

TWYFORD AND RUSCOMBE COMMUNITY ASSOCIATION (THE PENN FOUNDATION)

England & Wales · Charity number 300217

Details

Status Registered

Legal form Other

Registered 1967-04-14

Register [View on the Charity Commission register](#)

Contact

Address 2 Loddon Hall Road
Twyford
Reading
Berkshire
RG10 9JA

Phone 01189345268

Email loddonhall@btconnect.com

Website www.loddonhall.co.uk

Activities

Objects: A. TO PROMOTE THE BENEFIT OF THE INHABITANTS RESIDENT IN THE BENEFICIAL AREA WITHOUT DISTINCTION OF SEX OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING THE LOCAL AUTHORITIES, VOLUNTARY ORGANISATIONS AND INHABITANTS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CNDITIONS OF LIFE FOR THE SAID INHABITANTS. B. TO ESTABLISH OR TO SECURE THE ESTABLISHMEND OF A COMMUNITY CENTRE.

Activities: Entertainment provided to local persons

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Amateur Sport
- **Who:** Children/young People, Elderly/old People, Other Defined Groups

Geography

- **Area of benefit:** CIVIL PARISHES OF TWYFORD AND RUSCOMBE
- Wokingham

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£149,104	£157,238	-	-
2024-03-31	£127,539	£104,708	-	-
2023-03-31	£91,682	£75,042	-	-
2022-03-31	£49,716	£41,647	-	-
2021-03-31	£48,093	£47,887	-	-

Trustees

Name	Role	Appointed
William Cooper	Chair	2022-11-28
Gavin Ernest Robinson		2025-04-30
John Phillip Frederick March		2025-04-30
William Roland Evans		2022-11-28

TWYFORD AND RUSCOMBE COMMUNITY ASSOCIATION (THE PENN FOUNDATION)

England & Wales - Charity number 300217

Accounts



Twyford & Ruscombe Community Association

Chairmans report and report of the Trustees to the Community Association.

This report covers time period from January 2025 to January 2026.

Overall, another good year for Loddon Hall with increasing revenue, further upgrades to the hall and surrounding areas.

Early in the first quarter, after heavy rain showers, a major leak occurred over the Twyford Drama group area. Investigation found that the roof was in a poor state and as a result was promptly replaced. Unfortunately, water still entered the room, and after further investigations another leak was found, the source of which was in the main roof which has also now been fixed.

At the end of February Helen Winder resigned as Secretary and as a result the minutes from the last AGM have been compiled by the council.

Following Helen Winder's resignation Rakhi Drennan was approached by the Trustees and offered the position of Secretary, which she accepted.

One of the main objectives last year was to arrange a contract of employment for the Caretaker. After many meetings with the Caretaker, the Trustees decided it was in everyone's interest to appoint HR consultants specialising in employment law to make sure any decisions were fair and legally robust. During this period three Trustees were managing the hall. Due to the amount of work required, we asked the council to consider nominating another Trustee. John March was voted in as our fourth Trustee and since John's introduction to the Council, he has been working tirelessly to amend the existing constitution to a CIO.

Sadly, in May Council member Bridget Ditcham passed away. Bridget was a regular and enthusiastic member of this Council, her contributions and advice on council matters will be greatly missed.

In the second quarter, the Trustees, along with members of the "Building Working Group" met with an Aluminium door and window company to discuss replacing the doors around the building. As the meeting progressed we also looked into the possibility of replacing the windows in the annex area as well.

Midway through the year potholes around the entrance, roadway and carpark were reported and eventually repaired. The cost of the repairs was covered by the Parish Council and I thank Twyford Parish Council for their support.

In August the new doors and windows were fitted around the hall and although initially we had some negative feedback with the new door operation, most hirers are now used to the combination lock and the hall procedures. I would like to make members aware that since the new doors have been installed, there have been no instances of vandalism inside the hall.

Around this this time Twyford Parish Council gave Wearings Bakery permission to set up a stall on their parking spaces on Friday mornings, and the stall appears to be very popular with the locals and visitors.

Following many meetings and conversations with our Caretaker, we were unable to reach agreement regarding their contract and terms & employment conditions. The only option left was to enter into a compromise agreement with them. A settlement figure was agreed with the Caretakers solicitor and their employment was terminated at the beginning of August.

We decided to split the Caretakers responsibilities into two separate jobs, a Booking Clerk and a Caretaker/cleaner. An employment group was formed to create a job specification and passed to the HR Consultants for approval.

During that time enquiries, bookings, invoicing, opening and closing of the hall, maintenance, managing contractors were carried out by the Trustees, and I would like to thank the Trustees for their support at that time.

In the last quarter of 2025, we replaced the hall alarm system with a new, easy to use and upgradable alarm. The new alarm has separate alarm zones and can be controlled remotely from a mobile device.

The new combination door locks plus the remote alarm enables regular hirers to access the hall without the need for a staff member to open up or close down. However, the hall is still opened and closed by the Trustees for “one off” bookings.

Towards the end of last year Council member Jon Wright covered the caretaker’s role, plus routine maintenance, hall bookings and updating the halls IT systems.

I received a lot of positive feedback regarding Jon’s friendly and helpful attitude and would like to take this opportunity to thank Jon for all his hard work.

In December Rakhi Drennan was offered the position of Booking Clerk and started early January 2026. Rakhi will deal with all emails, enquiries, bookings and invoicing.

We are still in discussions regarding the role of the Caretaker/cleaner and the contract with the existing cleaning company.

As mentioned earlier John March has been working on the CIO and this has been discussed at every Council meeting. John has been in discussions with a Solicitor

specialising in CIO's and it appears the rules and regulations are far more complicated than expected. John will continue to work on the CIO and will update members in due course.

TWYFORD & RUSCOMBE COMMUNITY ASSOCIATION
Registered Charity Number 300217

Accounts and Independent Examiner's Report

31st March 2025

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**Independent examiner's report on the unaudited accounts of Twyford & Ruscombe
Community Association.**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2025.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). The charity's trustees consider that an audit is not necessary for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 act
- and in carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act and;
- to state whether particular matters have come to my attention

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures the accounts and seeking explanation from you as trustees concerning any such matters. the procedures undertaken do not provide all the evidence that would be required in an audit, and I consequently do not express and audit opinion on the view given by the accounts.

Basis of independent examiner's report

I have completed the examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....*signed Gisela Sharpe*.....

Gisela Sharpe FCCA

Date 15/01/2026

Twyford & Ruscombe Community Association – Reg. Charity No. 300217
Accounts for year ending 31st March 2025

Receipts & Payments

				2025	2024
	Unrestricted	Restricted	Endowment	Total	Last
	funds	Funds	Funds	Funds	year
	£			£	£
A1 Receipts					
Affiliate fees & subscriptions	192			192	171
Room Hire	78,916			78,916	70,827
Grants & Donations	5,740			5,740	0
Bar sales	31,577			31,577	26,313
Other receipts	32,679			32,679	30,228
Sub total	149,104			149,104	127,539

A2 Assets & Investment sales, etc

Total receipts	149,104			149,104	127,539
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A3 Payments

Employee costs	20,192			20,192	15,869
Premises costs	31,698			31,698	25,762
Repairs & Maintenance	24,071			24,071	15,910
Repairs & Renewals	26,721			26,721	1,162
General admin expenses	5,251			5,251	6,334
Fundraising	0			0	0
Legal & professional costs	1,965			1,965	250
Other finance charges	122			122	277
Bar costs	17,572			17,572	15,295
Other costs	29,646			29,646	23,849
Sub total	157,238			157,238	104,708

A4 Assets & Investment purchases

Total payments	157,238			157,238	104,708
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(Net of payments/net of receipts)	(8,134)			(8,134)	22,831
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A5 Transfers between funds

A6 Cash funds last year end	80,225			80,225	57,394
Cash funds this year end	72,091			72,091	80,225

