

ARKENSTALL'S CENTRE

England & Wales · Charity number 300394

Details

Other names ARKENSTALL VILLAGE CENTRE

Status Registered

Legal form Other

Registered 1971-11-09

Register [View on the Charity Commission register](#)

Contact

Address 2 Station Road
Haddenham
Ely
CB6 3XD

Phone 01353740617

Email garethwilson@btinternet.com

Website <http://www.arkenstallcentre.org.uk>

Activities

Objects: VILLAGE HALL

Activities: The Charity manages the Arkenstall Village Centre buildings in Haddenham on behalf of Haddenham Parish Council for the benefit of inhabitants of the parish. It hosts village organisations, visiting artist companies, and various classes for children and adults. We raise money by letting rooms and through fundraising activities that involve the whole village in events, such as the annual pantomime

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** INHABITANTS OF PARISH OF HADDENHAM IN THE COUNTY OF CAMBRIDGE.
- Cambridgeshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£66,983	£52,693	-	-
2024-03-31	£72,219	£64,451	-	-
2023-03-31	£35,933	£38,329	-	-
2022-03-31	£39,446	£55,367	-	-
2021-03-31	£52,434	£39,683	-	-

Trustees

Name	Role	Appointed
Claire-Louise Manning		2026-05-05
Craig West		2026-05-05
Elizabeth Dolman		2020-01-21
GARETH WILSON		
Jonathan Manning		2026-05-05
Lyndsey Goddard		2023-05-08
MARGARET BLAKE		2024-10-07
Robert Bush		2022-12-13
Sheila Waller		2020-01-21
Suzy Barker		2023-03-28

ARKENSTALL'S CENTRE

England & Wales - Charity number 300394

Accounts

Arkenstall Village Centre (AVC)

Registered Charity No. 300394

Trustees' Annual Report

1st May 2024 – 30th April 2025

Secretary:

Sheila Waller

c/o Arkenstall Village Centre

7 Station Road

Haddenham

CB6 3XD

Names of Trustees (at the end of the reporting period)

Stuart Browse	Chair
Sheila Waller	Secretary
Cllr Gareth Wilson	Treasurer
Robert Bush	Deputy Chair
Liz Dolman	
Suzy Barker	
Lyndsey Goddard	
Margaret Blake	
Erin Dolan	

Sources of advice and support

ACRE

Haddenham Parish Council

Governance

Conveyance and Declaration of Trust Dated 12 Jul 1971 as amended by Resolution dated 16 May 2017 as amended on 21 Feb 2023.

Formerly the Robert Arkenstall School, fundraising enabled the purchase of the former school in July 1971 as the new village hall. The Arkenstall Village Centre achieved Charity Status in 1971 and was opened in 1973 with the first meeting being that of the Women's

Institute. The AVC is managed by a Board of Trustees under a constitution, which was updated and voted in at an EGM in February 2023.

Appointment of Trustees

The Trust Deed governs the appointment of Trustees (8 elected and 3 representative plus no more than 6 co-opted) and the management of the Charity.

Five Trustees were elected and two nominated representatives welcomed at the Annual General Meeting held in May 2024. Two trustees were co-opted during the year.

Permanent Staff

Facilities Manager Mr Martin Paul has made a significant contribution to the successful running and management of the Centre throughout the year. The contribution in maintaining cleanliness and hygiene at the AVC made by Mrs Margaret Blake is also recognised.

Policies and Procedures

To guide the Management Committee in exercising its duty of care to members, employees and users of the hall, the following policy statements have been adopted and revised this period:

- Health & Safety Policy
- Safeguarding Policy
- Data Protection & Data Privacy Policy
- Financial Controls Policy
- Equality and Diversity Policy
- CCTV Policy
- Fire Evacuation Procedures
- Door Code Policy

Copies of these policies are available on the website.

Hiring Agreement

Use of the village hall is subject to a Hiring Agreement which must be signed by the hirer when booking. The hiring agreement sets out the conditions of hire and identifies the respective responsibilities of each party to the agreement.

Licences

The hall has a Premises Licence and occasionally applies for an alcohol licence. The hall is licensed by the Performing Rights Society for live and recorded music.

Risk Management

Insurance

The village hall is insured with respect to property damage and rebuilding costs (buildings insurance) for £2,434,169. It is insured with the same company with respect to contents up to £77,680; public liability £10,000,000; employers' liability £10,000,000; business interruption £39,600; personal accident £25,000 and management liability £500,000.

The Management Committee recognises that it is under a legal obligation to protect the building, its users and employees through adequate and appropriate insurance.

Building Issues

- A building condition survey is undertaken at 5-year intervals by a qualified surveyor.
- Gas appliances and portable electrical appliances are tested by qualified personnel annually.
- The mains electrical installation is checked by a qualified engineer every 5 years.
- A Fire Safety Risk Assessment is updated annually by the Committee's own Fire Safety Officer as required by law.
- Fire fighting appliances are inspected annually under contract with the supplier.
- The Facilities Manager carries out other regular maintenance checks, there is a reporting book available for all users to report faults in the Kitchen.
- There is an Accidents reporting book available to comply with Health & Safety regulations to document any instances that occur during usage of the site location.

Objectives of the Charity

- Provision of the AVC for the benefit of the inhabitants of Haddenham without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions.
- Use of the village facilities for meetings, lectures and classes or other forms of recreation and leisure time occupation in the interests of social welfare and with the object of improving the social conditions of the life of the inhabitants.
- The Charity also sub-lets space to the volunteer village library.
- The Trustees consider these objectives to be consistent with Charity Commission guidance on providing for the public benefit and these objectives have been pursued in the activities of the Charity this year.

Principal Activities in pursuit of Objectives

- The hall is in use most days of the week for a variety of activities including over 60s lunch club, slimming world, dance classes, music nights, pilates, yoga, youth club and village meetings.
- The hall and rooms are available for hire for private functions including children's parties, wedding receptions, funeral teas, concerts, village social functions and occasional fund-raising events.

Funding Strategy

It is the strategy of the Trustees to manage the revenue budget on a self-financing basis. This has necessitated revisions to the hiring charges and terms and conditions annually as at 1 February. The hiring charges paid by users of the hall are set to achieve this, but to be financially viable the Trustees have agreed that maintaining and increasing the usage of the facilities is required to cover rising costs.

Volunteers' Efforts

Management costs are kept to a minimum through employment of a part time Facilities Manager with booking duties and a cleaner. Volunteers help with regular maintenance, covering absences of the Facilities Manager and cleaning of the hall. On average 60 hours of volunteer time are given each week to cover routine tasks such as bookings management, cleaning, and maintenance. In addition, Trustees give 4 hours a month for meetings and 200 hours per annum in organising and running fund raising events.

Chairman's Annual Report 2024/25

It has been an exciting year for the AVC as we have moved to a much more sustainable footing. The year has been marked by a noticeable increase in foot fall, some overdue upgrades to our facilities and significant planning for the future as we develop and fund plans to move the Centre towards a vision of Net Zero by 2030.

