

HENLOW/CLIFTON SCOUT GROUP

England & Wales - Charity number 300457

Details

Other names BEDFORDSHIRE GROUP OF BOY SCOUTS

Status Registered

Legal form Other

Registered 1961-07-18

Register [View on the Charity Commission register](#)

Contact

Address 202 Shefford Road
Clifton
Shefford
Bedfordshire
SG17 5QS

Phone 07787813093

Email Dorcasfarm@aol.com

Website <https://www.scouts.org.uk>

Activities

Objects: SCOUT GROUP

Activities: To develop young people to achieve their full physical, intellectual, social and spiritual potential through a structured programme, in accordance with the Scout association policy, organisation and rules.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, Amateur Sport, Recreation, Other Charitable Purposes
- **Who:** Children/young People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** HENLOW
- Central Bedfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-05	£52,348	£53,812	-	-
2024-04-05	£49,155	£49,633	-	-
2023-04-05	£56,924	£76,016	-	-
2022-04-05	£67,091	£67,869	-	-
2021-04-05	£29,089	£26,469	-	-

Trustees

Name	Role	Appointed
David Devereux	Chair	2017-09-20
Christopher Panton		2022-01-01
Gareth Jenkinson		2023-04-01
Gavin Coombs		2023-04-05
George Hunt		2022-04-01
Karen Fisher		2023-04-01
Lesley Davidson		2023-04-01
Rosie Parrish		2023-04-01
Sarah Panton		2022-01-01

HENLOW/CLIFTON SCOUT GROUP

England & Wales - Charity number 300457

Accounts

**Henlow Clifton Scout Group (Charity no. 300457)
Receipts and payments account**

For the year from	6-Apr-23	To	5-Apr-24
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Receipts and payments

	2023/24 Unrestricted funds £	2022/23 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	23,680	16,871
Donations		305
CAF Aid		
Easy fundraising	91	200
Other similar income (programme & activity)	15,863	33,079
Sub total	39,634	50,455
Grants		
Other grants	4,068	1,642
Sub total	4,068	1,642
Fundraising events (gross)		
Fireworks	4,377	4,000
Sub total	4,377	4,000
Scout hut income		
Hire of building	700	770
Sub total	700	770
Investment income		
Bank interest	176	44
Sub total	176	44
Total Gross Income	49,155	56,924
Asset and investment sales, etc.		
Total receipts	49,155	56,924

**Henlow Clifton Scout Group (Charity no. 300457)
Receipts and payments account**

For the year from	6-Apr-23	To	5-Apr-24
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Receipts and payments

	2023/24 Unrestricted funds £	2022/23 Unrestricted funds £
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	9,712	7,480
Youth programme and activities	26,866	32,824
Accountancy	650	
Water and Sewerage	288	218
Electricity and Gas	2,532	2,666
Insurance	1,750	3,373
Telephone	455	185
Repairs and Renewals	866	1,469
Materials and equipment	245	
Uniforms	34	338
Cleaning / gardening	1,560	1,883
Group expenses	4,455	1,814
New hat		25,145
Sub total	49,633	75,252
Fundraising expenses		
Fireworks	471	724
Sub total	471	724
Total Gross Expenditure	50,104	76,016
Asset and investment purchases, etc.		
Total payments	50,104	76,016
Net of receipts/(payments)	496	19,908
Cash funds last year end	25,959	45,051
Cash funds this year end	26,455	25,959

**Henlow Clifton Scout Group (Charity no. 300457)
Receipts and payments account**

For the year from	6-Apr-23	To	5-Apr-24
-------------------	----------	----	----------

Statement of assets and liabilities at the end of the year

	4/5/2024 Unrestricted funds £	4/5/2023 Unrestricted funds £
Cash funds		
Bank current account	3,637	5,225
Bank deposit account	17,084	14,875
Cash/cheque	4,299	5,951
Total cash funds	25,020	26,051
Total net assets	25,020	26,051

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 11 January 2025 and signed on their behalf by

Signature	Print Name
	Chair
	Treasurer

Independent examiner's report to the trustees of Henlow Clifton Scouts Group (Charity No: 300457)

I report to the trustees on my examination of the accounts of the Henlow Clifton Scouts Group for the year ended 5 April 2024.

