



Trustees' Annual Report for the period

Period start date				Period end date			
From	06	April	2020	To	05	April	2021

Section A Reference and administration details

Charity name

1st HARWELL (ST. MATTHEW'S) SCOUT GROUP

Other names charity is known by

Registered charity number (if any)

300497

Charity's principal address

1st Harwell Scout Group

Westfield

Harwell, Oxfordshire

Postcode

OX11 0LG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	BRIAN ZIMMERMAN	GROUP SCOUT LEADER		1 st Harwell (St. Matthew's) Scout Group Executive Committee
2	JONATHAN MOBEY	ASSISTANT GROUP SCOUT LEADER		1 st Harwell (St. Matthew's) Scout Group Executive Committee
3				
4				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Unincorporated Trust Deed – 1969
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	1 st Harwell (St. Matthew's) Scout Group Executive Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Unit of The Scout Association

We are a unit of The Scout Association, providing Scouting activities for the young people of Harwell Village and the surrounding area.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The Pavilion project continued in the 2020-21 financial year and was moved considerably further forward thanks to two Section 106 grants, which we have been able to put towards renovating the kitchen, toilets, corridor, and the main hall areas. Thank you to Harwell Parish Council and the Vale of White Horse District Council for supporting us through this process. Thanks also to Magnox for a donation towards the cost of new chairs and tables for the building.

The main purpose of Scouting is to provide opportunities and experiences to young people however due to the ongoing pandemic, activities have looked a little bit different this year.

All our Sections continued to meet virtually, with most of our membership continuing to engage with these activities and progressing with their badge work at the same time!

We had 16 Beavers who achieved their Bronze Chief Scout Award, with 7 Cubs achieving their Silver Chief Scout Award. With Expeditions being unable to happen, the Scouts and Explorers managed to make progress in other areas of their Award Schemes – with many members hopefully able to complete the various levels of D or E and their respective Chief Scout Awards in the next year.

Our Young Leaders have played a huge role in assisting with their Sections to keep the online programme going and have also been key in arranging several Group Wide Online Activity Days. Starting with 'St. George's Day' in April with 50 families joining in, we then had the 'Stay Connected Challenge' in June, followed by us joining in with a National Virtual Camp called 'The Great Indoors Weekender' in July and finally Remembrance Sunday in November.

Section E

Financial review

Brief statement of the charity's policy on reserves

We ringfence and maintain reserves to ensure that we can meet our running costs. Additional funds are spent supporting our Sections and purchasing/maintaining equipment as required.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

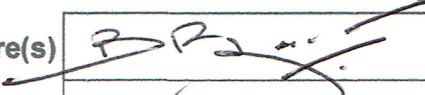
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	BRIAN ZIMMERMAN	
Position (eg Secretary, Chair, etc)	GROUP SCOUT LEADER	
Date	04/02/2022	

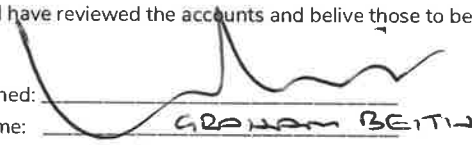
Balance Sheet

As at 5 April 2021

Account	5 Apr 2021	5 Apr 2020
Current Assets		
Cash at bank and in hand		
Main Account	10491.57	6033.43
Pavilion Account	42597.66	2885.52
Subscriptions Account	0.00	78.10
Group Events Account	10.00	29.10
Beavers Account (Main)	10.00	749.79
Cubs Account (Main)	10.00	102.15
Scouts (Main)	10.00	632.92
Explorers Account (Main)	12.99	21.70
Explorers Expedition	806.32	806.32
Total Cash at bank and in hand	53948.54	11339.03
Prepayments and accrued income		
Prepayments for Camps and Events	192.40	329.22
Invoice Prepayment	321.09	0.00
Total Prepayments and accrued income	513.49	329.22
Accounts Receivable	0.00	-20.00
Total Current Assets	54462.03	11648.25
Creditors: amounts falling due within one year		
Accounts Payable	146.25	37.48
Deferred Income of Section 106 Funds	39009.30	0.00
Deferred Income for Camps and Events	0.00	711.50
Rounding	0.04	0.01
Total Creditors: amounts falling due within one year	39155.59	748.99
Net Current Assets (Liabilities)	15306.44	10899.26
Total Assets less Current Liabilities	15306.44	10899.26
Net Assets	15306.44	10899.26
Capital and Reserves		
Current Year Earnings	4407.18	4691.13
Retained Earnings	10899.26	6208.13
Total Capital and Reserves	15306.44	10899.26

