

CHALFONT ST PETER YOUTH CENTRE
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

Tithe Barn, Sandy Rise, Chalfont St Peter, Bucks SL9 9TR
Registered Charity Number 300240


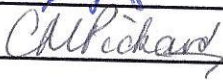
CHALFONT ST PETER YOUTH CENTRE
RECEIPTS & PAYMENTS for the year ended 31/03/2022

Receipts	Unrestricted Funds	Restricted Funds	Total Funds to 31/3/22	Y/e 31/3/21
Grants	10,667	0	10,667	21,099
Fundraising/donations	1,628	5,350	6,978	1,683
Letting Income	22,815	0	22,815	15,885
Membership & Entrance Fees	2,679	0	2,679	178
Interest	16	0	16	37
Sales	2,040	0	2,040	0
Other Income	3	0	3	3
<i>Sub Total</i>	39,848	5,350	45,198	38,885
Total Receipts	39,848	5,350	45,198	38,885

Payments	Unrestricted Funds	Restricted Funds	Total Funds to 31/3/22	Y/e 31/3/21
Youth Centre Resources	5,511	4,750	10,261	1,220
Covid-related expenditure	543	0	543	0
Premises	11,766	0	11,766	12,175
Refurbishment	0	0	0	0
Repairs & Maintenance	9,225	0	9,225	4,960
Daily Supplies	341	0	341	0
Cost of Sales	3,007	0	3,007	0
Other Expense (e.g. trips)	96	0	96	85
<i>Sub Total</i>	30,489	4,750	35,239	18,440
Total Payments	30,489	4,750	35,239	18,440
Net Receipts / (Payments)	9,359	600	9,959	20,445

Bank Funds at 31/3/22	80,704	3,479	84,183
Bank Funds at 31/3/21	71,345	2,879	74,224
Net Receipts / (Payments)	9,359	600	9,959

Signed by two Trustees on behalf of all Trustees:

Trustee Name	signature	date
John Jensen (Chair)		7/6/22
Carolyn Pickard (Treasurer)		7/6/2022

CHALFONT ST PETER YOUTH CENTRE
STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31/03/2022

Incoming Resources	Unrestricted Funds	Restricted Funds	Y/e 31/3/22	Y/e 31/3/21
Grants	10,667	0	10,667	21,099
Fundraising/donations	-3,590	5,350	1,760	1,623
Letting Income	21,640	0	21,640	18,472
Membership & Entrance Fees	2,837	0	2,837	0
Interest	26	0	26	26
Other Income (e.g. trips)	3	0	3	3
Sales	2,028	0	2,028	0
Total Incoming Resources	33,611	5,350	38,961	41,223

Resources Expended	Unrestricted Funds	Restricted Funds	Y/e 31/3/22	Y/e 31/3/21
Youth Centre Resources	2,422	4,750	7,172	1,069
Covid related expenditure	543	0	543	0
Premises	16,663	0	16,663	9,763
Refurbishment	0	0	0	0
Repairs & Maintenance	9,136	0	9,136	4,834
Daily Supplies	356	0	356	0
Other Expenses	96	0	96	1,835
Cost of Sales	1,973	0	1,973	478
Total Resources Expended	31,189	4,750	35,939	17,979

Resources	2,422	600	3,022	23,244
Other Recognised Gains / (Losses)	0	0	0	0
NET MOVEMENT IN FUNDS	2,422	600	3,022	23,244

CHALFONT ST PETER YOUTH CENTRE
BALANCE SHEET as at 31/03/2022

		<u>31 March 2022</u>	<u>31 March 2021</u>
	<i>Notes</i>		
FIXED ASSETS			
Buildings, furniture & equipment		502,500	502,500
CURRENT ASSETS			
Stocks:Tuck Shop & Sweatshirts		1,198	755
Debtors		3,842	4,756
Prepayments		4,007	3,629
Bank: Current accounts	2	54,183	44,224
Bank: COIF	2	30,000	30,000
Petty Cash		198	185
		93,428	83,549
TOTAL ASSETS		<u>595,928</u>	<u>586,049</u>
LIABILITIES			
Creditors & Accruals		10,827	4,570
Deferred Grants & Donations	1	3,479	2,879
TOTAL LIABILITIES		14,306	7,449
NET ASSETS		<u><u>581,622</u></u>	<u><u>578,600</u></u>
<u>Represented by:</u>			
Total Funds brought forward		578,600	555,356
Net Movement in Funds		3,022	23,244
TOTAL FUNDS	3	<u><u>581,622</u></u>	<u><u>578,600</u></u>