Twyford & Ruscombe Community Association – Reg. Charity No. 300217
Accounts for year ending 31st March 2025

Assets & Liabilities

			2025	2024
	Unrestricted funds	Restricted Funds	Total Funds	Last year
	£	£	£	£
B1 Cash funds				
Natwest	0		0	50,336
Virgin Money	71,577		71,577	28,965
Sumup Business Account	294		294	507
Cash in hand	220		220	417
Total cash funds	72,091		72,091	80,225
B2 Other monetary assets				
VAT reclaim	0		0	0
Other debtors	0		0	0
Bar takings not yet banked	0		0	376
Trade debtors	955		955	2,132
	955		955	2,508
	Cost	Curent value	2,025	2,024
	£	£	£	£
B3 Investments Assets				
B4 Assets retained for the Charity's own use				
Premises	81,156		81,156	81,156
Bar stock	1,713		1,713	1,579
Furniture, fixtures & fittings	0		0	0
	82,869		82,869	82,735
A4 Assets & Investment purchases				
Total payments	82,869		82,869	82,735
B5 Liabilities				
Trade creditors	2,077		2,077	8,573
Advance payments & deposits	8,274		8,274	5,253
Accruals	250		250	250
HM Revenue & Customs (VAT)	505		505	1,455
Other Liabilities	0		0	0
	11,106		11,106	15,531

The trustees consider a Receipts and Payments accounts to be the appropriate form of report and the accounts to be reviewed by an Independent Examiner.

All funds received were free funds. There were no other restricted or endowed funds.

We approve these accounts and confirm that we have made available all relevant records and information.

....signed W Cooper.....

Date 16/01/2026

.....signed W R Evans.....

Date 16/01/2026

Twyford & Ruscombe Community Association – Reg. Charity No. 300217
Accounts for year ending 31st March 2025

Notes to the Accounts #1

RECEIPTS	2025	2024
	£	£
Affiliate fees and subscriptions	192	171
Room hire	78,916	70,827
Grants & Donations	5,740	0
Bar sales	<u>31,577</u>	<u>26,313</u>
Sub total receipts	<u>116,425</u>	<u>97,311</u>
Other receipts		
Skate park Electricity	1,358	330
Sundry Receipts		
Interest received	32	3
Cleaning deposits received	7,442	2,000
Insurance Claim	0	1,052
Sundry Income & refunds received	469	303
Electricity refund	<u>1,000</u>	<u>5,859</u>
Sub total sundry receipts	<u>8,943</u>	<u>9,217</u>
Output VAT	<u>22,378</u>	<u>20,681</u>
Sub total other receipts	<u>32,679</u>	<u>30,228</u>
TOTAL RECEIPTS	<u><u>149,104</u></u>	<u><u>127,539</u></u>

PAYMENTS

Employee payments	0	0
Employee wages & NI	15,644	15,869
Pension payments	<u>4,548</u>	<u>0</u>
Total	<u><u>20,192</u></u>	<u><u>15,869</u></u>
Premises payments		
General rates	529	438
Water rates & services	1,926	1,436
Light & heat	17,406	15,624
Cleaning	<u>11,837</u>	<u>8,264</u>
Total	<u><u>31,698</u></u>	<u><u>25,762</u></u>

Twyford & Ruscombe Community Association – Reg. Charity No. 300217
Accounts for year ending 31st March 2025

Notes to the Accounts #2
PAYMENTS continued

	2025	2024
	£	£
Repairs & Maintenance		
Plumbing	1,339	670
Drains	956	885
Electrical	2,069	6,447
Security & Fire	2,360	2,037
Grounds Maintenance	1,018	597
Glass	280	1,447
Bar Equipment service	501	165
Decorating	7,977	3,203
Roofing	4,250	-
Asbestos	2,025	-
Sundry	1,296	459
Total	<u>24,071</u>	<u>15,910</u>
Repairs & Renewals		
Kitchen equipment	1,035	1,162
Toilet refurbishment	4,550	
Bar equipment replacement	7,853	
Chair refurbishment & tables	13,283	
Total	<u>26,721</u>	<u>1,162</u>
General administrative payments		
Printing & Stationery (+postage)	344	99
Telephones	1,159	1,095
Software & computer expenses (subscriptions)	1,404	485
Insurance	2,077	3,945
Licence fees	267	710
Total	<u>5,251</u>	<u>6,334</u>
Legal & Professional payments		
Accountants' fees	-	250
Other	1,965	-
Total	<u>1,965</u>	<u>250</u>
Other Finance payments		
Bank charges	122	277
Total	<u>122</u>	<u>277</u>
Other payments		
Input VAT	23,328	21,242
Other sundry payments		*
Deposits returned & refunds paid	-	636
Cleaning deposits returned	5,607	1,570
Sundry payments	711	401
Sub total other sundry payments	<u>6,318</u>	<u>2,607</u>
Total other payments	<u>29,646</u>	<u>23,849</u>

Twyford & Ruscombe Community Association – Reg. Charity No. 300217
Accounts for year ending 31st March 2025

Notes to the Accounts #3

SUMMARY OF BAR ACCOUNT

	2025		2024		
	£	£	£	£	
SALES					
Takings		31,577		26,313	
Bar takings unbanked at 31st March		0		376	
Total sales		<u>31,577</u>		<u>26,689</u>	
COSTS					
Bar stock from 31st March 2024		1,579		1,382	
Costs for year					
Stock	12,347		11,155		
Staff	3,729		2,838		
Sundry	<u>1,496</u>		<u>1,302</u>		
		17,572		15,295	
Bar invoices unpaid at 31st March 2024		318		90	
Total costs		<u>19,469</u>		<u>16,767</u>	
Bar Surplus		12,108		9,922	
Bar stock as at 31st March 2025		1,713		1,579	
Bar Profit		<u>13,821</u>	43.8%	<u>11,501</u>	43.1%

LIABILITIES

TRADE

CREDITORS

	2025	2024
	£	£
Heat & light Mar 24	1,215	7,918
Bar stock, till & card charges Mar 24	318	90
PAYE Jan-Mar 24	239	273
Water Mar 24	155	118
Waste & grounds maintenance Mar 24	149	144
Bank Charges Mar 24	<u>1</u>	<u>30</u>
Total	<u>2,077</u>	<u>8,573</u>

TWYFORD & RUSCOMBE COMMUNITY ASSOCIATION
Registered Charity Number 300217

Accounts and Independent Examiner's Report

31st March 2025

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Basis of independent examiner's report

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- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....*signed Gisela Sharpe*.....

Gisela Sharpe FCCA

Date 15/01/2026

Twyford & Ruscombe Community Association – Reg. Charity No. 300217
Accounts for year ending 31st March 2025

Receipts & Payments

				2025	2024
	Unrestricted	Restricted	Endowment	Total	Last
	funds	Funds	Funds	Funds	year
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Room Hire	78,916			78,916	70,827
Grants & Donations	5,740			5,740	0
Bar sales	31,577			31,577	26,313
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Sub total	149,104			149,104	127,539

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Repairs & Renewals	26,721			26,721	1,162
General admin expenses	5,251			5,251	6,334
Fundraising	0			0	0
Legal & professional costs	1,965			1,965	250
Other finance charges	122			122	277
Bar costs	17,572			17,572	15,295
Other costs	29,646			29,646	23,849
Sub total	157,238			157,238	104,708

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Total payments	157,238			157,238	104,708
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A5 Transfers between funds

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Twyford & Ruscombe Community Association – Reg. Charity No. 300217
Accounts for year ending 31st March 2025

Assets & Liabilities

			2025	2024
	Unrestricted funds	Restricted Funds	Total Funds	Last year
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B1 Cash funds				
Natwest	0		0	50,336
Virgin Money	71,577		71,577	28,965
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B4 Assets retained for the Charity's own use				
Premises	81,156		81,156	81,156
Bar stock	1,713		1,713	1,579
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The trustees consider a Receipts and Payments accounts to be the appropriate form of report and the accounts to be reviewed by an Independent Examiner.