We have welcomed two new trustees Erin Dolan (Dolan's Coaching) and Maragaret Blake. Both have been enthusiastic users and supporters of the facility and it is lovely to be able to give them a more formal role governing the success of our facility. We have also welcomed two volunteers in the form of former trustees, Jason Dowden and Paul Hiorns who have kindly agreed to deliver two projects to improve our net zero credentials this next year, including necessary roof repairs and the installation of PV cells and batteries to reduce our energy costs.

For the third consecutive year we have successfully met the financial targets we set ourselves at the beginning of the year. Liz Dolman was awarded the Chairperson award for the most significant contribution last year and has continued to run some truly amazing, well attended events with her typical energy and organisational skills.

Whilst we set an infrastructure development plan alongside the budget in Feb 24, we managed to deliver 75% of the projects planned, largely through the efforts of volunteers, Martin Paul our Facilities Manager and the efforts of Trustees. The annual Haddenham Panto, organised by Lyndsey Goddard (again!) was a significant contributor to the financial wellbeing of the Centre, and a valuable community activity and event. *The Greatest Panto* was a well-attended and professional production.

The transition of regular users has ebbed and flowed as it does each year and whilst we have lost a number of regular hirers, we have gained new ones and find ourselves broadly in the same place as last year at about 31% utilisation. Notably we have hosted two signature events this year for members of our community. One of these was a very colourful and glamorous Sri Lankan wedding and the other was to bid farewell to a member of our community in a non-denominational funeral and wake. So a very varied year all round but the regular use of this facility has underpinned its importance to our community.

Reserves Policy

The Charity had £25,780.77 in the bank and COIF shares valued at £72,986.55 at the year end. This cash is available for unforeseen expenditure in relation to building maintenance or urgent furniture or equipment replacement.

The Trustees are responsible for the maintenance of the village hall and from time to time this involves major works far in excess of cash reserves held. On identifying such major works, fundraising is undertaken with the objective of meeting the costs in full (i.e. without needing a loan). Such funds would be restricted.

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Charity's Trustees

Signature(s)

Full name(s)

Position

Date

Stuart Browse

Chairman

30 April 2025

Independent examination of the accounts

Our income is below the income threshold above which an independent examination of the accounts is required by the Charity Commission. The draft end of year accounts is attached separately as a pdf.

Arkenstall Village Centre

Receipts & Payments for the period 1st April 2024 to 31st March 2025

	year to 31st March 2025	year to 31st March 2024	12 month budget	variance
Receipts				
Room hire	- 35,520.60	- 27,273.72	30,000.00	5,520.60
Library Rent	- 3,200.00	- 3,200.00	3,200.00	-
Flat Rent	- 12,000.00	- 250.00	12,000.00	-
Flat rent deposit	-	- 1,153.00	-	-
interest	- 245.20	- 120.07	200.00	45.20
Precept	-	- 2,500.00	-	-
Donation	- 1,118.00	- 1,955.14	1,000.00	118.00
Gift Aid tax	-	- 432.32	250.00	- 250.00
Panto	- 3,421.15	- 3,966.53	2,500.00	921.15
Ceilidh	-	- 106.40	-	-
Christmas fair	-	- 330.00	-	-
cake decoration	-	- 540.00	-	-
Garage sale	-	- 613.00	-	-
Fund raising	- 11,477.67	- 7,378.45	8,000.00	3,477.67
CCLA sale of units	-	- 1,956.13	-	-
CCLA deposit account	-	- 400.00	-	-
surplus on sale of COIF units	-	- 15,043.87	-	-
grant	-	-	-	-
Total Receipts	- 66,982.62	- 67,218.63	57,150.00	9,832.62
			-	-
Payments				
Salaries	18,130.57	16,843.18	16,000.00	- 2,130.57
cost of fundraising	2,507.58	696.00	1,000.00	- 1,507.58
Telephone	1,103.72	693.39	600.00	- 503.72
IT	554.06	490.99	600.00	45.94
promotion	-	-	-	-
Cleaning materials	1,472.13	1,608.60	1,500.00	27.87
Rubbish collection	654.33	1,239.91	1,100.00	445.67
Building maintenance	8,283.64	413.37	1,500.00	- 6,783.64
Boiler maintenance	-	-	400.00	400.00
Equipment maintenance	618.06	7,615.14	700.00	81.94
Flat expenses	-	12,566.68	1,500.00	1,500.00
Estate agent fee	-	690.00	-	-
Gardening	-	230.00	-	-
Electricity	9,638.73	6,448.57	6,000.00	- 3,638.73
water	1,193.80	1,001.04	1,000.00	- 193.80
Heating Oil	2,941.78	2,452.17	2,500.00	- 441.78
gas	205.99	313.90	400.00	194.01
Insurance	2,516.34	2,451.55	2,500.00	- 16.34
Licence	556.96	544.96	750.00	193.04
Sundry	300.00	537.15	1,000.00	700.00
Fire Alarm	457.80	346.70	500.00	42.20
subscription	72.00	80.00	60.00	- 12.00
deposit refund	1,485.00	2,187.25	2,000.00	515.00
disabled toilet	-	-	-	-
Total spend	52,692.49	59,450.55	41,610.00	-11,082.49
Surplus/ (Deficit)	14,290.13	7,768.08	15,540.00	1,249.87

Arkenstall Village Centre

Balance Sheet as at 31st March 2025

	31st March 2025	31st March 2024
Bank Balances at 31st March 2025		
COIF Shares at cost	9,261.78	9,261.78
COIF Charity Funds	387.11	141.91
Lloyds Account	25,780.77	10,982.84
Flat rent deposit		1,153.00
Santander	0	0
	35,429.66	21,539.53
	35,429.66	21,539.53
Bank balances at 1st April 2024		
COIF Shares at cost	9,261.78	11,217.90
COIF Charity Funds	141.91	421.84
Lloyds TSB Account	10,982.84	4,087.83
Flat rent deposit	1,153.00	-
	21,539.53	15,727.57
Surplus/(Deficit) for period	14,290.13	7,768.08
transfer of funds	-	1,956.13
transfer of funds		-
	35,829.66	21,539.53
Represented by		
Restricted reserves		
Salaries reserve	3,000.00	3,000.00
Repairs reserve	2,000.00	2,000.00
Bookings reserve	3,300.00	3,300.00
Flat rent deposit	1,153.00	1,153.00
	9,453.00	9,453.00
Unrestricted reserves	26,376.66	12,086.53
	35,829.66	21,539.53
Value of COIF shares at 31st December 2024	72,986.55	
Increase from 31st March 2024 of		

Gareth Wilson

06-Apr-25



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name
ARKENSTALL VILLAGES CENTRE

On accounts for the year ended

31st MARCH 2025

Charity no (if any)

300394

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

A. Lant

Date:

