



# Trustees' Annual Report for the period

Period start date  
From 01 Jan 2022 To Day 31 Dec 2022  
Period end date

## Section A Reference and administration details

Charity name HARSTON VILLAGE HALL

Other names charity is known by

Registered charity number (if any) 300397

Charity's principal address Harston Village Hall

20 High Street

Harston Cambs

CB22 7PX

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr G Marriott	Chairman		
2	Mr S Mynott	Administrator		
3	Mr T Stafford	Treasurer		
4	Mr D Benning			
5	Mr R Pearce-Gould		From 2 <sup>nd</sup> August 2022	
6	Ms R A Craven		From 2 <sup>nd</sup> August 2022	
7	Mrs J Boakes			
8	Mr R Dick			
9	Mrs S Turnbull			
10				
11				
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13				
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16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Summary of the objects of the charity set out in its governing document**

The charity is established to benefit the inhabitants of Harston by providing facilities for communal activities. The Village Hall is available for hire by any individual or organisation in accordance with the standard hiring agreement. It is intended that the scale of charges be sufficient to generate income to meet the annual running costs of the Hall and for its upkeep in the longer term.

The charity is managed by residents of the village, some of whom are elected, others being nominated by village organisations, with a Managing Committee which meets monthly.

Day to day tasks are undertaken by a paid Booking Secretary and Caretaker and by Trustees as volunteers.

The Hall is being promoted through both our own website and via Cambridge ACRE as an attractive venue for regular users to hold classes, courses, events and meetings and also as a suitable venue for local families to hold weddings and parties.

2022 has seen a return to normal working at the hall with most users running their normal activities and weddings, parties and other gatherings taking place throughout the year.

Trustees continued to follow advice provided by Cambridge ACRE and the government to keep The Hall 'Covid-Safe' during the year providing signage, sanitation products and emergency materials as required.

The Annual General Meeting scheduled to take place during April 2022 was cancelled. Trustees had no notification of issues that might have been raised at an AGM. It is intended that a face-to-face AGM be held in the spring of 2023.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**



**Summary of the main achievements of the charity during the year**

Net income from hirings was £24,641 (£11,341 2021).  
Operating costs amounted to £18,895 (£15,027 2021).

Government support related to the coronavirus pandemic was provided during the year, a grant of £2,667 was received under the Business Support Scheme.

Cash funds at year end totalled £50,068 (£54,537 2021).

Trustees organised monthly coffee and cake events for the local community raising £1,576 towards Hall funds.

Trustees carried out a programme of further refurbishment and improvement projects during 2022 supported from accumulated cash and grants from external funders. These included insulation and re-rendering work to the majority of the outside walls of the hall to reduce heat loss, replacement of internal lighting with LED units to reduce energy consumption and repainting of internal walls within two of the rooms and public areas. Further work is planned for 2023.

As a result of a successful campaign by County Broadband Ltd to provide broadband services to village residents, as promised a wi-fi hub has been installed free-of-charge for users of the village hall. The service has been confirmed as a four-year contract.

Date	7/2/23	7/2/23
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Charity Name Village Hall (Harston)	No (if any) 300397
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## Receipts and payments accounts

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For the period from	Period start date 01/01/2022	To	Period end date 31/12/2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hiring	24,641	-	-	24,641	11,341
Donations	50	-	-	50	40
Interest	26	-	-	26	5
Fund raising	1,576	-	-	1,576	456
Coronavirus Support & Grants	28,623	-	-	28,623	22,119
Insurance refund	59	-	-	59	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>54,975</b>	<b>-</b>	<b>-</b>	<b>54,975</b>	<b>33,960</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>54,975</b>	<b>-</b>	<b>-</b>	<b>54,975</b>	<b>33,960</b>
<b>A3 Payments</b>					
Utilities	4,133	-	-	4,133	2,774
Insurance	1,474	-	-	1,474	1,447
Repairs & Renewals	4,969	-	-	4,969	3,098
Cleaning & Maintenance	528	-	-	528	144
Booking Secretary wages	4,232	-	-	4,232	2,801
Caretaker wages	2,814	-	-	2,814	3,559
Refurbishment project	40,549	-	-	40,549	-
Subs & Licences	705	-	-	705	1,174
Misc	40	-	-	40	30
<b>Sub total</b>	<b>59,444</b>	<b>-</b>	<b>-</b>	<b>59,444</b>	<b>15,027</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>59,444</b>	<b>-</b>	<b>-</b>	<b>59,444</b>	<b>15,027</b>
<b>Net of receipts/(payments)</b>	<b>- 4,469</b>	<b>-</b>	<b>-</b>	<b>- 4,469</b>	<b>18,934</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>54,537</b>	<b>-</b>	<b>-</b>	<b>54,537</b>	<b>35,604</b>
<b>Cash funds this year end</b>	<b>50,068</b>	<b>-</b>	<b>-</b>	<b>50,068</b>	<b>54,537</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		50,068	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>50,068</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

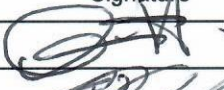

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Various items of furniture and kitchen appliances, sound system		-	-
	Freehold deeds of Village Hall and land		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Utilities, electricity and gas monthly, water half-yearly, in arrears.		-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Grant Marriott	7/2/23
	Anthony Stafford	7/2/23



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/ members of	Charity Name Harston Village Hall		
On accounts for the year ended	31 <sup>st</sup> December 2022	Charity no (if any)	300397
Set out on pages	1-3 <small>(Remember to include the page numbers of additional sheets)</small>		

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention ~~(other than that disclosed below \*)~~ ✓

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

2<sup>nd</sup> MARCH 2023

Name:

ROGER DICKERSON



Relevant professional  
qualification(s) or body  
(if any):

ACIS (RETIRED)

Address:

62 THE Limes

Haverston

CAMBRIDGE CB22 7QT

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.



**Give here brief details of  
any items that the  
examiner wishes to  
disclose.**