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Date 16/01/2026

.....signed W R Evans.....

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Twyford & Ruscombe Community Association – Reg. Charity No. 300217
Accounts for year ending 31st March 2025

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COSTS					
Bar stock from 31st March 2024		1,579		1,382	
Costs for year					
Stock	12,347		11,155		
Staff	3,729		2,838		
Sundry	<u>1,496</u>		<u>1,302</u>		
		17,572		15,295	
Bar invoices unpaid at 31st March 2024		318		90	
Total costs		<u>19,469</u>		<u>16,767</u>	
Bar Surplus		12,108		9,922	
Bar stock as at 31st March 2025		1,713		1,579	
Bar Profit		<u>13,821</u>	43.8%	<u>11,501</u>	43.1%

LIABILITIES

TRADE

CREDITORS

	2025	2024
	£	£
Heat & light Mar 24	1,215	7,918
Bar stock, till & card charges Mar 24	318	90
PAYE Jan-Mar 24	239	273
Water Mar 24	155	118
Waste & grounds maintenance Mar 24	149	144
Bank Charges Mar 24	<u>1</u>	<u>30</u>
Total	<u>2,077</u>	<u>8,573</u>

TWYFORD AND RUSCOMBE COMMUNITY ASSOCIATION (THE PENN FOUNDATION)

England & Wales - Charity number 300217

Accounts



Twyford & Ruscombe Community Association
Loddon Hall
Loddon Hall Road
Twyford, Reading
Berkshire RG10 9JA
Telephone: 0118 9345268
Email: loddonhall@btconnect.com

Report of the Trustees for the Year Ending 31st March 2024

The trustees of the Twyford and Ruscombe Community Association (The Penn Foundation) present their Annual Report and Audited Accounts for the year ending 31st March 2024 and confirm that they comply with the requirements of the Charities Act 2011, the Constitution and the Charities SORP (FRS 102).

Purpose of the Charity

To promote for the benefit of the inhabitants of the Parishes of Twyford and Ruscombe (hereinafter called 'the area of benefit) without distraction of sex or political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life of the said inhabitants.

Summary of Main Activities

The Association continues to provide the community with the facilities to purpose Leisure Time activity. We have been able to maintain the membership numbers with an increase in numbers this year.

The Association has continued to support social and bar functions in the Hall, bringing in a healthy surplus to our funds.

The Association intends to apply for grants for improvements to the Hall Facilities from external sources to help in this endeavour. One of our main focusses will be the Roof.

Statement with Regards to Public Benefit

The trustees consider that the Association fully complies with the Charity Commission's requirements to demonstrate the provision of benefit to the public. That this requirement and the Charities' objectives as stated above are met is amply demonstrated.

Policy on Grant Making

From time to time the Association may give concessionary membership for members in need or as an incentive to participate in the activities. Constituent body status is given to local voluntary organisations with a discount.

Policy on Social Investment

Although the Association has no fixed agenda with the Youth, it takes every opportunity to engage with the Youth like Scouts, Children's music lessons, Children's taekwondo, football etc. to foster generational links. The Association positively encourages younger community members to participate in the Association.



Twyford & Ruscombe Community Association
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Loddon Hall Road
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Berkshire RG10 9JA
Telephone: 0118 9345268
Email: [londonhall@btconnect.com](mailto:loddonhall@btconnect.com)

Contribution made by Volunteers

Contributions made by Volunteers come in many different forms. The main categories are Administration, General Maintenance, Bar Support. The Association benefits from only having one member of staff and all other activities being carried out by volunteers.

Chairmans report as presented at the AGM - 22nd January 2024

Bill Cooper (Chair) welcomed everyone to the meeting and delivered a report covering all activities over the past year. (This report covers time period from January 2023 to January 2024).

Generally 2023 was a good year for Loddon Hall, revenue increased by approx. 84% compared with 2022. Our energy costs over the same period remained the same, but looking forward to 2024 our energy costs are expected to triple compared to 2023.

November 2022 we employed a local resident to clean the hall for 15 hours per week, unfortunately in April 2023 the cleaner tendered their resignation. Since then we have employed an external cleaning company contracted for two mornings per week, Sharon Ryder our Caretaker maintains the halls cleanliness between major cleans.

At the beginning of last year the halls toilets were regularly blocking up, putting the main toilets out of order. An investigation found that the main sewage pipe was damaged, raw sewage extended to more than 60 feet from the damaged pipe. The damage was likely caused by large vehicles parking on the grass verge on top of the waste pipes.

Contractors were instructed to repair the damaged pipe, thankfully the cost was covered by our insurance policy.

A much needed electrical upgrade was actioned late summer, the upgrade was completed in December. The upgrade included new LED main hall lights, sockets and a main fuse panel. New radiator valves have been installed in all the radiators, but more investigation needs to be done to reduce the cost of heating Loddon Hall.

Additional security cameras were installed externally, in the main hall and the kitchen.

External cameras were to cover blind spots around the building, in the kitchen they were installed to capture any miss use and in some cases unauthorised or even agreed use.

We have put together a proposal to renew electrical goods in the kitchen with the help of a grant from Twyford Parish Council, plus we are in the process of acquiring quotes to update the toilets in the old social club.



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In July 2023 our Caretaker Sharon Ryder was enrolled into a pension scheme. Sharon has been employed by the association since 2019 and we are in the process of backdating her pension contributions to her February 2019 start date.

Joe Hanbury was co opted to assist the Secretary to recover outstanding monies owed to the association by an energy company, after a lot of hard work and determination Joe managed to recover thousands of pounds for the association. Unfortunately, Joe decided to step back from the council and I'd like to thank Joe for all his efforts last year.

Helen Winder was voted onto the council at November's council meeting to assist John Jarvis as Secretary, Helen is a Twyford resident and also on Twyford's Parish Council. Helen has been a valuable addition to the team.

The constitution is nearly sixty years old and in some areas, in need of updating.

At November's council meeting proposals were made to change the constitution to either a CIC (Charity Interest Company) or a CIO (Charitable Incorporated Organisation).

The CIC was overwhelmingly rejected by the council as the CIC would be running the hall as a profit making business. The CIO however was voted and accepted by the council as it was similar to the existing constitution, but with limited liability for the trustees.

The CIO had a couple of amendments which caused concern for some members of the council. The concerns were extending the area of benefit from Twyford & Ruscombe to Twyford & Ruscombe and surrounding villages, this would allow individuals from surrounding villages full member voting rights at subsequent AGM's.

At the November council meeting it was agreed to instruct a solicitor to advise on changing the constitution. Feedback from the solicitor so far has been that the proposed changes are far more complicated than expected, there are still many outstanding queries and unanswered questions. In my opinion we were not ready to offer the CIO and the proposed changes to the membership, therefore the CIO and constitutional change proposals have been removed as a discussion item for this AGM and will be discussed at a date.

Principle Sources of Funding

The principle sources of funding are Hall hiring fess and Bar services plus ad hoc income from donations, fundraising and membership fees.



Twyford & Ruscombe Community Association
Loddon Hall
Loddon Hall Road
Twyford, Reading
Berkshire RG10 9JA
Telephone: 0118 9345268
Email: loddonhall@btconnect.com

Type of Governing Document and Constitution

Charitable Constitution with voting Members.

