

Steventon Village Hall - Trustees Report 2024-2025

Four pages

The name of the charity is Village Hall - Steventon

The registration number is 300206

The address is The Green, Steventon, Oxfordshire, OX13 6RR

The Trustees are

Mr Eric Webb

Dr Christopher Wilding (Treasurer)

Mr John Clark

The Hall is managed by a committee consisting of the Trustees, the Booking Secretary, the Committee Secretary and representatives of user groups. The committee aims to meet six times a year, these are usually face to face meetings but successful remote meetings have been held when required, outside the agreed schedule of meetings, when urgent decisions have been required. The role of meeting chair is circulated between members and agreed at the start of each meeting. Notes of each meeting including action points are kept and circulated. The Trustees and Secretaries are all village residents and in frequent communication by email and telephone which facilitates the day to day management of the Hall. The Trustees and Secretaries are elected and appointed at the AGM which is held in the Hall, is advertised locally in advance and open to all.

The objectives of the charity are

to provide a Hall for the use of the residents of Steventon and surrounding area of Oxfordshire for all types of activities.

The activities and achievements for the year are set out in the following individual reports.

The Treasurers Report contains the financial review and the Annual Accounts and Notes are attached

TREASURERS REPORT – FINANCIAL YEAR 2024/25

This last year has seen a steady use of the village hall.

INCOME

The income for the year was £49,663.38, an increase of £6,082.38 on the previous year.

EXPENDITURE

Total expenditure for the financial year was £50,217.02 compared with £42,332.08 the previous year. Routine costs and repairs were incurred to maintain the condition of the hall and ensure no deterioration of the premises.

SURPLUS/DEFICIT

The deficit for the year was £553.64 compared to a surplus of £1,248.92 the previous year.

BANKING

Building Society accounts (reserves) amount to £23,429.22.

Dr C R Wilding
Treasurer

Booking Secretary's Report 2024-2025

The list of our regular hirers has not changed significantly in the last year.

Some of our regular hirers are very long standing users of the hall and we are immensely grateful to them for using our Village Hall. We currently have 22 regular groups that meet at the hall weekly. 6 groups use the hall on a monthly basis. Monday to Thursday evening is the peak demand for more regular hire, but we have no free slots at the moment. Sunday evenings are generally completely free, with an exception of the last Sunday of the month.

Every Tuesday the millennium room becomes an extremely popular Community Cafe run by a group of amazing Roots and Shoots volunteers. Age UK runs the Cinema Club for over 50s on the first Wednesday of each month. The NSPCC Panto filled many spots in Nov, 2024 - Feb, 2025 and what a wonderful show they put on!

We have a variety of organisations that use the hall regularly: St. Michael's School, Steventon Church, The Batemans Trust, the RBL, Oxfordshire Animal Sanctuary, Wantage Sings, just to name a few. One-off hire for Friday and Saturday evenings could be better. Weekend daytime hire is generally children's parties and various Dog Clubs. I have taken more hourly bookings, as opposed to our set sessions, to allow for more bookings. Bookings are already being taken for the next year and beyond, as far as 2030.

Installation of key safes by the Village Hall front doors has been tremendously helpful in avoiding the Booking Secretary handing over the keys to every one-off hirer.

I carry out many hall viewings for potential hirers and a lot of people comment on what a good, light, airy and well looked after hall we have in our village.

Mrs Agne Makaускаite
Booking Secretary

STEVENTON VILLAGE HALL – Accounts for the year ended 31st March 2025

REVENUE ACCOUNT

INCOME

Rentals etc	45949.54
Interest Received	713.84
Donation	3000.00
Defecit for the year	<u>553.64</u>
	<u>50217.02</u>

EXPENDITURE

Wages etc	18059.76
Repairs etc	11791.94
Light & Heating	11293.00
Other Running Costs	9072.32
	<u>50217.02</u>

BALANCE SHEET

As at 01.04.2024

Cash at Bank	7269.51
Deposit Accounts	<u>22715.38</u>
	29984.89
Less defecit for the year	<u>553.64</u>

29431.25

As at 31.03.2025

Cash at Bank	6002.03
Deposit Accounts	23429.22

29431.25

ACCOUNTANTS REPORT

I have prepared the above account from the books and records kept by the Treasurer and can confirm that they, with the attached notes, are a true and fair reflection of the financial transactions for the year and of the financial position as at 31st March 2025.

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RICHARD BOSLEY – Accountant 31st May 2025

The above accounts were approved at the AGM of Steventon Village Hall held on :-

.....
 27th June 2025

Signed
 (Chair)

Name
 J. F. CLARK

Dated
 27th June 2025

STEVENTON VILLAGE HALL

Notes to the Accounts for the year ended 31st March 2024

WAGES

Maintenance Man	552.18	
Bookings Secretary	4651.58	
Cleaners	<u>12856.00</u>	£ 18059.76

REPAIRS

Alarms	1201.26	
Plumbing	697.51	
Electrical	780.31	
PHS	2148.48	
Pest Control	2100.00	
Car Park	2431.00	
Stage Lighting	1212.12	
Consumables	867.26	
Other	<u>354.00</u>	£ 11791.94

OTHER RUNNING COSTS

Insurance	2145.21	
Waste Disposal	4341.67	
Chair's Expenses	308.84	
PRS & VWH Licence	<u>2276.60</u>	£ 9072.32