

## **ORWELL VILLAGE HALL**

### **GOVERNANCE REPORT 2020/21**

The operation of Orwell Village Hall has been totally dominated through the year 2020 to 2021 by the response to the pandemic. In fact, we have secured virtually no real operational income during this period. The Village Hall has benefited from financial support from both Orwell Parish Council, to fund the refurbishment of the hall, and from South Cambs District Council as part of the pandemic relief. The total received being £28,708 of the £28,748 in revenue.

However, this has left the Village Hall with a healthy bank balance and a newly decorated hall, so we remain very confident of a much improved 2021/2022.

Mark Collins

Treasurer

Orwell Village Hall Management Committee

10 July 2021

# ORWELL VILLAGE HALL

Summary Financial Position

31/03/2021

Revenue:	28,748.00	✓
Expense :	13,905.31	✓
Year to date :	14,842.69	✓
Bank:	23,439.67	- Δ
Reserve	4,167.88	- Δ
Operating fund (YTD)	27,607.55	Δ .

Δ = Agrees to bank statement .

I have reviewed the transactions and supporting documentation for the Orwell Village Hall accounts for the period ending 31st March 2021.

I believe the above summary to be a materially true and fair reflection of the year end position and of the results for the year .



VICKI TATUM-HORSFIELD BSC ACA .

7<sup>th</sup> July 2021 .

# ORWELL VILLAGE HALL

## Bank

Bank opening balance

8,286.98

23,129.67

Income reconciled

28,748.00

Expenditure reconciled

13,905.31

Titchmarsh reconciled

310.00

Bank closing balance

23,439.67

Agrees to supporting docs.

Statement closing balance

23,439.67

Diff

-

Actual Bank

23,439.67

✓ = Agreed to closing a/cs last year & bank statement.

△ = Agreed to bank statement.

# ORWELL VILLAGE HALL

## Expenditure Statement

Total Expenditure 16,468.52  
 Total reconciled 16,432.52  
 Total unreconciled 36.00

Reference	2019	2020	Payee	Date	Subject	Amount	Paid	Payrr	Bank	Reconciled
52	X20001		Wave	13/04/2020	Water	234.00	Trans		YES	234.00
53	X20002		DC Window Cleaning	21/04/2020	Window Cleaning	60.00	Trans		YES	60.00
	X20003		SSE Swalec	05/05/2020	Electricity	215.42	Trans		YES	215.42
	X20004		Community Action Suffolk	28/05/2020	Insurance	1,086.56	Trans		YES	1,086.56
	X20005		ELP		Lighting	348.22	Trans		YES	348.22
	X20006		M J Smith	20/06/2020	Carpentry	865.00	Trans		YES	865.00
	X20007		Ashley Ives	29/06/2020	Expenses re-decorating	324.55	Trans		YES	324.55
	X20008		DC Window Cleaning	29/06/2020	Window Cleaning	60.00	Trans		YES	60.00
	X20009		Monika	20/07/2020	Cleaning	120.00	Trans		YES	120.00
	X20010		SSE Swalec	23/07/2020	Electricity	147.74	Trans		YES	147.74
	X20011		G R Tate	06/07/2020	Decorating	6,047.23	Trans		YES	6,047.23
	X20012		Ashley Ives	27/07/2020	Expenses re-decorating	95.52	Trans		YES	95.52
	X20013		Barry Sharman	08/08/2020	New curtains (expenses)	520.00	Trans		YES	520.00
	X20014		DC Window Cleaning	17/08/2020	Window Cleaning	60.00	Trans		YES	60.00
	X20015		1st Glass	17/08/2020	Replacement windows	318.90	Trans		YES	318.90
	X20016		Barry Sharman	25/08/2020	Expenses curtain hooks	9.90	Trans		YES	9.90
	X20017		DC Window Cleaning	13/10/2020	Window Cleaning	60.00	Trans		YES	60.00
	X20018		Cambridge Water	13/10/2020	Water	98.11	Trans		YES	98.11
	X20019		Barton Oil Burner Services	13/10/2020	Boiler Repair	66.00	Trans		YES	66.00
	X20020		Mark Collins	15/10/2020	David Titchmarsh Gift	350.00	Trans		YES	350.00
	X20021		Bill Hollins	17/10/2020	Paint for boxes	38.98	Trans		YES	38.98
	X20022		Andrew Pulham	29/10/2020	Directional Signs	13.98	Trans		YES	13.98
	X20023		SSE Swalec	01/11/2020	Electricity	139.70	Trans		YES	139.70
	X20024		Monika	18/11/2020	Cleaning	48.00	Trans		YES	48.00