Administrative Details

Charity Name: Twyford and Ruscombe Community Association (The Penn Foundation)

Charity Number: 300217

Charity Principle Address: Loddon Hall, 2 Loddon Hall Road, Twyford, Berkshire RG10 9BG

Names of Charity Trustees

- 1) William Cooper (Chairman)
- 2) William Rolan Evans (Treasurer)
- 3) Helen Louise Winder (Secretary)

Solicitors

Blandy and Blandy LLP

Auditor

Gisela Sharpe FCCA, 16 Lincoln Gardens, Twyford, Berkshire RG10 9HU

Insurance

Zurich Insurance Company Ltd

TWYFORD AND RUSCOMBE COMMUNITY ASSOCIATION
REGISTERED CHARITY NUMBER 300217

RECEIPTS & PAYMENTS ACCOUNTS
for the year ended 1 April 2023 to 19 February 2024

01/04/2023
to
19/01/2024 2023

	Unrestricted funds £	Restricted Funds £	Endowment Funds £	Total Funds £	Last year £
A1 Receipts					
Affiliate fees & subscriptions	135			135	243
Room Hire	54253			54253	69029
Grants					
Skate park electricity	0			0	1084
Bar sales	21565			21565	4667
Other receipts	25219			25219	16659
Sub total	101172			101172	91682
A2 Assets & Investment sales, etc					
Total receipts	101172			101172	91682
A3 Payments					
Employee costs	11796			11796	22728
Premises costs	16148			16148	14391
Repairs	12420			12420	8096
General admin expenses	5292			5292	6837
Fundraising				0	0
Legal & professional costs	0			0	3569
Other finance charges	226			226	499
Bar costs	11874			11874	3195
Other costs	19301			19301	15727
Sub total	77057			77057	75042
A4 Assets & Investment purchases					
Total payments	77057			77057	75042
(Net of payments/net of receipts)	24115			24115	16640
A5 Transfers between funds					
A6 Cash funds last year end	57394			57394	40754
Cash funds this year end	81509			81509	57394

300217

TWYFORD & RUSCOMBE COMMUNITY ASSOCIATION
Registered Charity Number 300217

Accounts and Independent Examiner's Report

31 March 2024

**TWYFORD & RUSCOMBE COMMUNITY
ASSOCIATION**
Registered Charity Number 300217

Contents

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Receipts and Payments Account	3
Statement of assets and liabilities	4
Notes to the accounts	5,6 & 7

TWYFORD & RUSCOMBE COMMUNITY ASSOCIATION

Registered charity number: 300217

Independent examiner's report on the unaudited accounts of Twyford & Ruscombe Community Association: Registered Charity Number 300217

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). The charity's trustees consider that an audit is not necessary for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:-

- report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 act
- and in carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act and;
- to state whether particular matters have come to my attention

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures the accounts, and seeking explanation from you as trustees concerning any such matters. the procedures undertaken do not provide all the evidence that would be required in an audit, and I consequently do not express and audit opinion on the view given by the accounts.

Basis of independent examiner's report

I have completed the examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....

Gisela Sharpe FCCA

Date

**TWYFORD AND RUSCOMBE COMMUNITY
ASSOCIATION**
REGISTERED CHARITY NUMBER 300217
**RECEIPTS & PAYMENTS ACCOUNTS for the year ended 31 March
2024**

	Unrestricted funds £	Restricted Funds £	Endowment Funds £	2024 Total Funds £	2023 Last year £
A1 Receipts					
Affiliate fees & subscriptions	171			171	243
Room Hire	70827			70827	69029
Grants	0			0	0
Bar sales	26313			26313	4667
Other receipts	30228			30228	17743
Sub total	127539			127539	91682
A2 Assets & Investment sales, etc					
Total receipts	127,539			127,539	91,682
A3 Payments					
Employee costs	15,869			15,869	22,728
Premises costs	25,762			25,762	14,391
Repairs & Maintenance	15,910			15,910	8,096
Repairs & Renewals	1,162			1,162	0
General admin expenses	6,334			6,334	6,837
Fundraising	0			0	0
Legal & professional costs	250			250	3,569
Other finance charges	277			277	499
Bar costs	15,295			15,295	3,195
Other costs	23,849			23,849	15,727
Sub total	104,708			104,708	75,042
A4 Assets & Investment purchases					
Total payments	104,708			104,708	75,042
(Net of payments/net of receipts)	22,831			22,831	16,640
A5 Transfers between funds					
A6 Cash funds last year end	57,394			57,394	40,754
Cash funds this year end	80,225			80,225	57,394

**TWYFORD AND RUSCOMBE COMMUNITY ASSOCIATION
REGISTERED CHARITY NUMBER 300217**

Statement of assets and liabilities for the year ended 31 March 2024

			2024	2023
	Unrestricted funds	Restricted Funds	Total Funds	Last year
	£	£	£	£
B1 Cash funds				
Natwest	50336		50336	57224
Virgin Money	28965		28965	0
Sumup Business Account	507		507	0
Cash in hand	417		417	170
Total cash funds	80225		80225	57394
B2 Other monetary assets				
VAT reclaim	0		0	0
Other debtors	0		0	6385
Bar takings not yet banked	376		376	447
Trade debtors	2132		2132	807
	2508		2508	7639
B3 Investments Assets				
	Cost	Curent value	2024	2023
	£	£	£	£
B4 Assets retained for the Charity's own use				
Premises	81156		81156	81156
Bar stock	1579		1579	1382
Furniture, fixtures & fittings	0		0	0
	82735		82735	82538
B5 Liabilities				
Trade creditors	8573		8573	388
Advance payments & deposits	5253		5253	2746
Accruals	250		250	250
HM Revenue & Customs (VAT)	1455		1455	961
Other Liabilities	0		0	0
	15531		15531	4345

The trustees consider a Receipts and Payments accounts to be the appropriate form of report and the accounts to be reviewed

the accounts to be reviewed by an Independent Examiner.

All funds received were free funds. There were no other restricted or endowed funds.

We approve these accounts and confirm that we have made available all relevant records and information.

.....
Date

.....
Date

TWYFORD & RUSCOMBE COMMUNITY ASSOCIATION
REGISTERED CHARITY NUMBER 300217
NOTES TO THE ACCOUNTS
for the year ended 31 March 2024

	2024	2023
	£	£
Receipts	-	-
Affiliate fees and subscriptions	171	243
Room hire	70,827	69,029
Grants	-	-
Bar sales	26,313	4,667
Sub total receipts	<u>97,311</u>	<u>73,939</u>
Other receipts		
Skate park Electricity	330	1,084
Sundry Receipts		
Interest received	3	
Cleaning deposits received	2,000	
Insurance Claim	1,052	
Sundry Income & refunds received	303	
Electricity refund	5,859	
Sub total sundry receipts	<u>9,217</u>	1,703
Output VAT	20,681	14,956
Sub total other receipts	<u>30,228</u>	<u>17,743</u>
Total receipts & other	<u><u>127,539</u></u>	<u><u>91,682</u></u>
Employee payments	-	-
Employee wages & NI	15,869	22,728
Total	<u><u>15,869</u></u>	<u><u>22,728</u></u>
Premises payments	-	-
General rates	438	755
Water rates & services	1,436	1,564
Light & heat	15,624	9,492
Cleaning	8,264	2,580
Total	<u><u>25,762</u></u>	<u><u>14,391</u></u>

TWYFORD & RUSCOMBE COMMUNITY ASSOCIATION
REGISTERED CHARITY NUMBER 300217
NOTES TO THE ACCOUNTS
for the year ended 31 March 2024

