

WHITTLESFORD MEMORIAL HALL

England & Wales · Charity number 300428

Details

Status Registered

Legal form Other

Registered 1971-05-21

Register [View on the Charity Commission register](#)

Contact

Address 4 Church Lane
Whittlesford
Cambridge
CB22 4NX

Phone 01223836527

Email Tim@whittlesford.plus.com

Website <https://whittlesfordhall.co.uk>

Activities

Objects: VILLAGE HALL

Activities: The provision and maintenance of a village hall for use by the inhabitants of Whittlesford without distinction of political, religious or other opinions with the object of improving the conditions of life for the inhabitants.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Amateur Sport, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** WHITTLESFORD
- Cambridgeshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£48,594	£62,001	-	-
2024-03-31	£47,860	£38,632	-	-
2023-03-31	£40,221	£31,701	-	-
2022-03-31	£41,999	£25,728	-	-
2021-03-31	£36,334	£27,650	-	-

Trustees

Name	Role	Appointed
WHITTLESFORD PARISH COUNCIL		2016-03-12

WHITTLESFORD MEMORIAL HALL

England & Wales - Charity number 300428

Accounts

Annual Report of the Trustee of the Whittlesford Memorial Hall for the Year ending 31st March 2025

Registered Charity: 300428

Correspondence Address: The Parish Clerk, 7 Newton Road, Whittlesford, Cambridge.
CB22 4PF

Founded by: A Trust Deed dated 1st September 1922, as amended by a further Deed dated 23rd November 1923 ,and replaced by a Charity Scheme dated 14th August 2000

Trustee : The Whittlesford Parish Council

Bankers: Santander

AIMS: Our responsibility is to provide and maintain a Hall for use by the inhabitants of Whittlesford without distinction of political, religious or other opinions, including for meetings, lectures, classes and other forms of recreation and leisure-time occupation, with the object improving the conditions of life for the inhabitants of the village.

ORGANISATION: Under the provision of a Trust Deed and a Scheme of Arrangement, the management of the Hall is vested in a Committee, whose members are appointed by the Whittlesford Parish Council.

ACHIEVEMENTS: The Hall has continued to provide a vital meeting place for members of the village and for Clubs and Societies. In particular, the Hall continued to host early years educational provision for the village via the Whitsers Pre-School organisation, that operates from the Hall during school term-time.

The Management Committee continued to develop the facilities that the Hall offers during the year to ensure that the Hall remains an attractive venue for the village that fulfils its charitable objectives. During the year new audio-visual equipment was acquired for Hall users and has proved to be a very useful facility. A significant investment was also made to upgrade and improve parking facilities at the Hall through a complete resurfacing of the car park. This has improved access to the Hall and has proved popular with users. The resurfacing work has also resolved drainage issues which had arisen in recent years.

The Trustee would like to record its thanks to the members of the Hall Management Committee and the caretaker for their continued exemplary work during the year. The village benefits enormously from their vital work for the community.

Signed

Dated 28th August 2025



Dr Richard Williams
Chair of the Whittlesford Parish Council.

Whittlesford Memorial Hall Balance Sheet 31/03/2025

	31 Mar 25	31 Mar 24
ASSETS	£	£
Fixed Assets		
Building	400,000	400,000
Equipment	69,214	68,761
Provision for depreciation	-50,252	-47,908
Total Fixed Assets	418,962	420,853
Cash at bank and in hand		
Santander Current Account	2,339	889
Santander Deposit Account	85,037	84,502
Saffron Building Society	17,400	33,000
Total Cash at bank and in hand	104,776	118,391
VAT Debtor	7,314	3,714
Other debtors	830	1,439
Total Current Assets	112,920	123,544
Current liabilities		
Accounts Payable	468	0
Accruals and deferred income	3,762	3,339
S.106 Funds	0	0
Total Current Liabilities	4,230	3,339
NET CURRENT ASSETS	108,689	120,205
TOTAL ASSETS LESS CURRENT LIABILITIES	527,651	541,058
Long Term Liabilities	0	0
NET ASSETS	527,651	541,058
Retained Earnings	141,058	131,830
Valuation of Building	400,000	400,000
Surplus for the Year	(13,407)	9,228
Charity funds	527,651	541,058

Whittlesford Memorial Hall

Income/Expenditure	31/03/2025	Note	April 24 to Mar'25	April 23 to Mar'24
Income			£	£
E.On Feedback tariff monies			4,921	5,056
Hall Rental			38,762	34,919
Interest Income			4,861	4,612
Other Income			50	-300
s.106 Grant		1	0	3,573
PC Grant amortization				
Total Income			48,594	47,860
	Gross Profit		48,594	47,860
Expense				
	Admin cost - labour		5,838	5,400
	Cleaning and Caretaking			
	Labour		5,514	5,100
	Materials		1,046	555
	Subcontract		1,679	950
	Total Cleaning and Caretaking		8,239	6,605
	Depreciation Expense		2,343	2,200
	Insurance		1,567	1,522
	Licences and Permits		275	309
	Maintenance			
	Building Maintenance	2	29,466	9,857
	Equipment Repairs	3	1,837	1,131
	Total Maintenance		31,303	10,988
	Marketing costs		180	165
	Annual Accounts fees		(40)	600
	Treasurers fees		1,887	1,458
	Software		84	69
	Small equipment purchases		159	655
	Sundry Small Expenses		50	52
	Telephone & Wifi		101	101
	Utilities			
	Gas & Electric		7,793	6,921
	Waste Removal		1,076	1,024
	Water		1,146	563
	Total Utilities		10,015	8,508
Total Expense			62,001	38,632
Net Ordinary Income			(13,407)	9,228
	Surplus / (Deficit) for the Year		(13,407)	9,228

Notes

1 The trading activities for the year were largely consistent with those of 2023-24. The only significant variances was an increase in the building maintenance expenditure (See note 2),and an increase to the cost of utilities.

