

**ANNUAL REPORT OF THE TRUSTEES
of the NEWPORT PAGNELL YOUTH CLUB**

for the period 1st April 2024 to 31st March 2025

Trustees: S. Garner, E. Henderson, P. Winsor, R. Hornblow, D. Kitchen

Dated 22nd April 2025

Trust Accounts are audited by an External Auditor who completed the audit on 8th July 2025. During the year the Trust received £41,997.96 in income, and its expenses amounted to £40,067.39. The Trust has held its prices on room hire for two years, knowing that hirers are only just beginning to recover from their losses during the Covid pandemic. Trustees felt that keeping hire costs low would help to ensure that more of these small operations and charities that service the children of the area remain in business.

The Trust does not belong to and is not managed by Newport Pagnell Town Council, but there is a strong working relationship between the Trust and the Town Council who own the Youth Club building that is leased to the Trust at a peppercorn rental. This significantly helps the Trust in keeping its expenses down. The Town Council also takes care of all main repairs to the building, but the Trust covers operating expenses. During this period the boiler broke down, which required significant expenditure on repairing it, as it is an industrial scale boiler necessary for the large site. The Town Council paid for these costs.

The Trust has continued to provide services to young people in Newport Pagnell and the surrounding area, through the hire of facilities to sports and exercise clubs (such as kickboxing, karate, Zumba and Pilates) and other services for young people such as a theatre group and football. A preschool is also based on site.

The Friday night Youth Clubs, paid for by the Trust, are split into two age groups – ages 8-11 and 11-14. Attendance at the Friday night Youth Club sessions has increased, particularly in terms of the seniors. These sessions help to keep young people in a safe environment and off the streets, socialising, learning new skills, and keeping mentally and physically healthy through games, sports and activities. It is pleasing to note that most of the juniors chose to progress to the seniors club, and some also help out in a volunteering capacity at the junior club.

During this period the Trust managed to raise funds from the Newport Pagnell Rotary Club and the Grand Charity. The funds were used to put on visits for the children attending the Friday Night Youth Club sessions to visit Caldecote Lake (where they were able to experience water sports) and to Climb Quest (an activity involving climbing walls for children).

Sadly during the period one of the Trustees, Cllr Philip Gage, passed away. He has been replaced by a new Trustee who is also a Town Councillor, Cllr Diane Kitchen. The Trust constitution includes a condition that all Trustees must be current Town Councillors. This helps to cement the active support the Town Council offers the Trust in terms of a peppercorn rental and paying for large building maintenance costs.

The Trustees visit the facility from time to time, and report back on their findings to the other Trustees. This ensures a hands-on approach in managing the Trust and the Trust funds. User groups at the facility are also invited annually to the AGM of the Trust, where they share their experiences and issues with the Trustees.

Newport Pagnell Youth Club

Audit Report Accounts 2022, 2023, 2024 and 2025

| BANK | 2021 - 2022 | 2022 - 2023 | 2023 - 2024 | 2024-2025 | Total |
|--|--------------------|--------------------|--------------------|------------------|--------------|
| <u>Income</u> | | | | | |
| Subscriptions from YNMK | £ 1,000.00 | £ 850.00 | £ 300.00 | £ 845.62 | £ 845.62 |
| Rents | £ 28,784.53 | £ 31,185.65 | £ 35,787.82 | £ 36,032.60 | £ 36,032.60 |
| Strawberry Fayre | £ - | £ - | £ - | £ - | £ - |
| Ward Cllr Grant | £ - | £ - | £ - | £ 500.00 | £ 500.00 |
| Bank Interest | £ - | £ 81.35 | £ 476.56 | £ 484.13 | £ 484.13 |
| MK Community Foundation | £ - | £ - | £ - | £ - | £ - |
| Educational Trust Donation | £ - | £ - | £ 400.00 | £ - | £ - |
| Lions Club Donation | £ - | £ - | £ 485.00 | £ - | £ - |
| Refund NPTC <i>(IT support/Boiler service)</i> | £ - | £ - | £ - | £ - | £ - |
| British Gas and Total Energy refund (Elec) | £ - | £ - | £ - | £ 4,230.78 | £ 4,230.78 |
| Overpaid rental Fees | £ - | £ - | £ - | £ - | £ - |
| Money transferred <i>(from Fabric account)</i> | £ - | £ - | £ - | £ - | £ - |
| Water refund | £ - | £ - | £ - | £ 359.21 | £ 359.21 |
| Miscellaneous | £ - | £ - | £ 124.98 | £ - | £ - |
| EDF Energy Refund | £ 229.97 | £ - | £ - | £ - | £ - |
| Donations for Caldecotte | £ 1,585.00 | £ 1,500.00 | £ - | £ 1,150.00 | £ 1,150.00 |
| MKC Grant Summer of fun | £ 4,893.00 | £ 5,494.50 | £ - | £ - | £ - |
| Transferb NPTC - TC1216 | £ 57.00 | £ 57.00 | £ - | £ - | £ - |
| Body Limits car park | £ - | £ 1,800.00 | £ 1,800.00 | £ 3,000.00 | £ 3,000.00 |