	2024	2023
	£	£
Repairs & Maintenance		
Plumbing	670	
Drains	885	
Electrical	6,447	
Security	2,037	
Grounds Maintenance	597	
Glass	1,447	
Bar Chiller	165	
Decorating	3,203	
Sundry	459	
Total	<u>15,910</u>	<u>8,096</u>
Repairs & Renewals		
Kitchen equipment	1,162	-
Total	<u>1,162</u>	<u>-</u>
General administrative payments		
Printing & Stationery (+postage)	99	119
Telephones	1,095	963
Software & computer expenses (subscriptions)	485	1,088
Insurance	3,945	3,941
Licence fees	710	726
Total	<u>6,334</u>	<u>6,837</u>
Fundraising		
Advertising & PR	-	-
Total	<u>-</u>	<u>-</u>
Legal & Professional payments		
Accountants fees	250	250
Other	-	3,319
Total	<u>250</u>	<u>3,569</u>
Other Finance payments	-	-
Bank charges	277	499
Total	<u>277</u>	<u>499</u>
Other payments		
Input VAT	21,242	13,995
Other sundry payments		
Deposits returned & refunds paid	636	
Cleaning deposits returned	1,570	
Sundry payments	401	
Sub total other sundry payments	<u>2,607</u>	<u>1,732</u>
Total other payments	<u>23,849</u>	<u>15,727</u>

**SUMMARY OF BAR
ACCOUNT**

**FOR THE PERIOD ENDING 31st MARCH
2024**

		2024		2023	
SALES	£	£	£	£	£
Takings		26,313		4,667	
Bar takings unbanked at 31st March		376		447	
Total sales		<u>26,689</u>		<u>5,114</u>	
COSTS					
Bar stock from 31st March 2023		1,382		0	
Costs for year					
Stock	11,155				
Staff	2,838				
Sundry	<u>1,302</u>				
		15,295		3,195	
Bar invoices unpaid at 31st March 2024		90		388	
Total costs		<u>16,767</u>		<u>3,583</u>	
Bar Surplus		9,922		1,531	
Bar stock as at 31st March 2024		1,579		1,382	
Bar Profit		<u>11,501</u>		<u>2,913</u>	

LIABILITIES

	£
TRADE CREDITORS	
Heat & light Jan-Mar 24	7,918
Bar till & card charges Mar 24	90
PAYE Jan-Mar 24	273
Water Mar 24	118
Waste & grounds maintenance Mar 24	144
Bank Charges Mar 24	30
Total	<u>8,573</u>

TWYFORD AND RUSCOMBE COMMUNITY ASSOCIATION (THE PENN FOUNDATION)

England & Wales - Charity number 300217

Accounts

Twyford & Ruscombe Community Association
(The Penn Foundation)
(Charity Number 300217)
Trustees Annual Report

Report of the Trustees for the Year Ending 31st March 2023

The trustees of the Twyford and Ruscombe Community Association (The Penn Foundation) present their Annual Report and Audited Accounts for the year ended 31st March 2023 and confirm that they comply with the requirements of the Charities Act 2011, the Constitution and the Charities SORP (FRS 102).

Purposes of Charity

To promote for the benefit of the inhabitants of the Parishes of Twyford and Ruscombe (hereinafter called “the area of benefit”) without distinction of sex or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life of the said inhabitants.

Summary of Main Activities

The Association continues to provide the community with the facilities to pursue Leisure Time activity. We have been able to maintain the membership numbers with a substantial increase in numbers this year.

The Association has continued to support social and bar functions in the Hall bringing in a healthy surplus to our funds.

The Association intends to apply for grants for improvements to the Hall facilities from external sources to help in this endeavour.

Statement with Regard to Public Benefit

The trustees consider that the Association fully complies with the Charity Commission's requirement to demonstrate the provision of benefit to the public. That this requirement and the Charities' objectives as stated above are met is amply demonstrated.

Policy on Grant Making

From time to time the Association may give concessionary membership for members in need or as an incentive to participate in the activities. Constituent body status is given to local voluntary organisations with a discount.

Policy on Social Investment

Although the Association has no fixed agenda with the Youth, it takes every opportunity to engage with the Youth like Scouts, Children's music lessons, Children's taekwondo etc. etc. to foster generational links. The Association positively encourages younger community members to participate in the Association.

Contribution made by Volunteers

Contributions made by Volunteers (members) come in many different forms. The main categories are Administration, General Maintenance and Bar Support. The Association benefits from only having one member of staff and all other activities being carried out by volunteers.

Summary of Main Achievements During 2023

The main achievements during the last financial year are as follows:-

1. The consolidation of the costs associated with services such as Gas, Electric and water.
2. The implementation of electrical testing and remedial works to bring the building up to an acceptable standard.

3. The rationalisation of the hirers fees and payments to ensure monies are made in a timeous manner and the reduction of all outstanding debts and invoices.
4. An increase in Hall occupancy and therefore Hall turnover.
5. Renovation of the bar area and stock to allow the bar to open to all hirers and therefore turnover.

Review of Charities Financial Position at End of March 2023

Turnover	£91,682.00	Last Year	£49,716.00
Expenditure	£75,042.00	Last Year	£41,647.00
Surplus for Period	£16,640.00	Last Year	£8,069.00

Policy for Holding Reserves and Why Held

The Club holds reserves as a sinking fund to replace worn out equipment, maintain the fabric of the building and to bring the structure and furnishings up to date.

Amount of Reserve

Operating Fund	£57,394.00	Last Year	£40,754.00
----------------	-------------------	------------------	-------------------

Uncertainties in the Future

As with any other Community Association the future does hold uncertainties. Our main concerns are the Loss of Revenue from Hall Activities, Lack of Members and Rising costs which all affect the finances. Without a good income stream the events the Association offers will not be viable.

Unknown is the future demand for this type of facility in the community.

Principal Sources of Funding

The principal sources of funding are Hall hiring fees, Social and Bar services and Ad Hoc Income from donations and fundraising.

Principal Risks Facing the Charity

The principal risk factors facing the Association are a significant drop in Hall hirers and the loss of social and bar functions.

Type of Governing Document and Constitution

Charitable Constitution with voting Members.

Administrative Details

Charity Name	Twyford Ruscombe Community Assoc. (The Penn Foundation)
Registered Number	300217
Charities Principal Address	Loddon Hall 2 Loddon Hall Road Twyford Berkshire RG10 9BG

Names of Charity Trustees

Name	Office	Dates Acted
1. William Cooper	Chair	28/11/2022 to 18/01/2024
2. John Leslie Jarvis	Secretary	09/09/2022 to 18/01/2024
3. William Roland Evans	Treasurer	28/11/2022 to 18/01/2024

Funds held as Custodian Trustees None

Names and addresses of Advisors Bankers Nat West Bank PLC
131 Crockhamwell Rd.
Woodley
Reading

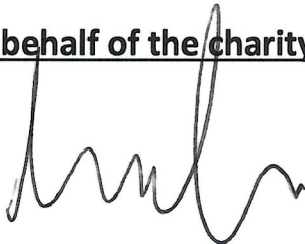
Solicitors Berkshire
RG5 3XZ
Blandy and Blandy LLP
One Friar Street
Reading
Berkshire
RG1 1DA

Auditor Gisela Sharpe FCCA
16 Lincoln Gardens
Twyford
Reading
Berkshire
RG10 9HU

Insurance Brokers Towergate Ins. Brokers
Videcom House
Newtown Road
Henley-on-Thames
Oxfordshire
RG9 1HG

Signed on behalf of the charity's trustees

Signature

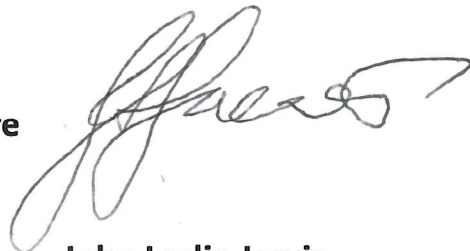


William Cooper

Chair

Date 26/01/24

Signature



John Leslie Jarvis

Secretary

Date 26/01/2024

300217

TWYFORD & RUSCOMBE COMMUNITY ASSOCIATION
Registered Charity Number 300217

Accounts and Independent Examiner's Report

31 March 2023

TWYFORD & RUSCOMBE COMMUNITY ASSOCIATION
Registered Charity Number 300217

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Notes to the accounts	4-6

TWYFORD & RUSCOMBE COMMUNITY ASSOCIATION
Registered charity number: 300217

Independent examiner's report on the unaudited accounts of Twyford & Ruscombe Community Association: Registered Charity Number 300217

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2023.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). The charity's trustees consider that an audit is not necessary for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:-

- report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 act
- and in carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act and;
- to state whether particular matters have come to my attention

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures the accounts, and seeking explanation from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that

Basis of independent examiner's report

I have completed the examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


.....