15th Jan 2026

Name:

~~ANDREW~~ ANDREW LANT

Relevant professional qualification(s) or body (if any):

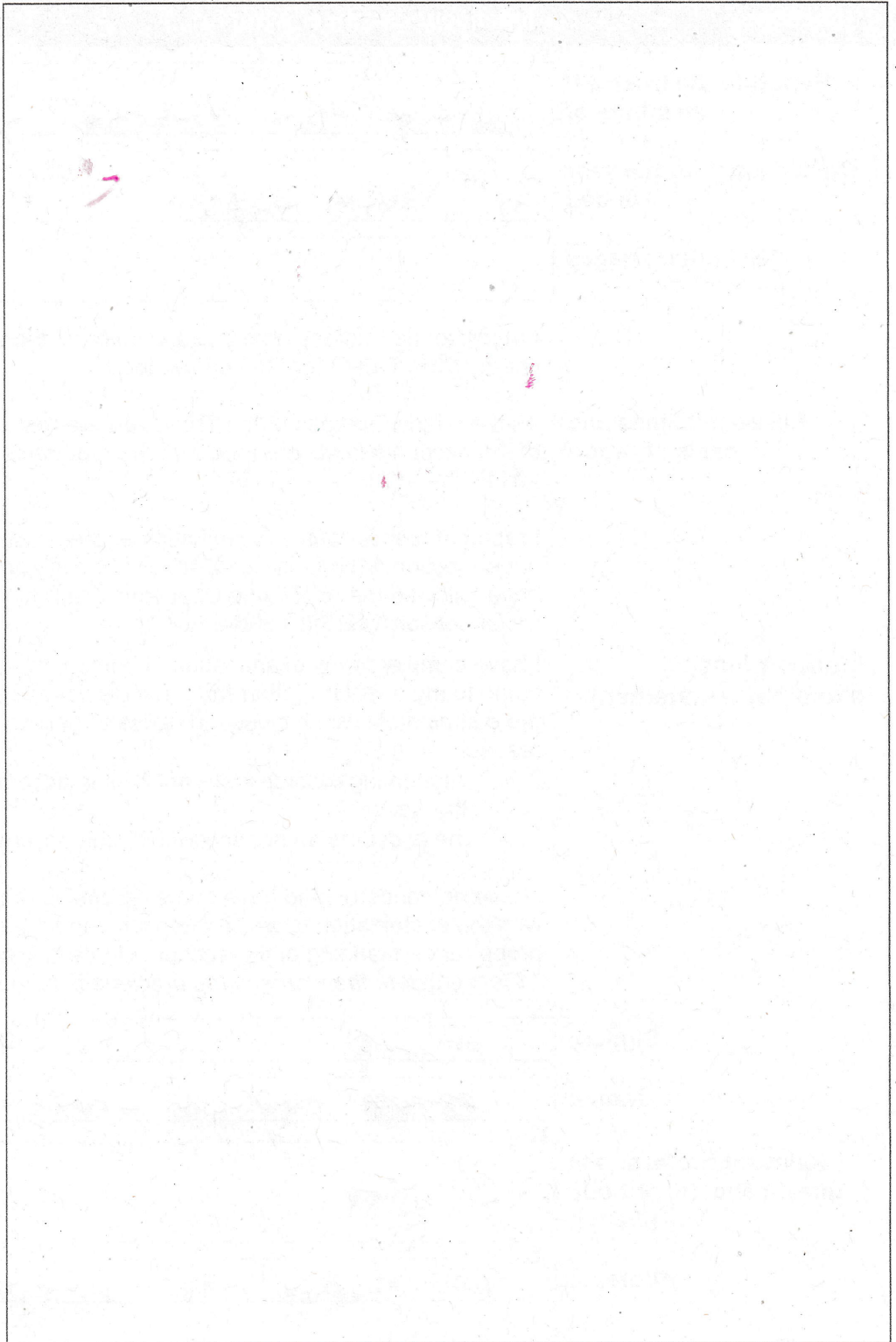
CIMA

Address:

29 ASPEN WAY, SOHAM, EL7, CB7 5ZQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



ARKENSTALL'S CENTRE

England & Wales - Charity number 300394

Accounts

Arkenstall Village Centre (AVC)

Registered Charity No. 300394

Trustees' Annual Report

1st May 2023 – 30st April 2024

Secretary:

Sheila Waller

c/o Arkenstall Village Centre

7 Station Road

Haddenham

CB6 3XD

Names of Trustees (at the end of the reporting period)

Stuart Browse

Chair

Sheila Waller

Secretary

Cllr Gareth Wilson

Treasurer

Liz Dolman

Suzy Barker

Robert Bush

Lyndsey Goddard

Sources of advice and support

ACRE

Haddenham Parish Council

Governance

Conveyance and Declaration of Trust Dated 12 Jul 1971 as amended by Resolution dated 16 MAY 2017 as amended on 21 Feb 2023.

Formerly the Robert Arkenstall School, fundraising enabled the purchase of the former school in July 1971 as the new village hall. The Arkenstall Village Centre achieved Charity Status in 1971 and was opened in 1973 with the first meeting being that of the Women's Institute. The AVC is managed by a Board of Trustees under a constitution, which was updated and voted in at an EGM in February 2023.

Appointment of Trustees

The Trust Deed governs the appointment of Trustees (8 elected and 3 representative plus no more than 6 co-opted) and the management of the Charity.

Nine Trustees were elected at the Annual General Meeting held in May 2023. None were co-opted during the year.

Permanent Staff

Former caretaker Mr James Dun left on 31 July 2023 after 18 years' service and a new Facilities Manager Mr Martin Paul was welcomed to the AVC.

Policies and Procedures

To guide the Management Committee in exercising its duty of care to members, employees and users of the hall, the following policy statements have been adopted and revised this period:

- Constitution (Agreed at EGM in Feb 23)
- Health & Safety Policy
- Safeguarding Policy
- Data Protection & Data Privacy Policy
- Financial Controls Policy
- Equality and Diversity Policy
- CCTV Policy

Copies of these policies are available on the website.

Hiring Agreement

Use of the village hall is subject to a Hiring Agreement which must be signed by the hirer when booking. The hiring agreement sets out the conditions of hire and identifies the respective responsibilities of each party to the agreement.

Licences

The hall has a Premises Licence and occasionally applies for an alcohol licence. The hall is licensed by the Performing Rights Society for live and recorded music.

Risk Management

Insurance

The village hall is insured with respect to property damage and rebuilding costs (buildings insurance) for £2,363,270. It is insured with the same company with respect to contents up to

£73,980; public liability £10,000,000; employers' liability £10,000,000; business interruption £39,600; personal accident £25,000 and management liability £500,000.

The Management Committee recognises that it is under a legal obligation to protect the building, its users and employees through adequate and appropriate insurance.