Note 1: Deferred Grants & Donations

Grants & Donations which have been received for a specific purpose are released so that income matches expenditure. In the event that the Youth Centre does not spend the grant in full, or in accordance with the conditions, these funds would have to be returned to the awarding body. The funds are therefore treated as a liability until the point of expenditure.

Note 2: Reserves Policy

The Reserves Policy is to retain £20,000, which represents 6-9 months' running costs.

Note 3: Designated Funds

Reserves carried forward of £581,622 represent unrestricted funds. Of this amount, £40k has been designated as a Development Fund due to the old age of the Youth Centre building, which may require significant spend in the near future.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE CHALFONT ST PETER YOUTH CENTRE

I report on the accounts of the Trust for the year ended 31st March 2022, which are set out on the attached document.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

Basis of examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



ISOBEL DARBY

Isobel Darby Accountancy Services

2 Copthall Corner

Chalfont St Peter

Bucks SL9 0BZ

8th June 2022



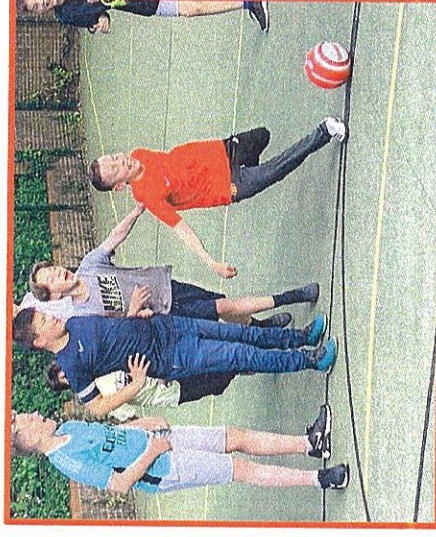
Chalfont St Peter Youth Centre

Tithe Barn, Sandy Rise, Chalfont St Peter, Buckinghamshire SL9 9TR
 t: 01753 883712 e: office@cspyouthcentre.org.uk
www.cspyouthcentre.org.uk



Awards Ceremony and Annual Meeting

Tuesday 5th July 2022



**The Queen's Award
for Voluntary Service**
The MQA for volunteer groups



"delivering excellent youth work in our community"

AGENDA

Welcome & Apologies

Minutes agreed and signed off

Reports:

Finance & Annual Accounts 2021-2022

Chairperson

Open Questions regarding the reports

The appointment of Mrs Isobel Darby as Independent Auditor

Voting - Management Committee Members Appointments

Youth Work presentation including:

- Presentation of Awards

Closing reflections and refreshments

2023 AGM - Tuesday 4th July 7pm



CHAIRPERSON'S REPORT 2021 - 2022

It was with great delight that we were finally able to open the Youth Centre for the autumn 21 term and welcome back the younger people of our community.

With the majority of restrictions lifted and Government guidelines relaxed the Youth Centre has been able to put on 3 club nights per week since re-opening. The health and wellbeing of our younger people and of our volunteer staff is and always will be paramount to our operations, and our prior dealings with estate and maintenance matters and implementing all of our make ready needs for Covid procedures and plans for re-opening has made this all possible. I would like to thank all the committee members for making this happen.

I would also like to give a special mention to our Youth Leader Avtar for his continued role and his monumental efforts in getting the Youth Centre club nights up and running again this year. His passion for the Youth Centre is at the very core of our success stories in assisting our younger people with problems throughout the area. On behalf of the Management Committee, the volunteers, the members and the local community we thank him for his continued leadership of the Youth Centre. I've said it before and I will keep on saying it, he is and continues to be an inspiration to us all.