2 Main projects

Car park resurfacing	£25378
Redecoration	£1926
Maintenance contracts	£507

3 Main projects

Annual alarm and fire contracts	£623
PAT Testing	£300
Various repairs	£914

Fixed Assets 2024-25											
			Cost								
	Date Acquired	Qty	Cost	Current year	Depreciation period (years)	Depreciation in previous years B/F	NBV at year opening	Months depreciated in year	Current Year Dep'n	Year End Net Value	Total Depreciation C/F
Stage Curtains - Main Hall	05/02/1999	8	£ 763.38	0.00	3	£ 762.38	£ 1.00	12	£ -	£ 1.00	£ 762.38
**Curtains - Back of Stage	26/03/1999	1	£ 154.93	0.00	3	£ 153.93	£ 1.00	12	£ -	£ 1.00	£ 153.93
**Curtains - Millennium Room	26/09/1999		£ 497.73	0.00	3	£ 496.73	£ 1.00	12	£ -	£ 1.00	£ 496.73
Stage equipment	09/11/2001	1	£ 1,210.68	0.00	5	£ 1,209.68	£ 1.00	12	£ -	£ 1.00	£ 1,209.68
*Piano	06/04/2001	1	£ 1.00	0.00	N/A	£ -	£ 1.00	12	£ -	£ 1.00	£ -
*Stage system (original)	06/04/2001		£ 3,500.00	0.00	3	£ 3,499.00	£ 1.00	12	£ -	£ 1.00	£ 3,499.00
Large trestle tables	04/11/2002	10	£ 1,401.56	-	3	£ 1,400.56	£ 1.00	12	£ -	£ 1.01	£ 1,400.56
Small trestle tables	27/08/2004	10	£ 731.02	-	3	£ 730.02	£ 1.00	12	£ -	£ 1.01	£ 730.02
Table truck & 3chair trolley	27/08/2004		£ 432.25	-	3	£ 431.25	£ 1.01	12	£ -	£ 1.01	£ 431.25
Shed	04/08/2005		£ 3,244.65	-	5	£ 3,243.65	£ 1.01	12	£ -	£ 1.01	£ 3,243.65
Headset mikes	12/08/2005		£ 688.46	-	3	£ 687.46	£ 1.01	12	£ -	£ 1.01	£ 687.46
Liebherr UKS 5000 Fridge	19/10/2007	1	£ 612.77	-	5	£ 612.76	£ 1.01	12	£ -	£ 1.01	£ 612.76
Hand driers	14/11/2011		£ 806.59	-	5	£ 806.57	£ 0.01	12	£ -	£ 0.01	£ 806.57
Solar panels	30/11/2011		£ 25,175.00	-	25	£ 12,596.33	£ 12,578.67	12	£ 1,007.00	£ 11,571.67	£ 13,603.33
Underfloor heating	16/08/2010		£ 1,219.50	-	10	£ 1,219.50	£ -	12	£ -	£ -	£ 1,219.50
Main Hall curtains	30/07/2014		£ 718.87	-	5	£ 718.87	£ -	12	£ -	£ -	£ 718.87
Chairs (195)	05/08/2014		£ 4,553.10	0.00	5	£ 4,553.10	£ -	12	£ -	£ -	£ 4,553.10
10 x Tables	15/05/2015		£ 681.93	0.00	5	£ 681.93	£ -	12	£ -	£ -	£ 681.93
Drinks cooler	03/08/2015		£ 512.40	0.00	5	£ 512.40	£ -	12	£ -	£ -	£ 512.40
Boiler	31/10/2017		£ 4,490.42	0.00	5	£ 4,490.42	£ -	12	£ -	£ -	£ 4,490.42
A/C unit	31/10/2017		£ 3,603.00	0.00	5	£ 3,603.00	£ -	12	£ -	£ -	£ 3,603.00
Tables	10/10/2017		£ 1,091.33	0.00	5	£ 1,091.34	£ -	12	£ -	£ -	£ 1,091.34
Henry vacuum cleaner	10/10/2017		£ 141.66	0.00	5	£ 141.66	£ -	12	£ -	£ -	£ 141.66
6 x small tables	06/02/2019		£ 454.32	0.00	5	£ 454.32	£ -	12	£ -	£ -	£ 454.32
Under Stage Storage	23/08/2019		£ 8,000.00	0.00	10	£ 3,466.66	£ 4,533.34	12	£ 800.00	£ 3,733.34	£ 4,266.66
Micro-Wave Oven	27/11/2021		£ 87.50	0.00	5	£ 52.50	£ 35.00	12	£ 17.50	£ 17.50	£ 70.00
Lighting Upgrade	07/05/2023		£ 3,122.00	£ -	10	£ 286.18	£ 2,835.82	12	£ 312.20	£ 2,523.62	£ 598.38
New Hot Water boiler	24/03/2024		£ 885.19	£ -	10	£ 7.21	£ 857.98	12	£ 88.52	£ 769.46	£ 95.73
			£ 68,781.24	£ -		£ 47,909.41	£ 20,852.86		£ 2,225.21	£ 18,627.66	£ 50,134.60
TV, Stand and Cables	22/09/2024			£ 415.16	3			7	£ 80.73	£ 334.43	
						£ -					
						£ -					
Clock	03/09/2024			£ 37.49					£ 37.49	£ -	
			£ 68,781.24	£ 452.65		£ 47,909.41	£ 20,852.86		£ 2,343.42	£ 18,962.09	£ 50,134.60

Whittlesford Memorial Hall

Creditors

As of 31 March 24

Accounts Payable

£

ESPO	340
Pennon	128

Total Accounts Payable	<u>468</u>
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Accruals and Deferred income

Gas	1,533
Electricity	642
Water	400
Licences and Permits	275
Accounts	305
Treasurers Fees	65
Deferred income	542
	<u>3,762</u>

0

Whittlesford Memorial Hall
Debtors Summary
As of 31 March 2024

£

Accrued interest income	231
Accrued income (March revenues invoiced in April)	599
Total Other Debtors	<u>830</u>



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Whittlesford Memorial Hall

**On accounts for the year
ended**

31st March 2025

**Charity no
(if any)**

300428

Set out on pages

1-3

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

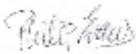
**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 22nd June 2025

Name:

Philip Evans

Relevant professional
qualification(s) or body
(if any):

FCCA
Association of Chartered Certified Accountants (ACCA)

Address:

20 Church Street
Little Shelford
Cambridge CB22 5HG

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).


