

Trustees' Annual Report

For the Period from start date **01-01-2022** to end date **31-12-2022**

Section A

Reference and Administration details

Charity name 1st Ampthill & Woburn Scout Group

Other names the charity is known by Flitwick Scout Group

Register charity number 300454

Charity's principal address Station Road
Flitwick
Bedford
MK45 1JR

Names of the charity trustees' who manage the charity

Trustee Names	Office (if any)	Date acted if not for whole year
Jonathan Smith	Group Chairman	
Susan Whittingham	Group Secretary	
Kathryn Singleton	Group Treasurer	
Darren Reeve	Group Scout Leader	
Phillip Rutt	Quartermaster	
Paul Gilby	Executive Committee Member	
Nicola Taylor	Deputy Group Scout Leader	
Barry Hodgkinson	Cub Scout Leader	
Paul Goddard	Scout Leader	
Lisa Schofield	Executive Committee Member	
Peter Misson	Executive Committee Member	
Simon Baldwin	Scout Leader	

Names & addresses of advisers

Type of advisor	Name	Address
Independent examiner	David Hendry	46 Swaffield Close, MK45 2HJ

Section B

Structure, Governance Management

Description of the Charity Trust

Types of governing document.	The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn, gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of the Scout Association.
How the Charity is constituted	The Group is a Trust established under rules which are common to all Scouts.
Trustees' selection method	The Trustees' are appointed in accordance with the Policy, Organising and Rules of the Scout Association.
Additional governance issues	The Group is managed by the Group's Executive Committee, the members of which are the Charity Trustees of the Scout Group, which is an education charity. As charity trustees they are responsible for complying with the legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commissions as appropriate. The Committee consists of three independent representatives, Chairman, Treasurer and Secretary. With the Group Scout Leader, individual Section Leaders and parent's representation meets every two months. The Group Executive Committee exists to support the Group Section Leaders in meeting their responsibility as Uniformed Leaders and is responsible for -: - Maintenance of Group Property; - The raising of funds and the administration of Group finance; - The insurance of persons, property and equipment; - Assisting in the recruitment of leaders and other adult support; - The raising of funds and the administration of the Group finance; - Group public occasions; - Appointing any sub-committee that may be required; - and - Appointing Group Administrators and Advisors other than those who are elected. The Members of the Executive Committee have undertaken Safeguard training inline with the Scouts Association rules.
Risk and internal Control	The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are: Damage to the buildings, property and equipment.

The Group would request the temporary use of building, property and equipment from neighbouring organisations such as Church, community centre and other Scout Groups.

The Group has sufficient insurance policy to prevent permanent loss, this amount is disclosed in the accounts and is currently £310,403.

Injury to leaders, helpers, supporters, administrators', and members are covered through membership fees which contribute to the Scout Associations national accident insurance policy. Risk assessments are carried out before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation, or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered. Cash payments for both purchases and receipt of subscriptions have been discouraged.

Section C

Objective and Activities

Object of the Charity

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Public benefit statement

The Group meets the Charity Commissioner's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and Performance

Main achievements

The Group has shown by diligently taking its young members through an enjoyable training programme helping them grow into responsible members of society.

2022 saw us return to 'normal' Scouting activities and what a great year it was!

Activities and camps were plentiful and even the work to redevelop our building saw some small steps forward and 2023 could well see some visible progress to getting better and larger facilities.

Our Group continues to go from strength to strength with wonderful programmes created by our Leaders. Our Young People have enjoyed a wide range of indoor and outdoor activities including a highly successful family camp.

We had many new leaders join us throughout the sections from Squirrels to Scouts and this perhaps bodes well for our quest to open more sections in the future to get more people in the area into Scouting.

We have moved our accounting over to the OSM tools which has proved to have made things easier on the admin

front and our bank balance continues to be very healthy. We have also setup a more formal hardship policy to ensure Scouting is available to all.

In preparation for improvements to the building we had both a structural survey and an Asbestos survey carried out on the building. No nasty surprises were forthcoming but a long list of jobs is the result!

After much coming and going the Town Council finally agreed to giving us a new 25 year lease on a larger piece of land. Hopefully this will finally be put in place during 2023 giving us the basis to move forward with improvement and expansion plans going into 2024.

Not only did our group bounce back after COVID , but we've grown and developed as a group, and have continued to provide an incredibly active and diverse programme (as detailed in the individual Section reports) for an ever-growing number of young people.