Also, my grateful thanks go to our admin, finance and facilities teams for all their continued efforts and support throughout this last year and to Isobel Darby our independent financial examiner for her continued involvement with us. Again this year I want to give a special mention here to Carolyn Pickard for her continued commitment to the finance admin and treasury duties that are so vital to keeping us going. I also would like to thank Jenny Le Grys for her tireless efforts in admin and looking after our facilities on site, and to Stephanie Young for her total commitment in not only being ever present to count up our weekly takings, but also for her monumental contribution in undertaking the spring cleaning of the Youth Centre kitchen.

I also want to say a big thank you to our long serving committee member Val Hadfield, who after many years of tireless and dedicated service to the Youth Centre has regrettably decided to retire and step down from her committee position. Such a valued member of our team over the years we wish Val all the very best in her retirement.

A huge thank you in appreciation must also go to Karen Dickson for her continued support of our beliefs and what we are striving to achieve for our younger people in the community.

The Youth Centre is a charitable organisation and we would not exist without the generosity of individuals and partner organisation donations that we receive. We are fully aware that this is by no means a guaranteed income and we are extremely grateful this

year to Bucks Council, St Joseph's furniture Market, DPYK, Gerrards Cross Youth Club, Latimer Church, Gerrards Cross & Chalfont St Peter Rotary Club, and all our Friends of CSPYC who have made donations to us this past year.

The CSP Montessori School continues to lease space from us and we have maintained our good relations, again showing our continued working with them affords our community this provision from our site.

I would also like to thank the members of our Management Committee for your continued involvement and commitment in implementing the needs of today to take the Youth Centre forward and secure its future in being able to actively cater for the ever changing needs of our community.

In this regard I am delighted to announce that we have actively refreshed our partnership with Goldhill Baptist Church from now and we are both fully committed to purposefully making the Youth Centre available to all with even more continued active involvement in running all aspects of the Youth Centre between us. We are truly excited about this partnership coming to the fore this year and the endless possibilities it will bring to enable the Youth Centre to remain a fully inclusive establishment for all. Our joint mission is to ensure that the Youth Centre will not only survive, but will thrive and expand as we collectively continue to improve in serving the needs of all of our younger people in the community.

Last but by no means least, I would like to thank all of our volunteers this year. It is you who are the life blood of our Youth Centre and without your drive and passion for helping our younger people all of our efforts would be futile. I would especially like to take this opportunity to say a very special thank you to our team leaders and deputies, Shona Hunter Singh, Megan Thomas, Bee Woolcott, Sarah Sansom, Anne Muggleston, Fiona Buckley, Natalie Criddle, Jack James and Matt Young for all your continued hard work and commitment.

Finally I would invite all those reading this report to show your support by joining our Friends of CSP Youth Centre and stay in touch with everything we are doing. We always need volunteers and as we are now fully open again I would urge anyone interested to come forward and invest just a small part of your own time to actively contribute to the development of the lives of our younger people and see for yourself how they are encouraged through the Youth Centre to reach their full potential...and have a lot of fun along the way!

John Jensen - Chairperson

YOUTH WORK DIRECTOR'S REPORT 2021 - 2022

"I invite everyone to choose forgiveness rather than division, teamwork over personal ambition." Jean-Francois Cope

This year sees the 15th year of the Chalfont St Peter Youth Centre being run by volunteers from the community. The past two years have presented global challenges not witnessed by most people. We must continue to show the highest sensitivity in these days as we move forwards. This is what the youth centre desires to do. Since fully reopening in September 2021, volunteers have



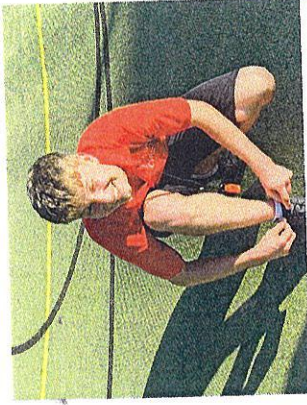
continued to embrace their dedication to delivering excellent youth work in our community and maximising the potential of EVERY young person to achieve their very best. The Youth Centre is compassionately enabling young people to flourish in the development of their mental, social, physical and spiritual growth. I remain humbled by the selfless giving of our volunteers who have shown remarkable resilience in making a lasting difference in our community.

