

PITSTONE MEMORIAL HALL

England & Wales · Charity number 300318

Details

Status Registered

Legal form Other

Registered 1962-07-02

Register [View on the Charity Commission register](#)

Contact

Address Pitstone Memorial Hall
Vicarage Road
Pitstone
Leighton Buzzard
Bedfordshire
LU7 9EY

Phone 01296661271

Email pmhchair@pitstone.co.uk

Website www.pitstonememorialhall.co.uk

Activities

Objects: PROVISION AND MAINTENANCE OF A MEMORIAL VILLAGE HALL AND FACILITIES ANCILLARY THERETO FOR THE USE OF HE INHABITANTS OF THE PARISH OF PITSTONE AND THE IMMEDIATE NEIGHBOURHOOD

Activities: The provision and maintenance of a Memorial Village Hall and facilities ancillary thereto for the use of the inhabitants of the Parish of Pitstone and the immediate neighbourhood thereof without distinction of sex or of political, religious or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Recreation
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** PITSTONE AND NEIGHBOURHOOD.
- Buckinghamshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£76,521	£68,176	-	-
2023-09-30	£50,631	£58,813	-	-
2022-09-30	£62,869	£78,189	-	-
2021-09-30	£58,397	£52,346	-	-
2020-09-30	£46,627	£51,052	-	-

Trustees

Name	Role	Appointed
Stephanie Murrell	Chair	2019-07-15
David Frankum		2019-11-11
Edward Johnson		2023-02-13
Jennifer Haywood		2025-08-14
Julia Wain		2026-01-25
Margaret Ann Witherden		2018-11-12

Linked charities

- PITSTONE MEMORIAL VILLAGE HALL (300318-1)

PITSTONE MEMORIAL HALL

England & Wales - Charity number 300318

Accounts

**PITSTONE MEMORIAL HALL
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2024**

**Pitstone Memorial Hall
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**Pitstone Memorial Hall
Company Information
For The Year Ended 30 September 2024**

Charity Number

300318

Accountants

Creasey & Co
Chartered Accountants
6 Treachers Close
Pitstone
Leighton Buzzard
Beds
LU7 9SR

The trustees during the year were as follows:

Mrs Stephanie Murrell - Chair
Mrs Kaz Fisher - Treasurer
Mr David Frankum
Mrs Margaret Witherden
Mrs Jane Beddall
Mrs Nicola Donnor
Mrs Margaret Crutchfield
Mr Edward Johnson

**Pitstone Memorial Hall
Accountants' Report
For The Year Ended 30 September 2024**

Chartered Accountants' report to the trustee's on the preparation of the unaudited accounts of Pitstone Memorial Hall for the year ended 30 September 2024

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at <http://www.icaew.com/en/membership/regulations-standards-and-guidance>.

This report is made solely for the trustees of Pitstone Memorial Hall, as a body, in accordance with the terms of our engagement letter dated 05 March 2024. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Pitstone Memorial Hall and its trustees, as a body, for our work or for this report.

It is your duty as trustees to ensure that Pitstone Memorial Hall has kept adequate accounting records and to prepare accounts that give a true and fair view of the assets, liabilities, financial position and profit or loss of Pitstone Memorial Hall with the requirements of the Charities Act 2011 ('the Act'). You consider that Pitstone Memorial Hall is exempt from the statutory audit requirement for the year and the need to file statutory accounts and a corporation tax return under the 'unincorporated association' rules.

Our examination includes a review of the accounting records kept by the trustees and a comparison of the accounts presented with those records, under section 145 of the 2011 Act. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the accounts are misleading, and there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed

Creasey & Co

Date 05 Dec 2024

Creasey & Co
Chartered Accountants
6 Treachers Close
Pitstone
Leighton Buzzard
Beds
LU7 9SR

**Pitstone Memorial Hall
Income and Expenditure Account
For The Year Ended 30 September 2024**

	2024	2023
	£	£
TURNOVER	57,521	50,631
Other income	19,000	-
Cost of raw materials and consumables	(7,792)	(6,160)
Staff costs	(19,008)	(23,150)
Other charges	(41,376)	(54,016)
NET SURPLUS/(DEFICIT)	8,345	(32,695)

**Pitstone Memorial Hall
Balance Sheet
As At 30 September 2024**

	2024	2023
	£	£
Current assets	12,831	21,624
Prepayments and accrued income	4,182	4,295
Creditors: Amounts Falling Due Within One Year	(16,356)	(35,051)
NET CURRENT ASSETS (LIABILITIES)	657	(9,132)
TOTAL ASSETS LESS CURRENT LIABILITIES	657	(9,132)
Accruals and deferred income	(2,195)	(750)
NET LIABILITIES	(1,538)	(9,882)
RESERVES	(1,538)	(9,882)

Notes

1. General Information

Pitstone Memorial Hall is a unincorporated charity, ran by the elected trustees for the inhabitants of Pitstone. The trustee's acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the micro-entity provisions.

On behalf of the board of trustees

Stephanie Murrell

Miss Stephanie Murrell

Date

04 Dec 2024

Pitstone Memorial Hall
Detailed Income and Expenditure Account
For The Year Ended 30 September 2024

	2024		2023	
	£	£	£	£
TURNOVER				
Hire income		42,590		36,247
Fundraising		3,486		1,606
Cafe and Meeting Hub		8,578		8,909
Retained deposits		20		825
Bar income		-		977
Changing rooms		1,440		-
Pickleball		31		-
Other trading income		1,376		2,067
		<u>57,521</u>		<u>50,631</u>
COST OF SALES				
Bar expenses		-	551	
Cleaning	5,445		4,087	
Refuse collection	2,347		1,522	
Wages and salaries	18,731		23,129	
Employers pensions - defined contribution schemes	277		21	
Other direct costs	564		1,361	
		<u>(27,364)</u>		<u>(30,671)</u>
GROSS SURPLUS		30,157		19,960
Administrative Expenses				
Light and heat	17,534		29,311	
Water rates	3,303		2,499	
Repairs and maintenance	3,776		5,566	
Hall refurbishment/Capital costs	4,560		4,436	
Insurance	4,675		4,035	
Printing, postage and stationery	113		258	
Advertising and marketing costs	449		206	
Telecommunications and data costs	884		765	
Accountancy fees	2,505		1,609	
Legal fees	-		261	
Subscriptions and licences	2,006		2,680	
Bank charges	611		437	
Gifts	-		594	
Sundry expenses	396		(2)	
		<u>(40,812)</u>		<u>(52,655)</u>
Other Operating Income				
Government grants	19,000		-	
		<u>19,000</u>		<u>-</u>
OPERATING SURPLUS/(DEFICIT) AND SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR		<u>8,345</u>		<u>(32,695)</u>

