

**ANNUAL REPORT OF THE TRUSTEES
of the NEWPORT PAGNELL YOUTH CLUB**

**for the period 1st April 2021 to 31st March 2022
Trustees: P. Gage, S. Garner, E. Henderson, P. Winsor**

At the time of writing this report, the Trustees have yet to receive the Full Year accounts to go to audit. The Clerk to the Trust will circulate these as soon as they are ready at month end. Accounts audited by the External Auditor will be received by the Trustees in September 2022. A new external auditor is being appointed this year.

The Trust is slowly recovering from the losses of the last year owing to Covid-19, but late in 2021 a further Covid outbreak resulted in some further losses. Nevertheless, the Youth Club Facility has continued to provide services to young people in Newport Pagnell and the surrounding area, through the hire of facilities to clubs, and other services for young people such as open youth clubs, sports groups and a range of other activities. The Pre School has been able to remain open for much of this period, apart from periods when it had to close during high rates of Covid-19 amongst staff.

The income, totalling £36,549.50 received by the Trust for the financial year 2021-2022, has increased since the previous year. Expenses totalled £33,679.86 for the same period which meant that the Trust made a small surplus of £2,851.64. It is important to recognise that, although the Trust has lost income last year owing to Covid-19, Newport Pagnell Town Council stands ready to support the Trust through difficult times. The Trust does not belong to and is not managed by the Town Council, but there is a strong working relationship in that all Trustees must, under the constitution, be existing Town Councillors. A new Trustee was appointed from amongst existing Town Councillors, Cllr Sue Garner, who brings significant value to the Trust with the role she plays as a Governor of Ousedale School. This has resulted in the ability to increase advertising of the Friday Night Youth Club.

During this period the Trust managed to raise funds from three sponsors: The Newport Pagnell Rotary Club, The Newport Pagnell and Olney Lions, and the Grand Charity to put on three visits for the children attending the Friday night sessions to visit Caldecote Lake, where they were able to experience water sports. Thanks go to Cllr Philip Gage for raising this funding. Further funding has been sought for more visits during the 2022 summer.

The lease held by the Trust is a non-repairing lease. During the 2019/20 year the Town Council agreed to reduce the lease fee of £9,600 to make this a peppercorn rental, and extended this to 2021/22, which has aided in reducing expenditure. This is in exchange for the Town Council being provided with an office on the premises, for their property staff. The Town Council takes care of all main repairs to the building, but the Trust covers operating expenses.

Specialist children's services are again being offered at the venue, such as a club for young carers, and a club for children in care.

Regular hiring of the youth club to other providers of activities for young people will remain a source of income for the Trust. Typically these organisations offer singing, dancing, theatre, football, zumba, karate, kick boxing, pilates and a pre-school.

The Trust is examining the extent to which it can support refugee children living in the area.

Newport Pagnell Youth Club

Audit Report Accounts 2020, 2021 and 2022

BANK	2020	2021	2022	CASH				
Income				b/f 01/04/2021 (includes £20 Petty Cash)	£	266.69		
Subscriptions from YNMK	£ 2,500.00	£ 500.00	£ 1,000.00	Income				
Rents	£ 27,080.00	£ 13,755.00	£ 28,784.53	Subs	£	1,733.95		
Strawberry Fayre	£ -	£ -	£ -	Tuck Shop	£	-		
Ward Cllr Grant	£ -	£ -	£ -		£ 1,733.95			
Bank Interest	£ 22.00	£ 12.00	£ -	Expenditure				
MK Community Foundation	£ -	£ -	£ -	Supplies	£	601.42		
Rotary Grant	£ 100.00	£ -	£ -	Subs to NPTC	£	1,000.00		
MKC Grant	£ 190.00	£ -	£ -		£ 1,601.42			
Refund NPTC (IT support/Boiler service)	£ -	£ -	£ -	c/f 31/03/2022 Includes £20 Petty Cash	£ 399.22			
Gas refund	£ -	£ -	£ -					
Overpaid rental Fees	£ -	£ -	£ -					
Money transferred (from Fabric account)	£ -	£ 1,745.00	£ -					
Anglian water refund	£ -	£ 262.00	£ -					
Miscellaneous	£ -	£ 10,000.00	£ -					
EDF Energy Refund	£ -	£ -	£ 229.97					
Donations for Caldecotte	£ -	£ -	£ 1,585.00					
MKC Grant Summer of fun	£ -	£ -	£ 4,893.00					
Transferb NPTC - TC1216	£ -	£ -	£ 57.00					
				Bank Balances 01/04/2021	TFR	Income	Expenditure	Bank Balances 31/03/2022
				Current	£ 23,544.66	£ 36,549.50	£ 33,697.86	£ 26,396.30
				Fabric	£ 40,806.91	£ 4.11		£ 40,811.02
				Deposit	£ 2,049.93	£ 0.24		£ 2,050.17
						£ 36,553.85		
	£ 29,892.00	£ 26,274.00	£ 36,549.50	Total Income	£ 66,401.50	£ 36,553.85	£ 33,697.86	£ 69,257.49
Expenditure								
Utilities	£ 4,456.00	£ 4,239.00	£ 5,536.59					
Telephone/TV	£ 1,056.00	£ 877.00	£ 912.76					
Cleaners Wages	£ 6,314.00	£ 6,518.00	£ 7,095.79					
Cleaning Materials/Sanitation	£ 516.00	£ 101.00	£ 506.67					
Maintenance/Repairs	£ -	£ 309.00	£ -					
Security	£ -	£ -	£ -					
Misc & Petty Cash	£ 549.00	£ -	£ -					
Furniture & Equipment	£ -	£ -	£ -					
Building Improvement	£ -	£ -	£ -					
Groundwork	£ 360.00	£ 360.00	£ 180.00					
Rent to NPTC	£ -	£ -	£ -					
PRS Fees	£ 840.00	£ 271.00	£ 165.05					
Health and Safety	£ -	£ -	£ -					
Audit Fees	£ -	£ -	£ -					
Refuse disposal	£ 384.00	£ 390.00	£ 396.00					
Youth Worker Friday Night - fees £14,009 less £1,000 subs	£ 13,392.00	£ 8,316.00	£ 14,708.89					
IT Support	£ 1,193.00	£ 2,386.00	£ 1,436.40					
Boiler Service	£ -	£ -	£ -					
Unpaid rent income	£ -	£ -	£ -					
Volunteer Training	£ -	£ -	£ -					
Rotary Grant	£ -	£ -	£ -					
Ward Cllr Grant	£ 190.00	£ -	£ -					
Window Cleaning	£ 462.00	£ 338.00	£ 228.00					
Michael Diamond - Summer of fun	£ -	£ -	£ 2,325.00					
Transfer NPTC - TC1216	£ -	£ -	£ 57.00					
Transfer NPTC - Viking Invoice	£ -	£ -	£ 149.71					
	£ 29,712.00	£ 24,105.00	£ 33,697.86					
Surplus Income over Expenditure	180	2,169	2,852					



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

THE NEWPORT PAGNELL AND DISTRICT YOUTH CLUB

**On accounts for the year
ended**

31st MARCH 2022

**Charity no
(if any)**

300311

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

RC Smith

Date:

22/09/2022

Name:

Richard Charles Smith

**Relevant professional
qualification(s) or body
(if any):**

Address:

14 Ranelagh Gardens

Newport Pagnell

Bucks, MK16 0JP

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Newport Pagnell Youth Club

Audit Report Accounts 2020, 2021 and 2022

[illegible]