No less than 7 of our Leaders were awarded Chief Scout's Length of Service awards in 2022, we've recruited new Leaders and new Executive members, and received a letter of 'personal and sincere thanks' from the Chief Commissioner of England because of the training we, as a group, have engaged with.

Not only have the young people had opportunities to have fun, learn new skills and push their own limits, but they've also done themselves proud representing our group at local events such as COP2 Ampthill Climate Change Event and the annual remembrance parade. It's been a privilege to award an increased number of badges including Acorn (Squirrels), Bronze (Beavers), Silver (Cubs) and Gold (Scouts) awards to Young People.

Our waiting list is longer than ever, so in the background we've been planning for ways to support even more young people. The Town Council have agreed to give us a new 25 year lease on a larger piece of land, and we have set up a small fundraising group to try to help us achieve the funding that will be necessary for repairing and extending the hut. We are always on the lookout for new Volunteers, both to support Young people directly and to carry out the numerous background jobs that enable Young People to join the Scout Group.

Section E

Financial Review

Year Review The Scout group remains solvent and in a good financial position. Leaders and Executive committee manage spending well and there are good financial processes in place. Net income was £13,069.48.

We have moved from a partial Covid year in FY21 into a near normal operation year in FY22.

Accordingly spending has increased through expenditure on meetings, events and maintenance.

Membership fees have risen after being halved during Covid.

Grants have reduced and fundraising opportunities have increased resulting in increased fundraising income. Income from hall hire has also risen again and the bookings secretary is working hard to get back to pre-pandemic levels of external hire (whilst making sure group activities are not inhibited).

Expenses have increased in line with normal scouting activities being resumed including camps and visits to external sites for meetings. Uniform spend is higher due to increased demand for uniforms with meetings in person resumed. Spending on badges is high in FY22 as it includes FY21 badge expenses due to late submission of invoices for paying in FY21. In addition there were additional event badges which were purchased in FY22 including Jubilee Badges and the death of Queen Elizabeth II badges.

Looking to the future we are actively fundraising for our hut re-development, having now secured the longer term lease on the land on which the Scout Hut resides. Continued good management of the Scout Groups funds are essential for this and I would seek buy-in from all members of FSG to facilitate this.

The Reserves policy

The Groups policy on reserves is to hold sufficient resources to continue the charitable activities for one year, should income and fundraising activities fall short or if the hut becomes unavailable due to structural failure which has been estimated at £25,000.

The group holds a capital reserve of £100,000 for the fitting out of a new hut. This will be reviewed once we have further updates on any developments for a new Scout hut.

The group held reserves of £145,557.56 (2021 - £132,488.08) at year end.

Section F

Plans for future period

Future objectives

We aim to increase the number of members attending the group in future years and to conduct essential maintenance and extension of the hut to accommodate scouting activities.

Section G

Declarations

The Trustees' declare that they have approval the trustee's report above

Signed on behalf of the charity's trustees

Signatures

Full Name

Kathryn Singleton

Sue Whittingham

Position

Treasurer

Secretary

Date: 09 October 2023

Accounts

Filtwick Scout Group			
Statement of assets and liabilities at the end of the year			
		2022	2021
		Unrestricted funds	Unrestricted funds
		£	£
Cash funds			
Bank current account			
Bank deposit account			
Building society account		£26,550.92	£37,905.00
The Scout Association Short Term Investment Service		£115,928.32	£91,521.52
Cash/Floats			
		£3,072.22	£3,061.56
Total cash funds		6.10	0.00
Other monetary assets		£145,557.56	£132,488.08
Tax claim			
Debts due to the Group		£-	£-
Insurance claim		£-	£-
Sub total		£-	£-
Investment assets		£-	£-
Investment property - detail			
Quoted investments		£-	£-
Other investments - detail		£-	£-
Sub total		£-	£-
Non monetary assets for charity's own use		0	0
Badge stock			
Shop stock		£-	£-
Other stock		£-	£-
Land and buildings		£-	£-
Motor vehicles		£310,403.00	£267,128.00
Scouting equipment, furniture etc		£-	£-
Sub total		£59,795.00	£46,926.96
Liabilities		£370,198.00	£314,054.96
Accounts not yet paid			
Expenses incurred but not invoiced		£-	£-
Subscriptions not yet paid		£-	£-
Loan - detail		£-	£-
Other liabilities		£-	£-
Sub total		0	0
Contingent liabilities and future obligations			
The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on and signed on their behalf by			
Signature		Kathryn Singleton	Treasurer
		Jonathan Smith	Chairman
			Chairman
Notes to the accounts			
1- Comparisons shown where applicable. The Scouting equipment is valued in 2008 with additional equipment added at cost			
2- The value of land, buildings and property were taken from the insurance valuation			