**Pitstone Memorial Hall
Detailed Balance Sheet
As At 30 September 2024**

	2024		2023	
	£	£	£	£
CURRENT ASSETS				
Debtors less than 1 year				
Trade debtors	2,748		4,554	
Other taxes and social security	67		-	
	<u>2,815</u>		<u>4,554</u>	
Bank & Cash				
Bank current account - Main	5,313		10,570	
Bank current account - Projects	2,861		6,500	
Bank current account – Trybooking	113		-	
Bank current account – Paypal	233		-	
Bank current account – Stripe	200		-	
Cash in hand	1,296		-	
	<u>10,016</u>		<u>17,070</u>	
		12,831		21,624
Prepayments and accrued income				
Prepayments	4,182		4,295	
	<u>4,182</u>		<u>4,295</u>	
		4,182		4,295
Creditors: Amounts Falling Due Within One Year				
Trade creditors	(16,284)		(27,411)	
Other taxes and social security	-		(886)	
Net wages	-		(1,456)	
Other creditors	(72)		-	
Pitstone Trading Limited	-		(5,298)	
	<u>-</u>		<u>(5,298)</u>	
		(16,356)		(35,051)
NET CURRENT ASSETS (LIABILITIES)		<u>657</u>		<u>(9,132)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>657</u>		<u>(9,132)</u>
Accruals and deferred income				
Accruals and deferred income less than 1 year	(2,195)		(750)	
	<u>(2,195)</u>		<u>(750)</u>	
NET ASSETS		<u>(1,538)</u>		<u>(9,882)</u>
CAPITAL AND RESERVES				
Profit and loss account		(1,538)		(9,882)
		<u>(1,538)</u>		<u>(9,882)</u>



Issuer Creasey & Co

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Parties involved with this document

Document processed	Party + Fingerprint
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Thu, 5th Dec 2024 8:30:20 GMT	Mrs Karen-Anne Fisher - Copied In (8e80d1080a142f47a8bc227e6ecd0c4b)
Thu, 5th Dec 2024 8:30:20 GMT	Mr Nicholas Christopher Russon - Copied In (7198b7d1fc708da5ee12189df41cf935)

Audit history log

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PITSTONE MEMORIAL HALL

England & Wales - Charity number 300318

Accounts



Pitstone Memorial Hall
Registered Charity: 300318

Trustees Annual Report

The trustees of the charity present their report and financial statements for the year ended September 30th 2023.

Reference and Administrative details

Name: Pitstone Memorial Hall
Registered Charity: Number 300318
Principle Address: Pitstone Memorial Hall
Vicarage Road
Pitstone
Buckinghamshire
LU7 9EY

Objectives and Activities

The provision and maintenance of a Memorial Village Hall (the Hall) and facilities ancillary thereto for the use of the inhabitants of the Parish of Pitstone and the immediate neighbourhood thereof without distinction of sex or of political, religious or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation including food and beverage facilities.

The Trustees are keen to work alongside the Pitstone Parish Council, local sports clubs and groups and provide services and facilities that allow greater interaction between all parts of the local community. In planning activities for the year, the Trustees confirm that they have given due regard to the Charity Commission's legislative and regularity requirements to comply with Section 17 of the Charities Act 2011.

The Trust financial objective is to maintain the Hall and to improve the facilities that it is able to provide to the Community.

Achievements and Performance

The Trustees created Pitstone Trading Limited to run a community bar (Heroes). Trading entirely independently from the Hall charity, but donating 100% of its profits to the Hall charity. Heroes opened to the public in March 2023 and has been a huge success.

The Trustees and Pitstone Picture House have joined together to reintroduce a monthly Movie Night which is well supported. Other community fundraising initiatives include monthly Bingo, quarterly quiz nights, table top sales as well as our annual Christmas Fayre and New Years Eve party.

Financial Review Summary

Total Income: £ 50,631

Total expenditure £ 58,813

The Trustees are content that the financial position of the Charity is in line with the Financial Policy and that there are sufficient funds to maintain it as a going concern.

The results for the year ended 30 September 2023 show a loss of £8,182 for the period. The deficit is mainly attributed to the 2022/23 energy crisis, where our utility costs escalated considerably. Trustees increased hire rates by 10% to ameliorate some of the deficit. A 0% interest arrangement to repay our energy debt over eighteen months was arranged with Eon in November 2023. The debt is due to be completely repaid by April 2025.

The previous accounting year ending in September 2022 had a deficit of £15,320. This is calculated on a cash basis (money actually received less amounts paid in the period) and is subject to an Independent Examination before submission to the Charity Commission.

As of 30 September 2023, the Hall had a total cash balance of £17,070. Included in the calculation is net income from Heroes bar of £3,000. The Hall insurance has been renewed at £4,294.69 per annum. The Hall Bookkeeper resigned due to ill health. The trustees subcontracted the administration of all bookkeeping services in November 2023.

Following significant investment in repairs and maintenance during the year ending September 2022 (£16,765). We were able to reduce our repair and maintenance investment to £5,566 for the accounting period ending September 2023.

The accounts for the period ending 2023 were prepared by Creasy and Co. (Chartered Accountants).

The financial Statement and notes are included in Annex

Structure, Governance and Management

Registration history: 02 July 1962: Standard registration

Organisation type: Unincorporated Charity

Other names: No other names

Gift aid: Not recognised by HMRC for gift aid Other regulators: No information available

Policies:

- Financial Policy
- Conflicting interests
- Paying staff
- Safeguarding vulnerable beneficiaries
- Onboarding New Trustees

Land and property: The Charity leases land and Property from the local authority at a peppercorn rent.

