

Little Gransden Village Hall

7-9 Primrose Hill,

Little Gransden,

SG19 3DP

Charity number: 300404



Trustees Annual Report

For the Year Ending 30 September 2021

Little Gransden Village Hall, Registered Charity No 300404
Trustees Annual Report – Year Ended 30 September 2021

The Trustees' Annual Report and Accounts for Little Gransden Village Hall are included in this report covering the period from 1 October 2020 to 30 September 2021.

Section A - Reference and administration details

Charity name: Village Hall, Little Gransden

Registered charity number: 300404

Charity's principal address: Primrose Hill, Little Gransden, SG19 3DP

Names of the charity trustees who manage the charity are:

1	Sue Chase, Chair
2	Lorna Pepper, Secretary
3	Kerin Sequeira, Treasurer
4	Peter Kimpton, Bookings Officer
5	Trevor Brown
6	Rachel Fogg
7	Noushin Rostami
8	Barry Girling
9	Sue Barlow

Type of Advisor	Name	Address
Bank	Barclays Bank	St Neots

Section B - Structure, governance and management

Below are details of the structure, governance and management of the Group.

Type of Governing Document	The Village Hall is governed by the Declaration of Trust dated 12 January 1955 and amended on 19 July 2018.
How the Charity is constituted	The Trust is managed by a committee of Trustees appointed specifically for the task.
Trustee Selection Methods	The Trustees are appointed in accordance with the dictates of the Declaration of Trust 1955.
Additional Governance Information	The Hall is maintained by a Management Committee, the members of which are the 'Charity Trustees'. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

	<p>The Committee consists of 9 Trustees. 5 of these Trustees have been nominated by the user groups named on the Declaration of Trust as representative trustees and the remaining 4 have been elected by the Committee.</p> <p>This Management Committee exists to maintain the Village Hall and ensure that it carries out the aims laid out in the Declaration of Trust:</p> <ul style="list-style-type: none">• Providing a safe and secure venue for the inhabitants of the Parish of Little Gransden and immediate vicinity to engage in recreational activities;• The maintenance of Trust property;• The raising of funds and the administration of Trust Finance;• The insurance of persons, property and equipment.
--	--

Section C - Objectives and Activities

The objectives of the Committee are laid down in the 1955 Declaration of Trust. "... for the purposes of physical and mental training and recreation and social moral and intellectual lectures classes recreations and entertainments ..." The Committee ensures that the Hall is well maintained and kept in a suitable condition for regular use by local residents for a wide variety of activities. It also monitors the finances of the Hall to ensure continued financial viability.

Section D - Achievements and performance

The Hall continues to be self-financing for general running costs although Grant Funding is sought for major projects.

No new projects have been started this year with the continuation of the coronavirus pandemic although the Hall was able to open again for part of the year. Uptake by regular and ad-hoc users was slow but gradually built momentum and conditions improved and confidence returned.

Section E - Financial Review

As allowed by Charity Commission rules, our accounts are prepared and presented on a simple receipts and expenditure basis. They have been independently examined by Sharon Fox and she has found no reason to object to the accounts as included in this report.

As in the past, the 100 Club working funds have been held separately to the main accounts but "brought in" to the main accounts at the end of the financial year to allow a total picture of the hall finances.

Regular use was significantly impacted in the year by pandemic lockdowns and restrictions. As a result, income from the hire and associated activities for the year amounted to £3.4k, a 70% decrease on prior year income of £11.4k. Our related expenditure on the other hand, only reduced to £7.3k from £9.6k, a

Little Gransden Village Hall, Registered Charity No 300404
Trustees Annual Report – Year Ended 30 September 2021

24% reduction. Therefore, we had a trading loss in the year of £3.9k, compared to a trading profit of £1,8k last year.

Fortunately, we received Government grants, paid by South Cambridgeshire District Council, of £20.9k which has helped cover the loss of income due to closure of the hall for a large part of the year.

Our thanks go to Barry Girling who runs and manages the 100 Club which provides a continuous source of funds to the Hall, and thanks to the local community who generously gave various donations throughout the year.

We remain hopeful that use of the hall will return to a similar pattern to what we had pre-pandemic; we have already seen a number of regular users return, plus we have received various party bookings and enquiries. The Hall's principal source of funds has always been hiring charges from regular user groups and therefore the committee will need to encourage previous and new regular users to the Hall should the situation allow.

