



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	06	April	2022		05	April	2023

Section A Reference and administration details

Charity name 1st HARWELL (ST. MATTHEW'S) SCOUT GROUP

Other names charity is known by

Registered charity number (if any) 300497

Charity's principal address 1st Harwell Scout Group

Westfield

Harwell, Oxfordshire

Postcode OX11 0LG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	BRIAN ZIMMERMAN	GROUP SCOUT LEADER		1 st Harwell (St. Matthew's) Scout Group Executive Committee
2	JONATHAN MOBEY	ASSISTANT GROUP SCOUT LEADER		1 st Harwell (St. Matthew's) Scout Group Executive Committee
3				
4				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Unincorporated Trust Deed – 1969
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	1 st Harwell (St. Matthew's) Scout Group Executive Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Unit of The Scout Association

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We are a unit of The Scout Association, providing Scouting activities for the young people of Harwell Village and the surrounding area.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

It had been a very exciting year – the first completely and fully out from the shadow of COVID.

The group is now up to capacity and we have a waiting list that has grown to the extent that we are not expecting to be able to give places to all of those who are waiting. Brian noted that we do not have the capacity to grow the group at this stage to accommodate more members at the moment.

The 5 sections offered a full and exciting program with many camps and challenges. 135 people attended the group camp held in September 2022 with activities including rafting and tree climbing on offer.

Congratulations to our General Scout Leader, Brian Zimmerman in receiving the Silver Wolf Award, representing a life-time of exemplary service to Scouts. We also had 2 leaders receiving medal of merit during the last year, and a further 3 leaders achieving their Wood Badge.

Section D

Achievements and performance

Thanks to Matt Addison for taking up leadership of the Explorers and the leaders in general for supporting the healthy state of the group, as well as those members of the Scouts and Explorers who help as Quartermaster to keep the Pavilion tidy.

Thanks also to the committee for their work over the year and Debbie Greenfield for her support for the Scouts in the organization of the Safari Supper, noting that the fundraising from this and other sources helped with the development of the Pavilion and in keeping subscription costs low.

Thanks also to the Harwell Feast Committee for their support of the Scouts both with a direct grant and for allowing us to use the Feast as one of our key fundraising events.

And thanks to the Parish Council for allowing the fireworks event to again take place on the recreation ground.

Section E

Financial review

Brief statement of the charity's policy on reserves

We ringfence and maintain reserves to ensure that we can meet our running costs. Additional funds are spent supporting our Sections and purchasing/maintaining equipment as required.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;

- investment policy and objectives including any ethical investment policy adopted.

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Section F	Other optional information
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Section G	Declaration
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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	BRIAN ZIMMERMAN	
Position (eg Secretary, Chair, etc)	GROUP SCOUT LEADER	
Date	26/6/24	

Statement of Financial Activities for 2022-23

1st Harwell (St. Matthew's) Scout Group

Account	2023	2022
Turnover		
Membership Income		
Membership Subscriptions	16,017.35	12,871.25
Registration Fees	990.26	885.00
Total Membership Income	17,007.61	13,756.25
Pavilion, Marquee and Equipment Hire Income		
Equipment Hire	55.00	0.00
Pavilion Hire	725.00	75.00
Marquee Hire	425.00	375.00
Total Pavilion, Marquee and Equipment Hire Income	1,205.00	450.00
Group Fundraising Events Income		
Group Fundraising Income - General	5,458.38	289.98
Group Fundraising Income - Entry Fees	1,781.10	4,908.84
Group Fundraising Income - Catering	10,923.25	1,592.00
Group Fundraising Income - Bar	1,107.25	2,150.65
Group Fundraising Income - Other	0.00	619.00
Total Group Fundraising Events Income	19,269.98	9,560.47
Camps and Events Income		
Event Income - Participant Fees	14,657.78	915.00
Event Income - Fundraising	500.00	150.57
Event Income - Grants	800.00	0.00
Total Camps and Events Income	15,957.78	1,065.57
Gift Aid		
Reclaimed Gift Aid	2,827.29	2,612.60
Total Gift Aid	2,827.29	2,612.60
Donations, Grants and Other Income		
Donations	540.09	1,724.97
Grants - Section 106	0.00	47,902.95
Grants - COVID-19	0.00	5,649.00
Total Donations, Grants and Other Income	540.09	55,276.92
Group Event Income	358.10	0.00
Other Income	2,632.98	0.00
Total Turnover	59,796.63	62,721.81

Cost of Sales		
Capitation Fee	9,576.00	7,490.00
GoCardless Transaction Fees	1,017.49	440.01
Square Transaction Fees	133.21	46.43
Stripe Transaction Fees	0.23	6.23
Group Fundraising Expenditure		
Group Fundraising Costs - General	2,254.55	3,203.83
Group Fundraising Costs - Activities	110.00	145.00
Group Fundraising Costs - Catering	2,543.21	646.87
Group Fundraising Costs - Bar	267.71	824.86
Group Fundraising Costs - Other	187.19	125.63
Total Group Fundraising Expenditure	5,362.66	4,946.19
Camps and Events Expenditure		
Event Costs - General	291.39	0.00
Event Costs - Accommodation	3,402.05	46.00
Event Costs - Catering	4,694.09	395.87
Event Costs - Transport	5,588.98	150.10
Event Costs - Activities	2,363.91	247.45
Event Costs - Large Event / Jamboree Fee	1,030.00	0.00
Event Costs - Bar	407.78	0.00
Total Camps and Events Expenditure	17,778.20	839.42
Total Cost of Sales	33,867.79	13,768.28
Gross Profit	25,931.04	68,953.53