Trustee(s) Name	Appointment	Role	Appointment Date	Other Trusteeships
Stephanie Murrell	Elected at AGM	Chair of Trustees	15/07/2019	None on record
Karen-Anne Fisher	Elected at AGM	Interim Treasurer	01/08/2023	None on record
Nicola Wilson Donnor	Co-opted	Trustee	01/06/2023	None on record
Edward Johnson	Co-opted	Trustee	13/02/2023	None on record
David Frankum	Co-opted	Trustee	11/11/2019	None on record
Margaret Ann Witherden	Elected at AGM	Trustee	12/11/2018	None on record
Jane Beddall	Elected at AGM	Trustee	12/11/2011	None on record

Trustees are appointed, elected or seconded as per Annex 2

Trustees are not permitted to make any financial gain from the Trust.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Signature:

Name: Karen-Anne Fisher

Position: Interim Treasurer

Date: July 28th 2024

PITSTONE MEMORIAL HALL

England & Wales - Charity number 300318

Accounts



Trustees Annual Report

The trustees of the charity present their report and financial statements for the year ended **September 30th 2022**.

Reference and Administrative details

Name: Pitstone Memorial Hall
Registered Charity number 300318
Principle Address Pitstone Memorial Hall
Vicarage Road
Pitstone
Buckinghamshire LU7 9EY

Objectives and activities

The provision and maintenance of a Memorial Village Hall (the Hall) and facilities ancillary thereto for the use of the inhabitants of the Parish of Pitstone and the immediate neighbourhood thereof without distinction of sex or of political, religious or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation including food and beverage facilities.

It is the intention of the Trustees that the Hall is regarded as the centre of the Community especially after the hiatus caused by the COVID pandemic. The Trustees are keen to work alongside the Pitstone Parish Council, local sports clubs and groups and provide services and facilities that allow greater interaction between all parts of the local community.

In planning activities for the year, the Trustees confirm that they have given due regard to the Charity Commission's legislative and regularity requirements to comply with Section 17 of the Charities Act 2011.

The Trust financial objective is to maintain the Hall and to improve the facilities that it is able to provide to the Community.

Achievements and performance

After an extended period where the Hall was forced to close due to the pandemic, the Trustees and staff have reopened the facilities to the community, however, insufficient revenue could be generated during the year as users of the Hall regained their confidence for social activities and the results for the year ended 30 September 2022 show a loss of £15,320 for the period.

In preparation for the reopening of the Hall the Trustees approved major refurbishment and maintenance work but recognised that further work is still required following a number of years of poor investment on the building's structure and facilities.

Financial Review

Summary:

Total Income: £ 62,869
Total expenditure £ 78,189

The Trustees are content that the financial position of the Charity is in line with the Financial Policy and that there are sufficient funds to maintain it as a going concern,

The results for the year ended 30 September 2022 show a loss of £15,320 for the period. This is calculated on a cash basis (money actually received less amounts paid in the period) and is subject to an Independent Examination before submission to the Charity Commission. The previous year had a surplus of £6,053 (mainly due to Covid Grants from the council). As of 30 September 2022, the Hall had a total cash balance of £15,560; 30 September 2021: £34,184. Regular activity bookings and one-off Event Bookings were slow to resume after Covid restrictions were lifted, especially where a celebration included vulnerable people.

Included in the calculation is net income from the Hall's bar of £3,363. Bar income was boosted slightly in July due to its presence at the annual Pitstone Party in the Park event. The Hall provides bar services directly, primarily to Hall functions, and Cricket match hospitality. The Hall has continued to run the profit share arrangements with the Ivinghoe & Pitstone United Cricket Club only. From bar profits arising in the year to 30 September 2022, their profit share was £1,363.

Pay rises were given to the Bookkeeper, Hall and Bar Managers from 1st August.

In July the Hall provided a Bar service for the community *Party in the Park* event. Numbers were less than expected and there was an initial outlay of supplies and equipment. Surplus stock was returned to the Suppliers and credit refunds received.

The monthly electricity payments returned to normal after the Hall reopened for Hirers in October 2021. In the previous year the Hall received a large credit for the months it had been closed. The three-year contract with Eon has been renewed and some discount obtained which will help with the rising costs imposed nationally.

The Hall insurance has been renewed with a fixed 3-year price £4,035.38 per annum. Changing practice from previous years, 10 monthly payments will be made by Direct Debit starting from 22/11/22.

Due to difficulties with employing cleaning staff the decision was made to engage a professional cleaning company. Whilst this reduced the Wages costs slightly the £7,739 costs have increased the Maintenance figure. For 2022/2023 we have appointed new cleaners and will no longer use the cleaning company. In addition, repairs and maintenance to the building includes gardening charges of £2,184; CCTV and Fire maintenance/repairs of £2,651.

Hall Refurbishment costs reflect repairs of £5,934 for the roof and £1,630 for the showers using grants given in the previous financial year. Exterior lighting requirements cost £3,948 and a new oven for the Millennium kitchen cost £1,441.

Previous Independent Examination of the Hall accounts was carried out free of charge by local accountants *Ashby's*. The company was taken over during 20/21 and could not continue with the goodwill arrangement. Another Independent Examiner was found and has been re-engaged for the 2021/2022 IE.

Due to the continuing difficult conditions for 2021 and 2022 it was decided not to increase Hall Hire charges from 1st September to encourage regular Hirers to book for as long as possible. The situation will be reviewed in November 2022.

The financial Statement and notes are included in Annex 1

Structure, Governance and Management

Registration history:	02 July 1962: Standard registration
Organisation type:	Unincorporated Charity
Other names:	No other names
Gift aid:	Not recognised by HMRC for gift aid
Other regulators:	No information available
Policies:	Financial Policy Conflicting interests Paying staff Safeguarding vulnerable beneficiaries

Land and property: The Charity leases land and Property from the local authority at a peppercorn rent.