Responsibilities and basis of report

As the charity trustees of the Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Group's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- Accounting records were not kept in respect of the Group as required by section 130 of the Act; or
- The accounts do not accord with those records; or
- The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:
Sally Ann Tackas
Sheffield Accountancy Services Ltd

Professional Qualification:
AAT - Membership No: 112144

Address:
Sheffield Accountancy
Sheffield House
15 High Street
Sheffield
Bedfordshire
SG17 6DD

Date:
11 January 2025

HENLOW/CLIFTON SCOUT GROUP

England & Wales - Charity number 300457

Accounts

Trustees' Annual Report

For the period

From (start date)

0	4	0	4	2	3
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 to end date

0	2	0	4	2	4
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Section A Reference and administration details

Charity name	Henlow Clifton Scout Group								
Other names the charity is known by	None								
Registered charity number (if any)	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>3</td><td>0</td><td>0</td><td>4</td><td>5</td><td>7</td></tr></table>	3	0	0	4	5	7		
3	0	0	4	5	7				
HQ registration number	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>1</td><td>0</td><td>0</td><td>1</td><td>2</td><td>7</td><td>1</td><td>7</td></tr></table>	1	0	0	1	2	7	1	7
1	0	0	1	2	7	1	7		
Charity's principal address	20 Church Road Henlow Bedfordshire SG16 6AN <table border="1" style="display: inline-table; border-collapse: collapse; margin-left: auto;"> <tr> <td style="padding: 2px;">Postcode</td> <td style="padding: 2px;">S</td> <td style="padding: 2px;">G</td> <td style="padding: 2px;">1</td> <td style="padding: 2px;">6</td> <td style="padding: 2px;">6</td> <td style="padding: 2px;">A</td> <td style="padding: 2px;">N</td> </tr> </table>	Postcode	S	G	1	6	6	A	N
Postcode	S	G	1	6	6	A	N		

Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	D C Devereux	Chair	
2	G Coombs		
3	G Hunt		
4	G Thorpe		To Jan 2024
5	S Panton		
6	R Parish		
7	L Davidson		
8	C Panton		
9	G Jenkinson		
10	K Fisher		
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Accountant	S Tackas	Shefford Accountancy Services

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

How the charity is constituted

e.g. trust, association, company

Trustee selection methods

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:

a) the induction and training of trustees; b) trustee consideration of major risks and the systems and procedures to manage them

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 3 months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;
The raising of funds and the administration of Group finance;
The insurance of persons, property and equipment;
Group public occasions;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing Group Administrators and Advisors other than those who are elected.

Section B

Structure, governance and management (continued)

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these

risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development,

people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting
 As Scouts we are guided by these values:
Integrity - We act with integrity; we are honest, trustworthy and loyal.
Respect - We have self-respect and respect for others.
Care - We support others and take care of the world in which we live.
Belief - We explore our faiths, beliefs and attitudes.
Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method
 Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The group continues to thrive with over 150 young people taking part in scouting activities each week.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Another really good year with well over one hundred and fifty young people taking part in scouting activities in Henlow Clifton. Our New hut called "Thge Brooker" is now operational and allowing us to start a third scout troop. Young people to attended the summer camp in Holland and we are proud that three young people from our group attended the World Jamboree in South Korea in the summer of 2023.

Section E	Financial Review
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Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £16,000

The Group held reserves of approximately £25,000 against this at year end. This is in line with the required for operating expenses.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

Investment Policy

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F Other Optional Information

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None

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

DC Devereux

C Travis Brown

Full name(s)

David Devereux

Claire Travis Brown

Position (eg Secretary, Chair)

Chair of Exec Committee

Lead Volunteer

Date

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Henlow Clifton Scout Group (Charity no. 300457)
Receipts and payments account

For the year from	6-Apr-23	To	5-Apr-24
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	2023/24 Unrestricted funds £	2022/23 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	23,680	16,871
Donations		305
Gift Aid		
Easy Fundraising	91	208
Other similar income (programme & activity)	15,863	33,679
Sub total	39,634	50,963
Grants		
Other grants	4,068	1,642
Sub total	4,068	1,642
Fundraising events (gross)		
Fireworks	4,577	4,905
Sub total	4,577	4,905
Scout hut income		
Hire of building	700	770
Sub total	700	770
Investment income		
Bank interest	176	44
Sub total	176	44
Total Gross Income	48,155	58,324
Asset and investment sales, etc.		
Total receipts	48,155	58,324