Independent Reviewer:

I have reviewed the accounts and believe those to be consistent with the information provided.

Signed: 
 Name: GRAHAM BEITH
 Date: 22/6/21

1st Harwell (St. Matthew's) Scout Group

Notes on 2020-21 Accounts:

Donations	
Donations from Fees for Cancelled Events + Top Up Subscriptions	1884.50
Cashback Services (Amazon, EasyFundraising, etc)	28.15
Website Donations	16.00
Donation from Cancelled Safari Supper	176.66
Total	2105.31

Fundraising Events: Explorer Cookery Book	
Book Sales + Donations	1036.00
Production Costs	-503.48
Donation to Didcot Food Bank	-156.97
Profit for purchase of Pizza Oven	375.55

Fundraising Events: Santa Sleigh Appeal	
Donations	683.99
Costs	-206.07
Donation to Didcot Food Bank	-164.14
Profit for Scout Group	313.78

Grants	
Magnox - Purchase of Pavilion Chairs	1000.00
Vale of White Horse - COVID-19 Additional Restrictions Grant	3000.00

Section 106 Funds	
Section 106 Grant #1	45481.55
Asbestos Removal	-3300.00
Electrical Upgrade to 3 Phase Supply	-3172.25
Total Spent from Section 106 Funds in 2020-21	6472.25
Total Carried Forward to 2021-22 Financial Year	39009.30

Subscriptions	
Subscription Income is down this year as our Membership reduced in size. This was also because the Summer Term 2020 Subscription was reduced to £15.00, with an invitation for a £15.00 Top Up Donation, due to our initial COVID-19 response.	

Significant Equipment Purchases	
Equipment Purchases were kept to a minimum due to reduced fundraising opportunities and the need to maintain Reserves.	
Chairs for Pavilion	972.00
Misc. Equipment for Store	84.22
Total	1056.22

Statement of Financial Activities for 2020-21

1st Harwell (St. Matthew's) Scout Group

Account	2021	2020
Turnover		
Membership Income		
Membership Subscriptions	9702.50	12100.00
Registration Fees	150.00	615.00
Total Membership Income	9852.50	12715.00
Marquee and Equipment Hire Income		
Marquee Hire	50.00	510.00
Total Marquee and Equipment Hire Income	50.00	510.00
Group Fundraising Events Income		
Group Fundraising Income - General	1713.99	6969.56
Group Fundraising Income - Entry Fees	0.00	1665.87
Group Fundraising Income - Catering	0.00	1171.50
Group Fundraising Income - Bar	0.00	787.00
Group Fundraising Income - Other	0.00	269.00
Total Group Fundraising Events Income	1713.99	10862.93
Camps and Events Income		
Event Income - Participant Fees	-12.00	29458.45
Event Income - Fundraising	0.00	4534.24
Event Income - Grants	0.00	750.00
Event Income - Camp Bank Deposits	0.00	2832.37
Total Camps and Events Income	-12.00	37575.06
Gift Aid		
Reclaimed Gift Aid	3140.85	3566.28
Total Gift Aid	3140.85	3566.28
Donations, Grants and Other Income		
Donations	2105.31	4542.70
Grants - Capital	1000.00	5100.77
Grants - Section 106	6472.25	0.00
Grants - COVID-19	3000.00	0.00
Total Donations, Grants and Other Income	12577.56	9643.47
Total Turnover	27322.90	74872.74

