

Seer Green Village Hall

School Lane, Seer Green, HP9 2QJ

Charity No.300321, registered 04 July 1962.

Seer Green Jubilee Hall (Working name)

Sole Trustee

Seer Green Parish Council is the Sole Trustee of the Village Hall Charity (Jubilee Hall).
Councillors on the Jubilee Hall Committee act as Trustees and represent the Parish Council.

Jubilee Hall Committee

Councillor J. Holder (Chairman)

Mrs E Bates (Parish Clerk and Hall Manager)

Councillor J. Maddox

Councillor D. Tryon

Mrs J Smith

Mr. D. Howkins (Booking Secretary)

Independent Examiner

Mrs Claire Odell

Bankers

Lloyds Bank PLC

Solicitors – None appointed

Trustee Report for the year ended 31st March 2025

The Jubilee Hall Committee and Seer Green Parish Council, as sole Trustee, present their report and accounts for the year ended 31st March 2025 together with the report of the Independent Examiner.

Introduction

The village hall was originally on Chalfont Road which is when the charity was formulated in 1941. Sadly, it was burnt down and was rebuilt in its current location in 1977.

Jubilee Hall was opened on 9th July 1977 by Sir Ian Gilmour M.P. Since 1 August 2010 the council has managed Jubilee Hall in order to retain the facility for the village, following the resignation of the previous Village Hall Trustees. In June 2015 Bucks County Council sold the freehold of the hall and car park to the charity that runs the hall (of which the Parish Council are sole trustee's).

Objects of the Charity

The object of the Charity is to maintain a village hall for recreation, training, exercise and education for the community in Seer Green and its immediate vicinity.

The trustees confirm that they have complied with their duty under the Charities Act 2011 to have regard to the Charity Commission's guidance on public benefit. During the last year our village hall has continued to provide a safe, accessible and well-equipped community space for the benefit of residents in the local area, without distinction.

Organisation Structure

The activities of the Charity are governed by the Jubilee Committee, made up of three elected Parish Councillors, the Parish Council Clerk, the Bookings Secretary and a current regular village hirer. This group meets four times a year, plus any extraordinary meetings if necessary. Day to day management is delegated to the Hall Manager, Booking Secretary and Hall Chairman

Review of Activities

The Hall is leased during the weekday daytime by Seer Green Church of England Primary School for 190 days of the year. During the evening it has regular hirers of the two village choirs, three gymnastics classes and bridge. It is frequently hired out at evenings and weekends for a variety of activities including dance classes, parties, public meetings and a range of social and leisure activities.

The John Orme room and kitchen is used by Seer Green Preschool during the week but is available to hire at the weekend or during holidays.

The number of bookings has remained strong during the year, supporting all ages to enjoy the ability to hire the facilities.

The hall is used at a discounted rate for special village community events such as the Seer Green Gardeners Autumn Show, Fun, Food & Firework and Sing into Christmas. The hall committee can approve a nominal fee for fundraising / non for profit initiatives by local residents, on a case by case basis.

The trustees believe that these activities clearly demonstrate how the charity delivers meaningful public benefit by enhancing community life, supporting local wellbeing, and ensuring that essential facilities remain available to the whole village.

During this year the hall received a gift of £613.31 in memory of a former committee member and are holding these funds to spend on a worth while project in the next financial year.

Building Management

The committee regularly review key risks.

Significant risks and mitigation include:

- Health & safety risks: The hall is subject to regular inspections; gas, electric, fire and safety inspections.
- Financial sustainability: Diverse income sources are maintained, and a reserves policy is in place.
- Building maintenance: Maintenance is scheduled regularly during school holidays funds are available for any emergency repairs needed to manage unexpected issues.

No serious incidents or near-misses were reported during the year.

The Trustees have responsibility for safeguarding the Hall's Assets and take reasonable steps to ensure that the building continues to serve as an important part of village life.

Finance

Under the Charities Act 2011, the Trustees are required to maintain accounting records which reflect with reasonable accuracy the position of the charity and to prepare for each financial year statements which give a true and fair view of the charity's financial activities during the year and of its financial position at the report date. Seer Green Village Hall reports on 31st March each year.

