

Toft People's Hall

Annual Report
&
Financial Statements
2024-2025

CONTENTS

	<u>Page</u>
Annual Report	3
Statement of Trustees' Responsibilities	3
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Accounts	7
Independent Examiner's Report	8

ADDRESS FOR CORRESPONDENCE

Hon. Secretary
66 School Lane
Toft
Cambridge CB23 2RE

BANKERS

Cambridge Building Society
51, Newmarket Road
CAMBRIDGE CB5 8FF

HSBC Bank Plc
58 Chesterton Road
Cambridge CB4 1EW

Metro Bank
One Southampton Row
London
WC1B 5HA

INDEPENDENT EXAMINER

Miss J Verney
40 School Lane
Toft
Cambridge CB23 2RE

TOFT PEOPLE'S HALL

ANNUAL REPORT of THE MANAGING TRUSTEES (THE MANAGEMENT COMMITTEE) for the year ended 31 March 2025

Registered Charity No. 300424

Toft Village Hall, now known as Toft People's Hall, is a registered charity, established in 1964 for, in the words of the Trust Deed, "the benefit of all the inhabitants of the village of Toft, with the object of improving the conditions of life of the said inhabitants."

Membership of the Management Committee

Members of the Management Committee - the Managing Trustees - are elected annually at the Annual General Meeting, or nominated by user groups, in accordance with the Trust Deed, and are eligible for re-election. During the year the following served as members of the Committee:

Chairman:	Jake Tebbit	(Elected)
Hon Secretary:	Graham Gifford	(Elected. Resigned 14 January 2025)
	Nuala Tannahill	(Elected. Appointed 14 January 2025)
Booking Secretary:	Sally Roberts	(Elected)
Hon Treasurer :	Carol Wilmot	(Elected)
	Christine Watson	(Toft Parish Council)
	Barbara Preece	(Church in Toft)
	Alice Gathercole	(Toft Friendship Club)
	Brian Roberts	(Toft Social Club)
	Linda Hollow	(Elected)

All members of the Management Committee and sub-committees, including co-opted members, are purely volunteers and receive no form of remuneration.

Statement of Management Committee's Responsibilities as Managing Trustees

The Management Committee, as Managing Trustees of the charity, is responsible for preparing financial statements for each financial year which give a true and fair view of the state of affairs and of the surplus or deficit for that year, and is required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis.

The Committee is responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position. It is also responsible for safeguarding the assets and taking reasonable steps for the prevention and detection of fraud and other irregularities.

J Tebbit Chairman
Toft People's Hall Managing Trustees

Date:

Toft People's Hall

	Note	2025 Unrestricted Funds	2025 Restricted Funds	2025 Total Funds	2024 Total Funds
INCOMING RESOURCES					
Donations and grants	2	10,419	3,050	13,469	17,740
Interest received		257	-	257	136
Lettings of the Hall		2,993	-	2,993	3,072
Social Club & Community Café recharges		3,950	-	3,950	3,975
Community Café income	3	7,532	-	7,532	8,888
TOTAL INCOMING RESOURCES		25,151	3,050	28,201	33,811
RESOURCES USED					
Running costs of hall					
Heat(oil)		533	-	533	1,413
Electricity		3,224	-	3,224	5,516
Water		418	-	418	410
Cleaning		4,066	-	4,066	4,566
Insurance		1,147	-	1,147	1,094
Maintenance		2,929	162	3,091	2,936
Depreciation		884	1,403	2,287	1,559
Telephone and internet		507	-	507	432
Stationery & Postage		-	-	-	-
Subscriptions		127	-	127	155
Donation in lieu of Independent Examiners Fee		100	-	100	100
Bad debts		-	-	-	-
Sundry expenses		92	-	92	173
Community café expenses	3	4,075	-	4,075	5,288
TOTAL RESOURCES USED		18,102	1,565	19,667	23,642
NET INCOMING/(OUTGOING) RESOURCES for the year					
		7,049	1,485	8,534	10,169
TOTAL FUNDS brought forward					
		32,621	3,274	35,895	25,726
TOTAL FUNDS carried forward					
		<u>39,670</u>	<u>4,759</u>	<u>44,429</u>	<u>35,895</u>

Toft People's Hall**Balance Sheet As at 31 March**

	Note	2025	2024
FIXED ASSETS			
Fixtures & Fittings	40		49
Kitchen Appliances	1,966		2,458
Miscellaneous Equipment	71		89
Furniture	1,752		2,190
Theatre Equipment	162		203
Bar equipment	361		452
Audio/Video Equipment	3,229		427
Community Café furniture	1,542		1927
	<u>9,123</u>		<u>7,795</u>
Less: Depreciation in year	2,286	<u>6,837</u>	<u>1,559</u> <u>6,236</u>
CURRENT ASSETS			
Sundry debtors		649	644
Oil		600	-
Cash: Bank current accounts		36,469	29,252
Building Society deposits		269	262
Cash in hand		243	133
TOTAL CURRENT ASSETS		<u>38,230</u>	<u>30,291</u>
CURRENT LIABILITIES - accruals		638	632
NET CURRENT ASSETS		<u>37,592</u>	<u>29,659</u>
TOTAL NET ASSETS		<u>44,429</u>	<u>35,895</u>
Represented by:			
UNRESTRICTED FUNDS -		39,670	32,621
GENERAL RESERVE ACCOUNT			
RESTRICTED FUNDS - AV		2,037	217
EQUIPMENT			
RESTRICTED FUNDS – THEATRE		103	129
EQUIPMENT			
RESTRICTED FUNDS - BUILDING		1,386	1,386
RESTRICTED FUNDS –		1,233	1,542
COMMUNITY CAFE			
		<u>44,429</u>	<u>35,895</u>

Approved by the Management Committee on

and signed on their behalf

.....
Chairman of the Managing Trustees

.....
Honorary Treasurer

Toft People's Hall

Notes to the Accounts

1. Accounting Policies

- a) The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.
- b) Basis of accounting: The financial statements have been prepared under the historical cost convention
- c) Depreciation: Tangible fixed assets are depreciated on a reducing balance basis at a rate of 20% per year. Toft People's Hall building is owned by Toft Parish Council.

2. Donations and grants

	2025	2024
Toft Social Club	10,419	17,549
Toft Parish Council (received in 2024, recorded in 2025)	3,050	-
Other	-	191
Total	10,369	17,740

Toft Social Club Limited is a registered society (registration number 28981R) and its surplus is donated via covenant to Toft People's Hall for the maintenance and improvement of the building. The amounts received in the year ended 31 March 2024 related to the years ended 31 October 2022 and 31 October 2023. The amount received in the year ended 31 March 2025 related to the year ended 31 October 2024.

Toft Parish Council purchased AV equipment and consumables for Toft People's Hall.

3. Community café

In October 2021, with the agreement of the Toft People's Hall committee, a group of volunteers opened a Community Café operating once a week at Toft People's Hall. Any surplus is retained by Toft People's Hall. The trustees of Toft People's Hall review the operation of the café at their trustee meetings as appropriate.

Independent Examiner's Report to the Management Committee of Toft People's Hall

I report on the financial statements of Toft People's Hall for the year ended 31 March 2025, which are set out on pages 1 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is preparing accrual accounts and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act;
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiners statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Miss Jean Verney

Date: 9 November 2025