Account	2023	2022
Administrative Costs		
General Expenses		
Expenses - Adult Support and Training	130.00	55.00
Expenses - Badges	2,056.82	1,139.46
Expenses - Group	59.19	672.58
Expenses - Neckers	0.00	553.50
Expenses - Youth Programme and Section	1,574.68	1,077.33
Expenses - QM Consumables	276.17	81.93
Total General Expenses	4,096.86	3,579.80
Equipment		
Equipment - Purchases	1,902.63	3,061.77
Equipment - Repairs and Renewals	542.82	809.25
Equipment - Gas	0.00	80.00
Total Equipment	2,445.45	3,951.02
Ongoing Buildings Costs		
Church Hall - Bills and Running Costs	255.00	0.00
Pavilion - Bills and Running Costs	5,867.73	2,335.47
Trailer - Storage Costs	0.00	120.00
Total Ongoing Buildings Costs	6,122.73	2,455.47
Pavilion Refurbishment Project		
Pavilion - Refit	3,678.85	61,170.30
Total Pavilion Refurbishment Project	3,678.85	61,170.30
Digital Services		
Online Scout Manager - Renewal Fees	311.89	267.22
Xero Renewal Fees	375.30	340.20
Total Digital Services	687.19	607.42
Equipment and Marine Insurance		
Insurance	715.51	628.15
Total Equipment and Marine Insurance	715.51	628.15
Other Expenditure		
Charitable and Political Donations	3,209.60	25.00
Total Other Expenditure	3,209.60	25.00
Total Administrative Costs	20,956.19	72,417.16
Profit / Loss	4,974.85	(3,463.63)

C. BEITH
11/7/23

Balance Sheet as at 5th April

1st Harwell (St. Matthew's) Scout Group

As at 5 April 2023

Account	2023	2022
Current Assets		
Cash at bank and in hand		
Main Account	12,559.59	9,170.87
Pavilion Account	150.00	0.00
Subscriptions Account	10.00	2,165.33
Group Events Account	528.23	331.87
Beavers Account (Main)	333.60	10.00
Cubs Account (Main)	1,322.57	10.00
Scouts (Main)	1,102.37	10.00
Explorers Account (Main)	356.35	450.76
Explorers Expedition	225.79	156.89
Total Cash at bank and in hand	16,588.50	12,305.72
Prepayments and accrued income		
Prepayments for Camps and Events	2,199.17	536.00
Total Prepayments and accrued income	2,199.17	536.00
Accounts Receivable	82.15	195.00
Total Current Assets	18,869.82	13,036.72

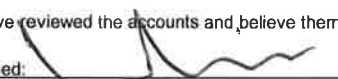
Creditors: amounts falling due within one year		
Accounts Payable	1,140.13	1,253.90
Deferred Income for Camps and Events	912.03	0.00
Suspense	0.00	(59.99)
Total Creditors: amounts falling due within one year	2,052.16	1,193.91

Net Current Assets (Liabilities)	16,817.66	11,842.81
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Total Assets less Current Liabilities	16,817.66	11,842.81
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Net Assets	16,817.66	11,842.81
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Capital and Reserves		
Current Year Earnings	4,974.85	(3,463.63)
Retained Earnings	11,842.81	15,306.44
Total Capital and Reserves	16,817.66	11,842.81

Independent Reviewer	
I have reviewed the accounts and believe them to be consistent with the information provided.	
Signed: 	
Name: G. BETH	
Date: 11/7/23	

Notes to Accounts:

	2023	2022
Membership Income Increase (Squirrels £2,295.26)		
Membership Subscriptions	16,017.35	12,871.25
Registration Fees	990.26	885.00
Total Membership Income	17,007.61	13,756.25

Fundraising from Group Activities		
Feast (June 2022)	5,485.14	0
Fireworks (November 2022)	1,982.62	4,900.50
Safari Supper (April 2022)	2,324.30	1,271.94
Net fundraising income	9,792.06	6,172.44

Donations		
Harwell History Group	24.00	
Harwell Feast Committee	350.00	
Drayton PTA (for marquee loan)	150.00	
Amazon Smile	12.09	
Donation from Burns Night	10.00	
Stripe transactions	4.00	
Total Donations	550.09	

Major Equipment Purchases		
Buoyancy Aids	854.04	
Alter Fire (trial construction)	226.80	
Tents	304.77	
Total major equipment purchase	1,385.61	

Pavillion Refit		
Electrical three phase & other works	2,867.66	
COSHH storage cabinet & signage	387.55	
Notice boards & Shelving	237.37	
External post box	53.98	
BBQ lower grill	41.53	
Other misc	90.76	
Total Donations	3,678.85	

Pavillion & Church Hall Running Costs		
Church Hall cleaning charges	255.00	
Pavillion Cleaning including gutter clearance	1,003.80	
Energy charges (Octopus)	1,554.68	
Replacement of gutters & downpipes	1,872.00	
Internet (£32.34 per mth from Nov22)	161.70	
Plumbing costs	372.00	
Annual fire extinguisher service	139.80	
Other misc	508.75	
Total Running Costs	5,867.73	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

1ST HARWELL (ST. MATTHEW'S) SCOUT GROUP

On accounts for the year
ended

2023

Charity no
(if any)

300497

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **05/04/2023**.

Responsibilities and basis
of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

10/07/2023

Name:

GRAHAM BEITH

Relevant professional
qualification(s) or body
(if any):

Degree in Economics and accountancy and passed the chartered bankers exams.
Not a qualified auditor.

Address:

Five Corners, The Barrow, Harwell, Oxon

OX11 0HQ

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.