In preparing the financial statements, the Officers have selected suitable accounting policies, applying them consistently; made judgements and estimates that are reasonable and prudent; followed accounting standards and statements of recommended practice; and prepared the accounts on the basis that the charity will continue in operation.

The accounts are attached as a separate file.

Reserves Policy

It is the trustees' policy to try to maintain six months running costs in unrestricted cash reserves. The reserves policy is also intended to ensure the charity can cope with occasional items of expenditure to maintain or upgrade the Hall. There are three particular examples of possible such expenditure which the trustees have discussed, they are:

Replacement of the floor

Replacement of the roof

Replacement of the Jubilee Hall Kitchen

Statement of Trustees' Responsibilities

The trustees are responsible for:

- Keeping proper accounting records
- Preparing annual accounts that comply with the Charities Act 2011
- Safeguarding the charity's assets
- Ensuring the Trustees' Annual Report is accurate and provides a fair review

We wish to thank the Parish Clerk and bookings secretary for all their work in managing and maintaining the hall and to all the other Committee members and contractors for their efforts so willingly and diligently provided to ensure the smooth running of the hall.

This report was approved by the trustees on **2nd December 2025** and signed on their behalf by:



Councillor Janna Holder
Chairman of Seer Green Village Hall Committee

On behalf of Seer Green Parish Council

SEER GREEN JUBILEE HALL ACCOUNTS AS AT 31 MARCH 2025

INCOME AND EXPENDITURE ACCOUNT, YEAR ENDING 31 MARCH 2025

	Budget 24/25	Actual for Year Ending 31st March 2025
	£	£
Income		
SG CE School/BC	19,270	19,521
Pre School	7,567	7,567
Lettings	18,000	22,649
Bank Interest (CCLA)	1,600	2,129
Other (Memorila donation)	£0	613
Total income	<u>£46,437</u>	<u>52,479</u>
Expenditure		
Admin, salaries	£6,640	6,874
Committee expenses	£100	-
Cleaning	£7,600	6,468
Waste	£1,500	1,131
Hall, repairs and maintenance	£4,000	7,863
Grounds, repairs and maintenance	£2,000	5,269
Council tax	£550	611
Insurance	£2,500	2,285
Electricity	£5,000	3,975
Gas	£6,800	4,042
Water	£1,500	968
Regulatory testing	£1,200	1,324
Sundry (Refunds offset against lettings)	£1,500	1,985
Broadband	£350	414
Total Expenditure	<u>41,240</u>	<u>43,209</u>
Surplus/loss for year	<u>5,197</u>	<u>9,270</u>

STATEMENT OF ASSETS & LIABILITIES AS AT 31 MARCH 2025

	£	31-Mar 2025 £
FIXED ASSETS		
Freehold premises at cost		100,949
Total Fixed Assets		<u>100,949</u>
CURRENT ASSETS		
Debtors (Vat due)	£4,231	
less Creditors	<u>4,231</u>	
Cash, current and deposit	<u>76,744</u>	
Total current assets		80,976
TOTAL NET ASSETS		<u>181,925</u>
Funded by:		
Capital fund at 31 March, 2024		<u>172,655</u>
Plus: Surplus for year to 31 March 2025		<u>9,270</u>
TOTAL FUNDS. 31 March 2025		<u>181,925</u>

31 March 2025	
Bank Accounts	
Deposit	54931.56
Current	21812.78
Total	76744.34

Higher hall maintenance due to 5 year Electrical Installation Condition Report (EICR) and remedial work necessary to meet the current safety standards. Also an upgrade to LED lights in the John Orme room for better long term savings. Grounds maintenance increase was due to resurfacing of a large area of the car park that deteriorated over winter and the repainting of the car park markings. There was a saving in gas and electricity due to management system settings

Independent examiner's report to the trustees of Seer Green Village Hall

I report to the trustees on my examination of the accounts of the Seer Green Village Hall (the "Trust") for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Charity as required by section 130 of the Act;
2. The accounts do not accord with those records; or
3. The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Claire Odell

Relevant professional qualification and membership of professional bodies: ACA

Address: Ponds Lodge, Chalfont Road, Seer Green, Beaconsfield

Date: 2 December 2025