Date

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:		Date:	22 nd June 2025
Name:	Philip Evans		
Relevant professional qualification(s) or body (if any):	FCCA Association of Chartered Certified Accountants (ACCA)		
Address:	20 Church Street		
	Little Shelford		
	Cambridge CB22 5HG		



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Whittlesford Memorial Hall

**On accounts for the year
ended**

31st March 2025	Charity no (if any)	300428
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Set out on pages

1-3

**Respective
responsibilities of
trustees and examiner**

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- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

WHITTLESFORD MEMORIAL HALL

England & Wales - Charity number 300428

Accounts

Annual Report of the Trustee of the Whittlesford Memorial Hall for the Year ending 31st March 2024

Registered Charity: 300428

Correspondence Address: The Parish Clerk, 7 Newton Road, Whittlesford, Cambridge.
CB22 4PF

Founded by: A Trust Deed dated 1st September 1922, as amended by a further Deed dated 23rd November 1923 ,and replaced by a Charity Scheme dated 14th August 2000

Trustee : The Whittlesford Parish Council

Bankers: Santander

AIMS: Our responsibility is to provide and maintain a Hall for use by the inhabitants of Whittlesford without distinction of political, religious or other opinions, including for meetings, lectures, classes and other forms of recreation and leisure-time occupation, with the object improving the conditions of life for the inhabitants of the village.

ORGANISATION: Under the provision of a Trust Deed and a Scheme of Arrangement, the management of the Hall is vested in a Committee, whose members are appointed by the Whittlesford Parish Council.

ACHIEVEMENTS: The Hall has continued to provide a vital meeting place for members of the village and for Clubs and Societies. In particular, the Hall continued to host early years educational provision for the village via the Whitsers Pre-School organisation, that operates from the Hall during school term-time.

The Management Committee continued to develop the facilities that the Hall offers during the year to ensure that the Hall remains an attractive venue for the village that fulfils its charitable objectives.

The Trustee would like to record its thanks to the members of the Hall Management Committee and the caretaker for their work during the year. The village continues to benefit from their vital work for the community.

Signed

Dated 29th October 2024



Dr Richard Williams
Chair of the Whittlesford Parish Council.

Whittlesford Memorial Hall Balance Sheet 31/03/2024

	31 Mar 24	31 Mar 23
ASSETS	£	£
Fixed Assets		
Building	400,000	400,000
Equipment	68,761	69,846
Provision for depreciation	-47,908	-49,217
Total Fixed Assets	420,853	420,629
 Cash at bank and in hand		
Santander Current Account	889	30,457
Santander Deposit Account	84,502	81,686
Saffron Building Society	33,000	0
Total Cash at bank and in hand	118,391	112,143
VAT Debtor	3,714	2,403
Other debtors	1,439	1,508
Total Current Assets	123,544	116,054
 Current liabilities		
Accounts Payable	0	344
Accruals and deferred income	3,339	936
S.106 Funds	0	3,573
Total Current Liabilities	3,339	4,853
 NET CURRENT ASSETS	120,205	111,201
 TOTAL ASSETS LESS CURRENT LIABILITIES	541,058	531,830
 Long Term Liabilities	0	0
	0	0
NET ASSETS	541,058	531,830
Retained Earnings	131,830	123,310
Valuation of Building	400,000	400,000
Surplus for the Year	9,228	8,520
Charity funds	541,058	531,830

Whittlesford Memorial Hall

Income/Expenditure	31/03/2024	Note	April 23 to Mar'24	April 22 to Mar'23
Income			£	£
E.On Feedback tariff monies			5,056	4,898
Hall Rental			34,919	33,705
Interest Income			4,612	1,063
Other Income			-300	555
s.106 Grant		1	3,573	0
PC Grant amortization			0	0
Total Income			47,860	40,221
	Gross Profit		47,860	40,221
Expense				
	Admin cost - labour		5,400	5,100
	Cleaning and Caretaking			
	Labour		5,100	4,850
	Materials		555	466
	Subcontract		950	1,185
	Total Cleaning and Caretaking		6,605	6,501
Depreciation Expense			2,200	3,014
Insurance			1,522	1,442
Licences and Permits			309	252
Maintenance	Building Maintenance	2	9,857	5,706
	Equipment Repairs	3	1,131	1,603
	Total Maintenance		10,988	7,309
	Marketing costs		165	155
	Annual Accounts fees		600	425
	Treasurers fees		1,458	1,755
	Software		69	238
	Small equipment purchases		655	364
	Sundry Small Expenses		52	
	Telephone & Wifi		101	101
Utilities	Gas & Electric		6,921	3,922
	Waste Removal		1,024	740
	Water		563	383
	Total Utilities		8,508	5,045
Total Expense			38,632	31,701
Net Ordinary Income			9,228	8,520
	Surplus for the Year		9,228	8,520

Notes

- 1 Total income was boosted by the release of the remaining s.106 monies utilised to provide the capitalised improvements made to the Main Hall lighting, and some other small equipment purchases. Improved Treasury management and the generally higher interest rates led to a significant increase in interest revenues.

Fees payable to the Caretaker, Booking Clerk and Treasurer reflect rate increases following a long period since the last review.

Maintenance costs were up considerably but this increase results largely to the repairs made to the driveway to make it both usable and safe.

The final significant change is in the large increase in utility bills following the end of our previous fixed price deals. Although the increase have been significant we were able to negotiate new fixed price deals into 2025 that came into force just before prices escalated wildly.