Henlow Clifton Scout Group (Charity no. 300457)
Receipts and payments account

For the year from	6-Apr-23	To	5-Apr-24
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	2023/24 Unrestricted funds £	2022/23 Unrestricted funds £
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	9,712	7,480
Youth programme and activities	26,966	32,824
Antiquarian	556	556
Water and Sewerage	205	218
Electricity and Gas	2,532	2,606
Insurance	1,709	1,570
Telephones	455	193
Repairs and Renewals	866	1,469
Materials and equipment	346	
Uniforms	34	338
Cleaning / gardening	1,580	1,583
Group expenses	4,455	1,814
New hut		25,145
Sub total	49,033	79,242
Fundraising expenses		
Fireworks	471	724
Sub total	471	724
Total Gross Expenditure	54,104	76,016
Asset and investment purchases, etc.		
Total payments	54,104	76,016
Net of receipts/payments	9,051	18,989
Cash funds last year end	25,959	45,031
Cash funds this year end	25,910	26,989

Henlow Clifton Scout Group (Charity no. 300457)
Receipts and payments account

For the year from	6-Apr-23	To	5-Apr-24
-------------------	----------	----	----------

	4/5/2024 Unrestricted funds £	4/5/2023 Unrestricted funds £
Cash funds		
Bank current account	3,637	5,229
Bank deposit account	17,084	14,875
Cash/Post	4,289	5,939
Total cash funds	25,010	25,999
Total net assets	25,010	25,999

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 11 January 2025 and signed on their behalf by

Signature	Print Name
	Chair
	Treasurer

Independent examiner's report to the trustees of Henlow Clifton Scouts Group (Charity No: 300457)

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Responsibilities and basis of report

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Signed:

Name:
Sally Ann Tackas
Sheffield Accountancy Services Ltd

Professional Qualification:
AAT - Membership No: 112144

Address:
Sheffield Accountancy
Sheffield House
15 High Street
Sheffield
Bedfordshire
SG17 5DD

Date:
11 January 2025

**Henlow Clifton Scout Group (Charity no. 300457)
Receipts and payments account**

For the year from	6-Apr-23	To	5-Apr-24
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	2023/24 Unrestricted funds £	2022/23 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	23,680	16,871
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Sub total	39,634	50,963
Grants		
Other grants	4,068	1,642
Sub total	4,068	1,642
Fundraising events (gross)		
Fireworks	4,577	4,905
Sub total	4,577	4,905
Scout hut income		
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Investment income		
Bank interest	176	44
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Total Gross Income	48,155	56,924
Asset and investment sales, etc.		
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**Henlow Clifton Scout Group (Charity no. 300457)
Receipts and payments account**

For the year from	6-Apr-23	To	5-Apr-24
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Telephones	455	193
Repairs and Renewals	866	1,469
Materials and equipment	346	
Uniforms	34	338
Cleaning / gardening	1,580	1,583
Group expenses	4,455	1,814
New hut		25,145
Sub total	49,033	79,242
Fundraising expenses		
Fireworks	471	724
Sub total	471	724
Total Gross Expenditure	54,104	76,016
Asset and investment purchases, etc.		
Total payments	54,104	76,016
Net of receipts/payments	9,051	19,908
Cash funds last year end	25,959	45,031
Cash funds this year end	25,910	25,959

**Henlow Clifton Scout Group (Charity no. 300457)
Receipts and payments account**

For the year from	6-Apr-23	To	5-Apr-24
-------------------	----------	----	----------

	4/5/2024 Unrestricted funds £	4/5/2023 Unrestricted funds £
Cash funds		
Bank current account	3,637	5,229
Bank deposit account	17,084	14,875
Cash/Post	4,289	5,939
Total cash funds	25,010	25,959
Total net assets	25,010	25,959

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 11 January 2025 and signed on their behalf by

Signature	Print Name
	Chair
	Treasurer

Independent examiner's report to the trustees of Henlow Clifton Scouts Group (Charity No: 300457)

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Signed:

Name:
Sally Ann Tackas
Sheffield Accountancy Services Ltd

Professional Qualification:
AAT - Membership No: 112144

Address:
Sheffield Accountancy
Sheffield House
15 High Street
Sheffield
Bedfordshire
SG17 5DD

Date:
11 January 2025

HENLOW/CLIFTON SCOUT GROUP

England & Wales - Charity number 300457

Accounts

**Henlow Clifton Scout Group (Charity no. 300457)
Receipts and payments account**

For the year from	6-Apr-22	To	5-Apr-23
-------------------	----------	----	----------

