of The Scout Association

We are a unit of The Scout Association, providing Scouting activities for the young people of Harwell Village and the surrounding area.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The group continues to be at capacity and we have a waiting list that has grown to the extent that we are not expecting to be able to give places to all of those who are waiting. Brian noted that we do not have the capacity to grow the group at this stage to accommodate more members at the moment.

The 5 sections offered a full and exciting program with many camps and challenges.

Congratulations to our outgoing Group Lead Volunteer (GLV) Brian Zimmerman, receiving his silver wolf award. Chris Bee is taking over the GLV role, while Brian will continue as Trustee, involved with the group taking on the position of Group President and continuing at Group Quartermaster.

Thanks also to the committee for their work over the year and Debbie Greenfield for her support for the Scouts in the organization of the Safari Supper, noting that the fundraising from this and other sources helped with equipping the Scout Group, maintaining the recently refurbished pavilion and in keeping subscriptions as low as possible.

Thanks also to the Harwell Feast Committee for their support of the Scouts both with a direct grant and for allowing us to use the Feast as one of our key fundraising events.

And thanks to the Parish Council for allowing the fireworks event to again take place on the recreation ground.

In acknowledgement to the increase in cost of living impacting overall costs, particularly energy, it was agreed to increase subs by an additional £1 each term from autumn 2025.

Section E Financial review

Brief statement of the charity's policy on reserves

We ringfence and maintain reserves to ensure that we can meet our running costs. Additional funds are spent supporting our Sections and purchasing/maintaining equipment as required.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

During the year there was a catch up in gift aid claims (2 years of income claimed). This has helped the group maintain the level of subscriptions. Going forward this will need to rise as Scout Capitation costs will rise in 2025/26.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

BRIAN ZIMMERMAN	
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Position (eg Secretary, Chair, etc)

GROUP LEAD VOLUNTER	
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Date

31/1/26

Balance Sheet as at 31st March

As at 31 March 2025

Account	2025	2024
Current Assets		
Cash at bank and in hand		
Main Account	16,097.57	11,951.62
Pavilion Account	55.83	242.03
Subscriptions Account	0.00	83.40
Group Events Account	351.72	150.15
Beavers Account (Main)	272.70	49.29
Cubs Account (Main)	1,126.83	768.10
Scouts (Main)	1,968.19	537.18
Explorers Account (Main)	532.72	1,273.29
Explorers Expedition	0.00	874.89
Total Cash at bank and in hand	20,405.56	15,929.95
Prepayments and accrued income		
Prepayments for Camps and Events	2,129.87	4,917.00
Invoice Prepayment	0.00	321.85
Total Prepayments and accrued income	2,129.87	5,238.85
Accounts Receivable	552.15	152.15
Total Current Assets	23,087.58	21,320.95
Creditors: amounts falling due within one year		
Accounts Payable	1,906.15	(121.98)
Deferred Income for Camps and Events	1,575.00	3,620.00
Prior Yr Energy Costs	0.00	1,020.00
Total Creditors: amounts falling due within one year	3,481.15	4,518.02
Net Current Assets (Liabilities)	19,606.43	16,802.93
Total Assets less Current Liabilities	19,606.43	16,802.93
Net Assets	19,606.43	16,802.93
Capital and Reserves		
Current Year Earnings	2,803.50	(14.73)
Retained Earnings	16,802.93	16,817.66
Total Capital and Reserves	19,606.43	16,802.93

Independent Reviewer

I have reviewed the accounts and believe them to be consistent with the information provided.

Signed:

Name: Graham Beith

Date: 23/06/2025

1st Harwell (St. Matthew's) Scout Group

Notes to Accounts:

	2025	2024
Membership Income Increase (Squirrels £2,295.26)		
Membership Subscriptions	17,820.00	17,865.00
Registration Fees	420.00	30.00
Total Membership Income	18,240.00	17,895.00
Fundraising from Group Activities		
Feast (2nd May BH)	3,080.97	4,422.70
Fireworks (November)	5,059.20	4,034.74
Safari Supper (April)	2,556.18	3,261.95
Net fundraising income	10,696.35	11,719.39
Donations		
Harwell Feast Committee	600.00	0.00
Donation from Safari Supper (included in above fundraising)	2,186.75	2,588.20
Amazon Smile		20.50
Donation from Burns Night/Harwellian		20.00
Other	74.50	50.00
Total Donations	2,861.25	2,678.70
Major Equipment Purchases		
First Aid Camp Boxes	256.19	0.00
Bat Detectors	140.49	
Tents / Fly sheets / Marquee bags	882.22	2,014.00
BBQs	1,295.99	560.40
Storage containers & tool kit for stores	136.03	364.60
Total major equipment purchase	2,710.92	2,014.00
Pavillion Refit		
Electrical works	1,411.20	520.00
Plumbing - upgraded heating system	3,454.32	0.00
Timber & misc for Storage Racking	399.26	0.00
Sound proofing	101.00	0.00
Catering Cooker		852.00
New Sign		150.00
Other misc	66.85	156.99
Total Donations	5,432.63	1,678.99
Pavillion & Church Hall Running Costs		
Church Hall cleaning charges (beaver meetings backdated to 2021)	340.00	1,300.00
Pavillion Cleaning including gutter clearance	798.42	325.64
Energy charges (Octopus)	2,892.98	1,919.77
Water Charges	756.79	632.87
Annual fire alarm service (Pyrotec) & Red Box Control Subscription	465.66	234.00
Broadband (wi-fi costs)	595.27	460.68
Plumbing costs	67.40	623.32
Other misc	298.28	655.69
Total Running Costs	6,214.80	6,151.97

