

# Arbury Community Association, Cambridge

## Trustees Report April 2020- March 2021

### Activities of the Association

The ACA has continued to promote the benefit of the residents of North Cambridge through the provision of facilities at the Arbury Community Centre.

Over this time period the activities of the centre have been significantly affected by the Covid-19 pandemic. The centre was closed at the start of April because of the national lockdown. Staff were retained using the Furlough Scheme. We are also grateful to the city council for a small business grant at this time. During the lockdown period we completed our annual inspections and repairs and, once we were given an opening date, were able to carry out a major deep clean and Covid-safe preparation. We opened on 1<sup>st</sup> September to our regular users and the number groups returning then increased; we have also been able to welcome new groups whose previous facilities have remained closed or are unable to provide the Covid safety measures. However we had to close again in January 2021 because of the second national lockdown.

When able to operate we have provided good, functional space at affordable prices and are grateful to our friendly and helpful staff who make our users welcome and who have worked particularly hard over a difficult year.

### Income and Losses

The main source of income for the Association is from the hiring of the community centre. This has been substantially affected by the closures mentioned above resulting in a significant loss over the year as detailed in our accounts. We have initiated an insurance claim both against loss of income and loss of stock.

#### Insurance claim:

Loss of stock: £3000

ACA loss of income: £22,608

Arboretum Café Ltd: £6,552

The Arboretum Café Ltd. is a wholly owned subsidiary of The Arbury Community Association. It consists of the Arboretum Café and Arbury Tavern. Both of these enterprises add value to the services of the centre being used for lunches and light refreshments and providing catering for conferences and social events while Arbury Tavern provides a licenced bar facility to socials weddings and the Arbury Carnival.

Dr Graham Beynon

Chair of trustees


Charity number 300370

## Arbury Community Association

Year ended 31 March 2021

Final accounts

		2020-2021	2019-2020				Grants	
<b>INCOME</b>							22/4/20 Cam City Council	25,000.00
Hiring		8,947.68	79,563.65				13/11/20 Main Grants	8,350.00
Returnable Deposits		100.00	3,300.00				27/11/20 Cam City Council	2,000.00
Functions		0.00	732.21				18/1/21Ca m City Council	1,200.00
Building Project		0.00	0.00				26/1/21 Cam City Council	9,714.29
Grants		49,407.29	12,116.80				17/3/21 Cam City Council	3,143.00
Donations		0.00	100.00					49,407.29
Interest		0.01	5.06					
Arboretum Donation		0.00	-1,089.11					
Other Income	Furlough Income	28,962.72	0.00					
<b>TOTAL INCOME</b>		<b>87,417.70</b>	<b>94,728.61</b>					
<b>EXPENDITURE</b>								
• <b>Hiring/Admin/Functions</b>							Major Building Works	
Returned Deposits/Refunds		1,360.61	7,434.85					
Office/Stationery/Postage		396.34	1,185.71				Toilet refurb	7,080.00
Advertising/Promotion		984.04	141.29					7,080.00
Insurance		3,849.93	2,043.41					
Functions/Catering		0.00	796.81					
Bar/Café		425.00	0.00					
Bank Charges		70.00	0.00					
Other Admin/Fees/Licences		1,370.00	1,143.37					
• <b>Staff</b>		0.00						
Salaries		46,592.05	45,461.85					
PAYE/NI		3,758.14	3,572.24					
Payroll Costs		-158.30	341.50					
To Tavern Bar Staff		0.00	1,100.00					
To Café Buffets etc.		0.00	1,998.55					
Other Staff/Expenses		0.00	0.00					
• <b>Premise Running Costs</b>		0.00						
Electricity		3,172.92	5,302.97					
Gas		1,633.16	1,850.12					
Water		0.00	0.00					
Telephone/Internet		964.82	879.51					
Rent and Rates		10.00	0.00					

General Maintenance		1,890.00	4,722.30					
Repairs and Renewals		1,903.71	3,520.85					
Materials		374.32	1,511.86					
Security		240.00	1,007.54					
Hygiene/Refuse		62.11	759.75					
Other Running Costs		150.00	50.00					
• Equipment/Capital Exp		7,775.97	0.00					
• Building/Major Proj		7,080.00	9,847.20					
<b>TOTAL EXPENDITURE</b>		<b>83,904.82</b>	<b>94,671.68</b>					
Income less Expenditure		3,512.88	56.93					
Starting Balance		49,818.59	49,761.66					
<b>Final Balance</b>		<b>53,331.47</b>	<b>49,818.59</b>					
Barclays		45,374.20	34,770.93					
Arboretum Wages debtor		1,639.26	3,179.89					
Santander		1,058.01	6,607.77					
Cash		1,260.00	1,260.00					
Arb Café Ltd Shares		4,000.00	4,000.00					
<b>Total Funds</b>		<b>53,331.47</b>	<b>49,818.59</b>					
Of which - held deposits		1,067.88	2,308.97					
Of which allocated		26,849.00	29,409.10					
Of which restricted		9,356.29	8,305.58					
<b>Available funds</b>		<b>37,273.17</b>	<b>9,794.94</b>					
Unrestricted (total available reserve)		16,058.30	41,513.03					
								
Graham Beynon								
Chair of Trustees	30.12.21							

**Arbury Community Association**

**Charity Number 300370**

**Accounts for the year ended 31 March 2021**

**Independent Examiner's Report to the Trustees**

I report to the trustees on my examination of the accounts of the charity for the year ended 31 March 2021

**Respective Responsibilities of the Trustee and the Examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Acts 2011 ("the Act").

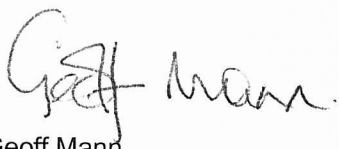
I report in respect of my examination of your charity's accounts carried out under section 145 of the Act, and in carrying out my examination I have followed the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be brought in this report in order to enable a proper understanding of the accounts to be reached.



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