- 2 Main projects
- | | |
|--------------------|---------------|
| Driveway repair | £7,873 |
| Gardening services | £415 |
| Annual contacts | £735 |

- 3 Main projects
- | | |
|----------------------------|-------------|
| Annual alarm contracts and | |
| PAT Testing | £697 |

Fixed Assets 2023-24											
	Date Acquired	Qty	Cost		Depreciation period (years)	Depreciation in previous years B/F	NBV at year opening	Months depreciated in year	Current Year Dep'n	Year End Net Value	Total Depreciation C/F
			Cost	Current year							
Stage Curtains - Main Hall	05/02/1999	8	£ 763.38	0.00	3	£762.38	£1.00	12	£ -	£ 1.00	£762.38
**Curtains - Back of Stage	26/03/1999	1	£ 154.93	0.00	3	£153.93	£1.00	12	£ -	£ 1.00	£153.93
**Curtains - Millennium Room	26/09/1999		£ 497.73	0.00	3	£496.73	£1.00	12	£ -	£ 1.00	£ 496.73
Stage equipment	09/11/2001	1	£ 1,210.68	0.00	5	£1,209.68	£1.00	12	£ -	£ 1.00	£ 1,209.68
*Piano	06/04/2001	1	£ 1.00	0.00	N/A	£ -	£ 1.00	12	£ -	£ 1.00	£ -
*Stage system (original)	06/04/2001		£ 3,500.00	0.00	3	£ 3,499.00	£ 1.00	12	£ -	£ 1.00	£ 3,499.00
Large trestle tables	04/11/2002	10	£ 1,401.56	-	3	£ 1,400.56	£ 1.00	12	£ -	£ 1.00	£ 1,400.56
Small trestle tables	27/08/2004	10	£ 731.02	-	3	£ 730.02	£ 1.00	12	£ -	£ 1.00	£ 730.02
Table truck & 3chair trolley	27/08/2004		£ 432.25	-	3	£ 431.25	£ 1.01	12	£ -	£ 1.01	£ 431.25
Shed	04/08/2005		£ 3,244.65	-	5	£ 3,243.65	£ 1.01	12	£ -	£ 1.01	£ 3,243.65
Headset mikes	12/08/2005		£ 688.46	-	3	£ 687.46	£ 1.01	12	£ -	£ 1.01	£ 687.46
Liebherr UKS 5000 Fridge	19/10/2007	1	£ 612.77	-	5	£ 612.76	£ -	12	£ -	£ 1.01	£ 612.76
Hand driers	14/11/2011		£ 806.59	-	5	£ 806.58	£ 0.01	12	£ -0.01	£ 0.01	£ 806.57
Solar panels	30/11/2011		£ 25,175.00	-	25	£ 11,589.33	£ 13,585.67	12	£ 1,007.00	£ 12,578.67	£ 12,596.33
Underfloor heating	16/08/2010		£ 1,219.50	-	10	£ 1,219.50	£ -	12	£ -	£ -	£ 1,219.50
Main Hall curtains	30/07/2014		£ 718.87	-	5	£ 718.87	£ -	12	£ -	£ -	£ 718.87
Chairs (195)	05/08/2014		£ 4,553.10	0.00	5	£ 4,553.10	£ -	12	£ -	£ -	£ 4,553.10
10 x Tables	15/05/2015		£ 681.93	0.00	5	£ 681.93	£ -	12	£ -	£ -	£ 681.93
Drinks cooler	03/08/2015		£ 512.40	0.00	5	£ 512.40	£ -	12	£ -	£ -	£ 512.40
Boiler	31/10/2017		£ 4,490.42	0.00	5	£ 4,490.42	£ -	12	£ -	£ -	£ 4,490.42
A/C unit	31/10/2017		£ 3,603.00	0.00	5	£ 3,603.00	£ -	12	£ -	£ -	£ 3,603.00
Tables	10/10/2017		£ 1,091.33	0.00	5	£ 1,091.34	£ -	12	£ -	£ -	£ 1,091.34
Henry vacuum cleaner	10/10/2017		£ 141.66	0.00	5	£ 141.66	£ -	12	£ -	£ -	£ 141.66
6 x small tables	06/02/2019		£ 454.32	0.00	5	£ 371.01	£ 83.31	12	£ 83.30	£ 0.00	£ 454.32
Under Stage Storage	23/08/2019		£ 8,000.00	0.00	10	£ 2,666.66	£ 5,333.34	12	£ 800.00	£ 4,533.34	£ 3,466.66
Micro-Wave Oven	27/11/2021		£ 87.50	0.00	5	£ 35.00	£ 52.50	12	£ 17.50	£ 35.00	£ 52.50
			£ 64,774.05	£ -		£ 45,708.22	£ 19,065.86		£ 1,907.78	£ 17,159.06	£ 47,615.99
Lighting Upgrade	07/05/2023			£ 3,122.00	10	£ -		11	£ 286.18	£ 2,835.82	£ 286.18
New Hot Water boiler	24/03/2024			£ 865.19	10			1	£ 7.21	£ 857.98	£ 7.21
			£ 64,774.05	£ 3,987.19		£ 45,708.22	£ 19,065.86		£ 2,201.18	£ 20,852.86	£ 47,909.38

Whittlesford Memorial Hall
Debtors Summary
As of 31 March 2024

£

Eon Credit balances on creditor account	222
Accrued income (March revenues invoiced in April)	1,217
Total Other Debtors	<u><u>1,439</u></u>



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

<p><small>Charity Name</small> Whittlesford Memorial Hall</p>

**On accounts for the year
ended**

31st March 2024	Charity no (if any)	300428
-----------------	--------------------------------	--------

Set out on pages

1-3

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*

Signed:  **Date:** 27th September 2024

Name: Philip Evans

Relevant professional qualification(s) or body (if any): FCCA
Association of Chartered Certified Accountants (ACCA)

Address: 20 Church Street
Little Shelford
Cambridge CB22 5HG



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Whittlesford Memorial Hall

**On accounts for the year
ended**

31st March 2024

**Charity no
(if any)** 300428

Set out on pages

1-3

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*

Signed:



Date: 27th September
2024

Name:

Philip Evans

Relevant professional
qualification(s) or body
(if any):

FCCA
Association of Chartered Certified Accountants (ACCA)

Address:

20 Church Street

Little Shelford

Cambridge CB22 5HG

WHITTLESFORD MEMORIAL HALL

England & Wales - Charity number 300428

Accounts

**Annual Report of the Trustee of the Whittlesford Memorial Hall for
the Year ending 31st March 2023**

Registered Charity: 300428

Correspondence Address: The Parish Clerk, 7 Newton Road, Whittlesford, Cambridge.
CB22 4PF

Founded by: A Trust Deed dated 1st September 1922, as amended by a further
Deed dated 23rd November 1923 ,and replaced by a Charity
Scheme dated 14th August 2000

Trustee : The Whittlesford Parish Council

Bankers: Santander

AIMS: Our responsibility is to provide and maintain a Hall for use by the inhabitants of Whittlesford without distinction of political, religious or other opinions, including for meetings, lectures, classes and other forms of recreation and leisure-time occupation, with the object improving the conditions of life for the inhabitants of the village.

