

Eton Wick & Boveney Village Hall

Established 1907

Hon Treasurer:

Mrs T M Stanton
35 Eton Wick Road
Eton Wick
Windsor
SL4 6LU

Chairman (Elected 2022)

Mrs J Blair
3 Princes Close
Eton Wick
Windsor
SL4 6LZ

Hon Secretary

Mrs J Jackman
27 Bell Lane
Eton Wick
Windsor
SL4 6LQ

Hon Secretary's Report on the year ended 31 March 2022

Reading through the Minutes of the last AGM on 1st May 2019, it's difficult to comprehend what lay ahead, not just for us but the whole world. But here we are, back again and discussing the ups and downs of Village Hall life.

As a Committee we were extremely sad that in November 2021 our Chairman, Margaret Everitt, resigned after almost 60 years on the Committee, due to ill health. We are very grateful that the Vice Chairman, Julie Blair, took over the Chairman's role after a little bit of persuasion. Then in February this year Joan Neighbour resigned, after 43 years on the Committee, saying that at 95 years old she would leave it to the younger ones, and she was happy that she was leaving it in safe hands.

As with everyone, the loss of revenue over the lockdown months was cause for concern, bills still had to be paid and the building maintained. Unfortunately even once the pandemic restrictions eased, after almost two years of lockdowns and disruption some of our weekly hirers struggled to regain the numbers required to keep their sessions going. The Charteris Lunch Club left in December 2021, and this year the bowls club are down to one day a week. But the weekend parties and events have never been so busy. We already have bookings up to and including December!

Our other contribution to the community, the 'Our Village' newsletter is now in its 15th year, and still well received by many. Thankfully the advertising revenue helps towards the printing costs, with the Village Hall Committee making up the shortfall.

It's no secret that our biggest issue has been the RBWM wishing to relinquish the Youth Club area of the ground floor, but thankfully retaining the library. Although the closure was featured on social media and in the local newspapers from September 2020, we were unable to get an official response from RBWM until 5th March 2021, when we were advised they would be relinquishing the lease at the end of that month. We employed the services of a solicitor to negotiate a new lease for the library area only.

We had hoped that we would be able to report at this AGM that the situation is resolved, but no constructive agreement has been reached. Our preference would be for a youth community orientated use, in line with our constitution, provided this was run by suitably accredited organisations. It's difficult to imagine the amount of time we have spent sending emails, 'phone calls and visits to solicitors etc. etc during the past 18 months. Nobody outside of our Committee would have any idea of the stress and frustration the situation has caused, with to-date the situation still not resolved.

Looking forward, we are in the process of upgrading our website to include on-line booking and a more professional presentation. In addition we are closed for the whole of August to undertake some much-needed interior decorating, especially upgrading the kitchen cupboards. Some quotes are in, others being sought, and the Committee will prioritise the work as funds allow.

The Village Hall Management Committee pledge to continue to maintain the Village Hall to a high standard and to support the interest of the hirers and the village.

(The adoption of this report was proposed and seconded).

Eton Wick & Boveney Village Hall

A list of trustees who acted in the year is attached, as required by Charity Commission Regulations.

..... J. Blair ~ Chairman 4th May 2022

ETON WICK & BOVENEY VILLAGE HALL AND VAUGHAN CLUB**BALANCE SHEET****AS AT 1 APRIL 2022**

	<u>2022</u> £	<u>2021</u> £
CURRENT ASSETS		
Debtors and Pre-payments	1,816.82	2,373.17
Bank Current Account	51,613.06	45,165.50
Cash in hand	<u>11.37</u>	<u>30.06</u>
	<u>£53,441.25</u>	<u>£47,568.73</u>
ACCUMULATED FUND		
Balance at 1 April 2021	47,568.73	50,900.06
Surplus/loss for the year	<u>5,872.52</u>	<u>(3,331.33)</u>
Balance at 31 March 2022	<u>£53,441.25</u>	<u>£47,568.73</u>

Notes to the Accounts:

The Eton Wick & Boveney Village Hall and Vaughan Club charity owns the freehold of the village hall building which is unencumbered; as per Land Registry regulations, title to the land upon which the building stands is held in the names of: Margaret Everitt, Joyce Jackman, and Teresa Stanton.

The Statement of Accounts details the current asset balance of £53,441.25 as at 31 March 2022. The Community Entertainment Fund shows an overspend of £49.08. There were no other debts or assets of significance at that date and no liabilities or creditors.