Gisela Sharpe FCCA

Date 18/1/2024

**TWYFORD AND RUSCOMBE COMMUNITY ASSOCIATION
REGISTERED CHARITY NUMBER 300217**

**RECEIPTS & PAYMENTS ACCOUNTS
for the year ended 31 March 2023**

	Unrestricted funds £	Restricted Funds £	Endowment Funds £	2023 Total Funds £	2022 Last year £
A1 Receipts					
Affiliate fees & subscriptions	243			243	25
Room Hire	69029			69029	27260
Grants					16000
Skate park electricity	1084			1084	
Bar sales	4667			4667	
Other receipts	16659			16659	6431
Sub total	91682			91682	49716
A2 Assets & Investment sales, etc					
Total receipts	91682			91682	49716
A3 Payments					
Employee costs	22728			22728	16223
Premises costs	14391			14391	11665
Repairs	8096			8096	3302
General admin expenses	6837			6837	4711
Fundraising					30
Legal & professional costs	3569			3569	250
Other finance charges	499			499	276
Bar costs	3195			3195	0
Other costs	15727			15727	5190
Sub total	75042			75042	41647
A4 Assets & Investment purchases					
Total payments	75042			75042	41647
(Net of payments/net of receipts)	16640			16640	8069
A5 Transfers between funds					
A6 Cash funds last year end	40754			40754	32685
Cash funds this year end	57394			57394	40754

**TWYFORD AND RUSCOMBE COMMUNITY ASSOCIATION
REGISTERED CHARITY NUMBER 300217**

**Statement of assets and liabilities
for the year ended 31 March 2023**

	Unrestricted funds £	Restricted Funds £	Endowment Funds £	2023 Total Funds £	2022 Last year £
B1 Cash funds					
Natwest	57224			57224	40736
Cash in hand	170			170	18
Total cash funds	57394			57394	40754
B2 Other monetary assets					
VAT reclaim					
Other debtors	6385			6385	
Bar takings not yet banked	447			447	
Trade debtors	807			807	30750
	7639			7639	30750
	Cost £	Current value £		2023 £	2022 £
B3 Investments Assets					
B4 Assets retained for the Charity's own use					
Premises	81156			81156	81156
Bar stock	1382			1382	
Furniture, fixtures & fittings				0	2666
	82538			82538	83822
A4 Assets & Investment purchases					
Total payments	82538			82538	83822
B5 Liabilities					
Trade creditors	388			388	
Advance payments & deposits	2746			2746	
Accruals	250			250	250
HM Revenue & Customs	961			961	2462
Other Liabilities	0			0	1360
	4345			4345	4072

The trustees consider a Receipts and Payments accounts to be the appropriate form of report and the accounts to be reviewed by an Independent Examiner.

All funds received were free funds. There were no other restricted or endowed funds.

We approve these accounts and confirm that we have made available all relevant records and information.

Date

18/01/24

Date

18/01/24.

TWYFORD & RUSCOMBE COMMUNITY ASSOCIATION
REGISTERED CHARITY NUMBER 300217
NOTES TO THE ACCOUNTS
for the year ended 31 March 2023

	2023	2022
	£	£
Receipts	-	-
Affiliate fees and subscriptions	243	25
Room hire	69,029	27,260
Grants	-	16,000
Bar sales	4,667	
 Sub total receipts	 73,939	 43,285
Other receipts		
Skate park Electricity	1,084	-
Other receipts	1,703	
Output VAT	14,956	6,431
	-	-
Sub total other receipts	<u>17,743</u>	<u>6,431</u>
Total receipts & other	<u><u>91,682</u></u>	<u><u>49,716</u></u>
 Employee payments	 -	 -
Employee wages & NI	22,728	16,223
	<u>22,728</u>	<u>16,223</u>
 Premises & payments	 -	 -
General rates	755	385
Water rates & services	1,564	508
Light & heat	9,492	8,989
Cleaning	2,580	1,783
	<u>14,391</u>	<u>11,665</u>

TWYFORD & RUSCOMBE COMMUNITY ASSOCIATION
REGISTERED CHARITY NUMBER 300217
NOTES TO THE ACCOUNTS
for the year ended 31 March 2023

	2023	2022
	£	£
General administrative payments	-	-
Printing, Stationery & postage	119	22
Telephones	963	662
Software & computer expenses (subscriptions)	1,088	235
Insurance	3,941	3,390
Licence fees	726	402
	<u>6,837</u>	<u>4,711</u>
Fundraising		
Advertising & PR	-	30
	<u>-</u>	<u>30</u>
Legal & Professional payments		
Accountants fees	250	250
Other	3,319	-
	<u>3,569</u>	<u>250</u>
Other Finance payments		
Bank charges	499	276
	<u>499</u>	<u>276</u>
Other payments		
Input VAT	13,995	5,190
Other sundry payments	1,732	-
	<u>15,727</u>	<u>5,190</u>

SUMMARY OF BAR ACCOUNT

FOR THE PERIOD ENDING 31 MARCH 2023

	£	£
SALES		
Takings	4667	
Bar takings unbaked 31.3.2023	447	
	<hr/>	
Total Sales		5114
COSTS		
Costs	3195	
Bar invoices unpaid 31.3.2023	388	
	<hr/>	
Total costs		3583
Bar surplus		1531
Bar stock as at 31.3.2023		1382
		<hr/>
Bar profit		<u>2913</u>

TWYFORD AND RUSCOMBE COMMUNITY ASSOCIATION (THE PENN FOUNDATION)

England & Wales - Charity number 300217

Accounts

Twyford & Ruscombe Community Association (The Penn Foundation)

Chairman's Report for Period Ended 25th January 2023

On behalf of the Trustees I would like to welcome you all to this Re-Convened Annual General Meeting of the T&RCA.

So we don't have a repeat of the last AGM, could I please ask you all to remain courteous and respectful towards other members?

After the Annual General Meeting is closed, we invite you to a question and answer session.

The following report covers the period from the 7th September 2022 when the Trustees, Honorary members and Council Members were partially elected for the ensuing year.

The aborted Annual General Meeting elected myself, Bill Cooper, and Joe Hanbury to act as Joint Honorary Chairman, Bill Evans as Honorary Treasurer, Charlotte Price and John Jarvis as Joint Honorary Secretary for the ensuing 12 months until the next Annual General Meeting in November 2023.

Unfortunately due to frequent interruptions no other business was agreed at this meeting and the AGM was aborted to be re-convened at a later date.

Minutes of the aborted Annual General Meeting are available to all members.

The meeting on the 7th September 2022 became a general discussion on the Constitution under which the AGM should have been carried out. The general consensus of the meeting was that those that had been elected should investigate the actual legal position and re-convene the AGM at a later date. This we have done and I set out the actions we have taken, the investigations made, and the conclusions reached.

I also have to report that Joe Hanbury resigned as the Joint Chairman on the 6th October 2022. This left four of us and we decided to co-opt Sharon Ryder onto the Council in accordance with Clause 9. (c) of the Constitution.

Our first task was to look at all the current records to see what urgent actions had to be taken to ensure the Loddon Hall could continue to trade. We found that apart from some minor administrative actions the Loddon Hall finances and administrative systems were in a good state and Loddon Hall was able to continue to trade and cover its debts. For this we would like to thank the outgoing Executive Committee of Alan Wrigley, Dawn Goodhew and Paula Houghton.