Receipts and payments	2022/23	2021/22
	Unrestricted funds £	Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	16,871	14,137
Donations	305	214
Gift Aid		698
Easy Fundraising	298	155
Other similar income (programme & activity)	33,079	7,702
Sub total	50,453	23,103
Grants		
Other grants	1,642	39,584
Sub total	1,642	39,584
Fundraising events (gross)		
Fireworks	4,000	3,650
Sub total	4,000	3,650
Scout hut income		
Rent of building	770	750
Sub total	770	750
Investment income		
Bank interest	44	8
Sub total	44	8
Total Gross Income	56,909	67,093
Asset and investment sales, etc.		
Total receipts	56,909	67,093

**Henlow Clifton Scout Group (Charity no. 300457)
Receipts and payments account**

For the year from	6-Apr-22	To	5-Apr-23
-------------------	----------	----	----------

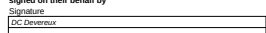
Payments	2022/23	2021/22
	Unrestricted funds £	Unrestricted funds £
Charitable Payments		
Membership Subscriptions paid on (National/County/Area/District)	7,489	7,483
Youth programmes and activities	32,824	8,222
Adult support and training		84
Water and Sewerage	218	200
Electricity and Gas	2,666	1,792
Insurance	1,570	1,420
Telephone	185	
Repairs and Renewals	3,659	4,350
Materials and equipment		485
Uniforms	338	64
Cleaning / gardening	1,584	874
Group expenses	3,814	1,935
New hut	25,145	41,232
Sub total	75,292	67,112
Fundraising expenses		
Fireworks	724	788
Sub total	724	788
Total Gross Expenditure	76,016	67,900
Asset and investment purchases, etc.		
Total payments	76,016	67,900
Net of receipts/payments	19,893	778
Cash funds last year end	45,051	45,830
Cash funds this year end	74,944	46,608

**Henlow Clifton Scout Group (Charity no. 300457)
Receipts and payments account**

For the year from	6-Apr-22	To	5-Apr-23
-------------------	----------	----	----------

Statement of assets and liabilities at the end of the year	4/5/2023	4/5/2022
	Unrestricted funds £	Unrestricted funds £
Cash funds		
Bank current account	5,225	4,058
Bank deposit accounts	14,875	36,907
Cash/Poats	5,859	4,840
Total cash funds	25,959	45,805
Total net assets	25,959	45,805

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 30 January 2024 and signed on their behalf by

Signature	Print Name
	Chair David Devereux

Independent examiner's report to the trustees of Henlow Clifton Scouts Group (Charity No: 300457)

I report to the trustees on my examination of the accounts of the Henlow Clifton Scouts Group for the year ended 5 April 2023.

Responsibilities and basis of report
As the charity trustees of the Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (The Act).

I report in respect of my examination of the Group's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(3)(b) of the Act.

Independent examiner's statement
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- Accounting records were not kept in respect of the Group as required by section 130 of the Act; or
- The accounts do not accord with those records; or
- The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:
Sally Ann Tackas
Shefford Accountancy Services Ltd

Professional Qualification:
AAT - Membership No: 112144

Address:
Shefford Accountancy
Shefford House
15 High Street
Shefford
Beckfordshire
SG17 5DD

Date:
30 January 2024

HENLOW/CLIFTON SCOUT GROUP

England & Wales - Charity number 300457

Accounts

Trustees' Annual Report

For the period

From (start date)

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 to end date

0	5	0	4	2	2
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Section A Reference and administration details

Charity name	Henlow Clifton Scout Group								
Other names the charity is known by	None								
Registered charity number (if any)	3 0 0 4 5 7								
HQ registration number	1 0 0 1 2 7 1 7								
Charity's principal address	Church Road Henlow Bedfordshire <table style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="text-align: center; border: none;">Postcode</td> <td style="border: 1px solid black; padding: 2px 5px;">S</td> <td style="border: 1px solid black; padding: 2px 5px;">G</td> <td style="border: 1px solid black; padding: 2px 5px;">1</td> <td style="border: 1px solid black; padding: 2px 5px;">6</td> <td style="border: 1px solid black; padding: 2px 5px;">6</td> <td style="border: 1px solid black; padding: 2px 5px;">A</td> <td style="border: 1px solid black; padding: 2px 5px;">N</td> </tr> </table>	Postcode	S	G	1	6	6	A	N
Postcode	S	G	1	6	6	A	N		

Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	DC Devereux	Chair	
2	S Belamy	Treasurer	To September 2022
3	G Thorpe	GSL	
4	S Panton	Scouter	
5	C Panton	Scouter	
6	L Needhan	Membership Secretary	To September 2022
7	L Davidson	Scouter	
8	A Davidson	Scouter	
9	V Patch	Secretary	To September 2022
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted e.g. trust, association, company	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:	The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders and parent's representation and meets every 3 months. Members of the Executive Committee complete ' <i>Essential Information for Executive Committee</i> ' training within the first 5 months of joining the committee. This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for: The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult

support;
Appointing any sub committees that may be required;
Appointing Group Administrators and Advisors other than those who are elected.