Building Issues

- A building condition survey is undertaken at 5-year intervals by a qualified surveyor.
- Gas appliances and portable electrical appliances are tested by qualified personnel annually.
- The mains electrical installation is checked by a qualified engineer every 5 years.
- A Fire Safety Risk Assessment is updated annually by the Committee's own Fire Safety Officer as required by law.
- Fire fighting appliances are inspected annually under contract with the supplier.
- The Facilities Manager carries out other regular maintenance checks, there is a reporting book available for all users to report faults in the Kitchen.
- There is an Accidents reporting book available to comply with Health & Safety regulations to document any instances that occur during usage of the site location.

Objectives of the Charity

- Provision of the AVC for the benefit of the inhabitants of Haddenham without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions.
- Use of the village facilities for meetings, lectures and classes or other forms of recreation and leisure time occupation in the interests of social welfare and with the object of improving the social conditions of the life of the inhabitants.
- The Charity also sub-lets space to the volunteer village library.
- The Trustees consider these objectives to be consistent with Charity Commission guidance on providing for the public benefit and these objectives have been pursued in the activities of the Charity this year.

Principal Activities in pursuit of Objectives

- The hall is in use most days of the week for a variety of activities including over 60s lunch club, weight watchers, dance classes, music nights, pilates, yoga, youth club and village meetings.
- The hall and rooms are available for hire for private functions including children's parties, wedding receptions, funeral teas, village social functions and occasional fund-raising events.

Funding Strategy

It is the strategy of the Trustees to manage the revenue budget on a self-financing basis. This has necessitated revisions to the hiring charges and terms and conditions annually as at 1 February. The hiring charges paid by users of the hall are set to achieve this, but to be financially viable the Trustees have agreed that maintaining and increasing the usage of the facilities is required to cover rising costs.

Volunteers' Efforts

Management costs are kept to a minimum through employment of a part time Facilities Manager with booking duties and a cleaner. Volunteers help with regular maintenance, covering absences of the caretaker and cleaning of the hall. On average 60 hours of volunteer time are given each week to cover routine tasks such as bookings management, cleaning, and maintenance. In addition, Trustees give 4 hours a month for meetings and 200 hours per annum in organising and running fund raising events.

Chairman's Annual Report 2022/23

I have looked forward so much more this year to drafting the annual report on behalf of the Trustees. 2023/24 has been a very successful year for the Arkenstall Village Centre. The strength has centred around an incredibly talented, dedicated group of Trustees who have provided the vital stability and unity of purpose required to progress the use of the Centre for the benefit of the local community. It is truly amazing what has been achieved by them with the help of a small band of volunteers.

The priority this year has been to place the Charity on a financially sustainable footing, against the backdrop of a post-COVID environment and a cost-of-living crisis, which have affected the Charity in different ways, but against the odds has been achieved. The Trustees have agreed some challenging financial income targets this year.

The Charity has continued to run regular fund-raising events - as diverse as Christmas Fairs, Health and Wellbeing Fairs, a village Garage Sale and Repair Cafes - with the joint objective of raising money and developing a sense of community in the village. Largely every month these

have helped create a sense of community in the village and critically have contributed to the financial future of the Centre.

The Trustees have also reached out to other village and community organisations to share income streams and best practice. The hugely successful 3-day Folk Festival across the AVC and The Haddenham Arts Centre and the 2-day Big Beady Weekend in the AVC and Baptist Church are good examples of this. The well-established Beer Festival decided to run a joint Winter Beer Festival event at the AVC which was also well attended with some amazing bands.

Robert Bush has not only run two successful repair cafes but has also supported a number of events run by other Trustees and he has also deputised for the Chairperson and has been the chief liaison with the Library Committee to develop a project to allow them to trial expansion into a larger part of the AVC premises.

Lyndsey Goddard has been responsible for the coordination, and in some instances running many of the monthly fund-raising events including a ceilidh. Her organizational skills and forward planning have contributed enormously to putting the Centre back on a financially sustainable footing, and her administration of the web services and email has moved us forward brilliantly this year. Along with Suzy Barker, who directed this year's successful panto Treasure Island, they have together contributed to this year's success of achieving our income targets.

In addition to being the liaison for the regular hirers that return week in and week out, Liz Dolman has been responsible for running many of the fund-raising events, she is a great organiser and benefits from a wide network of friendly volunteers to help at events. She has also taken the lead on social media and has established a footing on the Cambridgeshire Halls for Hire website which is paying dividends already in terms of our income from casual bookings.

Along with his other tasks as Treasurer, Cllr Gareth Wilson a long-time Trustee of the Charity has also applied for external funding for the Library in order to fund a Library expansion project and upgrade of the disabled toilets. He coordinates the management of budgets and forecasts and importantly this year the Trustees set a budget that they are managing to forecast an outturn within a very small percentage margin, and that variance largely due to an unannounced and unexpected reduction in council funding. This is a good indicator of sound financial practice, that the Trustees were able to reassess priorities and keep the Charity afloat financially.

Finally, all the Trustees are immensely grateful for the support and hard work of fellow Trustee, Sheila Waller. Sheila has proved to be the glue that holds it all together, she has for a further year guided the Trustees in the sometimes tricky, process and protocol of running a Charity for the benefit of the community. She always proves to be incredibly flexible and helpful, is discreet and forward thinking.

We must also pay tribute to our departing Trustee this year, Jim Collins who in his short time with us made such an impact in cutting our costs and making efficiencies. Leaving for personal reasons, he will be sorely missed.

The Trustees remain aware of and, where possible, aligned with Parish Council priorities. A key project has been driving forward the opportunity for the Community Library to trial a 6-month free expansion into Room 1 for at least part of the week to showcase new activities and opportunity for the local community. The necessary precursor to this is some minor building works to improve accessibility and is dependent on a grant from East Cambridgeshire District Council or elsewhere. Finally, one individual has made a significant contribution and difference to the running of the facility and that is Martin Paul the New Facilities Manager. Since his arrival in June last year, he has driven and delivered a series of infrastructure improvements to the Centre; has brought clarity and organisation to the administration of the Centre and has interacted brilliantly and empathetically with hirers - regular, new and casual hirers alike.

Looking ahead, whilst there have been some great successes this year, a leaking roof and a main hall floor that has reached the end of its design life mean the financial burden of running a successful Charity will not go away. The financial challenge of dealing with these inevitable costs will run to many thousands of pounds, but we are starting from a sound baseline.

There has been a net increase of five regular users this year. Whilst we were sad to say farewell to Tennis4Tots, we welcomed Lisa Nixon (2 classes), Lucy Hibbet (2 classes), Erin Dolan (2 classes), Haddenham Youth Club and Dave Cogan, all of whom provide a valuable service to our local community.

Reserves Policy

The Charity had £10,582 in the bank and COIF shares valued at £78,659 at the year end. This cash is available for unforeseen expenditure in relation to building maintenance or urgent furniture or equipment replacement.

