

HAMBLEMEN VILLAGE HALL

**TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

Registered Charity Number: 300275

Inland Revenue Ref: XN 40129

TRUSTEES' REPORT FOR THE YEAR ENDED 31ST DECEMBER 2022

Trustees

Dick Fletcher
Charlie Lumley
Evelyn Robinson
Helen Turner

Jilly Holland (resigned 29th November)
Dawn Murton
Steven Skelton
Anne Del Greco (appointed 1st February)

The freehold of the Village Hall is vested in the Rector and Churchwardens of St Mary the Virgin, Hambleden.

The day to day running of the Hall is in the hands of the Trustees

The main objectives of the Hall

- Provision of a hall for the use of the inhabitants of the Parish of Hambleden and the neighbourhood
- For use by the Church when required
- For any other purpose the committee may allow as long as it does not interfere with the above

Specific investment powers

The Trustees' investment powers are conferred by the Trustees' Act 2000.

Chairman's Report

After two years of COVID restrictions, it is good to report that the use of the hall became free from such restrictions during 2022 and a return to regular use in particular by the Bridge Club, Pilates, and Men on Tuesday has been steady. We are very grateful for their continuing support.

Additional regular income continues to be generated from the rental of the cottage and office. With regard to fund-raising events, coffee mornings run by Charlie Lumley on the first Wednesday of each month continue to prove popular and worthwhile staging for local residents and visitors alike. Charlie also organised a very successful 2nd Christmas Market and we plan to make it an annual event. Cinema screenings organised by a sub-committee including Dick Fletcher and Jilly Holland are proving popular. Substantial grants were obtained from Bucks County Council and Hambleden Parish Council which has enabled the purchase of the latest equipment including a projector and fitted drop down screen. The screenings are principally for the benefit of our local community and are planned to take place monthly during autumn and winter months. The cinema sub-committee also raised funds from Church teas and a pop-up café principally enjoyed by a local cycling group also raised additional funds. Grateful thanks are given for the support of the organisers and attendees alike.

With regard to expenditure, structural work to repair the walls in the ladies' toilet area has now been completed. It entailed the knock down of the ladies' toilet, rebuilding and refurbishment of the facilities. A great improvement, it did, however, incur the largest financial outlay @ £41k .

On-going maintenance is constant. Patches of damp have appeared in the flooring in the main hall and the cost for treatment of this could be significant. Investigation into repair is continuing. In addition, the rear outside wall requires remedial work and re-pointing. The kitchen (under the guidance of Charlie Lumley) undergoes improvements and repairs to equipment as and when appropriate. The adjoining cottage, which we let, needs regular maintenance but following previous significant repairs to its fabric it is now in a very much-improved condition.

HAMBLEDEN VILLAGE HALL

Special thanks are given to our caretaker, Jamie Baker, for the extremely high standard of daily upkeep of the hall, his continuing diligent maintenance of the garden, and his efficient administration of hall bookings.

Projects for 2023 are currently under discussion. As mentioned previously, on-going maintenance is always required and maintaining the hall to its current high standard requires funding, but it also requires time and effort and I would like to thank the hall management committee (trustees) for this and for their continued support. Trustees not mentioned elsewhere in this report are in alphabetic order: Anne del Greco, Dawn Murton (Secretary), Evelyn Robinson, and Steven Skelton (Treasurer). We would, of course, welcome additional trustees who are interested in serving on the committee in an active role to further the hall's continuing success.

Review of major risks

The Trustees review the major risks facing the Hall at least once a year. Health and safety issues are also kept under regular review.

Reserves policy

The Trustees' objective is to maintain a sufficient balance to meet committed expenditure and to hold as a minimum capital of approximately 6 months running costs.

At 31 December 2022, reserves totalled £37,656 (2021 £69,434), which was appropriated as:

	2022	2021
	£	£
Capital	10,000	10,000
General reserve	<u>27,656</u>	<u>59,434</u>
	<u>37,656</u>	<u>69,434</u>

There is a concern over structural damage to the hall floor, which is under investigation, but it is still too early to quantify this cost.

Declaration

I declare, in my capacity as Chairman, that the trustees have approved the report above and have authorised me to sign it on their behalf.

Signed:
H Turner, Chairman

Date 6th February 2023

INCOME AND EXPENDITURE ACCOUNT

THE YEAR ENDED 31 DECEMBER 2022

		2022	2021
		£	£
INCOME			
Operations			
Hire Charges		8,071	4,812
Fund Raising Events	Schedule 1	3,521	2,097
Donations		76	188
Cinema	Schedule 2	715	421
Income from Operations		12,383	7,518
Other Income			
Cottage Rent		16,200	16,200
Office Rent		3,180	3,180
Council Grants Re Covid-19		0	9765
Total Income		31,763	36,663
EXPENDITURE			
Operations			
Heating and Lighting		1,801	2,982
General Rates & Water Rates		1,737	860
Insurance		1,023	900
Wages		9,718	6,626
Advertising		270	300
Repairs and Refurbishment	Schedule 3	44,024	3,938
Cleaning and Sundries		2,073	2,861
Gardening		1,650	1,550
Operations Expenses		62,296	20,018
Other expenses			
Cottage / Office expenses		1,245	2,200
Total expenses		63,541	22,218
SURPLUS/(DEFICIT) FOR THE YEAR		(31,778)	14,445
Transfer to Capital Reserves		0	(5,000)
SURPLUS brought forward		59,434	49,989
SURPLUS carried forward at 31 December 2022		27,656	59,434

Balance Sheet as at 31 December 2022

	2022	2021
	£	£
Current Assets		
Cash & bank	37,152	68,500
Debtors	2,819	2,897
HMRC Gift Aid	186	31
Total Current Assets	40,157	71,428
Current Liabilities		
Creditors and Accruals	2,501	1,994
	2,501	1,994
Net Assets	37,656	69,434
FINANCED BY		
Capital	10,000	10,000
General fund	27,656	59,434
	37,656	69,434

Schedules to the Income & Expenditure Account for the year ended 31 December 2022

Schedule 1 - Fundraising events	2022	2021
	£	£
Christmas Market	616	456
Quiz Night	0	800
Christmas Tree Festival	212	0
Pop up Café / Church Teas	585	238
Jazz Night	0	26
Coffee Mornings	2,109	577
	3,522	2,097
Schedule 2 – Cinema		
Equipment Purchased	9739	0
Grants Received	9392	0
Net Write Off of Equipment	(347)	0
Cinema Performances	1062	421
Net Cinema Contribution	715	421
Schedule 3 - Repairs & Maintenance		
	£	£
Car Park Contribution	(518)	60
Floor Maintenance / French Drains	2,239	0
Electrics	430	850
New Sign & Erection	0	523
Chimney Cowl	0	110
Dishwasher Repair	0	258
Ladies Toilet Repair / Rebuild *	41,135	1,669
Plumbing Gents Toilets	738	0
Oven Repair	0	468
	44,024	3,938

* The repair / rebuild to the ladies' toilet has not been capitalised as this is a replacement and the freehold is vested in the Rector and Church Wardens.

Trust Property

Hambleden Village Hall, office and adjoining cottage are currently insured for £1,446,761 (2021 £1,288,300).

These accounts were approved by the Trustees of the Village Hall at their meeting on 6th February, 2023.

Signed:

S Skelton
Trustee & Treasurer



D Murton
Trustee & Secretary

Independent examiner's report to the trustees of the Hambleden Village Hall Management Committee

I report on the Accounts of the Trust for the year ended 31st December 2022, which are set out on pages 1 to 5.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under Section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met;

or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:
P I Coxon, FFA

Date: 14/04/23