



Trustees' Annual Report for the period

From

Period start date

06 April 2023

To

Period end date

31 March 2024

Section A

Reference and administration details

Charity name

1st HARWELL (ST. MATTHEW'S) SCOUT GROUP

Other names charity is known by

Registered charity number (if any)

300497

Charity's principal address

1st Harwell Scout Group

Westfield

Harwell, Oxfordshire

Postcode

OX11 0LG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	BRIAN ZIMMERMAN	GROUP SCOUT LEADER		1 st Harwell (St. Matthew's) Scout Group Executive Committee
2	JEREMY PARSONS	CHAIR	22 ND JULY 2024	1 st Harwell (St. Matthew's) Scout Group Executive Committee
3	SUSANNAH BEE	TREASURER		1 st Harwell (St. Matthew's) Scout Group Executive Committee
4	LESLEY SAUNDERS	MEMBERSHIP SECRETARY		1 st Harwell (St. Matthew's) Scout Group Executive Committee
5	JESSICA CRITCHLEY	TRUSTEE		1 st Harwell (St. Matthew's) Scout Group Executive Committee
6	ROBERT SADLER	TRUSTEE		1 st Harwell (St. Matthew's) Scout Group Executive Committee
7	NICHOLAS CLARKE	TRUSTEE		1 st Harwell (St. Matthew's) Scout Group Executive Committee
8	CHRISTOPHER BRUMMITT	TRUSTEE		1 st Harwell (St. Matthew's) Scout Group Executive Committee

9	JAMES THORNE	TRUSTEE		1 st Harwell (St. Matthew's) Scout Group Executive Committee
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Unincorporated Trust Deed – 1969
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	1 st Harwell (St. Matthew's) Scout Group Executive Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system

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and procedures to manage them.

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Section C	Objectives and activities
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Summary of the objects of the charity set out in its governing document

Unit of The Scout Association

We are a unit of The Scout Association, providing Scouting activities for the young people of Harwell Village and the surrounding area.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The group is now up to capacity and we have a waiting list that has grown to the extent that we are not expecting to be able to give places to all of those who are waiting. Brian noted that we do not have the capacity to grow the group at this stage to accommodate more members at the moment.

The 5 sections offered a full and exciting program with many camps and challenges. Culminating in September 2023 with Scouts and Explorers camping on Brownsea Island, playing croquet, rounders and wide games on the same site as Baden-Powell's famous first camp.

Congratulations to our Beaver Leader, Katie Laing, who received her King's Scout Award. We also had 2 committee members receiving award for merit during the last year, and a further 2 leaders achieving their Wood Badge.

Thanks also to the committee for their work over the year and Debbie Greenfield for her support for the Scouts in the organization of the Safari Supper, noting that the fundraising from this and other sources helped with equipping the Scout Group, maintaining the recently refurbished pavilion and in keeping subscriptions as low as possible.

Thanks also to the Harwell Feast Committee for their support of the Scouts both with a direct grant and for allowing us to use the Feast as one of our key fundraising events.

And thanks to the Parish Council for allowing the fireworks event to again take place on the recreation ground.

Section E Financial review

Brief statement of the charity's policy on reserves

We ringfence and maintain reserves to ensure that we can meet our running costs. Additional funds are spent supporting our Sections and purchasing/maintaining equipment as required.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

BRIAN ZIMMERMAN	
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Position (eg Secretary, Chair, etc)

GROUP SCOUT LEADER	
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Date

14/02/2025

Balance Sheet as at 31st March

As at 31 March 2024

Account	2024	2023
Current Assets		
Cash at bank and in hand		
Main Account	11,951.62	12,559.59
Pavilion Account	242.03	150.00
Subscriptions Account	83.40	10.00
Group Events Account	150.15	528.23
Beavers Account (Main)	49.29	333.60
Cubs Account (Main)	768.10	1,322.57
Scouts (Main)	537.18	1,102.37
Explorers Account (Main)	1,273.29	356.35
Explorers Expedition	874.89	225.79
Total Cash at bank and in hand	15,929.95	16,588.50
Prepayments and accrued income		
Prepayments for Camps and Events	4,917.00	2,199.17
Invoice Prepayment	321.85	84.00
Total Prepayments and accrued income	5,238.85	2,283.17
Accounts Receivable	152.15	82.15
Total Current Assets	21,320.95	18,953.82
Creditors: amounts falling due within one year		
Accounts Payable	(121.98)	1,140.13
Deferred Income for Camps and Events	3,620.00	912.03
Suspense	1,020.00	0.00
Total Creditors: amounts falling due within one year	4,518.02	2,052.16
Net Current Assets (Liabilities)	16,802.93	16,901.66
Total Assets less Current Liabilities	16,802.93	16,901.66
Net Assets	16,802.93	16,901.66
Capital and Reserves		
Current Year Earnings	(14.73)	4,974.85
Retained Earnings	16,817.66	11,842.81
Total Capital and Reserves	16,802.93	16,817.66

Independent Reviewer

I have reviewed the accounts and believe them to be consistent with the information provided.

Signed: _____

Name: _____

Date: _____

1st Harwell (St. Matthew's) Scout Group

Notes to Accounts:

	2024	2023
Membership Income Increase (Squirrels £2,295.26)		
Membership Subscriptions	17,865.00	16,017.35
Registration Fees	30.00	990.26
Total Membership Income	17,895.00	17,007.61

Fundraising from Group Activities

Feast (2nd May BH)	4,422.70	5,485.14
Fireworks (November)	4,034.74	1,982.62
Safari Supper (April)	3,261.95	2,324.30
Net fundraising income	11,719.39	9,792.06

Donations

Harwell Feast Committee		350.00
Donation from Safari Supper (included in above fundraising)	2,588.20	
Drayton PTA (for marquee loan)		150.00
Amazon Smile	20.50	12.09
Donation from Burns Night/Harwellian	20.00	10.00
Other	50.00	28.00
Total Donations	2,678.70	550.09

Major Equipment Purchases

Buoyancy Aids		854.04
Alter Fire (trial construction)		226.80
Tents / Fly sheets	2,014.00	304.77
BBQs	560.40	
Storage containers	364.60	
Total major equipment purchase	2,014.00	1,385.61

Pavillion Refit

Electrical & Heating	520.00	2,867.66
COSHH storage cabinet & signage		387.55
Notice boards & Shelving		237.37
External post box		53.98
Catering Cooker	852.00	41.53
New Sign	150.00	
Other misc	156.99	90.76
Total Donations	1,678.99	3,678.85

Pavillion & Church Hall Running Costs

Church Hall cleaning charges (beaver meetings backdated to 2021)	1,300.00	255.00
Pavillion Cleaning including gutter clearance	325.64	1,003.80
Energy charges (Octopus)	1,919.77	1,554.68
Water Charges	632.87	
Replacement of gutters & downpipes		1,872.00
Internet (£32.34 per mth from Nov22)	460.68	161.70
Plumbing costs	623.32	372.00
Annual fire alarm service	234.00	139.80
Other misc	655.69	508.75
Total Running Costs	6,151.97	5,867.73



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

1ST HARWELL (ST. MATTHEW'S) SCOUT GROUP

On accounts for the year
ended

2024

Charity no
(if any)

300497

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2024**

Responsibilities and basis
of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

25/06/2024

Name:

GRAHAM BEITH

Relevant professional
qualification(s) or body
(if any):

Degree in Economics & Accountancy, passed the Chartered Institute of Bankers exams. Not a qualified auditor.

Address:

Five Corners, The Barrow, Harwell, Oxon

OX11 0HQ

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.