Statement of Financial Activities for 2024-25

1st Harwell (St. Matthew's) Scout Group

Account	2025	2024
Turnover		
Membership Income		
Membership Subscriptions	17,820.00	17,865.00
Registration Fees	420.00	30.00
Total Membership Income	18,240.00	17,895.00
Pavilion, Marquee and Equipment Hire Income		
Equipment Hire	0.00	109.00
Pavilion Hire	655.00	425.00
Marquee Hire	1,670.00	1,015.00
Total Pavilion, Marquee and Equipment Hire Income	2,325.00	1,549.00
Group Fundraising Events Income		
Group Fundraising Income - General	5,165.56	0.00
Group Fundraising Income - Entry Fees	1,039.00	2,096.00
Group Fundraising Income - Catering	9,292.30	11,990.65
Group Fundraising Income - Bar	2,007.37	2,205.25
Group Fundraising Income - Other	2,365.40	337.00
Total Group Fundraising Events Income	19,869.63	16,628.90
Camps and Events Income		
Event Income - Participant Fees	10,813.20	16,405.55
Event Income - Fundraising	2,682.50	722.03
Event Income - Grants	209.52	0.00
Total Camps and Events Income	13,705.22	17,127.58
Gift Aid		
Reclaimed Gift Aid	6,688.84	0.00
Total Gift Aid	6,688.84	0.00
Donations, Grants and Other Income		
Uniform Charges	0.00	585.00
Donations	2,831.25	2,678.70
Grants - Section 106	4,300.00	0.00
Grants - Capital	0.00	840.00
Total Donations, Grants and Other Income	7,131.25	4,103.70
Group Event Income	5,941.74	6,334.98
Other Income	24.60	594.99
Total Turnover	73,926.28	64,234.15

Cost of Sales		
Capitation Fee	12,584.50	10,143.00
GoCardless Transaction Fees	1,260.19	1,288.49
Square Transaction Fees	182.56	196.18
Stripe Transaction Fees	1.18	0.00
Group Fundraising Expenditure		
Group Fundraising Costs - General	114.32	501.81
Group Fundraising Costs - Activities	3,526.87	2,322.16
Group Fundraising Costs - Catering	3,162.19	3,787.15
Group Fundraising Costs - Bar	621.51	297.08
Group Fundraising Costs - Other	60.00	8.40
Total Group Fundraising Expenditure	7,484.89	6,916.60
Camps and Events Expenditure		
Event Costs - General	254.54	269.97
Event Costs - Accommodation	2,398.60	5,109.05
Event Costs - Catering	5,843.92	5,103.00
Event Costs - Transport	5,737.71	6,351.35
Event Costs - Activities	8,149.06	3,762.30
Event Costs - Large Event / Jamboree Fee	40.00	(1,637.50)
Event Costs - Fundraiser Expenses	9.00	
Event Costs - Bar	233.40	0.00
Total Camps and Events Expenditure	22,666.23	18,958.17
Total Cost of Sales	44,179.55	37,502.44
Gross Profit	29,746.73	26,731.71

Account	2025	2024
Administrative Costs		
General Expenses		
Expenses - Adult Support and Training	81.69	876.55
Expenses - Badges	1,637.79	1,606.38
Expenses - Group	926.28	1,038.50
Expenses - Neckers	0.00	578.50
Expenses - Youth Programme and Section	2,449.56	2,572.71
Expenses - QM Consumables	44.51	220.23
Total General Expenses	5,139.83	6,892.87
Equipment		
Equipment - Purchases	4,271.09	3,914.41
Equipment - Repairs and Renewals	208.30	1,655.09
Equipment - Gas	176.80	478.58
Total Equipment	4,656.19	6,048.08
Ongoing Buildings Costs		
Church Hall - Bills and Running Costs	340.00	1,300.00
Pavilion - Bills and Running Costs	6,214.80	4,851.97
Total Ongoing Buildings Costs	6,554.80	6,151.97
Pavilion Refurbishment Project		
Pavilion - Refit	5,432.63	1,678.99
Total Pavilion Refurbishment Project	5,432.63	1,678.99
Digital Services		
Online Scout Manager - Text Messages	0	28.5
Online Scout Manager - Renewal Fees	257.75	236.51
Xero Renewal Fees	485.10	426.60
Total Digital Services	742.85	663.11
Equipment and Marine Insurance		
Insurance	916.93	711.46
Total Equipment and Marine Insurance	916.93	711.46
Other Expenditure		
Charitable and Political Donations	3,500.00	4,571.46
Total Other Expenditure	3,500.00	4,571.46
Total Administrative Costs	26,943.23	26,717.94
Profit / Loss	2,803.50	13.77



Graham Beith

23/06/2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

1ST HARWELL (ST. MATTHEW'S) SCOUT GROUP

On accounts for the year ended

2025

Charity no (if any)

300497

Set out on pages

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2025**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Name:

GRAHAM BEITH

Relevant professional qualification(s) or body (if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.