Kerin Sequeira

17 March 2022

Section F - Declaration

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees:

Signature(s) 

Signature(s) 

Full name(s) Kerin Sequeira

Full name(s) Sue Chase

Date: 17 March 2022

Date: 17 March 2022

Position: Treasurer

Position: Chair

Receipts and Payments Account

Little Gransden Village Hall

Charity
no:300404

Accounts for the year ended 30th September 2021

	2020/21	2019/20
<u>Receipts</u>		
Bowls Club	56.00	672.00
Badminton	-	588.00
Buzzy Bodies	168.00	588.00
Western Dance Club	-	1,436.00
Yoga	-	1,050.00
NAAFI	-	336.00
Café	-	489.00
Brownies	350.00	490.00
Rangers	-	126.00
Pilates	388.50	582.75
Ballet	913.50	955.50
Circuits	-	210.00
Occasional regulars	316.00	2,097.00
	2,192.00	9,620.25
Individual hall hire	1,068.00	1,290.00
Total Hire Income	3,260.00	10,910.25
Fund raising - theatre production	-	239.68
Solar	115.89	221.23
Bank Interest	1.63	21.38
	3,377.52	11,392.54
100 Club membership	1,210.00	1,280.00
Grant from the Amey Community Fund	-	20,000.00
SCDC – Business Closures Support Grant	11,573.43	10,000.00
SCDC – Business Restart Grant	8,000.00	3,011.00
SCDC – Local Restrictions Support Grant	1,334.00	-
Donation	507.40	110.00
Contribution towards insurance	62.37	-
Total Receipts	26,064.72	45,793.54
<u>Payments</u>		
Electricity	1,142.53	2,474.55
Water & Sewage	302.00	365.00
Maintenance	2,435.88	2,695.17
Refuse collection	80.92	180.04
Cleaning	746.00	2,291.11
Insurance	879.43	821.00
Loan Interest	49.71	131.73
Premises Licence, PRS & PPI tariff for Community Buildings	708.84	469.90

Little Gransden Village Hall, Registered Charity No 300404
Trustees Annual Report – Year Ended 30 September 2021

Internet	85.09	-
Sundry	827.47	144.86
	7,257.87	9,573.36
100 Club prizes	600.00	600.00
Loan Repayment	1,182.05	14,586.61
Storage Extension	-	35,539.39
Drain repairs	-	3,450.00
Total Payments	9,039.92	63,749.36
<u>Receipts less Payments</u>	17,024.80	(17,955.82)

	<u>2020/21</u>	<u>2019/20</u>
Receipts less Payments	17,024.80	(17,955.82)

Add Funds at 1.10.20

Current Account	133.18		
Deposit Account	865.39		
Contingency Fund	10,020.34		
100 Club	1,060	12,079.41	30,035.23

Gives Funds at 30.9.21

Current Account	621.35		
Deposit Account	17,766.63		
Contingency Fund	9,021.23		
100 Club	1,695.00		
	29,104.21	12,079.41	

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on the 17 March 2022 and signed on their behalf by:

Signature	Print Name
	Sue Chase, Chair
	Kerin Sequeira, Treasurer

Chair's Report

Sadly, when trying to recall what we have done in the last year the picture is still dominated by closure and the effects of Covid 19.

This has been another disrupted year for the Hall and its regular users. At the beginning of this financial year we were experiencing lock-down like conditions, and although activities were gradually allowed to start taking place again, take up in certain areas has been slow and the Hall has not returned to anywhere near its pre-covid busyness.

The Hall has continued to be geared up for use when permitted, but understandably, most of our regular user groups were unwilling to commit to a resumption of their activities until they could be sure that conditions were considerably safer.

Despite the slow start towards regular and frequent use, committee members have continued to carry out weekly checks to ensure that the Hall has remained in good condition and is ready for use. Maintenance work has continued and with the help of volunteers the grounds have been kept tidy.

Thanks to the number of covid related business grants available the financial impact of this second year of intermittent use has been largely counteracted and we have a healthy bank balance to start the new year with. I believe that we will need this boost to see us through at least the first half of the next financial year as conditions are still uncertain.

Despite the restrictions imposed for most of the period we were able to finish the financial year with a wonderful performance of Under Milk Wood by Dylan Thomas – brought to the Hall by the Revellers. I look forward to many more performances of this kind in the future.

My thanks, as always, go to my fellow Trustees for your patience throughout the crisis; your flexibility over meetings; your willingness to discuss issues calmly; your common sense and practicality; and your continual support.

This may have been a very quiet year for the Hall, but I believe we are in a good position to plan and encourage new activities and make the Hall a busy and thriving community asset.