In excess of 50 volunteers (giving hundreds of hours of volunteering) have been responsible for providing excellent youth work to well over 150 different young people. There have been over 1,000 attendances and the contribution of our junior volunteers (22 in total) has been exceptional. I have been energised by their loyalty as they have wrestled with the challenges of leadership, the pandemic and balancing volunteering with academic schoolwork. Nevertheless, I have every confidence that the skills they are learning will be ones that will greatly benefit them into young adulthood, higher education and employment.



In March 2022 it was a privilege to witness some of our young people being recognized for their contribution to the community at the 2022 Proud of Bucks Awards. And we were honored that Megan Thomas, one of our volunteers achieved the young volunteer of the year award. Congratulations to Megan.

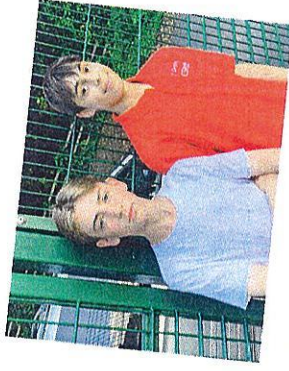
Working with purpose, in partnership to deliver youth work in Chalfont St Peter has continued to be a strategic aim throughout this academic year. We continue to strengthen effective working relationships with local churches and will be entering a more formal partnership with Goldhill, all tiers of government, Parish, District and County Councils as well as Action4youth. The local Police continue to provide support and advice as we seek to build a community where feeling safe and being able to enjoy life are at the pinnacle of our aspirations. Whilst there are, have been and will continue to be challenges in our interventions with a minority of our young people, I unendingly believe that the impact the youth centre is making in our community is unmistakable. Growing up and making good decisions does not always go hand in hand but I will



not marginalise those who are most vulnerable and often behave in ways that are troubling. Every young person is important and special and needs the chance to develop. During the pandemic we increased our one-to-one work with a number of young people and are beginning to see the positive impact these interventions have had. Last week, I met with a mother who was so grateful with the support that her son was receiving. She said, 'My son is a changed boy. He is welcomed every week and Monday nights is the highlight of his week. Please keep on doing what you are doing'.

Our young people who regularly attend the Youth Centre are diverse. They go to independent, grammar and comprehensive schools and present a range of complex needs. Some are gregarious, some quiet and others somewhere in the middle. It has been a pleasure to establish appropriate friendships and witness the development of maturity into young adulthood.

Over these past two and half terms young people have taken part in a variety of activities including; Duke of Edinburgh voluntary service; swing ball; table tennis; representation at the Village Fun Night; sports challenges; craft; dance; board games; discussion forums and much, much more! I have been extremely impressed by their active involvement and energy. For the thirteenth year we are holding an Awards ceremony within the Annual General Meeting, to recognise achievement, and the positive contribution to the youth centre of our young people.



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I end by saying a massive thank you to all who have so industriously partnered with what we are trying to do within our community. There are many unsung heroes in the team and their efforts have been noted – thank you. I have every confidence that the Chalfont St Peter Youth Centre will remain at the heart of our community for its dazzling, talented and extraordinary young people!

"You cannot plough a field by turning it over in your mind. To begin, begin."
Gordon B. Hinckley

Avtar Hunter-Singh - Director of Youth Work

CHALFONT ST. PETER YOUTH CENTRE ACCOUNTS

Statement of Financial Activities for Year ending 31.03.2022

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Sales	2,028	0	2,028	0
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Resources Expended				
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Approved by the CSP Youth Centre Management Committee

John Jensen - Chairperson

Carolyn Pickard - Treasurer

8th June 2022

Registered Charity No 300240

YEAR 2021- 2022

Balance Sheet as at 31.03.2022

	Notes	31 March 2022	31 March 2021
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