Section B

Structure, governance and management (continued)

Risk and Internal Control (Specimen 1)

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently. This we have done in September 2022

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a

reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories (2 on line authorizations) for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
-----------	---------------------------

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

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Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

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Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D	Achievements and performance
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Summary of the main achievements of the charity during the year

scouting in Henlow Clifton Scout Group We have come out of covid in a strong position with all sections fully operational. Our new hut (called The Brooker) is 98% finished with just a small amount of access work to be completed. i am particularly pleased to report that even after spending nearly £70k on the new hut we are in a strong financial position. We have been helped in the last two years with covid grants and a grant from the Central Bedfordshire Council. The cost of utilities is a concern for us and we wait to find out what if any support we will receive from the central government. During the year we have seen the numbers of young people wanting to join exceeded our capacity and this is particularly a problem at scout level. Even with two troops we have in excess of 52 young people wanting to join.

Section E	Financial Review
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Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £15k.

Quantify and explain any designations

The Group held reserves of approximately £25k against this at year end. This is above the level/below required for operating expenses. However this can be explained by on going costs for our new hut

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

Investment Policy (Specimen 1)

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

None

Section G**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

DC Devereux

G Thorpe

Full name(s)

David Devereux

Graham Thorpe

Position (eg Secretary, Chair)

Chair Exec Committee

Group Scout Leader

Date

0 6 0 9 2 2

**Henlow Clifton Scout Group (Charity no. 300457)
Receipts and payments account**

For the year from	6-Apr-21	To	5-Apr-22
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Receipts and payments

	2021/22	2020/21
	Unrestricted funds £	Unrestricted funds £
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	7,402.50	6,982.50
Youth programme and activities	8,222.02	4,130.56
Adult support and training	84.00	-
Water and Sewerage	200.00	2.08
Electricity and Gas	1,701.51	1,009.31
Insurance	1,420.11	1,167.20
Repairs and Renewals	4,390.48	1,545.96
Materials and equipment	486.34	2,846.29
Uniforms	64.49	-
Cleaning / gardening	874.08	2,455.73
Group expenses	1,034.51	515.44
New hut	41,231.50	5,706.50
Sub total	67,111.54	26,361.57
Fundraising expenses		
Fireworks	758.01	-
Sub total	758.01	-
 Total Gross Expenditure	 67,869.55	 26,361.57
 Asset and investment purchases, etc.		
 Total payments	 67,869.55	 26,361.57
 Net of receipts/(payments)	 (778.28)	 2,619.70
Cash funds last year end	45,829.74	43,210.04
Cash funds this year end	45,051.46	45,829.74

Henlow Clifton Scout Group (Charity no. 300457)
Receipts and payments account

For the year from	6-Apr-21	To	5-Apr-22
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Receipts and payments

	2021/22 Unrestricted funds £	2020/21 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	14,137.45	3,876.50
Donations	214.00	-
Gift Aid	898.24	4,029.81
Easy Fundraising	150.34	107.86
Other similar income (programme & activity)	7,702.30	714.02
Sub total	23,102.33	8,728.19
Grants		
Other grants	39,584.00	20,240.93
Sub total	39,584.00	20,240.93
Fundraising events (gross)		
Fireworks	3,649.87	-
Sub total	3,649.87	0.00
Scout hut income		
Hire of building	750.00	-
Sub total	750.00	0.00
Investment income		
Bank interest	5.07	12.15
Sub total	5.07	12.15
Total Gross Income	67,091.27	28,981.27
Asset and investment sales, etc.		
Total receipts	67,091.27	28,981.27

Henlow Clifton Scout Group (Charity no. 300457)
Receipts and payments account

For the year from	6-Apr-21	To	5-Apr-22
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Statement of assets and liabilities at the end of the year

	4/5/2022	4/5/2021
	Unrestricted funds £	Unrestricted funds £
Cash funds		
Bank current account	4,005.32	1,134.49
Bank deposit account	36,506.60	44,501.53
Cash/Floats	4,539.54	193.72
Total cash funds	45,051.46	45,829.74
Total net assets	45,051.46	45,829.74

