



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1/4/2023 To 31/3/2024

Charity name: Great Kingshill Village Hall

Charity registration number: 300267

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The provision and maintenance of a village hall for the use of the inhabitants of Great Kingshill and neighbourhood thereof without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of a village hall for activities including: <ul style="list-style-type: none"><li>• Meetings for local organisations e.g. badminton, keep fit, table tennis, dancing</li><li>• Coffee mornings</li><li>• Local childrens' parties</li><li>• Functions</li></ul> Maintenance and upkeep of the hall
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	The charity is highly dependent for the efficient and effective operation of the village hall upon the contributions of a small number of volunteers, for whose efforts the Trustees are most grateful.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> <li>• Provision of a valuable resource for members of the community, giving hire of a local venue at an affordable cost</li> <li>• A full programme of bookings which ensures that the Hall is used for a wide range of activities throughout the year</li> <li>• Installation of solar panels in order to provide a more environmentally friendly energy solution and reduce costs going forward</li> <li>• Ongoing maintenance to ensure the hall is fit for purpose</li> </ul>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity is in good financial standing – see annual accounts.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Village Hall maintains sufficient reserves in order to cover a fall in income, unplanned repairs or maintenance and replacement of equipment. This is held in a deposit account.
Amount of reserves held	Para 1.22	£10,000
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	N/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/a

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Up to 12 elected by AGM vote, up to 8 appointed by local organisations

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Great Kingshill Village Hall
Other name the charity uses	
Registered charity number	300267
Charity's principal address	Great Kingshill Village Hall Missenden Road Great Kingshill HP15 6DW

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Debra Main	Chairman		
2	Anna Young	Treasurer		
3	Katie Hemmings	Secretary	From 3/9/2023	
4	Jane Bragg		From 3/9/2023	
5	Mark Bragg		From 3/9/2023	
6	Alec Douglas			
7	Jill Jackling		To 3/9/2023	
8	Peter Jackling			
9	Alexander Reynolds		To 13/3/2024	
10	Sarajane Reynolds		To 13/3/2024	
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

No employees

## Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>A Young</i>	
Full name(s)	Anna Young	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	24/01/2025	



Charity Name GREAT KINGSHILL VILLAGE HALL	No (if any) 300267
--	-----------------------

## Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/2023	To	Period end date 31/03/2024
------------------------	---------------------------------	----	-------------------------------

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hire of hall - regular	20,166	-	-	20,166	19,110
Hire of hall - casual	4,542	-	-	4,542	3,489
Donations & grants	-	-	-	-	500
Equipment hire	-	-	-	-	-
Investment income	332	-	-	332	58
Fundraising	-	-	-	-	525
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>25,040</b>	<b>-</b>	<b>-</b>	<b>25,040</b>	<b>23,682</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>25,040</b>	<b>-</b>	<b>-</b>	<b>25,040</b>	<b>23,682</b>
<b>A3 Payments</b>					
Utilities	7,293	-	-	7,293	7,300
Caretaker	5,658	-	-	5,658	6,379
Cleaning and waste	1,482	-	-	1,482	1,553
Maintenance and upkeep	1,946	-	-	1,946	2,650
Insurance	1,414	-	-	1,414	1,329
Property improvements	11,935	-	-	11,935	4,150
Administration	655	-	-	655	872
<b>Sub total</b>	<b>30,383</b>	<b>-</b>	<b>-</b>	<b>30,383</b>	<b>24,233</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>30,383</b>	<b>-</b>	<b>-</b>	<b>30,383</b>	<b>24,233</b>
<b>Net of receipts/(payments)</b>	<b>- 5,343</b>	<b>-</b>	<b>-</b>	<b>- 5,343</b>	<b>- 551</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>40,934</b>	<b>-</b>	<b>-</b>	<b>40,934</b>	<b>41,485</b>
<b>Cash funds this year end</b>	<b>35,591</b>	<b>-</b>	<b>-</b>	<b>35,591</b>	<b>40,934</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current account	3,996	-	-
	Deposit account	31,595	-	-
		-	-	-
	<b>Total cash funds</b>	<b>35,591</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	D Main	Debra Main	22/09/2024	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Great Kingshill Village Hall

On accounts for the year  
ended

31 March 2024

Charity no  
(if any)

300267

Set out on pages

1 - 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

*Lisa Machray*

Date:

17 January 2025

Name:

Lisa Machray

Relevant professional  
qualification(s) or body  
(if any):

ICAEW

Address:

64 Shenfield Road, Brentwood, CM15 8EJ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

n/a
-----