Approved on behalf of the Trustees

Teresa M. Stanton TREASURER
25th April 2022 DATE

ETON WICK & BOVENY VILLAGE HALL AND VAUGHAN CLUB**INCOME AND EXPENDITURE ACCOUNT****For the year ended 31 March 2022**

	<u>2021/2022</u>	<u>2020/2021</u>
	£	£
RECEIPTS		
Rent	10,650.00	8,525.00
Lettings	17,237.25	1,616.50
Insurance	2,068.68	1,139.09
Donations and bequests	600.00	275.00
Sundries	-	-
'Our Village' Eton Wick Newsletter	1,960.00	1,360.00
Community entertainment	105.00	-
Interest	-	-
	<u>32,620.93</u>	<u>12,915.59</u>
PAYMENTS		
Business Rates	-	302.08
Utilities - Water	1,878.17	64.35
Electricity	3,279.79	2,927.75
Insurance	2,373.17	2,314.05
Licences and subscriptions	275.86	573.68
Maintenance and minor improvements	8,443.13	2,366.92
General enhancement	1,823.98	3,558.30
Sundries	2,399.17	574.79
'Our Village' Eton Wick Newsletter	2,660.00	2,565.00
Community entertainment	812.14	-
Lettings (returned hire deposits/fees)	860.00	-
Legal fees	<u>1,943.00</u>	<u>1,000.00</u>
	<u>£26,748.41</u>	<u>£16,246.92</u>
Surplus/loss for the year	<u>£5,872.52</u>	<u>(£3,331.33)</u>

ETON WICK & BOVENEY VILLAGE HALL AND VAUGHAN CLUB

Breakdown of some of the figures included in the Income and Expenditure Account for the year ended 31 March 2022. (There was very little activity during April and May 2021 due to the Government's Coronavirus restrictions.):

'RECEIPTS'

'Rents': the Royal Borough's rent (£2,125 - payable in advance) for the quarter from 1st April 2021 was not received until 4th October, with their payment for the quarter commencing 1st July. Rents for the quarters commencing 1st October '21 and 1st January 2022 were received on 6th January. Negotiations relating to the Royal Borough's lease of the ground floor continue.

'Lettings': Lettings took until July to fully recover from the Government's restrictions; but the loss of the Charteris Lunches (funded by Eton Poor's Estate) after Christmas 2021 continued to have an impact. The Lettings Income figure now includes returnable deposits.

'Insurance': the Royal Borough had paid their contribution to the 2021/22 Building's Insurance in October 2021; and their 2022/23 contribution on 31 March 2022. Under the recent circumstances it was thought inappropriate to invoice the Eton Wick Bowls Club for their customary contribution towards the insurance premium.

'Donations and bequests': £500 had been contributed by Eton Poor's Estate towards the purchase of a dishwasher for the (now cancelled) Charteris Lunches – the dishwasher cost £1,703.98 plus installation. A donation of £100 came from a Mr C C Taylor following a Slough Food Banks event.

'Sundries': no income this year.

'Newsletter': the shortfall over the year, met by Village Hall funds, would be just £655, as the local RCCG Church had donated £200 towards the printing costs of the August 2021 edition.

'Community entertainment': the Children's Christmas Party was reinstated in December and a deposit has already been paid for the Christmas 2022 entertainer. Easter Eggs had been purchased (c.£250) for the competition on Good Friday – this cost would be offset by competition entry fees and a promised donation.

'PAYMENTS'

'Business Rates': we calculated that we had a credit balance of £73.94 – the Royal Borough has confirmed that our calculation is correct and a refund will be transferred to our bank account.

'Water': a huge bill for over £1,500 had been levied in April: the meter reading was accurate and there were no apparent leaks; it was thought that a tap must have been left running in the ground floor's link building.

'Electricity': heating the halls continued to prove very expensive in the Winter months: invoices were less than £100 per month until November 2021 (£144.20); subsequent bills had all been between £500 and £700 per month.

'Insurance': this was the premium which was paid in advance for the year 2021/22. The premium which was recently paid for the year from 20th March 2022 is included on the Balance Sheet under Debtors and Pre-payments.

'Licences and Subscriptions': the 2022/23 music licence declaration had not yet been received: the fees being based on our Lettings income. A £40 subscription had been paid to CCB (Connecting Communities in Berkshire) and an additional cost of £137 would provide useful CBAS information. The Village Hall website and domain name costs were £98.86.

'Maintenance and minor improvements': see attached breakdown.

'General Enhancement': see attached breakdown.

'Sundries': see attached breakdown.

'Our Village': printing costs were slightly up on last year; £60 was spent on 'thank you' gifts for the delivery volunteers.