X20025	G R Tate	25/11/2020	Decorating	981.00	Trans	YES	981.00
X20026	SCDC Collection Account	09/12/2020	Refuse Collection	242.77	Trans	YES	242.77
X20027	Jackson Fire & Security	09/12/2020	Fire Extinguisher Inspection	171.60	Trans	YES	171.60
X20028	Ashley Ives	16/12/2020	Expenses (various)	96.20	Trans	YES	96.20
X20029	Monika	31/12/2020	Cleaning	72.00	Trans	YES	72.00
X20030	Certas Energy	02/01/2021	Oil	388.48	Trans	YES	388.48
X20031	DC Window Cleaning	20/01/2021	Window Cleaning	90.00	Trans	YES	90.00
X20032	SCDC Collection Account	06/02/2021	Licence	70.00	Trans	YES	70.00
X20033	PPL PRS	11/02/2021	Music Licence	251.86	Trans	YES	251.86
X20034	Monika	02/03/2021	Cleaning	54.00	Trans	YES	54.00
X20035	Cambridge Water	09/03/2021	Water	99.59	Trans	YES	99.59
X20036	DC Window Cleaning	28/03/2021	Window Cleaning	60.00	Trans	YES	60.00
X20037	Barry Sharman	01/04/2021	Expenses - Heating Oil	618.98	Trans	NO	-
X20038	Wave	18/04/2021	Water (sewerage)	234.80	Trans	NO	-
X20039	SSE Swalec	08/05/2021	Electricity	152.38	Trans	NO	-
X20040	DC Window Cleaning	08/05/2021	Window Cleaning	60.00	Trans	NO	-
X20041	CAS (Zurich Insurance)	25/05/2021	Insurance	1,269.37	Trans	NO	-
X20042	Monika	31/05/2021	Cleaning	90.00	Trans	NO	-
X20043	Ashley Ives	14/06/2021	Expenses	101.68	Trans	NO	-
X20044	Monika	01/07/2021	Cleaning	36.00	Trans	NO	-
X20045						NO	-
X20046						NO	-
X20047						NO	-
X20048						NO	-
X20058						NO	-
X20059						NO	-
X20060						NO	-

TOTALS

16,468.52

13,905.31

σ = Agreed to bank statement .

✕ = Agreed to receipt .

'Sample only checked'.

Cash

NO

# ORWELL VILLAGE HALL

## Income Statement

Total Income 30,488.80  
Total reconciled 28,927.80  
Total unreconciled 1,561.00