Trustee(s)

Name	Appointment	Role	Date of appointment	Other trusteeships
Stephanie Murrell	Elected at AGM	Chair	15-Jul-19	None on record
Edward Johnson	Co-opted	Trustee	13-Feb-23	None on record
Bill Brassington	Elected at AGM	Treasurer	08-Nov-21	None on record
Frances Nash	Elected at AGM	Trustee	25-Jan-21	THE BUCKINGHAMSHIRE BRANCH OF THE CAMPAIGN TO PROTECT RURAL ENGLAND
David Frankum	Ivinghoe and Pitstone Cricket Club	Trustee	11-Nov-19	None on record
Margaret Ann Crutchfield	Elected at AGM	Trustee	12-Nov-18	None on record
Margaret Ann Witherden	Elected at AGM	Trustee	12-Nov-18	None on record
Jane Beddall	Elected at AGM	Trustee		None on record

Trustees are appointed, elected or seconded as per Annex 2

Trustees are not permitted to make any financial gain from the Trust.

Declarations

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees.

Signature



Name

Bill Brassington

Position

Treasurer

Date

July 12th 2023

Annex 1 - Financial Statement

Pitstone Memorial Hall
Year ended 30 September 2022

INCOME	2022	2021	Notes
	£	£	
Interest	-	-	1
Lettings	38,719	14,244	2
Bar takings (including tfr from Main a/c)	24,150	14,800	4
Other income	-	29,354	6
	<u>62,869</u>	<u>58,397</u>	
EXPENDITURE			
Wages	14,917	16,982	7
Cleaning Materials	214	334	8
Water Rates	1,917	524	9
Bar expenses	20,846	16,029	4
Heating Oil and Gas	1,037	1,441	10
Electricity	1,793	646	11
Postage, stationery & telephone	938	1,021	12
Insurance	-	3,690	13
Repairs and Maintenance	16,765	3,387	14
Hall Refurbishment	14,664	3,729	15
Refuse Collection	1,274	1,038	16
Subscriptions	1,939	2,498	17
Professional fees (payroll and IE)	740	390	18
Sundries	1,147	636	19
	<u>78,189</u>	<u>52,345</u>	
	(15,320)	6,053	
Funds brought forward	38,135	32,082	
Funds carried forward	<u>22,814</u>	<u>38,135</u>	
Funds in the form of			
Bank balance - Main account	15,560	34,184	
Bank balance - Bar account	6,757	3,394	
Cash in hand - Bar account	496	554	
	<u>22,812</u>	<u>38,132</u>	

Pitstone Memorial Hall
Year ended 30 September 2022

NOTES	2022	2021
	£	£
1 Interest		
The bank accounts are no longer interest bearing		
2 Lettings		
Social Club rent		
Room hire	38,719	14,244
	<u>38,719</u>	<u>14,244</u>
3 Social Club contribution		
For Social Club profits from Hall events		
	<u>-</u>	<u>-</u>
4 Net bar profits (Cash basis)		
Increase in cash in hand	(59)	278
Income received into main bank account	-	-
Income received into bar bank account	24,209	14,522
Total bar income	<u>24,150</u>	<u>14,800</u>
<i>Less costs:</i>		
Wages	(6,254)	(6,018)
Committee Expenses/ Other	(1,350)	(432)
Bar supplies	(12,175)	(7,045)
Maintenance / refurbishment	(384)	(967)
Merchant services fees	(319)	(288)
Cash float	-	-
Profit share to CC/FC	(363)	(1,279)
	<u>(20,846)</u>	<u>(16,029)</u>
Sales in Main account	-	-
Total of monthly profits October - September	<u>3,549</u>	<u>1,012</u>
	3,549	1,012
Less (increase)/decrease in stock value to 30 Sept	158	(501)
Timing differences	(374)	35
Items expensed not in sales above	-	2
Profit on cash basis above	<u>3,332</u>	<u>547</u>

Timing differences

Credit card receipts not yet received	-	-
Wages and tax/NI to pay	(64)	-
Stock purchases to pay	(89)	6
Sagepay fees to pay	(23)	(38)
Cricket Club profit share to pay	(115)	151
Football Club profit share to pay	(84)	(84)
	<u>(374)</u>	<u>35</u>

Items expensed not in sales above

Remembrance Service hospitality		105
Maintenance and refurbishment		(326)
	<u>-</u>	<u>(221)</u>

6 Other income

Grant for Roof Repairs		6,000
Electricity Refund/Subscription		
Grant from AVDC re COVID Lockdown		19,099
HMRC re Furlough Main		2,280
Insurance Claim for Changing Rooms		1,975
	<u>-</u>	<u>29,354</u>

7 Wages

Facilities Manager	(5,876)	(5,076)
Bookkeeper	(5,913)	(6,007)
Cleaning staff	(879)	(3,569)
Furlough - Cleaning Staff		(685)
Furlough - Admin	-	(181)
HMRC	(2,179)	(1,969)
Bar Manager paid in error from Main a/c	-	-45.2
LB tax/wages tfr from Bar a/c	(71)	550
	<u>(14,917)</u>	<u>(16,982)</u>

8	Cleaning materials		
	From KLS	(214)	(215)
	Amazon (COVID supplies)	-	(120)
	From Nisbets		
		(214)	(334)
9	Water rates		
	Anglian Water	(1,917)	(524)
10	Heating Oil and Gas		
	Eon	(1,037)	(1,441)
		(1,037)	(1,441)
11	Electricity		
	Eon	(1,793)	(646)
12	Postage, stationery and telephone		
	BT telephone	(836)	(976)
	BT broadband		
	Mobile cost	-	-
	Postage and stationery	(102)	(45)
		(938)	(1,021)
13	Insurance		
	Came & Co	-	(3,690)

14 Repairs and maintenance

Annual fees (eg servicing)	(768)	(1,087)
Ongoing expenses and repairs	(1,020)	(1,933)
Locks and security (including CCTV)	(2,651)	(367)
Hanging Baskets	(54)	
Gardening	(2,184)	
Line Marking	(150)	
Keys	(12)	
Locks	(450)	
Fly catcher	(220)	
Dishwasher maint	(299)	
Poppy Wreath/Bracket/Drill	(149)	
Fire Doors	(1,068)	
Contract Cleaners	(7,739)	
	<hr/>	<hr/>
	(16,765)	(3,387)
	<hr/>	<hr/>

15 Hall refurbishment

Outside Lighting		(1,810)
AGA Rangemaster		(1,919)
Roof	(5,934)	
Trolleys for Hall	(774)	
Oven	(1,441)	
Extractor Hood	(649)	
Showers	(1,630)	
Lighting	(3,948)	
Soundproofing	(288)	
	<hr/>	<hr/>
	(14,664)	(3,729)
	<hr/>	<hr/>