ORGANISATION: Under the provision of a Trust Deed and a Scheme of Arrangement, the management of the Hall is vested in a Committee, whose members are appointed by the Whittlesford Parish Council.

ACHIEVEMENTS: The Hall has continued to provide a vital meeting place for members of the village and for Clubs and Societies. In particular, the Hall continued to host early years educational provision for the village via the Whitsers Pre-School organisation, that operates from the Hall during school term-time.

During the year further improvements were made in the facilities provided at the Hall and new lighting was installed in the main hall.

The Trustee would like to record its thanks to the members of the Hall Management Committee and the caretaker for their work during the year. The village continues to benefit from their vital work for the community.

Signed



Dr Richard Williams
Chair of the Whittlesford Parish Council.

Dated 31st January 2024

31/1/24

Whittlesford Memorial Hall
BALANCE SHEET 31/03/2023

	31 Mar 23	31 Mar 22
ASSETS		
Fixed Assets		
Building	400,000	400,000
Equipment	69,846	68,285
Provision for depreciation	-49,217	-46,203
Total Fixed Assets	420,629	422,082
Cash at bank and in hand		
Current Account 35365187	30,457	31,993
Deposit Account 0321 1525	81,686	72,622
Total Cash at bank and in hand	112,143	104,615
VAT Debtor	2,403	1,364
Other debtors	1,508	680
Total Current Assets	116,054	106,659
Current liabilities		
Accounts Payable	344	738
Accruals and deferred income	936	1,120
S.106 Funds	3,573	3,573
Total Current Liabilities	4,853	5,431
NET CURRENT ASSETS	111,201	101,228
TOTAL ASSETS LESS CURRENT LIABILITIES	531,830	523,310
Long Term Liabilities	0	0
	0	0
NET ASSETS	531,830	523,310
Retained Earnings	123,310	107,040
Valuation of Building	400,000	400,000
Surplus for the Year	8,520	16,270
Charity funds	531,830	523,310

Whittlesford Memorial Hall

Income/Expenditure	31/03/2023	Note	April 22 to Mar'23	April 21 to Mar'22
Income				
E.On Feedback tariff monies			4,898	4,148
Hall Rental			33,705	25,177
Interest Income			1,063	7
Other Income			555	
Grant Income (Covid)			0	10,667
s.106 Grant		1	0	0
PC Grant amortization			0	2,000
Total Income			40,221	41,999
	Gross Profit		40,221	41,999
Expense				
	Admin cost - labour		5,100	4,800
	Cleaning and Caretaking			
	Labour		4,850	4,560
	Materials		466	327
	Subcontract		1,185	689
	Total Cleaning and Caretaking		6,501	5,576
Depreciation Expense			3,014	3,770
Insurance			1,442	1,500
Licences and Permits			252	70
Maintenance	Building Maintenance	2	5,706	2,675
	Equipment Repairs	3	1,603	349
	Total Maintenance		7,309	3,024
	Marketing costs		155	227
	Annual Accounts fees		425	512
	Treasurers fees		1,755	674
	Software		238	88
	Small equipment purchases		364	1,070
	Sundry Small Expenses			15
	Telephone & Wifi		101	49
Utilities	Gas & Electric		3,922	3,824
	Waste Removal		740	993
	Water		383	-203
	Total Utilities		5,045	4,614
Total Expense			31,701	25,729
Net Ordinary Income			8,520	16,270
	Surplus for the Year		8,520	16,270

Notes

- 1 Following the end of the Covid restrictions hall bookings have returned to pre-pandemic levels. The Hall is now operating at close to full capacity.

Costs also increased as a result of returning to full operational capacity and the need to get back on track with deferred maintenance projects.