Reference	2019	2020	Type	Hirer	Booking Date(s)	Fee	Date Paid	DEPOSIT	Paid	Repaid	Paid	Bank	Reconciled	Revenue	Notes
<b>Deposit Carried Forward</b>															
19084/1			REVENUE	FOSAC (deposit)		10/10/2020			50.00		50.00	YES	50.00		Paid in cash. Transfer from MC
<b>INCOME</b>															
2019 Ref	2020 Ref														
19041	20001	REVENUE	WOW Deborah Grieve		08/05/2020		79.00					NO	-		
19074/2	20002	Dep Refund	Claire Course		03-Mar-20							YES	50.00		
19079	20003	REVENUE	Karen Butler		26/12/2021		28.00		50.00			NO	-		
19081	20004	REVENUE	Clunch Pit Management Trust		5 Mar, 21 May							NO	-		
19084	20005	REVENUE	FOSAC				63.00					NO	-		CANCELLED
19087	20006	REVENUE	Julie Beesley		09/10/2020		74.00					NO	-		CANCELLED
19089	20007	REVENUE	Orwell PC		31/10/2020		11.00					NO	-		
19090	20008	REVENUE	Kia Douglas		24/01/2020		42.00					NO	-		
19091	20009	REVENUE	Orwell Singers		29/02/2020		150.00					NO	-		
19107	20010	REVENUE	Gary Grieve		13-Jun		81.00					NO	-		Likley to cancel
19108	20011	REVENUE	Dexter Wright		12/09/2020		47.00					NO	-		CANCELLED
19109	20012	REVENUE	Antique Fair		11/10/2020		105.00					NO	-		
19112	20013	REVENUE	Brenda Collings		16, 30 Jan, 6, 20 Feb, 5 Mar		53.00					YES	105.00		Cash paid, transferred by MC
19113	20014	REVENUE	Roger's Rebels		7 March (74) less refund for 16 March		78.00					YES	53.00		
19115	20015	REVENUE	Aerobics (Mrs A Smith)		Mar-20		36.00					YES	78.00		
19116	20016	REVENUE	Wimpole Volunteers		19 March, 21 April refund		230.00					YES	36.00		19096 paid, 2 bookings not used
19117	20017	REVENUE	Film Club		Apr 20 to Mar 21, ex Aug & Dec		10,000.00					YES	230.00		
			SCDC		Coronavirus grant		23.00					YES	10,000.00		
20018	20018	Donation	Table Tennis		Weekly on Tuesdays							NO	-		
20019	20019	REVENUE	Wayne Talbot,, Orwell Youth Club		27/08/2020							NO	-		
20020	20020	REVENUE	Orwell History Society		29 Sep, 27 Oct, 24 Nov 2020		5,000.00					YES	5,000.00		
20021	20021	REVENUE	Orwell Parish Council (Decorating)		25/07/2020		15.00					YES	15.00		
20022	20022	Donation	Roger & Leslie Daw		13/08/2020							YES	19.00		
20023	20023	Donation	Carpet Bowls		16/10/2020		28.00					YES	28.00		
20024	20024	REVENUE	Healthy World Pilates		22,29 Sep		42.00					YES	42.00		
20025/1	20025/1	REVENUE	Healthy World Pilates		6,13,20 Oct		84.00					NO	-		
20025/2	20025/2	REVENUE	Healthy World Pilates		3,10,17,24 Nov, 8,15 Dec		38.00					YES	38.00		
20025/3	20025/3	REVENUE	Wimpole Volunteers		October, November refunds							NO	-		
20026	20026	REVENUE	Sarah O'Flynn		10/10/2020		112.00					NO	-		
20027	20027	REVENUE	Table Tennis		2 in August and 5 in September		38.00					YES	112.00		
20028	20028	REVENUE	Wimpole Volunteers		Refund for October and November bookings		19.00					NO	-		
20029	20029	REVENUE	Julie Rosa/Colin Edwards		10-Oct		230.00					YES	230.00		
20030	20030	REVENUE	Film Club		Apr 20 to Mar 21, ex Aug & Dec - REFUND		60.00					YES	60.00		
20031	20031	REVENUE	Carpet Bowls		20 Mar, 27 Mar		123.00					YES	123.00		
20032	20032	REVENUE	Hilary Draper		26 Sep REFUND		184.00					YES	184.00		
20033	20033	REVENUE	Women of Orwell		2020 REFUND		14.00					YES	14.00		
20034	20034	REVENUE	Julie Rosa/Colin Edwards		15-Oct		152.00					YES	152.00		
20035	20035	REVENUE	Patner Market		2020 Refund		33.00					YES	33.00		
20036	20036	REVENUE	Colin Edwards		22/10 and 31/10							YES			
20037	20037	REVENUE										YES			





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VICKI TATUM-HORSFIELD BSC ACA.

17th April 2021.