Sue Chase

17 March 2022

Booking Officer's Report

This has been a very mixed year for the Hall with regular users only really coming back consistently at the beginning of September 2021. Some of our previous regular groups have not returned post lockdown and covid restrictions; Ballet moved to a different Hall which was more suitable location wise; Circuit Training has remained via Zoom; the Yoga tutor of many years moved away from the village and continues to work via Zoom; and Badminton has not yet returned. On the positive side, due to its increasing numbers, the Evergreens group has moved to the Hall for a regular monthly afternoon booking. There are currently 6 regular users every week.

In the last 12 months we have seen 733 hours booked by Regular Users and 220 hours booked for additional events. This is really only a quarter of the Hall's capacity and something that we need to work on as a committee this coming year.

There are several things to look forward to – the dance group are booked to bring their caravans to the Hall in October and December and the Revellers will be performing a pantomime at the Hall in January 2022. I believe that we will see a slow but steady increase in use of the Hall as time progresses.

Peter Kimpton

17 March 2022

Building Manager's Report

The last 12 months have seen us without a dedicated Buildings Manager. The regular tasks such as the checking of the emergency lighting and alarm systems has been carried out by Paul Canlin, a volunteer.

We are also without a dedicated Grounds Manager. Volunteers have kept the ivy at bay and John Henthorn continued to mow the paddock at minimum cost.

There have been no major repairs carried out during the year as both the lack of use and the need to preserve funds have meant that no new projects have been embarked upon.

One project that had been on hold was completed and this was the ventilation system in the original Ladies and Gents toilets. Paul Hodgson fitted an extractor fan into each toilet that comes on when the toilets are in use.

The Parish Council very generously agreed to pay for the installation of a broadband connection to the Hall and this became live in August 21. The council will pay for two years at the end of which time we expect that County Broadband will have completed their project to bring superfast fibre connections to Little Gransden and will supply broadband to the Hall free of charge.

Sue Chase, acting Buildings Manager

17 March 2022

Little Gransden Village Hall				Charity no:	300404
Accounts for the year ended 30th September 2021					
				2020/21	2019/20
Receipts					
	Bowls Club			£56.00	£672.00
	Badminton			-	£588.00
	Buzzi Bodies			£168.00	£588.00
	Western Dance Club			-	£1,436.00
	Yoga			-	£1,050.00
	Café			-	£489.00
	Brownies			£350.00	£490.00
	Rangers			-	£126.00
	Pilates			£388.50	£582.75
	NAFFI			-	£336.00
	Circuits			-	£210.00
	Ballet			£913.50	£955.50
	Akido			£88.00	-
	Occasional Regulars			£228.00	£2,097.00
				£2,192.00	£9,620.25
	Individual hall hire			£1,068.00	£1,290.00
		Total Hire Income		£3,260.00	£10,910.25
	Fund raising - theatre production			-	£239.68
	Solar			£115.89	£221.23
	Bank Interest			£1.63	£21.38
				£3,377.52	£11,392.54
	100 Club number sales (£10 per number)			£1,210.00	£1,280.00
	SCDC - Local Restrictions Support Grant			£1,334.00	£20,000.00
	SCDC - Business Closures Support Grant			£11,573.43	£10,000.00
	SCDC - Business Restart Grant			£8,000.00	£3,011.00
	Contribution towards insurance			£62.37	-
	Donations			£507.40	£110.00
		Total Receipts		£26,064.72	£45,793.54
Payments					
	Electricity			£1,142.53	£2,474.55
	Water & Sewage			£302.00	£365.00
	Maintenance			£2,435.88	£2,695.17
	Refuse collection			£80.92	£180.04
	Cleaning			£746.00	£2,291.11
	Insurance			£879.43	£821.00
	Subscriptions, Premises Licence, PRS & PPI tariff			£708.84	£469.90
	Loan interest			£49.71	£131.73
	Internet			£85.09	-
	Sundry			£827.47	£144.86
				£7,257.87	£9,573.36
	100 Club Prizes			£600.00	£600.00
	Loan Repayment			£1,182.05	£14,586.61
	Storage extension			-	£35,539.39
	Drain repairs			-	£3,450.00
		Total Payments		£9,039.92	£63,749.36
Receipts less Payments				£17,024.80	(£17,955.82)

 

[illegible]

I report to the trustees on my examination of the accounts of Little Gransden Village Hall (charity no: 300404) for the year ended 30th September 2021

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act,

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



ACA