The Trustees are responsible for the maintenance of the village hall and from time to time this involves major works far in excess of cash reserves held. On identifying such major works, fundraising is undertaken with the objective of meeting the costs in full (i.e. without needing a loan). Such funds would be restricted.

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Charity's Trustees

Signature(s)

Full name(s)

Position

Date

Stuart Browse

Chairman

30 April 2024

Independent examination of the accounts

Our income is below the income threshold above which an independent examination of the accounts is required by the Charity Commission. The draft end of year accounts is attached separately as a pdf.

Arkenstall Village Centre

Receipts & Payments for the period 1st April 2023 to 31st

	year to 31st March 2024	year to 31st March 2023
Receipts		
Room hire	- 27,273.72	16,877.80
Library Rent	- 3,200.00	3,200.00
Flat Rent	- 5,250.00	1,500.00
Flat rent deposit	- 1,153.00	
interest	- 120.07	231.89
Precept	- 2,500.00	2,500.00
Donation	- 1,955.14	7,026.23
Gift Aid tax	- 432.32	
Panto	- 3,966.53	2,837.12
Ceilidh	- 106.40	1,369.00
Christmas fair	- 330.00	
cake decoration	- 540.00	
Garage sale	- 613.00	
Fund raising	- 7,378.45	390.50
CCLA sale of units	- 1,956.13	
CCLA deposit account	- 400.00	
surplus on sale of COIF units	- 15,043.87	-
grant		
Total Receipts	- 72,218.63	35,932.54
Payments		
Salaries	16,843.18	13,955.15
cost of fundraising	696.00	1,166.60
Telephone	693.39	1,048.82
IT	490.99	1,032.07
promotion	-	-
Cleaning materials	1,608.60	916.41
Rubbish collection	1,239.91	1,162.73
Building maintenance	413.37	1,585.16
Boiler maintenance	-	-
Equipment maintenance	7,615.14	150.00
Flat	17,566.68	-
Estate agent fee	690.00	
Gardening	230.00	420.00
Electricity	6,448.57	8,330.51
water	1,001.04	928.12
Heating Oil	2,452.17	3,392.27
Gas	313.90	-
Insurance	2,451.55	2,304.07
Licence	544.96	811.34
Sundry	537.15	550.37
Fire Alarm	346.70	-
Jubilee Event	-	149.32
subscription	80.00	60.00
deposit refund	2,187.25	366.00
disabled toilet		
Total spend	64,450.55	38,328.94
Surplus/ (Deficit)	7,768.08	(2,396.40)

Arkenstall Village Centre

Balance Sheet as at 31st Mar 2024

	31st March 2024	31st March 2023
Bank Balances at 31st March 2024		
COIF Shares at cost	9,261.78	11,217.90
COIF Charity Funds	141.91	421.84
Lloyds Account	10,582.84	4,087.83
Flat rent deposit	1,153.00	
Santander	0	-
	21,139.53	15,727.57
		-
		-
	21,139.53	15,727.57
		-
Bank balances at 1st April 2023		
COIF Shares at cost	11,217.90	11,363.76
COIF Charity Funds	421.84	68.58
Lloyds TSB Account	4,087.83	6,222.96
Santander	-	493.16
	15,727.57	17,568.40
Surplus/(Deficit) for period	7,768.08 (2,396.40)
transfer of funds	- 1,956.13	
transfer of funds	- 400.00	
	21,139.53	15,172.00
Represented by		
Restricted reserves		
Salaries reserve	3,000.00	3,000.00
Repairs reserve	2,000.00	2,000.00
Bookings reserve	3,300.00	3,300.00
Flat rent deposit	1,153.00	
	9,453.00	8,300.00
Unrestricted reserves	11,686.53	6,872.00
	21,139.53	15,172.00
Value of COIF shares at 31st		
December 2023		78,659.48
Decrease from 31st March 2022 of	(8,029.42)

Gareth Wilson

31-Mar-24



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Arkenstall Village Centre

**On accounts for the year
ended**

31st March 2024

**Charity no
(if any)**

300394

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Andrew Lant

Date:

24/1/25

Name:

ANDREW LANT

**Relevant professional
qualification(s) or body
(if any):**

CIMA

Address:

29 ASPEN WAY, SOHAM, ELY, CB7 5ZQ

ARKENSTALL'S CENTRE

England & Wales - Charity number 300394

Accounts

Arkenstall Village Centre (AVC)

Registered Charity No. 300394

Trustees' Annual Report

1st May 2022 – 30st April 2023

Secretary:

Sheila Waller

c/o Arkenstall Village Centre

7 Station Road

Haddenham

CB6 3XD

Names of Trustees (at the end of the reporting period)

Vacant (Rotational as avail)

Chair

Sheila Waller

Secretary

Cllr Gareth Wilson

Treasurer

Liz Dolman

Stuart Browse

Paul Hiorns

Jason Dowden

Suzy Barker

Lisa Constanti

Dee Ireland

Robert Bush

Sources of advice and support

ACRE

Haddenham Parish Council

Governance

CONVEYANCE AND DECLARATION OF TRUST DATED 12 JUL 1971 AS AMENDED BY RESOLUTION DATED 16 MAY 2017 as amended on 21 Feb 2023

The AVC is managed by the Board of Trustees under a constitution, which was updated this year, considered, and voted in at an EGM in February. There has been a significant turnover

of trustees this year. A vote of thanks was passed to Mr John Shippey who stepped down mid-year as Vice Chair after many years of service to the Charity.

Appointment of Trustees

The Trust Deed governs the appointment of trustees and the management of the charity. Seventeen were elected at the Annual General Meeting held in May 2022. A number were co-opted during the year.

Refinement of trustees' duties was carried out with the most significant change being the appointment of a new Line Manager for the Caretaker and Cleaner.

Permanent Staff

Mr James Dun has tendered his resignation WEF 31 July 2023 after 18 years' service. Recruitment for a replacement has begun.

Policies and Procedures

To guide the Management Committee in exercising its duty of care to members, employees and users of the hall, the following policy statements have been adopted and revised this period:

- Constitution (Agreed at EGM in Feb 23)
- Health & Safety Policy
- Safeguarding policy
- Data Protection
- Finance & reserves policy
- CCTV

Copies of these policies are available on the website.

Hiring Agreement

Use of the village hall is subject to a Hiring Agreement which must be signed by the hirer when booking. The hiring agreement sets out the conditions of hire and identifies the respective responsibilities of each party to the agreement.

Licences

The hall has a Premises Licence and occasionally applies for an alcohol licence. The hall is licensed by the Performing Right Society for live and recorded music.

Risk Management

Insurance

The village hall is insured with respect to property damage and rebuilding costs (buildings insurance) for £2,055,017 It is insured with the same company with respect to contents up to, £68,500 public liability £10,000,000 employers' liability £10,000,000 business interruption £39,600, personal accident £25,000 and management liability £500,000.

The Management Committee recognises that it is under a legal obligation to protect the building, its users and employees through adequate and appropriate insurance.