I confirm that I have examined the books and records for the year to 5 April 2022 and are in accordance therewith



Jayne Hum:
 16 November 2022

Henlow Clifton Scout Group (Charity no. 300457)
Receipts and payments account

For the year from	6-Apr-21	To	5-Apr-22
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Receipts and payments

	2021/22	2020/21
	Unrestricted funds £	Unrestricted funds £
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Electricity and Gas	1,701.51	1,009.31
Insurance	1,420.11	1,167.20
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Materials and equipment	486.34	2,846.29
Uniforms	64.49	-
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Henlow Clifton Scout Group (Charity no. 300457)
Receipts and payments account

For the year from	6-Apr-21	To	5-Apr-22
----------------------	----------	----	----------

Receipts and payments

	2021/22 Unrestricted funds £	2020/21 Unrestricted funds £
Receipts		
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Bank interest	5.07	12.15
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Total receipts	67,091.27	28,981.27

Henlow Clifton Scout Group (Charity no. 300457)
Receipts and payments account

For the year from	6-Apr-21	To	5-Apr-22
----------------------	----------	----	----------

Statement of assets and liabilities at the end of the year

	4/5/2022	4/5/2021
	Unrestricted funds £	Unrestricted funds £
Cash funds		
Bank current account	4,005.32	1,134.49
Bank deposit account	36,506.60	44,501.53
Cash/Floats	4,539.54	193.72
Total cash funds	45,051.46	45,829.74
Total net assets	45,051.46	45,829.74

I confirm that I have examined the books and records for the year to 5 April 2022 and are in accordance therewith



Jayne Hum
 16 November 2022

HENLOW/CLIFTON SCOUT GROUP

England & Wales - Charity number 300457

Accounts

Trustees' Annual Report

For the period

From (start date)

0	6	0	4	2	0-
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 to end date

0	5	0	4	2	1
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Section A Reference and administration details

Charity name	Henlow Clifton Scout Group								
Other names the charity is known by	None								
Registered charity number (if any)	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>3</td><td>0</td><td>0</td><td>4</td><td>5</td><td>7</td></tr></table>	3	0	0	4	5	7		
3	0	0	4	5	7				
HQ registration number	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>1</td><td>0</td><td>0</td><td>1</td><td>2</td><td>7</td><td>1</td><td>7</td></tr></table>	1	0	0	1	2	7	1	7
1	0	0	1	2	7	1	7		
Charity's principal address	20 Church Road Henlow Bedfordshire SG16 6AN								
	Postcode <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>S</td><td>G</td><td>1</td><td>6</td><td>6</td><td>A</td><td>N</td></tr></table>	S	G	1	6	6	A	N	
S	G	1	6	6	A	N			

Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	D C Devereux	Chair	
2	JK Needham	treasurer	
3	N Laycock	Secretary	To Febuary 2020
4	G Thorpe	Scouter	
5	S Panton	Scouter	
6	L Needham	Membership Secretary	
7	L Davidson	Scouter	
8	A Davidson	Scouter	
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B Structure, governance and management

Description of the charity's trusts

1 LT700001 (3rd December 2018)

Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional governance issues (optional information but encouraged as best practice)	
You may choose to include additional information, where relevant, about:	The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	<p>The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 3 months.</p> <p>Members of the Executive Committee complete '<i>Essential Information for Executive Committee</i>' training within the first 5 months of joining the committee.</p> <p>This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for: The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.</p>

Section B

Structure, governance and management (continued)

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group

damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-</p>

operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

None

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

General scouting activities, conducted face to face where possible, and through the use of online platforms such as Zoom at the height of the Pandemic. Main achievement is the limitation of member attrition during the Pandemic, both for members and leaders, with activities delivered by all sections being very much appreciated by parents / guardians during the last 12 months.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £15,000.

The Group held reserves of approximately £35,000 against this at year end. This is above the level/below required for operating expenses. However this can be explained by we require this money so we can build and extend our hut

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Investment Policy

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

- how expenditure has supported the key objectives of the charity;

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

- investment policy and objectives;

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

us to io

Section G**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	DCDevereux	G Thorpe
Full name(s)	David Devereux	Graham Thorpe
Position (eg Secretary, Chair)	Chair of Exec Committee	Group Scout Leader (GSL)
Date	1 3 0 9 2 1	