- 2 Main projects

Annual and periodic inspections **£1116**

Remedial work following periodic inspection **£1559**

Redecoration **£478**

New bin enclosure **£530**

Emergency plumbing repairs **£400**

- 3 Main projects

Annual contracts and PAT

Testing **£490**

New case for and consumables for defibrillator **£583**

Fixed Assets	Date Acquired	Qty	Cost		Depreciation period (years)	Depreciation in previous years B/F	NBV at year opening	Months depreciated in year	Depreciation for year 2022-23	Year End Net Value	Total Depreciation C/F
			Cost	Current year							
**Curtains - Main Hall	05/02/1999	8	£763.38	0.00	3	£762.38	£1.00	12	£0.00	£1.00	£762.38
**Curtains - Back of Stage	26/03/1999	1	£154.93	0.00	3	£153.93	£1.00	12	£0.00	£1.00	£153.93
**Curtains - Millennium Room	26/09/1999		£497.73	0.00	3	£496.73	£1.00	12	£0.00	£1.00	£496.73
Stage equipment	09/11/2001	1	£1,210.68	0.00	5	£1,209.68	£1.00	12	£0.00	£1.00	£1,209.68
*Piano	06/04/2001	1	£1.00	0.00	N/A	£0.00	£1.00	12	£0.00	£1.00	£0.00
*Refrigerator	06/04/2001	1	£1.00	0.00	N/A	£0.00	£1.00	12	£0.00	£1.00	£0.00
*Stage system (original)	06/04/2001		£3,500.00	0.00	3	£3,499.00	£1.00	12	£0.00	£1.00	£3,499.00
*Chairs	06/04/2001	195	3,510.00	0.00	3	£3,509.00	£1.00	12	£0.00	£1.00	£3,509.00
Tables	04/11/2002	10	1,401.56	0.00	3	£1,400.56	£1.00	12	£0.00	£1.00	£1,400.56
Tables	27/08/2004	10	731.02	0.00	3	£730.02	£1.00	12	£0.00	£1.00	£730.02
Table truck & chair trolley	27/08/2004		432.25	0.00	3	£431.25	£1.00	12	£0.00	£1.01	£431.25
Shed	04/08/2005		3,244.65	0.00	5	£3,243.65	£1.00	12	£0.00	£1.01	£3,243.65
Headset mikes	12/08/2005		688.46	0.00	3	£687.46	£1.00	12	£0.00	£1.01	£687.46
Liebherr UKS 5000 Fridge	19/10/2007	1	612.77	0.00	5	£612.76	£0.00	12	£0.00	£1.01	£612.76
Hand driers	14/11/2011		806.59	0.00	5	806.59	0.01	12	0.00	0.01	806.59
Solar panels	30/11/2011		25,175.00	0.00	25	10,582.33	14,592.67	12	1,007.00	13,585.67	11,589.33
Underfloor heating	16/08/2010		1,219.50	0.00	10	1,219.50	0.00	12	0.00	0.00	1,219.50
Main Hall curtains	30/07/2014		718.87	0.00	5	718.87	0.00	12	0.00	0.00	718.87
Chairs	05/08/2014		4,553.10	0.00	5	4,553.10	0.00	12	0.00	0.00	4,553.10
10 x Tables	15/05/2015		681.93	0.00	5	681.93	0.00	12	0.00	0.00	681.93
Drinks cooler	03/08/2015		512.40	0.00	5	512.40	0.00	12	0.00	0.00	512.40
Boiler	31/10/2017		4,490.42	0.00	5	3,966.54	523.88	12	523.88	0.00	4,490.42
A/C unit	31/10/2017		3,603.00	0.00	5	3,182.65	420.35	12	420.35	0.00	3,603.00
Tables	10/10/2017		1,091.33	0.00	5	964.01	127.32	12	127.33	0.00	1,091.34
Henry vacuum cleaner	10/10/2017		141.66	0.00	5	125.13	16.53	12	16.53	0.00	141.66
6 x small tables	06/02/2019		454.32	0.00	5	280.15	174.17	12	90.86	83.31	371.01
Under Stage Storage	23/08/2019		8,000.00	0.00	10	1,866.66	6,133.34	12	800.00	5,333.34	2,666.66
Micro-Wave Oven	27/11/2021		87.50	0.00	5	17.50	70.00	12	17.50	52.50	35.00
			£68,285.05	0.00		£46,213.78	£22,071.27		£3,003.44	£19,068.86	£49,217.20
New Lighting			1,561.00		10					1,561.00	
			£69,846.05	£ -		£46,213.78	£22,071.27		£3,003.44	£20,629.86	£49,217.20

Whittlesford Memorial Hall

Creditors

As of 31 March 22

Accounts Payable

£

Eon - Electricity 344

344

Accruals and Deferred income

Gas

Electricity

Water 128

Telephone

Software

Accounts 425

Treasurers Fees 383

936

Whittlesford Memorial Hall
A/R Ageing Summary
As of 31 March 2022

Eon Credit balances on creditor account	£448
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Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Whittlesford Memorial Hall

**On accounts for the year
ended**

31st March 2023

**Charity no
(if any)**

300428

Set out on pages

1 to 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2023.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

12/07/2023

Name:

Tim Phillips; Director, Tim Phillips & Co Ltd

**Relevant professional
qualification(s) or body
(if any):**

An Accountancy Service Provider (ASP) and a Trust & Company Service Provider (TCSP) under the Money Laundering Regulations (MLR), registered with and regulated by HM Revenue and Customs (HMRC). MLR Registration Number: 12289611.

Address:

Cart House 2, Copley Hill Business Park, Cambridge Road, Babraham
Cambridge CB22 3GN

WHITTLESFORD MEMORIAL HALL

England & Wales - Charity number 300428

Accounts

Annual Report for the year ending 31st March 2022 of the Trustee of Whittlesford Memorial Hall

A Charity, registered number 300428

Correspondent: Mrs M. Swann (Clerk to the Trustee)
7 Newton Road
Whittlesford
Cambridge CB22 4PF

Founded by: A Trust Deed dated 1st September 1922
Amended by a deed dated 23rd November 1923
Replaced by a Scheme dated 14th August 2000

Trustee: The Parish Council of Whittlesford.

Bankers: Santander Commercial Bank, Bootele.

AIMS: Our responsibility is to provide and maintain a Hall for use by the inhabitants of Whittlesford and beyond without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and other forms of recreation and leisure-time occupation, with the object of improving the condition of life.

ORGANISATION: Under the provisions of the Trust Deed as amended by a Scheme of Arrangement the Management of the Hall is in the hands of a Committee, consisting of any two or more members of Whittlesford Parish Council. They are assisted by other co-opted volunteers.

ACHIEVEMENTS: During the year the following improvements were achieved:-

- Replacement of hot water tank
- Kitchen redecorated

Clearly the unprecedented pandemic impacted the rental income revenue significantly. However, we were successful in obtaining all available support and restart grants.

Finally I wish to acknowledge the voluntary team members of the Management Committee: David Toop (Chairman), Pam Freeman,(Trustee Representative) Felicity de Vries (Trustee Representative), Arthur Greaves,(Trustee Chairman) Martin Livermore (Secretary), Tim Stone, Paul Tibble (Treasurer), Penny Toop (Booking Clerk) and our Cleaner/Caretaker Beverley Arnold who maintains the Hall in an excellent condition.



Signed
Chairman of the Trustee

Date 8/11/22

Whittlesford Memorial Hall

BALANCE SHEET 31/03/2022

	31 Mar 22	31 Mar 21
ASSETS		
Fixed Assets		
Building	400,000	400,000
Equipment	68,285	68,198
Provision for depreciation	-46,203	-42,433
Total Fixed Assets	422,082	425,765
Cash at bank and in hand		
Current Account 35365187	31,993	13,049
Deposit Account 0321 1525	72,622	72,623
Total Cash at bank and in hand	104,615	85,672
VAT Debtor	1,364	1,660
Other debtors	680	441
Total Current Assets	106,659	87,772
Current liabilities		
Accounts Payable	738	811
Accruals and deferred income	1,120	1,225
S.106 Funds	3,573	2,461
Total Current Liabilities	5,431	4,497
NET CURRENT ASSETS	101,228	83,275
TOTAL ASSETS LESS CURRENT LIABILITIES	523,310	509,040
Long Term Liabilities		
Parish Council grant paid in advance	0	2,000
	0	2,000
NET ASSETS	523,310	507,040
Reserves	26,019	26,019
Retained Earnings	81,021	72,337
Valuation of Building	400,000	400,000
Surplus for the Year	16,270	8,684
Charity funds	523,310	507,040