Building Issues

- A building condition survey is undertaken at 5-year intervals by a qualified surveyor.
- Gas appliances and portable electrical appliances are tested by qualified personnel annually.
- The mains electrical installation is checked by a qualified engineer every 5 years.
- A Fire Safety Risk Assessment is updated annually by the Committee's own Fire Safety Officer as required by law.
- Fire fighting appliances are inspected annually under contract with the supplier.
- The Caretaker carries out other regular maintenance checks, there is a reporting book available for all users to report faults in the Kitchen.
- There is an Accidents reporting book available to comply with Health & Safety regulations to document any instances that occur during usage of the site location.

Objectives of the Charity

- Provision of the AVC for the benefit of the inhabitants of Haddenham without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions
- Use of the village facilities for meetings, lectures and classes or other forms of recreation and leisure time occupation in the interests of social welfare and with the object of improving the social conditions of the life of the inhabitants
- The charity also sub-lets space the volunteer village library
- The Trustees consider these objectives to be consistent with Charity Commission guidance on providing for the public benefit and these objectives have been pursued in the activities of the charity this year.

Principal Activities in pursuit of Objectives

- The hall is in use most days of the week for a variety of activities including over 60s lunch club, weight watchers, ball room dancing, music nights, Pilates, Yoga, and village meetings.
- The hall and rooms are available for hire for private functions including children's parties, wedding receptions, funeral teas, village social functions and occasional fund-raising fayres.

Funding Strategy

It is the strategy of the Trustees to manage the revenue budget on a self - financing basis. This has necessitated revisions to the hiring charges and terms and conditions from 1 February 2023. The hiring charges paid by users of the hall are set to achieve this, but to be financially viable the Trustees have agreed that increasing the usage of the facilities is required to cover rising costs.

Volunteers' Efforts

Management costs are kept to a minimum through employment of a part time caretaker with booking duties and a cleaner. Volunteers for regular maintenance, covering absences of the caretaker and cleaning of the hall. On average 60 hours of volunteer time are given each week to cover routine tasks such as bookings management, cleaning, and maintenance. In addition, trustees give 4 hours a month for meetings and 200 hours per annum in organising and running fund raising events.

2022/23 Achievements

The Trustees work hard to make the hall attractive to potential users and measure their success by the range of users and the hall occupancy. Occupancy is the number of sessions x rooms occupied compared with the maximum number of sessions x rooms available. In 2022/23 occupancy averaged 20%. We welcomed one new regular user Vimala Yoga and continued to attract a variety of new one-off users. A low occupancy rate is not sustainable and the Trustees have drafted a new business plan and vision for 2023/24 which aims to expand the AVC offering.

Reserves Policy

The charity had £4,388 in the bank and COIF shares valued at £78,659 nat the year end. This cash is available for unforeseen expenditure in relation to building maintenance or urgent furniture or equipment replacement.

The Trustees are responsible for the maintenance of the village hall and from time to time this involves major works far in excess of cash reserves held. On identifying such major works, fundraising is undertaken with the object of meeting the costs in full (i.e., without needing a loan). Such funds would be restricted. There are currently restricted funds of £11,100 in hand which are to be used for the upgrading and refurbishment of the hall toilets.

Future Plans

The Trustees have become aware that the village hall is less energy efficient than it might be and have undertaken an Energy Audit to assess what improvements can be made.

The Trustees have developed a baseline Building Improvement plan to be funded from the operating budget.

The Trustees are developing a Building development plan which aims to reconfigure/remodel the building to improve the offer if grant funding van be obtained.

Spare capacity in the hall will be promoted via our website, Facebook page and advertising in local parish newsletters.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Cllr Gareth Wilson

Position

Treasurer

Date

30 Apr 23

Independent examination of the accounts

Our income is below the income threshold above which an independent examination of the accounts is required by the Charity Commission. The draft end of year accounts is separately attached as a pdf.

Arkenstall Village Centre

Receipts & Payments for the year to 31st March 2023

Receipts	actual	budget	variance	Yr to March 22
Room hire	16,877.80	20,000.00	(3,122.20)	13,747.50
Library Rent	3,200.00	3,200.00	-	3,200.00
Flat Rent	1,500.00	1,500.00	-	1,500.00
interest	231.89	220.95	10.94	168.76
Precept	2,500.00	2,500.00	-	2,500.00
Donation	7,026.23	7,331.72	(305.49)	70.19
Panto	2,837.12	2,000.00	837.12	-
Ceilidh	1,369.00	500.00	869.00	-
Fund raising	390.50	500.00	(109.50)	785.86
surplus on sale of COIF units	-	-	-	4,419.94
Grant	-	-	-	12,607.80
JRS Grant	-	-	-	445.64
Insurance Claim	-	-	-	-
Total Receipts	35,932.54	37,752.67	(1,820.13)	39,445.69
Payments				
Salaries	13,955.15	15,247.44	1,292.29	14,758.38
cost of fundraising	1,166.60	-	(1,166.60)	-
Telephone	1,048.82	1,048.82	-	546.11
IT	1,032.07	1,076.94	44.87	788.79
Promotion	-	-	-	-
Cleaning materials	916.41	1,036.51	120.10	2,124.05
Rubbish collection	1,162.73	945.74	(216.99)	978.72
Building maintenance	1,585.16	1,119.62	(465.54)	2,125.67
Boiler maintenance	-	300.00	300.00	-
Equipment maintenance	150.00	602.84	452.84	1,121.46
Building repairs	-	-	-	21,474.00
Gardening	420.00	-	(420.00)	-
Electricity	8,330.51	4,465.43	(3,865.08)	3,034.77
water	928.12	1,359.68	431.56	800.76
Oil	3,392.27	5,685.15	2,292.88	2,905.50
Insurance	2,304.07	2,500.00	195.93	2,213.09
Licence	811.34	811.34	-	308.40
Sundry	550.37	574.30	23.93	60.00
Fire Alarm	-	-	-	-
Jubilee Event	149.32	-	(149.32)	-
subscription	60.00	60.00	-	162.00
CCTV	-	-	-	1,964.81
deposit refund	366.00	-	(366.00)	-
Total spend	38,328.94	36,833.81	- 1,495.13	55,366.51
Surplus/ (Deficit)	(2,396.40)	918.86	3,315.26 (15,920.82)

Arkenstall Village Centre

Balance Sheet as at 8th Mar 2023

31st March 2023 31st March 2022

Bank Balances at 31st March 2023

COIF Shares at cost	10,783.70	10,783.70
COIF Charity Funds	300.47	68.58
Lloyds TSB Account	4,087.83	6,222.96
Santander	-	493.16
	15,172.00	17,568.40
	-	-
	-	-
	15,172.00	17,568.40

Bank balances at 1st April 2022

COIF Shares at cost	10,783.70	11,363.76
COIF Charity Funds	68.58	999.82
Lloyds TSB Account	6,222.96	20,632.48
Santander	493.16	493.16
	17,568.40	33,489.22