| | | |
|---|---|-----------------|
| CASH | | |
| b/f 01/04/2024 <i>(includes £20 Petty Cash)</i> | £ | 79.65 |
| Income | | |
| Subs | £ | 2,445.10 |
| Tuck Shop | £ | - |
| | £ | 2,445.10 |
| Expenditure | | |
| Supplies | £ | 1,316.72 |
| Subs to NPTC | £ | 845.62 |
| | £ | 2,162.34 |
| c/f 31/03/2025 <i>includes £20 Petty Cash</i> | £ | 362.41 |

| | | | | | | |
|---------------------------------|-------------|-------------|-------------|--------------------|---|---------------------------------|
| | | | | | Subs deducted from YNMK invoices but | |
| Bank Balances 01/04/2024 | TFR | Income | Expenditure | not paid into bank | | Bank Balances 31/03/2025 |
| Current | £ 27,617.81 | £ 46,118.21 | £ 43,826.15 | £ 845.62 | | £ 29,064.25 |
| Fabric | £ 41,323.86 | £ 460.97 | | | | £ 41,784.83 |
| Deposit | £ 2,075.98 | £ 23.16 | | | | £ 2,099.14 |
| | | £ 46,602.34 | | | | |
| Total Income | £ 71,017.65 | £ 46,602.34 | £ 43,826.15 | | | £ 72,948.22 |

| <u>Expenditure</u> | 2021 - 2022 | 2022 - 2023 | 2023 - 2024 | 2024-2025 | Total |
|-----------------------------------|--------------------|--------------------|--------------------|------------------|--------------|
| Utilities | £ 5,536.59 | £ 11,352.21 | £ 7,499.33 | £ 13,801.30 | £ 13,801.30 |
| Telephone/TV | £ 912.76 | £ 981.61 | £ 764.72 | £ 169.50 | £ 169.50 |
| Cleaners Wages | £ 7,095.79 | £ 7,358.78 | £ 8,570.18 | £ 10,483.20 | £ 10,483.20 |
| Cleaning Materials/Sanitation | £ 506.67 | £ 386.73 | £ 430.62 | £ 1,364.67 | £ 1,364.67 |
| Maintenance/Repairs | £ - | £ - | £ 83.00 | £ - | £ - |
| Security | £ - | £ - | £ - | £ - | £ - |
| Misc & Petty Cash | £ - | £ - | £ - | £ - | £ - |
| Furniture & Equipment | £ - | £ - | £ - | £ 52.79 | £ 52.79 |
| Building Improvement | £ - | £ - | £ - | £ - | £ - |
| Groundwork | £ 180.00 | £ - | £ - | £ - | £ - |
| Rent to NPTC | £ - | £ - | £ - | £ - | £ - |
| PRS Fees | £ 165.05 | £ 165.05 | £ 340.19 | £ 374.23 | £ 374.23 |
| Health and Safety | £ - | £ - | £ - | £ 272.38 | £ 272.38 |
| Audit Fees | £ - | £ - | £ - | £ - | £ - |
| Refuse disposal | £ 396.00 | £ 408.00 | £ 368.04 | £ 1,315.83 | £ 1,315.83 |
| Bletchley Youth Centre | £ 14,708.89 | £ 17,490.00 | £ 10,794.00 | £ 13,546.38 | £ 13,546.38 |
| Bletchley Youth Centre Caldecotte | £ - | £ 2,937.51 | £ 1,096.00 | £ 548.00 | £ 548.00 |
| YNMK Caldecotte | £ - | £ 990.00 | £ - | £ - | £ - |
| IT Support | £ 1,436.40 | £ 1,436.40 | £ 1,436.40 | £ 1,636.78 | £ 1,636.78 |
| Boiler Service | £ - | £ - | £ - | £ - | £ - |
| Rent credit to Hirer | £ - | £ - | £ - | £ 14.39 | £ 14.39 |
| Volunteer Training | £ - | £ - | £ - | £ - | £ - |
| Rotary Grant | £ - | £ - | £ - | £ - | £ - |
| Ward Cllr Grant | £ - | £ - | £ - | £ - | £ - |
| Window Cleaning | £ 228.00 | £ 220.40 | £ 772.00 | £ 211.20 | £ 211.20 |
| Michael Diamond - Summer of fun | £ 2,325.00 | £ 2,557.50 | £ - | £ - | £ - |
| Transfer NPTC - TC1216 | £ 57.00 | £ 57.00 | £ - | £ - | £ - |
| Transfer NPTC - Viking Invoice | £ 149.71 | £ - | £ - | £ - | £ - |
| Refreshments | £ - | £ 67.77 | £ - | £ 35.50 | £ 35.50 |
| | £ 33,697.86 | £ 46,408.96 | £ 32,154.48 | £ 43,826.15 | £ 43,826.15 |