Received £6,000 from the Pitstone Parish Council as a contribution to roof repairs

16 Refuse collection

AVDC	(1,274)	(1,038)
	<hr/>	<hr/>

Note that we recover £55 a quarter from PPC for the litter pickers using our bins (invoiced annually in December)

17 Subscriptions

PRS/PPL music licence	(1,119)	(1,896)
Premises licence	(180)	(180)
Hallmaster	(164)	(164)
Community Impact Bucks	(95)	(60)
Hall website	(115)	
Office 365	(66)	
TV licence	(159)	(158)
Quickfile		
ICO	(40)	(40)
	<u>(1,939)</u>	<u>(2,498)</u>

18 Professional fees (payroll)

Payroll services	(390)	(390)
Independent Examination	(350)	
	<u>(740)</u>	

19 Sundries

Bank fees	(72)	(72)
Laptop for Hall Manager		(299)
Ashbys re Tax advice		(227)
Covid Supplies		(38)
Poppy appeal wreath and hospitality	(93)	-
Memorial Plaque	(239)	
Blackout paper etc	(68)	
Training		
Laptop repair	(156)	
S Murrell Emma Leaving Gift	(506)	
Salt Grit	(12)	
	-	
	<u>(1,147)</u>	<u>(636)</u>

Pitstone's remembrance service held Remembrance Sunday - Cancelled due to Covid-19

20 Refunds		
Returnable Refunds	(5,053)	(864)
Refunds due to Covid	-	(984)
	<u>(5,053)</u>	<u>(1,848)</u>
Deducted from Lettings income		

21 Bar Expenses		
Paid to Tring Brewery from Main		-
Tfr to Bar in error		(44)
		<u>(44)</u>

Annex 2 - Committee of Management

(Note: extract from Sealed Scheme dated June 20th 2019 – The Committee of Management of the Hall Foundation is now referred to as the Board of Trustees and Members refers to individual Trustees)

9. (1) The Committee of Management of the Hall Foundation (hereinafter called ‘the Committee’) shall, when complete, and except as in this Part of the Scheme provided, consist of twenty-three Members, that is to say,

EIGHT Elected Members to be appointed (except in the case of such Members appointed to fill casual vacancies) at the Annual General Meeting to be held as hereinafter provided;

ELEVEN Representative Members, of whom one shall be appointed by each of the following organisations:

The Pitstone Parish Council

The Committee of the Ivinghoe and Pitstone Amateur Dramatic Society

The Committee of the Ivinghoe and Pitstone Cricket Club

The Committee of the Ivinghoe and Pitstone Darby and Joan Club

The Committee of the Pitstone and Ivinghoe Football Club

The Committee of the Pitstone Garden and Allotment Association

The Committee of the Pitstone Local History Society

The Committee of the Pitstone Pre-School Play Group

The Committee of the Ivinghoe and Pitstone Troop of Boy Scouts and

The Committee of the Ivinghoe and Pitstone Women’s Institute and

not more than FOUR Co-optative Members to be appointed by the Committee, if it thinks fit, at a duly constituted meeting.

(2) The constitution of the committee as in this clause before provided may, on the application of the Committee, be altered from time to time by Order of the Charity Commissioner.

(3) The name of each Representative Member shall be notified to the Secretary of the Committee by the organisation by which he is appointed.

(4) A person who has previously been a Member of the Committee may be re-appointed.

Additional Representative Members

10. The Committee may, by a resolution passed at a duly constituted meeting by the votes of not less than two-thirds of the Members for the time being, allow any organisation operating in the Parish of Pitstone which is not empowered to appoint a Representative Member by or under Claus 9 of this Scheme to appoint such a Member.

Commencement of Membership

11. The period of office of a Member of the Committee shall commence:

- a. In the case of an Elected Member (other than such a Member appointed to fill a casual vacancy), at the end of the Annual General Meeting at which he is appointed;
- b. In the case of a Representative Member appointed within one month before an Annual General Meeting, at the end of the Annual General Meeting next after his appointment; and in the case of any other Representative Member, on the day on which notification of his appointment is received by the Secretary of the Committee from the organisation appointing him, and
- c. In the case of a Co-optative Member, at the end of the meeting at which he is appointed.

Determination of Membership

12. (1) Any Member of the Committee who is adjudicated a bankrupt, or who makes a composition or

arrangement with his creditors, or who is incapacitated from acting, or who communicates in writing to the Committee a wish to resign, shall thereupon cease to be a Member.

- (2) All Members of the Committee shall cease to hold office at the end of the Annual General Meeting next after the date on which they came into office.

Casual Vacancies

13. (1) Upon the occurrence of a casual vacancy the Committee shall cause a note thereof to be entered in their minute book at their next meeting and such a vacancy in the office of Representative Member shall be notified as soon as possible to the proper appointing organisation.
- (2) A casual vacancy in the office of Elected Member may be filled by the Committee and the period of office of a Member appointed to fill such a vacancy shall commence at the end of the meeting at which he is appointed.

Failure to Appoint

14. The proceedings of the Committee shall not be invalidated by any vacancy among its Members or by any failure to appoint or by any defect in the appointment or qualification of any Member.

PITSTONE MEMORIAL HALL

Pitstone Memorial Hall
Year ended 30 September 2022

INCOME	2022	2021	Notes
	£	£	
Interest	-	-	1
Lettings	38,719	14,244	2
Bar takings (including tfr from Main a/c)	24,150	14,800	4
Other income	-	29,354	6
	<u>62,869</u>	<u>58,397</u>	
EXPENDITURE			
Wages	14,917	16,982	7
Cleaning Materials	214	334	8
Water Rates	1,917	524	9
Bar expenses	20,846	16,029	4
Heating Oil and Gas	1,037	1,441	10
Electricity	1,793	646	11
Postage, stationery & telephone	938	1,021	12
Insurance	-	3,690	13
Repairs and Maintenance	16,765	3,387	14
Hall Refurbishment	14,664	3,729	15
Refuse Collection	1,274	1,038	16
Subscriptions	1,939	2,498	17
Professional fees (payroll and IE)	740	390	18
Sundries	1,147	636	19
	<u>78,189</u>	<u>52,345</u>	
.	(15,320)	6,053	
Funds brought forward	38,135	32,082	
Funds carried forward	<u>22,814</u>	<u>38,135</u>	
Funds in the form of			
Bank balance - Main account	15,560	34,184	
Bank balance - Bar account	6,757	3,394	
Cash in hand - Bar account	496	554	
	<u>22,812</u>	<u>38,132</u>	