- **Secondly our Treasurer, Bill Evans, met with Paula Houghton to take over the management of the finances and ensure all payments necessary to keep the Loddon Hall running were made. The outgoing Treasurer, Paula Houghton, and our new Treasurer, Bill Evans, will report further on this in Item 6.**

They will also comment on the Audited Accounts which you will be asked to approve.

I would like to thank both Paula and Bill for an orderly transition of the Treasurer's duties.

Thirdly our Joint Honorary Secretaries, Charlotte Price and John Jarvis, were tasked with looking at the Constitution under which the T&RCA should be working under and I am able to confirm that following a discussion with the Charity Commission and advice from our solicitors, the current Constitution is the Original Constitution dated 4th April 1967.

They have discovered that the Draft Constitution dated 12th May 1993 had never formally been accepted by the Charity Commission. Formal acceptance by either the Charity Commission, the Secretary of State for Education or the Supreme Court is required to alter the Objects of the Charity.

As there is no record in the Minutes of the T&RCA the Original Constitution dated 4th April 1967 still applies. This has been confirmed by the Charity Commission and our solicitors.

Finally at one of our early meetings we decided that the Loddon Hall Bar should revert back from the Loddon Hall Social Club to the T&RCA so that any surplus from these activities could be used to fund Loddon Hall. We were concerned that the T&RCA had not received any surplus funds from the Social Club for at least the last 22 years despite their being a Covenant requiring all surplus funds to be paid to the T&RCA.

In order to revert the bar to the T&RCA we had to transfer the Premises Licence to the association and appoint one of our Trustees, John Jarvis, as the Designated Premises Supervisor.

This has been carried out and the bar is now available for functions at Loddon Hall.

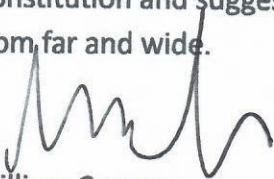
We now have two employees. Sharon Ryder who manages the Loddon Hall and records all hirers. Charlotte Price who carries out a daily clean of all rooms used during the previous period.

As Charlotte is now an employee and receives a wage she is no longer eligible to be an Honorary Secretary. She is now the Joint Secretary of the T&RCA. Both of these people are Members of the Council.

Looking to the future we have invested in new technology to enable a Point of Sale system for the bar till and under going trials on Hall Wizard, which enables bookings to be electronically registered, Issue Invoices and track payments.

We will also be investigating providing electrical connections for up to four Electric Car Chargers. Owing to the increase in gas and electrical prices we will also be investigating raising the Insulation in the Hall to reduce energy costs, installing Solar Panels on the roof and possibly changing the heating to a Ground Source Heat Pump. All of these will cost fairly large sums of money but the benefit of lower energy costs for the future will repay this outlay in some 6-8 years.

Finally we are concerned at the lack of volunteers to help run this Hall possibly due to the Trustees of a Charity being responsible for the debts of the Charity and we are asking for your support today to change our Charity Status to a Charitable Incorporated Organisation (CIO) which will reduce the indebtedness of the Trustees. We will also be looking at the "Area of Benefit" in the Old Constitution and suggest this should be broadened to cover surrounding villages as our users come from far and wide.



William Cooper

President/Chairman of Trustees/Council Members

**Twyford & Ruscombe Community Association:
Registered Charity Number 300217**

Accounts and Independent Examiner's Report
31 March 2022

Twyford & Ruscombe Community Association: Registered Charity Number 300217

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Twyford & Ruscombe Community Association
Registered Charity Number 300217

Accounts and Independent Examiner's Report
31 March 2023

Twyford & Ruscombe Community Association: Registered Charity Number 300217

Independent examiner's report on the unaudited accounts of Twyford & Ruscombe Community Association: Registered Charity Number 300217

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2022.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act;
- and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act and;
- to state whether particular matters have come to my attention.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and I consequently do not express an audit opinion on the view given by the accounts.

Basis of independent examiner's report

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S A Metcalf
.....

Mr S Metcalf (ACA, Institute of Chartered Accountants in England and Wales)

Date: 04/09/2022
.....

Twyford & Ruscombe Community Association: Registered Charity Number 300217

**Receipts & Payments Account
for the year ended 31 March 2022**

	Unrestricted	Restricted	Endowment	2022 Total	2021 Total
	£	£	£	£	£
A1 Receipts					
Affiliate Fees and subscriptions	25	-	-	25	-
Room Hire	27,260	-	-	27,260	12,707
Grants	16,000	-	-	16,000	32,745
Other Receipts	6,431	-	-	6,431	2,641
<i>Sub Total</i>	<u>49,716</u>	-	-	<u>49,716</u>	<u>48,093</u>
A2 Assets and Investment sales, etc	-	-	-	-	-
<i>Total receipts</i>	<u>49,716</u>	-	-	<u>49,716</u>	<u>48,093</u>
A3 Payments					
Employee Costs	16,223	-	-	16,223	19,415
Premises costs	11,665	-	-	11,665	16,040
Repairs	3,302	-	-	3,302	1,745
General Administrative expenses	4,711	-	-	4,711	5,035
Fundraising	30	-	-	30	25
Legal and professional costs	250	-	-	250	500
Other finance charges	276	-	-	276	274
Other payments	5,190	-	-	5,190	4,853
<i>Sub Total</i>	<u>41,647</u>	-	-	<u>41,647</u>	<u>47,887</u>
A4 Assets and investment purchases, etc	-	-	-	-	-
<i>Total payments</i>	<u>41,647</u>	-	-	<u>41,647</u>	<u>47,887</u>
(Net of payments)/net of receipts	8,069	-	-	8,069	206
A5 Transfers between funds					
A6 Cash funds last year end	32,685	-	-	32,685	32,479
Cash funds this year end	<u>40,754</u>	-	-	<u>40,754</u>	<u>32,685</u>

Twyford & Ruscombe Community Association: Registered Charity Number 300217

**Statement of assets and liabilities
As at 31 March 2022**

	Unrestricted £	Restricted £	Endowment £	2022 Total £	2021 Total £
B1 Cash funds					
Natwest	40,736	-	-	40,736	32,667
Cash in hand	18	-	-	18	18
<i>Total cash funds</i>	<u>40,754</u>	<u>-</u>	<u>-</u>	<u>40,754</u>	<u>32,685</u>
B2 Other monetary assets					
VAT reclaim	-	-	-	-	178
Trade debtors	30,750	-	-	30,750	15,494
	<u>30,751</u>	<u>-</u>	<u>-</u>	<u>30,751</u>	<u>15,672</u>
		Cost (optional) £	Current value (optional) £	2022 Total £	2021 Total £
B3 Investments Assets		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
B4 Assets retained for charity's own use					
Premises		81,156	-	81,156	81,156
Furniture fixtures and fittings		2,666	-	2,666	2,666
		<u>83,822</u>	<u>-</u>	<u>83,822</u>	<u>83,822</u>
B5 Liabilities					
Trade Creditors		-	-	-	1881
Accruals		250	-	250	250
HM Revenue & Customs		2,462	-	2,462	328
Other liabilities		1,360	-	1,360	1170
		<u>4,072</u>	<u>-</u>	<u>4,072</u>	<u>3,629</u>

The trustees consider a Receipts and Payments accounts to be the appropriate form of report and the accounts to be reviewed by an Independent Examiner.

All funds received were free funds. There were no other restricted or endowed funds.

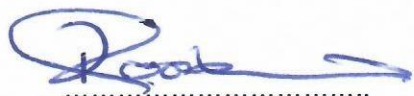
We approve these accounts and confirm that we have made available all relevant records and information for their preparation.