'Community entertainment': the Christmas Party cost £390.16; the deposit on an entertainer for 2022 was £160; Easter Eggs (and butter) for Good Friday 2022 cost £261.98.

'Lettings': no Hall hire fees were returned this year; but a new system now identified refunds of deposits (against hirers' damage etc.) and these refunds, so far, came to £860.

'Legal fees': Last year, a £1,000 down payment had been paid to Kidd Rapinet (solicitors) in connection with Royal Borough lease negotiations; further payments of £567.20 were made to them before the negotiations were transferred to Frazine Johnson (solicitors specialising in charities); Frazine Johnson have, so far, been paid £1,375.80; negotiations continue.

£	'Maintenance and Minor Improvements': the £8,443.13 is comprised of the following:
4,875.00	Cleaning services.
732.00	Tencer – air conditioning maintenance.
140.80	Kitchen rolls, bin bags, toilet rolls etc.
190.44	Lift servicing contract (two instalments @ £95.22).
160.00	Window cleaning (2 x £80).
298.98	Servicing fire extinguishers.
140.10	New power socket for re-positioned fridge.
142.80	Gents' Toilet cistern pressure valve.
100.00	Clearing weeds.
24.33	Supply of dishwasher liquids.
735.00	PAT Testing electrics (£375 and £360);
365.00	and subsequent remedial work.
538.68	Electrical work: replacing sensors, tubes and switches (£232.68, £251, £55)
<u>8,443.13</u>	
	'General Enhancement': the £1,823.98 is comprised of the following:
1,703.98	Purchase of dishwasher.
<u>120.00</u>	Dishwasher installation costs.
<u>1,823.98</u>	
	'Sundries': the £2,399.17 is comprised of the following:
1,014.10	Grundon Waste Management – rubbish bin emptying.
51.99	New urn.
36.07	Key safe box.
22.50	Keys for key safe box.
22.50	Flowers and 'Get Well' cards for Secretary (£12) & Lettings Secretary (£10.50).
72.99	Flowers for retiring Chairman and 'Key Issuer' (£33) plus vase (£39.99).
4.89	'Get Well' fruit for Committee member.
215.75	Long Service retirement gift (and wrapping) for retiring Chairman.
24.67	First Aid kit.
79.99	New mobile phone for Lettings plus:
36.38	initial rental (£20), case (£8.89) and screen protector (7.49).
45.00	5 months' phone rental @ £9 per month.
28.00	Mail box (in porch).
9.14	Postage costs (£6.45 and £2.69).
4.00	Electric sockets covers.
40.00	Remembrance Day wreath.
691.20	Affixing and switching on (and off) Christmas lights.
<u>£2,399.17</u>	

Eton Wick & Boveney Village Hall and Vaughan Club

Richard Cox <coxofthepippins@outlook.com>

Tue 03/05/2022 09:31

To: Richard Cox <coxofthepippins@outlook.com>

Annual Financial Report for the year ended April 1 2022

As usual I am again pleased to report that I have examined the receipts and payments record together with the Bank statements and would confirm that they are in accordance therewith. I appreciated the clarity of input and the explanatory notes attached to the Balance Sheet and Income and

Expenditure Statements, together with the detailed breakdown of the makeup of the Maintenance and Minor Repairs and Sundries items in the Income and expenditure statements, which were of particular assistance, when read in conjunction.

The Village Hall Committee continue to work closely with Eton Wick Village and by so doing are able to promote this excellent community asset, both within the village and around the immediate area.

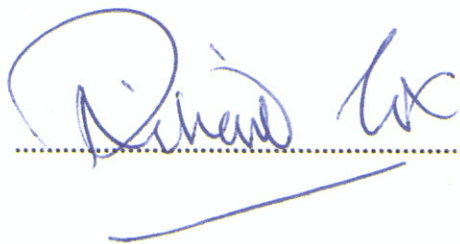
As mentioned in the explanatory notes both the lettings and rental income has increased with the cut back on the covid restrictions, and it was good to see that the Hall was being used by a variety of organisations and events, in line with the original purpose. The procedure for the lettings and payment has been updated/improved in line with modern requirements.

I was sorry to learn that the Charteris Lunches had ceased to be continued, which was another local community use, but would seem to indicate that there is a complete change in those type of social requirements.

The allocation of some £10,000.00 in connection with maintenance and general improvements for the year and still being able to convert an operating loss of £3,000.00 to an operating profit of some £5,000.00, demonstrates an able management and a considered understanding for the future of Eton Wick & Boveney Village Hall and Vaughan Club.

Richard Cox [Bank Official retired]
Independent Examiner

The Pippins, 6, Eton Close Datchet



Dated.....

1/5/2022