Pitstone Memorial Hall
Year ended 30 September 2022

NOTES	2022	2021
	£	£
1 Interest		
The bank accounts are no longer interest bearing		
2 Lettings		
Social Club rent		
Room hire	38,719	14,244
	<u>38,719</u>	<u>14,244</u>
3 Social Club contribution		
For Social Club profits from Hall events		
	<u>-</u>	<u>-</u>
4 Net bar profits (Cash basis)		
Increase in cash in hand	(59)	278
Income received into main bank account	-	-
Income received into bar bank account	24,209	14,522
Total bar income	<u>24,150</u>	<u>14,800</u>
<i>Less costs:</i>		
Wages	(6,254)	(6,018)
Committee Expenses/ Other	(1,350)	(432)
Bar supplies	(12,175)	(7,045)
Maintenance / refurbishment	(384)	(967)
Merchant services fees	(319)	(288)
Cash float	-	-
Profit share to CC/FC	(363)	(1,279)
	<u>(20,846)</u>	<u>(16,029)</u>
Sales in Main account	-	-
Total of monthly profits October - September	<u>3,549</u>	<u>1,012</u>
	3,549	1,012
Less (increase)/decrease in stock value to 30 Sept	158	(501)
Timing differences	(374)	35
Items expensed not in sales above	-	2
Profit on cash basis above	<u>3,332</u>	<u>547</u>

	<i>Timing differences</i>	
	Credit card receipts not yet received	- -
	Wages and tax/NI to pay	(64) -
	Stock purchases to pay	(89) 6
	Sagepay fees to pay	(23) (38)
	Cricket Club profit share to pay	(115) 151
	Football Club profit share to pay	(84) (84)
		<hr/>
		(374) 35
		<hr/> <hr/>
	<i>Items expensed not in sales above</i>	
	Remembrance Service hospitality	105
	Maintenance and refurbishment	(326)
		<hr/>
		- (221)
		<hr/> <hr/>
5	Party in the Park Event (July 2022)	
	Cancelled due to Covid	
		<hr/>
		- -
		<hr/> <hr/>
6	Other income	
	Grant for Roof Repairs	6,000
	Electricity Refund/Subscription	
	Grant from AVDC re COVID Lockdown	19,099
	HMRC re Furlough Main	2,280
	Insurance Claim for Changing Rooms	1,975
		<hr/>
		- 29,354
		<hr/> <hr/>
7	Wages	
	Facilities Manager	(5,876) (5,076)
	Bookkeeper	(5,913) (6,007)
	Cleaning staff	(879) (3,569)
	Furlough - Cleaning Staff	(685)
	Furlough - Admin	- (181)
	HMRC	(2,179) (1,969)
	Bar Manager paid in error from Main a/c	- -45.2
	LB tax/wages tfr from Bar a/c	(71) 550
		<hr/>
		(14,917) (16,982)
		<hr/> <hr/>

8	Cleaning materials		
	From KLS	(214)	(215)
	Amazon (COVID supplies)	-	(120)
	From Nisbets		
		(214)	(334)
9	Water rates		
	Anglian Water	(1,917)	(524)
10	Heating Oil and Gas		
	Eon	(1,037)	(1,441)
		(1,037)	(1,441)
11	Electricity		
	Eon	(1,793)	(646)
12	Postage, stationery and telephone		
	BT telephone	(836)	(976)
	BT broadband		
	Mobile cost	-	-
	Postage and stationery	(102)	(45)
		(938)	(1,021)
13	Insurance		
	Came & Co	-	(3,690)

Both of these payments are under a fixed price three year contract, with increases only arising from changes to insurance tax rates, and the impact of RPI on insured assets.

14 Repairs and maintenance

Annual fees (eg servicing)	(768)	(1,087)
Ongoing expenses and repairs	(1,020)	(1,933)
Locks and security (including CCTV)	(2,651)	(367)
Hanging Baskets	(54)	
Gardening	(2,184)	
Line Marking	(150)	
Keys	(12)	
Locks	(450)	
Fly catcher	(220)	
Dishwasher maint	(299)	
Poppy Wreath/Bracket/Drill	(149)	
Fire Doors	(1,068)	
Contract Cleaners	(7,739)	
	<u>(16,765)</u>	<u>(3,387)</u>

15 Hall refurbishment

Outside Lighting		(1,810)
AGA Rangemaster		(1,919)
Roof	(5,934)	
Trolleys for Hall	(774)	
Oven	(1,441)	
Extractor Hood	(649)	
Showers	(1,630)	
Lighting	(3,948)	
Soundproofing	(288)	
	<u>(14,664)</u>	<u>(3,729)</u>

Received £6,000 from the Pitstone Parish Council as a contribution to roof repairs

16 Refuse collection

AVDC	(1,274)	(1,038)
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Note that we recover £55 a quarter from PPC for the litter pickers using our bins (invoiced annually in December)

17 Subscriptions

PRS/PPL music licence	(1,119)	(1,896)
Premises licence	(180)	(180)
Hallmaster	(164)	(164)
Community Impact Bucks	(95)	(60)
Hall website	(115)	
Office 365	(66)	
TV licence	(159)	(158)
Quickfile		
ICO	(40)	(40)
	<u>(1,939)</u>	<u>(2,498)</u>

18 Professional fees (payroll)

Payroll services	(390)	(390)
Independent Examination	(350)	
	<u>(740)</u>	

19 Sundries

Bank fees	(72)	(72)
Laptop for Hall Manager		(299)
Ashbys re Tax advice		(227)
Covid Supplies		(38)
Poppy appeal wreath and hospitality	(93)	-
Memorial Plaque	(239)	
Blackout paper etc	(68)	
Training		
Laptop repair	(156)	
S Murrell Emma Leaving Gift	(506)	
Salt Grit	(12)	
	-	
	<u>(1,147)</u>	<u>(636)</u>

Pitstone's remembrance service held Remembrance Sunday - Cancelled due to Covid-19

20 Refunds

Returnable Refunds	(5,053)	(864)
Refunds due to Covid	-	(984)
	<u>(5,053)</u>	<u>(1,848)</u>

Deducted from Lettings income

21 Bar Expenses

Paid to Tring Brewery from Main		-
Tfr to Bar in error		(44)
		<u>(44)</u>

PITSTONE MEMORIAL HALL (PMH)

Independent examiner's report to the trustees of PMH

I report to the trustees on my examination of the accounts of PMH (Charity number 300318) for the year ended 30th September, 2022.