P.J. Houghton

P.J. Houghton (Sep 4, 2022 19:42 GMT+1)

Mrs P Houghton

Date: 04/09/2022



Mrs D Goodhew

Date: 05.09.22

**Notes to the Accounts
For the year ended 31 March 2022**

	2022	2021
	Total	Total
	£	£
Receipts		
Affiliate Fees and subscriptions	25	-
Room Hire	27,260	12,707
Grants	16,000	32,745
<i>Sub total receipts</i>	<u>43,285</u>	<u>45,452</u>
Other receipts		
Deposits received	-	83
Output VAT	6,431	2,558
<i>Sub total other receipts</i>	<u>6,431</u>	<u>2,641</u>
<i>Total receipts & other</i>	<u>49,716</u>	<u>48,093</u>
Employee payments		
Employee wages & NI	16,223	19,415
	<u>16,223</u>	<u>19,415</u>
Premises payments		
General rates	385	302
Water rates and services	508	7,243
Light and heat	8,989	6,612
Cleaning	1,783	1,883
	<u>11,665</u>	<u>16,040</u>
Repairs		
Repairs & maintenance	3,302	1,745
	<u>3,302</u>	<u>1,745</u>

Notes to the Accounts
For the year ended 31 March 2022

	2022	2021
	Total	Total
	£	£
General administrative payments		
Printing and stationery	22	83
Telephones	662	647
Software and computer expenses	235	160
Insurance	3,390	2,827
Licence fees	402	1,318
	<u>4,711</u>	<u>5,035</u>
Fundraising		
Advertising and PR	<u>30</u>	<u>25</u>
Legal and professional payments		
Accountants fees	<u>250</u>	<u>500</u>
Other finance payments		
Bank charges	<u>276</u>	<u>274</u>
Other payments		
Input VAT	5,190	3,959
Deposits returned	-	893
	<u>5,190</u>	<u>4,853</u>

TWYFORD AND RUSCOMBE COMMUNITY ASSOCIATION (THE PENN FOUNDATION)

England & Wales - Charity number 300217

Accounts

**Twyford & Ruscombe Community Association:
Registered Charity Number 300217**

Accounts and Independent Examiner's Report
31 March 2021

Twyford & Ruscombe Community Association: Registered Charity Number 300217

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Twyford & Ruscombe Community Association: Registered Charity Number 300217

Independent examiner's report on the unaudited accounts of Twyford & Ruscombe Community Association: Registered Charity Number 300217

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2021.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act;
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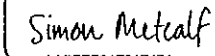
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Basis of independent examiner's report

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

DocuSigned by:

.....AAB7EE64E21Z471.....

Mr S Metcalf (ACA, Institute of Chartered Accountants in England and Wales)
1/18/2022
Date:

Twyford & Ruscombe Community Association: Registered Charity Number 300217

**Receipts & Payments Account
for the year ended 31 March 2021**

	Unrestricted £	Restricted £	Endowment £	2021 Total £	2020 Total £
A1 Receipts					
Affiliate Fees and subscriptions	-	-	-	-	75
Room Hire	12,707	-	-	12,707	50,877
Rent Received	-	-	-	-	2,975
Grants	32,745	-	-	32,745	-
Other Receipts	2,641	-	-	2,641	12,835
<i>Sub Total</i>	<u>48,093</u>	<u>-</u>	<u>-</u>	<u>48,093</u>	<u>66,762</u>
A2 Assets and Investment sales, etc					
	-	-	-	-	-
<i>Total receipts</i>	<u>48,093</u>	<u>-</u>	<u>-</u>	<u>48,093</u>	<u>66,762</u>
A3 Payments					
Employee Costs	19,415	-	-	19,415	28,481
Premises costs	16,040	-	-	16,040	24,640
Repairs	1,745	-	-	1,745	4,901
General Administrative expenses	5,035	-	-	5,035	6,400
Fundraising	25	-	-	25	25
Legal and professional costs	500	-	-	500	750
Other finance charges	274	-	-	274	298
Other payments	4,853	-	-	4,853	10,780
<i>Sub Total</i>	<u>47,887</u>	<u>-</u>	<u>-</u>	<u>47,887</u>	<u>76,274</u>
A4 Assets and Investment purchases, etc					
	-	-	-	-	-
<i>Total payments</i>	<u>47,887</u>	<u>-</u>	<u>-</u>	<u>47,887</u>	<u>76,274</u>
(Net of payments)/net of receipts	206	-	-	206	(9,512)
A5 Transfers between funds					
A6 Cash funds last year end	<u>32,479</u>	-	-	<u>32,479</u>	<u>41,991</u>
Cash funds this year end	<u>32,685</u>	-	-	<u>32,685</u>	<u>32,479</u>

Twyford & Ruscombe Community Association: Registered Charity Number 300217

**Statement of assets and liabilities
As at 31 March 2021**

	Unrestricted £	Restricted £	Endowment £	2021 Total £
B1 Cash funds				
Natwest	32,667	-	-	32,667
Cash in hand	18	-	-	18
<i>Total cash funds</i>	<u>32,685</u>	<u>-</u>	<u>-</u>	<u>32,685</u>
B2 Other monetary assets				
VAT reclaim	178	-	-	178
Trade debtors	15,494	-	-	15,494
	<u>15,672</u>	<u>-</u>	<u>-</u>	<u>15,672</u>
	Funds to which asset belongs	Cost (optional) £	Current value (optional) £	Cost (optional) £
B3 Investments Assets				
B4 Assets retained for charity's own use				
Premises		81,156	-	81,156
Furniture fixtures and fittings		2,666	-	2,666
		<u>83,822</u>	<u>-</u>	<u>83,822</u>
B5 Liabilities				
Trade Creditors		1,881	-	1,881
Accruals		250	-	250
HM Revenue & Customs		328	-	328
Other liabilities		1,170	-	1,170
		<u>3,629</u>	<u>-</u>	<u>3,629</u>

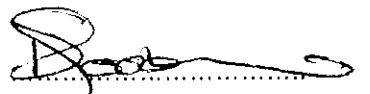
The trustees consider a Receipts and Payments accounts to be the appropriate form of report and the accounts to be reviewed by an Independent Examiner.

All funds received were free funds. There were no other restricted or endowed funds.

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.

DocuSigned by:
Paula Houghton
613624DBE8BB4A2.....

Mrs P Houghton
1/18/2022
Date:



Mrs D Goodhew
Date: 18.1.22

Twyford & Ruscombe Community Association: Registered Charity Number 300217

Notes to the Accounts
For the year ended 31 March 2021

	2021	2020
	Total	Total
	£	£
Receipts		
Affiliate Fees and subscriptions	-	75
Room Hire	12,707	50,877
Grants	32,745	-
Rent Received	-	2,975
<i>Sub total receipts</i>	<u>45,452</u>	<u>53,927</u>
Other receipts		
Deposits received	83	1,676
Output VAT	2,558	11,159
<i>Sub total other receipts</i>	<u>2,641</u>	<u>12,835</u>
<i>Total receipts & other</i>	<u>48,093</u>	<u>66,762</u>
Employee payments		
Employee wages & NI	19,415	28,481
	<u>19,415</u>	<u>28,481</u>
Premises payments		
General rates	302	1,487
Water rates and services	7,243	7,180
Light and heat	6,612	10,653
Cleaning	1,883	5,320
	<u>16,040</u>	<u>24,640</u>
Repairs		
Repairs & maintenance	<u>1,745</u>	<u>4,901</u>

Twyford & Ruscombe Community Association: Registered Charity Number 300217

Notes to the Accounts
For the year ended 31 March 2021

	2021 Total £	2020 Total £
General administrative payments		
Printing and stationery	83	100
Postage	-	15
Telephones	647	1,130
Software and computer expenses	160	235
Insurance	2,827	2,556
Licence fees	1,318	2,364
	<u>5,035</u>	<u>6,400</u>
Fundraising		
Advertising and PR	<u>25</u>	<u>25</u>
Legal and professional payments		
Accountants fees	<u>500</u>	<u>750</u>
Other finance payments		
Bank charges	<u>274</u>	<u>298</u>
Other payments		
Input VAT	3,959	10,780
Deposits returned	893	-
	<u>4,853</u>	<u>10,780</u>