Surplus/(Deficit) for period	(2,396.40)	(15,920.82)
	15,172.00	17,568.40

Represented by

Restricted reserves		
Salaries reserve	3,000.00	3,000.00
Repairs reserve	2,000.00	6,000.00
Bookings reserve	3,300.00	3,300.00
	8,300.00	12,300.00
Unrestricted reserves	6,872.00	5,268.40
	15,172.00	17,568.40

Value of COIF shares at 31st

December 2023	78,659.48	86,688.90
Decrease from 31st March 2022 of	(8,029.42)	14,413.31

Gareth Wilson
31-Mar-23





Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name: Arkansell Village Centre

On accounts for the year ended

31st March 2023 Charity no (if any): 300394

Set out on pages

1 - 2 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 15.11.23

Name: ANDREW LANT

Relevant professional qualification(s) or body (if any):

CIMA

Address:

29 ASPEN WAY, SOHAM, ELY, CB7 52Q

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

A large, empty rectangular box with a thin black border, intended for the examiner to provide details of any items they wish to disclose. The box is currently blank.

ARKENSTALL'S CENTRE

England & Wales - Charity number 300394

Accounts

Acting Chair's Report (2021-22) - given by JS

It is no overstatement to say that this has been a difficult year for the Centre: it has been a difficult year for everyone. We began the year as the country was coming out of lockdown. We had managed to keep the Centre open for exempt groups – mother and baby, and supervised sporting activities for young people – by following the guidelines, with only one hiring group at a time, reporting advice, social distancing measures and hand sanitisers, so, as restrictions were lifted, we were able to open our doors wider. As the year progressed we found we had lost some of our long-term bookers (like the Auction), retained several (some of whom, like the Art Groups, changed their bookings to make social distancing easier), and gained some new ones because we had remained open when their regular venues had had to close. And I'm happy to report that we issued invoices for over £2,400 for May this year, which is back up to pre-Pandemic levels. When the Centre first opened, 50 years ago, the principle was that the regular income from hirings and other rents should cover our regular running costs, and that fund-raising income should cover improvements. For some time now our fundraising income has been considerably reduced in line with the diminishing number of events which we organise, and over the last two years, in spite of our best efforts, our regular income has also been well down. In this difficult context I would like to commend our Treasurer who has sought out and secured Government financial support, which has enabled us to continue to meet our running costs, including the support our Caretaker and Cleaner on 100% of their salaries. Unfortunately, as the Government grants have tailed off and our hiring income is not yet back up to full speed, we have had to access some of our invested reserves to meet the important and urgent maintenance needs of what is now an ageing building. However, we hope we have now eradicated the Main Hall roof leaks, we have repaired the Main Hall heaters, and we have fixed the problems with the Library electrics. We have also brought the Centre into the 21st century by installing high-speed internet, and our new booking system – which is being operated by James, the Caretaker – is working well and is integrated with our website. CCTV in the car park is installed and running – the one-year review reported that the recordings had been required following two incidents. Anecdotal evidence has shown that anti-social behaviour has not stopped completely, but there have been no incidents reported to the police so no further access to the recordings have been requested.

Arkenstall's Centre: Registered Charity 300394 page 2 Fundraising events have not really been possible because of the unpredictability of the imposition of restrictions. Our attempt to have a Winter Concert as a Pantomime substitute raised no interest – however there is a pantomime on the horizon for 2023. And we have had two fundraisers since the Covid restrictions have been lifted: A Jolly Good Yarn, which was a lot of work, but which was successful both financially and socially; and a film showing which was reasonably well attended under the circumstances and which made a small profit. It is clear to see that this has been a difficult time for the Centre, and with the changing wants and needs of the local community, it is becoming obvious that we are in a time of transition. While we can be optimistic about an increase in income from hiring, maintenance costs are going up rapidly, and the original plan of meeting the costs of improvements through fundraising seems unachievable. To address this, a review of the management of the Centre has been instigated. It is to look at our business model to examine how it can be updated to ensure the viability of the Arkenstall Centre into the future.

Arkenstall Village Centre

Receipts & Payments for the period to 31st March 2022

Receipts	actual	budget	variance
Room hire	13,747.50	20,000.00	(6,252.50)
Library Rent	3,200.00	3,200.00	-
Flat Rent	1,500.00	1,500.00	-
interest	168.76	220.95	(52.19)
Precept	2,500.00	2,500.00	-
Donation	70.19	280.76	(210.57)
Recycling Credit	-	-	-
Panto	-	-	-
Ceilidh	-	-	-
Fund raising	785.86	-	785.86
surplus on sale of COIF units	4,419.94	-	4,419.94
Grant	12,607.80	9,345.00	3,262.80
JRS Grant	445.64	445.00	0.64
Insurance Claim	-	-	-
Total Receipts	39,445.69	37,491.71	1,953.98

Payments

Salaries	14,758.38	15,000.00	241.62
cost of fundraising	-	-	-
Telephone	546.11	546.11	-
IT	788.79	3,155.16	2,366.37
Promotion	-	-	-
Cleaning materials	2,124.05	500.00	(1,624.05)
Rubbish collection	978.72	678.74	(299.99)
Building maintenance	2,125.67	8,902.68	6,777.01
Boiler maintenance	-	300.00	300.00
Equipment maintenance	1,121.46	602.84	(518.63)
Building repairs	21,474.00	21,500.00	26.00
Electricity	3,034.77	3,166.72	131.95
water	800.76	835.58	34.82
Oil	2,905.50	5,177.22	2,271.72
Gas	-	-	-
Insurance	2,213.09	2,500.00	286.91
Licence	308.40	850.00	541.60
Sundry	60.00	240.00	180.00
Fire Alarm	-	-	-
subscription	162.00	-	(162.00)
CCTV	1,964.81	1,964.81	-
	-	-	-
Total spend	55,366.51	65,919.84	10,553.33

Surplus/ (Deficit) (15,920.82) (28,428.13) (12,507.31)

Arkenstall Village Centre

Balance Sheet as at 31st March 2022

31st March 2022

Bank Balances at 31st Mar 2022

COIF Shares at cost	10,783.70
COIF Charity Funds	68.58
Lloyds TSB Account	6,222.96
Santander	493.16
	17,568.40
	-
	-
	17,568.40

Bank balances at 1st April 2021

COIF Shares at cost	11,363.76
COIF Charity Funds	999.82
Lloyds TSB Account	20,632.48
Santander	493.16
	33,489.22

Surplus/(Deficit) for period	(15,920.82)
	17,568.40

Represented by

Restricted reserves	
Salaries reserve	3,000.00
Repairs reserve	6,000.00
Bookings reserve	3,300.00
	12,300.00
Unrestricted reserves	5,268.40
	17,568.40

Value of COIF shares at 30th December 2021	86,688.90
Increase from 31st March 2021 of	14,413.31

Gareth Wilson

19-Apr-22



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name ARKENSTALL VILLAGE CENTRE

On accounts for the year ended

31/3/2022

Charity no (if any)

300394

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Andrew Lant

Date:

20/12/2022

Name:

ANDREW LANT

Relevant professional qualification(s) or body (if any):

CIMA

Address:

29 ASPEN WAY, SOHAM, ELY, CB7 5ZQ

ARKENSTALL'S CENTRE

England & Wales - Charity number 300394

Accounts

ARKENSTALL VILLAGE CENTRE

Annual Report 2020 to 2021

An interesting year!