	2022	2021	Difference
Income			
Bank Interest	34.95	5.94	£29.01
Donation	5,048.00	25.00	£5,023.00
Events	13,495.00	820.00	£12,675.00
Events - Beavers	0.00	26.50	-£26.50
Events - Cubs	2,640.00	1,235.00	£1,405.00
Events - Scouts	1,090.00	1,073.00	£17.00
Fundraising	2,222.82	1,018.73	£1,204.09
Gift Aid	5,826.56	6,281.16	-£454.60
Grants	2,100.00	18,841.22	-£16,741.22
Membership Fees	33,652.00	19,282.62	£14,369.38
Rates	0.00	58.81	-£58.81
Rental Income	180.00	0.00	£180.00
Uniform - Beavers	1,223.66	1,145.00	£78.66
Uniform - Cubs	511.75	358.50	£153.25
Uniform - Scouts	884.15	435.00	£449.15
Uniform - Squirrels	642.34	202.50	£439.84
Expense			
Activity Equipment	953.08	1,050.14	-£97.06
Admin	822.92	563.54	£259.38
Badges	4,972.94	532.14	£4,440.80
Bank Fees	1,123.13	725.32	£397.81
Camping Equipment	1,578.40	69.96	£1,508.44
Donations & Gifts	92.97	139.50	-£46.53
Events	13,584.51	1,315.91	£12,268.60
Events - Beavers	0.00	10.00	-£10.00
Events - Cubs	4,333.48	2,721.04	£1,612.44
Events - Scouts	1,522.04	2,621.75	-£1,099.71
Hardship	57.87	0.00	£57.87
Insurance	853.48	1,026.49	-£173.01
Meetings	74.29	0.00	£74.29
Meetings - Beavers	1,963.65	1,642.01	£321.64
Meetings - Cubs	1,774.67	1,086.91	£687.76
Meetings - Scouts	1,017.83	1,312.35	-£294.52
Meetings - Squirrels	1,923.46	0.00	£1,923.46
Membership Costs	12,458.95	8,370.00	£4,088.95
Rates	38.40	78.41	-£40.01
Rent	0.00	5.00	-£5.00
Training	120.00	100.00	£20.00
Uniform	2,997.50	0.00	£2,997.50
Uniform - Cubs	27.00	0.00	£27.00
Utilities	1,584.00	1,584.00	£0.00
Venue Maintenance	2,607.18	2,333.07	£274.11
Account balances			
Joey's Scout Troop	1,729.23	264.04	£1,465.19
FSG - Investment Account	25,160.75	25,136.46	£24.29
FSG - Subs Account	90,767.57	66,385.06	£24,382.51
FSG Main Account	22,802.49	33,599.45	-£10,796.96
Ruxox Scout Troop	7.80	663.28	-£655.48
Beavers	1,494.52	1,762.68	-£268.16
Cubs	185.19	1,375.41	-£1,190.22
Scout Ass. Charity Deposit Acc	3,072.22	3,061.56	£10.66
Expense Account	6.10	0.00	£6.10
Cubs (Foxes)	331.69	240.14	£91.55
Summary			
Account balance brought forward	132,488.08	108,966.64	£23,521.44
Total income	69,551.23	50,808.98	£18,742.25
Total expenditure	56,481.75	27,287.54	£29,194.21
Net income	13,069.48	23,521.44	-£10,451.96
Account balance carried forward	145,557.56	132,488.08	£13,069.48

Independent Examiner's Report



Section A

Independent Examiner's Report

Report to the trustees

1ST AMPHILL + WOBURN SCOUT GROUP

On accounts for the year
ended

31ST DECEMBER 2022

Charity no
(if any)

300454

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended DD / MM / YYYY.

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to
undertake the examination by being a qualified member of [insert name of
applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination (other than that
disclosed below *) which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

9 JUN 23

Name:

DAVID HENDRY

Relevant professional
qualification(s) or body
(if any):

CIMA

Address:

46 SWAFFIELD CLOSE

AMPTHILL, BEDS.

MK45 2HJ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern
(see CC32, Independent examination of charity accounts: directions and
guidance for examiners).

Give here brief details of
any items that the
examiner wishes to
disclose.

N/A.