Whittlesford Memorial Hall

Income/Expenditure	31/03/2022	Note	April 21 to Mar'22	April 20 to Mar'21
Income				
E.On Feedback tariff monies			4,148	4,442
Gifts and Donations Income:	Hire of tables			
Total Gifts and Donations Income				
Hall Rental			25,177	6,968
Interest Income			7	17
Grant Income (Covid)			10,667	22,907
s.106 Grant		1		
PC Grant amortization			2,000	2,000
Total Income			41,999	36,334
	Gross Profit		41,999	36,334
Expense				
	Admin cost - labour		4,800	4,800
Cleaning and Caretaking	Labour		4,560	4,560
	Materials		327	445
	Subcontract		689	1,259
Total Cleaning and Caretaking			5,576	6,264
Depreciation Expense			3,770	3,869
Gifts and Donations				
Insurance			1,240	1,198
Licences and Permits			70	299
Maintenance	Building Maintenance	2	2,675	5,954
	Equipment Repairs		349	116
	Maintenance - Other			
Total Maintenance			3,024	6,070
	Marketing costs		227	
	Annual Accounts fees		512	183
	Treasurers fees		674	270
	Rent			
	Software		88	187
	Small equipment purchases		1,070	
	Office supplies			
	Sundry Small Expenses		15	
	Website			
	Telephone & Wifi		49	129
Utilities	Gas & Electric		3,824	2,929
	Waste Removal		993	1,062
	Water		-203	390
Total Utilities			4,614	4,381
Total Expense			25,729	27,650
Net Ordinary Income			16,270	8,684
	Surplus for the Year		16,270	8,684

Notes

- 1 The Hall revenues were again impacted by the covid pandemic and a slow return of confidence by the Hall's users. However the grants secured pushed the income towards normal levels. This normalised level of income combined with reduced costs, partially as a result of the lower level of use, meant that the Hall recorded a significant surplus.

- 2 Main projects
 - Sanitisation stations
 - Audio visual equipment replacement
 - Security equipment replacement
 - Tree surgery and hedge work

Fixed Assets	Date Acquired	Qty	Cost		Depreciation period (years)	Depreciation in previous years B/F	NBV at year opening	Months depreciated in year	Depreciation for year 2021-22	Year End Net Value	Total Depreciation C/F
			Cost	Current year							
Solar panels	30/11/2011		25,175.00	0.00	25	9,575.33	15,599.67	12	1,007.00	14,592.67	10,582.33
Underfloor heating	16/08/2010		1,219.50	0.00	10	1,219.50	0.00	12	0.00	0.00	1,219.50
Main Hall curtains	30/07/2014		718.87	0.00	5	718.87	0.00	12	0.00	0.00	718.87
Chairs	05/08/2014		4,553.10	0.00	5	4,553.10	0.00	12	0.00	0.00	4,553.10
10 x Tables	15/05/2015		681.93	0.00	5	681.93	0.00	12	0.00	0.00	681.93
Drinks cooler	03/08/2015		512.40	0.00	5	512.40	0.00	12	0.00	0.00	512.40
Boiler	31/10/2017		4,490.42	0.00	10	3,068.45	1,421.97	12	898.08	523.88	3,966.54
A/C unit	31/10/2017		3,603.00	0.00	10	2,462.05	1,140.95	12	720.60	420.35	3,182.65
Tables	10/10/2017		1,091.33	0.00	5	745.74	345.59	12	218.27	127.32	964.01
Henry vacuum cleaner	10/10/2017		141.66	0.00	5	96.80	44.86	12	28.33	16.53	125.13
6 x small tables	06/02/2019		454.32	0.00	5	189.28	265.04	12	90.86	174.17	280.15
Under Stage Storage	23/08/2019		8,000.00	0.00	10	1,066.66	6,933.34	12	800.00	6,133.34	1,866.66
			£68,197.55	0.00		£42,433.13	£25,764.41		£3,763.13	£22,001.31	£46,196.24
Micro-Wave Oven	27/11/2021		87.50		5			12	17.50	70.00	17.50
			£68,285.05	£ -		£42,433.13	£25,764.41		£3,780.63	£22,071.31	£46,213.74

Whittlesford Memorial Hall

Creditors

As of 31 March 22

Accounts Payable

£

Accountibility	139
E-on Electricity	390
SCDC	209
	<hr/>
	738
	<hr/>

Accruals and Deferred income

Gas	590
Electricity	130
Water	
Telephone	
Software	
Accounts	400
Deferred Income	
	<hr/>
	1120
	<hr/>

Whittlesford Memorial Hall
A/R Ageing Summary
As of 31 March 2022

Eon Credit balances on creditor account	£680
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**Independent Examiner's Report
to the Trustees of "Whittlesford Memorial Hall" Registered Charity 300428**

I report on the accounts of the Trust for the year ended 31st March 2022

Respective responsibilities of the trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility:

- to examine the accounts (under section 43(3)(a) of the 1993 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioner (under section 43(7)(b) of the 1993 Act);
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations for you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, NO matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with section 41 of the 1993 Act, and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Tim Phillips
Address: Tim Phillips & Co., Accountants
Cart House 2, Copley Hill Business Park
Cambridge Road, Babraham
Cambridge CB22 3GN

Date 13/06/2022

Annual Report for the year ending 31st March 2022
of the Trustee of Whittlesford Memorial Hall

A Charity, registered number 300428

Correspondent: Mrs M. Swann (Clerk to the Trustee)
7 Newton Road
Whittlesford
Cambridge CB22 4PF

Founded by: A Trust Deed dated 1st September 1922
Amended by a deed dated 23rd November 1923
Replaced by a Scheme dated 14th August 2000

Trustee: The Parish Council of Whittlesford.

Bankers: Santander Commercial Bank, Bootle.