Refunds received total £4,230.78 for Electric reducing total utility spend to £9,570.52

Newport Pagnell Youth Club

Audit Report 2025

I have examined the accounting records for The Newport Pagnell Youth Club, and produced the following statements from the books and records, and in my opinion they are a true representation of the facts.



8 July 2025

Mr R C Smith
14 Ranelagh Gardens
Newport Pagnell
Bucks
MK16 0JP

Tel: 01908 730870
Mobile: 07736 840964

Audit Report for Newport Pagnell Youth Club

April 2024 to March 2025

Audit Report Accounts for year ending 31.03.25**Income**

| | |
|--------------------------|-----------|
| Subscriptions | 845.62 |
| Rent | 36,018.21 |
| Donations for Caldecotte | 1,150.00 |
| Body Limits car park | 3,000.00 |
| Bank Interest | 484.13 |
| Ward Councillor Grant | 500.00 |
| | |
| | 41,997.96 |

Control

| | |
|--------------------------|-----------|
| Cash Income | |
| Bank Receipts | |
| Less British Gas Refund | -2,696.53 |
| Less Total Energy Refund | -1,652.44 |
| Less Water Plus Credit | -359.21 |
| Less Refund to Kicks | -14.39 |
| Bank Interest | 483.13 |

Expenditure

| | | |
|----------------------------------|-----------|---------|
| Utilities (Water, Gas, Electric) | 9,211.31 | 13801.3 |
| Telephone/TV | 169.50 | 169.5 |
| Cleaners Wages | 10,483.20 | 10483.2 |
| Cleaning Materials/Sanitation | 1,364.67 | 64.67 |
| Maintenance/Repairs | 52.79 | |
| Security | | |
| Misc & Petty Cash | 35.50 | |
| Furniture & Equipment | | |
| Building Improvement | | |
| Groundwork | | |
| Rent to NPTC | | |
| PRS Fees | 374.23 | |
| Health and Safety | 272.38 | |
| Audit Fees | | |
| Refuse disposal | 1,315.83 | |
| Bletchley Youth Centre | 14,940.00 | |
| IT Support | 1,636.78 | |
| Boiler Service | | |
| Unpaid rent income | | |
| Volunteer Training | | |
| Rotary Grant | | |
| Ward Cllr Grant | | |
| Window Cleaning | 211.20 | |
| Michael Diamond - Summer of fun | | |
| Transfer NPTC - TC1216 | | |
| Miscellaneous | | |
| | | |
| | 40,067.39 | |
| | | |
| Surplus Income over Expenditure | 1,930.57 | |

Bank Balances 01/04/2024

| | |
|---------|-----------|
| Current | 27,617.81 |
| Fabric | 41,323.86 |
| Deposit | 2,075.98 |

Bank Balances 31/03/2025

| | |
|---------|-----------|
| Current | 29,064.25 |
| Fabric | 41,784.83 |
| Deposit | 2,099.14 |

| | |
|-----------|-----------|
| 71,017.65 | 72,948.22 |
|-----------|-----------|

| | |
|-----------------|----------|
| Surplus/Deficit | 1,930.57 |
|-----------------|----------|

| | |
|-----------|-----------|
| 72,948.22 | 72,948.22 |
|-----------|-----------|

0.00