Since March 2020, our final meeting before the pandemic closed the Centre, the Executive Committee has 'met' by zoom and email to keep the hall afloat while trying to keep the Trustees up to date.

The AVC was closed from 23 March 2020 and our Treasurer did a valiant job applying for every possible grant and furlough in order to keep the Centre going for the foreseeable future.

A brief window in lockdown in July 2020 allowed us to open again for a short while and again Trustees worked hard to 'Covid secure' the Centre so we could open in a controlled manner for some hirers AND we managed a face to face meeting with all the Trustees in September 2020.

During all this, some major works to deal with leaks in the Main Hall took place. The upper windows were replaced in the Autumn and recently a repair to the high roof took place in June 2021. We also installed CCTV to cover the car park after issues with vandalism and the Centre now has an internet connection for hirers to use.

I would like to thank the Trustees and especially the Executive Committee for all their hard work over the last 18 months keeping this important village asset in the black.

Many thanks to the government and local bodies , especially the Parish Council with their help with funding

Because of the difficulties introduced by Government restrictions and various lockdowns, room hire income was way below budget, however, thanks to support from various funding sources including Haddenham Parish Council, Haddenham Charities, the Government furlough scheme and other Government grants administered by East Cambridgeshire District Council, there had been a surplus income over budget of almost £35k. (There had been a small donation from Amazon Smile – GW explained that Amazon offers buyers the opportunity to nominate a charity to which a small percentage of the price of every purchase will be donated.) Expenditure was close to budget with the largest expenditure being the replacement of the high level windows at £14k. This left an end of year surplus of £12,751.07 with £20,632.48 in the current account (which was earmarked for the replacement of the high level Main Hall roof).

the Charities Official Investment Fund, managed by the CCLA (Churches, Charities and Local Authorities) financial organisation. The AVC has had a long-term investment with the fund dating back several decades. The original investment was £15k, some money had been withdrawn in the past for capital projects, but the current valuation stands at £84,955.90.

Arkenstall Village Centre

Receipts & Payments for the year to 31 March 2021

Receipts	actual	budget	variance	Yr to 31 Mar 20
Room hire	2,678.00	10,000.00	(7,322.00)	16,517.00
Library Rent	3,200.00	3,200.00	-	3,200.00
Flat Rent	1,500.00	1,500.00	-	1,500.00
interest	222.34	220.95	1.39	220.95
Precept	2,500.00	2,600.00	(100.00)	2,600.00
Donation	12,078.11	83.48	11,994.63	20.87
Recycling Credit	-	-	-	-
Panto	-	-	-	2,233.25
Ceilidh	-	-	-	641.20
Fundraising	-	-	-	-
surplus on sale of COIF units	-	-	-	4,878.86
Grant	19,907.43	-	19,907.43	-
JRS Grant	7,348.23	-	7,348.23	-
Insurance Claim	3,000.00	-	3,000.00	-
Total Receipts	52,434.11	17,604.43	34,829.68	31,812.13
Payments				
		-		
Salaries	13,543.36	13,652.05	108.69	13,652.05
cost of fundraising	-	-	-	-
Telephone	545.54	475.70	(69.84)	427.23
IT	594.82	364.52	(230.30)	274.52
Promotion	-	-	-	67.50
Cleaning materials	421.92	593.28	171.36	893.26
Rubbish collection	275.54	478.74	203.20	957.47
Building maintenance	1,119.62	-	(1,119.62)	1,251.51
Boiler maintenance	-	-	-	-
Equipment maintenance	180.00	602.84	422.84	1,205.67
Building repairs	14,025.00	15,000.00	975.00	-
Electricity	3,422.43	5,822.08	2,399.65	2,774.29
water	823.37	919.48	96.11	953.39
Oil	1,186.29	1,254.72	68.43	2,219.99
Gas	-	-	-	116.84
Insurance	2,237.76	2,500.00	262.24	2,380.58
Licence	180.00	819.60	639.60	819.60
Sundry	88.00	-	(88.00)	181.12
Fire Alarm	-	-	-	-
donation	-	-	-	44.95
subscription	57.00	-	(57.00)	-
CCTV	982.39	-	(982.39)	-
Loan repayment	-	-	-	-
Total spend	39,683.04	42,483.00	2,799.96	28,219.97
Surplus/ (Deficit)	12,751.07	(24,878.57)		3,592.16

Arkenstall Village Centre

Balance Sheet as at 31 March 2021

	31st Mar 2021	31st Mar 2020	31 March 2019
Bank Balances at 31st March 2021			
COIF Shares at cost	11,363.76	11,363.76	13,484.90
COIF Charity Funds	999.82	777.48	556.53
Lloyds TSB Account	20,632.48	8,103.75	2,611.40
Santander	493.16	493.16	493.16
	33,489.22	20,738.15	17,145.99
	-		
	-		
	33,489.22	20,738.15	17,145.99
	-		
Bank balances at 1st April 2020	-		
COIF Shares at cost	11,363.76	13,484.90	13,484.90
COIF Charity Funds	777.48	556.53	341.43
Lloyds TSB Account	8,103.75	2,611.40	9,783.37
Santander	493.16	493.16	493.16
	20,738.15	17,145.99	24,102.86
Surplus/(Deficit) for period	12,751.07	3,592.16 (6,956.87)
	-		
	33,489.22	20,738.15	17,145.99
	-		
Represented by	-		
Restricted reserves	-		
Salaries reserve	3,000.00	3,000.00	3,000.00
Repairs reserve	10,000.00	10,000.00	10,000.00
Bookings reserve	3,300.00	3,300.00	3,300.00
	16,300.00	16,300.00	16,300.00
Unrestricted reserves	17,189.22	4,438.15	845.99
	33,489.22	20,738.15	17,145.99
	-		
Value of COIF shares at 30th September 2020	72,275.59	71,670.09	64,764.51
Increase from 31st March 2020 of	605.50	6,905.58	
	-		
	-		
Gareth Wilson	-		
17-May-21	-		



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name ARKENSTALL VILLAGE CENTRE

On accounts for the year ended

31st MARCH 2021 Charity no (if any) 300394

Set out on pages

1 to 2 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: A. Lant

Date: 19.11.2021

Name: ANDREW LANT

Relevant professional qualification(s) or body (if any):

CIMA

Address:

29 ASPEN WAY, SOHAM, ELY, CB7 5ZQ