AIMS: Our responsibility is to provide and maintain a Hall for use by the inhabitants of Whittlesford and beyond without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and other forms of recreation and leisure-time occupation, with the object of improving the condition of life.

ORGANISATION: Under the provisions of the Trust Deed as amended by a Scheme of Arrangement the Management of the Hall is in the hands of a Committee, consisting of any two or more members of Whittlesford Parish Council. They are assisted by other co-opted volunteers.

ACHIEVEMENTS: During the year the following improvements were achieved:-

- Replacement of hot water tank
- Kitchen redecorated

Clearly the unprecedented pandemic impacted the rental income revenue significantly. However, we were successful in obtaining all available support and restart grants.

Finally I wish to acknowledge the voluntary team members of the Management Committee: David Toop (Chairman), Pam Freeman,(Trustee Representative) Felicity de Vries (Trustee Representative), Arthur Greaves,(Trustee Chairman) Martin Livermore (Secretary), Tim Stone, Paul Tibble (Treasurer), Penny Toop (Booking Clerk) and our Cleaner/Caretaker Beverley Arnold who maintains the Hall in an excellent condition.



Signed
Chairman of the Trustee

Date 8/11/22

WHITTLESFORD MEMORIAL HALL

England & Wales - Charity number 300428

Accounts

Annual Report for the year ending 31st March 2021 of the Trustee of Whittlesford Memorial Hall

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ORGANISATION: Under the provisions of the Trust Deed as amended by a Scheme of Arrangement the Management of the Hall is in the hands of a Committee, consisting of any two or more members of Whittlesford Parish Council. They are assisted by other co-opted volunteers.

ACHIEVEMENTS: During the year the following improvements were achieved:-

- Replacement of kitchen ceiling tiles with fire retardant tiles
- Main Hall redecorated
- Finger guards and Chubb door guards either replaced, serviced and updated

Clearly the unprecedented pandemic impacted the rental income revenue significantly. However, we were successful in obtaining all available support and restart grants.

Finally I wish to acknowledge the voluntary team members of the Management Committee: David Toop (Chairman), Pam Freeman, (Trustee Representative) Arthur Greaves, (Trustee Chairman) Sarah Lee, Martin Livermore (Secretary), Tim Stone, Paul Tibble (Treasurer), Penny Toop (Booking Clerk) and our Cleaner/Caretaker Beverley Arnold who despite the prevailing difficult circumstances ensured that the Hall was fit for purpose and COVID compliant.

Signed
Chairman of the Trustee

Date

Whittlesford Memorial Hall

BALANCE SHEET 31/03/2021

31 Mar 21

ASSETS

Fixed Assets

Building	400,000
Equipment	68,198
Provision for depreciation	-42,433
Total Fixed Assets	<u>425,765</u>

Cash at bank and in hand

Current Account 35365187	13,049
Deposit Account 0321 1525	72,623
Total Cash at bank and in hand	<u>85,672</u>

VAT Debtor	1,660
Other debtors	441
Total Current Assets	<u>87,772</u>

Current liabilities

Accounts Payable	811
Accruals and deferred income	1,225
S.106 Funds	2,461
Total Current Liabilities	<u>4,497</u>

NET CURRENT ASSETS **83,275**

TOTAL ASSETS LESS CURRENT LIABILITIES **509,040**

Long Term Liabilities

Parish Council grant paid in advance	2,000
	<u>2,000</u>

NET ASSETS **507,040**

Reserves	26,019
Retained Earnings	72,337
Valuation of Building	400,000
Surplus for the Year	8,684
Charity funds	<u>507,040</u>

31 Mar 20

400,000

68,198

-38,564

429,634

11,790

62,606

74,396

3,166

77,561

128

2,250

2,461

4,839

72,722

502,356

4,000

4,000

498,356

26,019

56,349

400,000

15,989

498,356

Whittlesford Memorial Hall

Income/Expenditure	31/03/2021	Note	April 20 to Mar'21	Apr '19 to Mar' 20
			31 Mar 21	
Income				
E.On Feedback tariff monies			4,442	4,296
Gifts and Donations Income:	Hire of tables			10
Total Gifts and Donations Income				10
Hall Rental			6,968	29,883
Interest Income			17	181
Grant Income (Covid)			22,907	0
s.106 Grant		1		8,184
PC Grant amortization			2,000	2,000
Total Income			36,334	44,553
	Gross Profit		36,334	44,553
Expense				
	Admin cost - labour		4,800	3,600
Cleaning and Caretaking	Labour		4,560	4,410
	Materials		445	686
	Subcontract		1,259	1,499
Total Cleaning and Caretaking			6,264	6,595
Depreciation Expense			3,869	4,018
Gifts and Donations				
Insurance			1,198	1,432
Licences and Permits			299	311
Maintenance	Building Maintenance	2	5,954	5,065
	Equipment Repairs		116	419
	Maintenance - Other		0	0
Total Maintenance			6,070	5,485
	Marketing costs			143
	Annual Accounts fees		183	270
	Treasurers fees		270	806
	Rent			75
	Software		187	
	Office supplies			39
	Sundry Small Expenses			
	Website			0
	Telephone & Wifi		129	181
Utilities	Gas & Electric		2,929	3,595
	Waste Removal		1,062	1,006
	Water		390	1,010
Total Utilities			4,381	5,611
Total Expense			27,650	28,565
Net Ordinary Income			8,684	15,989
	Surplus for the Year		8,684	15,989

Notes

- 1** The accounts were impacted by the covid pandemic. Hall bookings were decimated by the restrictions imposed. The Hall also supported the Whittlesford Playgroup who themselves navigated through some unfamiliar territory. We were however able to recoup all of our ongoing costs by claiming £23k in Government and Local Government grants.

- 2** Main projects
 - Main Hall redecoration
 - Lighting
 - Paving and Bollards

**Independent Examiner's Report
to the Trustees of "Whittlesford Memorial Hall" Registered Charity 300428**

I report on the accounts of the Trust for the year ended 31st March 2021

Respective responsibilities of the trustees and examiner.

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have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Hugh P Holland

Name: Hugh P Holland
Address: The Old Forge
3 High Street
Whittlesford
Cambridge
CB22 4LT

Date 1/9/21

A P Greene
12/10/21