Responsibilities and basis of report

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Malcolm W. Rogers*

Name: Malcolm W Rogers

Relevant professional qualification or membership of professional bodies : ACIE

Address: 24a, Friars Walk, Tring, Hertfordshire, HP23 4AY

Date: 20th July, 2023

PITSTONE MEMORIAL HALL

England & Wales - Charity number 300318

Accounts

PITSTONE MEMORIAL HALL

ANNUAL GENERAL MEETING 8TH NOVEMBER 2021

CHAIR/TREASURER'S REPORT

From October 2020 onwards the Hall was affected by the COVID-19 pandemic and the Trustees agreed to close the Bar until Spring 2021. s closed due to a second national Lockdown. During the period, Aylesbury BC awarded grants of £19,099 to PMH which helped to cover the loss of income during the Hall closure.

The results for the year ended 30 September 2021 show a surplus of £6,122 for the period. This is calculated on a cash basis (money actually received less amounts paid in the period) and is subject to an Independent Examination before submission to the Charity Commission. The previous year had a deficit of £4,424. As at 30 September 2021, the Hall had a total cash balance of £34,184; 30 September 2020: £26,904.

Included in calculating this year's surplus is net income from the Hall's bar of £624. The Hall provides these bar services directly, primarily to Hall functions, and Cricket match hospitality. The Hall has continued to run the profit share arrangements with the Ivinghoe & Pitstone United Cricket Club only. From bar profits arising in the year to 30 September 2021, their profit shares were £1,462.19 (£267.63 will be paid in October).

The Trustees anticipated an expense for the Hall after the roof leaked into the changing rooms and caused significant damage. The Cricketers were unable to use them throughout the 2021 season. A generous grant from Pitstone Parish Council of £6,000 and £1,975 from the Insurance cover will help towards repair costs.

The 6-month closure of the Bar and Hall meant that demand for Cleaners and Bar Staff was reduced. This is reflected in the Wages costs for 2021 showing £16,982 compared to £20,635 for 2020. Furlough payments of £2,280 for wages were refunded to PMC from HMRC for the cleaners. The Bookkeeper and Hall Manager continued to be paid at the Part Time rate. The Trustees were pleased to again give a pay rise to all staff this financial year. All other costs were in line with the previous year.

Due to the difficult conditions for 2020 it was decided not to increase Hall Hire charges from 1st September to encourage regular Hirers to book for as long as possible.

The Trustees continue to work with the Hall hirers regarding further plans for the improvement of the Hall facilities. The part time cleaners have left us to take up full time employment and the Hall Manager is in the process of engaging an outside contractor.

Signed: _Stephanie Murrell Date: 11/07/2022

Stephanie Murrell - Pitstone Memorial Hall Chair

Pitstone Memorial Hall
Year ended 30 September 2021

INCOME	2021	2020
	£	£
Interest	-	-
Lettings	14,243.76	23,635.65
Bar takings (including tfr from Main a/c)	14,799.72	9,452.20
Other income	29,353.97	13,539.52
	58,397.45	46,627.37
EXPENDITURE		
Wages	16,982.20	20,634.82
Cleaning Materials	334.22	923.23
Water Rates	524.28	775.41
Bar expenses	16,029.29	10,877.30
Heating Oil and Gas	1,441.30	1,907.58
Electricity	646.17	3,141.00
Postage, stationery & telephone	1,020.73	947.09
Insurance	3,690.47	2,255.53
Repairs and Maintenance	3,387.15	2,632.97
Hall Refurbishment	3,728.57	3,144.32
Refuse Collection	1,037.75	1,072.20
Subscriptions	2,497.82	1,914.39
Professional fees (payroll)	390.00	521.70
Sundries	635.98	304.60
	52,345.93	51,051.14
	6,051.52 -	4,423.77
Funds brought forward	32,082.04	36,505.81
Funds carried forward	38,133.56	32,082.04
Funds in the form of		
Bank balance - Main account	34,184.48	26,903.99
Bank balance - Bar account	3,393.53	4,900.65
Cash in hand - Bar account	554.32	276.77

38,132.33

32,081.41

Independent Examiner's Report

I am pleased to report on my examination of the Accounts and Notes of Pitstone Memorial Hall, for the year ended 30th September, 2021, set out on pages 1 to 8 of the Accounts document.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- * examine the accounts under section 145 of the Charities Act;
- * follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- * state whether particular matters have come to my attention.

Basis of independent examiner's statement


My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- * the accounting records were not kept in accordance with section 130 of the Charities Act; or
- * the accounts did not accord with the accounting records; or
- * the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 18th July, 2022

Name: Malcolm W Rogers

Relevant professional qualification(s) or body (if any): C Eng, FIC, ACIE

Address: 24a, Friars Walk, Tring, Hertfordshire, HP23 4AY

PITSTONE MEMORIAL HALL

England & Wales - Charity number 300318

Accounts

**Report of the Trustees and
Receipts and Payments Accounts
for the Year Ended 30th September 2020
for
Pitstone Memorial Hall**

Pitstone Memorial Hall

**Contents of the Report of the Receipts and Payments Accounts
for the Year Ended 30th September 2020**

	Page
Report of the Trustees	1 to 3
Receipts and Payments Account	4
Reconciliation to Amounts Held	4
Statement of Assets and Liabilities	5
Independent Examiners Report	6

Pitstone Memorial Hall

Report of the Trustees for the Year Ended 30th September 2020

The Trustees are pleased to present their report together with the receipts and payments account of the charity for the year ended 30 September 2020.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity Name