Cost of Sales		
Capitation Fee	5747.50	7144.00
GoCardless Transaction Fees	316.86	1088.58
Square Transaction Fees	0.00	5.79
Stripe Transaction Fees	41.80	0.00
Group Fundraising Expenditure		
Group Fundraising Costs - General	668.09	1639.82
Group Fundraising Costs - Activities	0.00	611.00
Group Fundraising Costs - Catering	0.00	1131.52
Group Fundraising Costs - Bar	0.00	349.08
Group Fundraising Costs - Float	0.00	-240.00
Group Fundraising Costs - To Be Reimbursed	0.00	951.90
Group Fundraising Costs - Reimbursements	0.00	-1017.89
Group Fundraising Costs - Other	0.00	181.79
Total Group Fundraising Expenditure	668.09	3607.22
Camps and Events Expenditure		
Event Costs - General	37.99	3079.23

Account	2021	2020
Event Costs - Accommodation	0.00	5294.27
Event Costs - Catering	0.00	5522.19
Event Costs - Transport	0.00	9939.15
Event Costs - Activities	0.00	6086.20
Event Costs - Large Event / Jamboree Fee	0.00	1428.50
Event Costs - Fundraiser Expenses	0.00	858.30
Event Costs - Currency Transaction fees	0.00	243.86
Event Costs - Transfer of surplus to another event	0.00	910.86
Event Costs - Camp Bank Withdrawals	0.00	2832.37
Total Camps and Events Expenditure	37.99	36194.93
Total Cost of Sales	6812.24	48040.52
Gross Profit	20510.66	26832.22

Administrative Costs		
General Expenses		
Expenses - Adult Support and Training	0.00	389.89
Expenses - Badges	1231.97	633.54
Expenses - Group	240.56	835.89
Expenses - Youth Programme and Section	428.81	1215.44
Expenses - QM Consumables	0.00	15.10
Total General Expenses	1901.34	3089.86
Equipment		
Equipment - Purchases	1056.22	6036.23
Equipment - Repairs and Renewals	70.93	340.07
Equipment - Gas	0.00	110.00
Total Equipment	1127.15	6486.30
Ongoing Buildings Costs		
Church Hall - Bills and Running Costs	240.00	755.92
Pavilion - Bills and Running Costs	397.67	571.01
Trailer - Storage Costs	120.00	120.00
Total Ongoing Buildings Costs	757.67	1446.93
Pavilion Refurbishment Project		
Pavilion - Legal Costs	2400.00	27.71
Pavilion - Refit	8331.71	9816.57
Total Pavilion Refurbishment Project	10731.71	9844.28
Digital Services		
Online Scout Manager - Text Messages	14.25	85.50
Online Scout Manager - Renewal Fees	268.10	164.42
Xero Renewal Fees	324.00	351.08
Total Digital Services	606.35	601.00
Equipment and Marine Insurance		
Insurance	628.15	583.34
Total Equipment and Marine Insurance	628.15	583.34
Other Expenditure		
Realised Currency Gains	0.00	59.33
Unrealised Currency Gains	0.00	0.05
Charitable and Political Donations	351.11	30.00
Total Other Expenditure	351.11	89.38
Total Administrative Costs	16103.48	22141.09
Profit / Loss	4407.18	4691.13

22/6/21



Section A

Independent Examiner's Report

Report to the trustees/
members of

1ST HARWELL (ST. MATTHEW'S) SCOUT GROUP

On accounts for the year
ended

5TH April 2021

Charity no
(if any)

300497

Set out on pages

attached

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **05/04/2019**.

Responsibilities and basis
of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

22/06/2021

Name:

Graham Beith

Relevant professional
qualification(s) or body
(if any):

Professional Banker ACIB and BSc(Hons) Economics & Accountancy from City University.

Address:


Five Corners, The Barrow,
Harwell, Oxon
OX11 0HQ

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A



22/6/21