Pitstone Memorial Hall

Registered charity number

300318

Charity's principal address

Vicarage Road
Pitstone
Leighton Buzzard
LU7 9EY

Trustees during the year

Robert Aldridge (resigned December 2020)
Tony Clare (resigned September 2020)
Jane Beddall
Margaret Ann Crutchfield
Margaret Ann Witherden
Stephanie Murrell
Richard Tanswell (appointed November 2020)
Frances Nash (appointed January 2021)
David Frankum (appointed November 2019)

Trustees appointed after the year end

Alec Henson (appointed May 2021)

Independent Examiner

J Andrews FCA
Ashbys Chartered Accountants
Morton House
9 Beacon Court
Pitstone Green Business Park
Pitstone
LU7 9GY

Pitstone Memorial Hall

Report of the Trustees for the Year Ended 30th September 2020

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Scheme made by the Secretary of state for Education and Science on the 20th June 1973 in which Pitstone Memorial Hall is referred to as the foundation hall.

Constitution of Charity

The charity is constituted by a Trust. At the year-end there were 5 Trustees.

Trustee Selection

Trustees may be:

- appointed by local groups that use the hall
- elected at AGM
- co-opted by management committee.

Additional governance issues

Pitstone Parish Council is designed as Custodian Trustee for the Memorial Hall Foundation. The Memorial Hall Management Committee maintains close links with the Parish Council to ensure that the hall facilities are appropriate to the needs of local residents, and are included in strategic discussions on the future development of the village.

OBJECTIVES AND ACTIVITIES

Summary of the objects of the charity set out in its governing document

The provision and maintenance of a Memorial Village hall and facilities ancillary thereto of the use of the inhabitants of the Parish of Pitstone and the immediate neighbourhood thereof without distraction of sex or of political, religious or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

The trustees have referred to the Charities Commission's general guidance on public benefit when reviewing the aims and objectives and in planning future activities.

Summary of the main activities undertaken for the public benefit in relation to these objects

Providing and maintaining Pitstone Memorial Hall, comprising: main hall and kitchen, Millennium Room and kitchen, meeting room, sports changing rooms, memorial bar and toilets. Advertising these facilities and hiring them at appropriate rates to local groups and individuals.

Additional details of objectives and activities

The management committee employs a facilities manager, a bookkeeper, part-time paid cleaners, a bar manager and bar staff. All other matters related to the running of the Memorial Hall are dealt with by members of the committee who are all volunteers.

Pitstone Memorial Hall

Report of the Trustees for the Year Ended 30th September 2020

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year

The first 6 months of the year the Hall continued to benefit from a healthy revenue stream and through all the regular hirers it continued to offer a wide range of activities, keeping the Hall as an important centre for the village. This included hosting the annual Remembrance Service in November at the site of the Pitstone War memorial. Both the Hall Manager and Hall Bookkeeper moved on at the beginning of 2020 and we have managed to find excellent replacements for both roles. In March 2021 it became apparent the coronavirus pandemic was taking hold and following government guidelines the hall was closed thus immediately stopping all income. This had a significant impact on the Hall's finances however through utilising the governments furlough scheme and a grant from Bucks County Council received in August the losses have been minimised. The Hall instigated several adaptations to allow a tentative reopening in September.

FINANCIAL REVIEW

Policy on reserves

The management committee aims to set the hire charges for the hall to achieve an operating surplus which is held in reserve to pay for:

- Anticipated maintenance (e.g. redecoration, equipment renewal) that occurs less frequently than annually
- Planned preventative maintenance
- Planned improvements to facilities
- Unforeseen expenditure

Funds materially in deficit

None

Further information

The Trustees declare that they have approved the trustee's report above. Signed on behalf of the charity's trustees.

Name: Alec Henson

Date: 26 July 2021

Pitstone Memorial Hall

Receipts and Payments Account for the Year Ended 30th September 2020

RECEIPTS AND PAYMENTS

Income	2020	2019	Expenditure	2020	2019
	£	£		£	£
Lettings	23,635	42,099	Wages	18,529	17,854
Bar Takings	9,452	32,767	Cleaning Materials	924	901
Other Income	33	4,131	Water Rates	775	968
Government grants	13,507	0	Bar Expenses	12,982	29,130
			Heating Oil and Gas	1,908	1,410
			Electricity	3,141	1,829
			Postage stat. & telephone etc.	947	1,234
			Insurance	2,256	2,171
			Repairs and Maintenance	2,633	9,108
			Hall Refurbishment	3,144	3,862
			Refuse Collection	1,072	1,360
			Subscriptions	1,914	2,047
			Professional fees (payroll)	522	669
			Sundries	305	972
				<hr/>	<hr/>
				51,052	73,515
			Surplus / (deficit) for the year	(4,425)	5,482
Total	<hr/>	<hr/>	Total	<hr/>	<hr/>
	46,627	78,997		46,627	78,997

No restricted funds were received in the year

RECONCILIATION TO AMOUNTS HELD

	2020	2019
	£	£
Funds brought forward	36,506	31,024
Surplus / (deficit) for the year	(4,425)	5,482
Total funds carried forward	<hr/>	<hr/>
	32,081	36,506

Pitstone Memorial Hall

**Statement of Assets & Liabilities
As at 30th September 2020**

	2020	2019
<u>CASH FUNDS</u>		
Bank Current Accounts	31,805	35,220
Cash	<u>276</u>	<u>1,286</u>
	<u>32,081</u>	<u>36,506</u>
 <u>ASSETS</u>		
Electricity refund due	1,230	-
Stock	<u>1,958</u>	<u>2,259</u>
	<u>3,188</u>	<u>2,259</u>
 <u>LIABILITIES</u>		
Sundry creditors	<u>336</u>	<u>403</u>

Signed on behalf of all the Trustees

Alec Henson

Date: 26 July 2021

Pitstone Memorial Hall

Independent Examiners Report of the Trustees and Accounts for the Year Ended 30th September 2020

I report on the accounts of the charity for the year ended 30 September 2020 which are set out on pages 4 and 5.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J Andrews FCA
Ashbys Chartered Accountants
Morton House,
9 Beacon Court,
Pitstone Green Business Park,
Pitstone LU7 9GY

Date: 27 July 2021