

## **Steventon Village Hall - Trustees Report 2023-2024**

Four pages

The name of the charity is Village Hall - Steventon

The registration number is 300206

The address is The Green, Steventon, Oxfordshire, OX13 6RR

The Trustees are

Mr Eric Webb

Dr Christopher Wilding (Treasurer)

Mr John Clark

The Hall is managed by a committee consisting of the Trustees, the Booking Secretary, the Committee Secretary and representatives of user groups. The committee aims to meet six times a year, these are usually face to face meetings but successful remote meetings have been held when required outside the agreed schedule of meetings when urgent decisions have been required. The role of meeting chair is circulated between members and agreed at the start of each meeting. Notes of each meeting including action points are kept and circulated. The Trustees and Secretaries are all village residents and in frequent communication by email and telephone which facilitates the day to day management of the Hall. The Trustees and Secretaries are elected and appointed at the AGM which is held in the Hall, is advertised locally in advance and open to all.

The objectives of the charity are

to provide a Hall for the use of the residents of Steventon and surrounding area of Oxfordshire for all types of activities.

The activities and achievements for the year are set out in the following individual reports.

The Treasurers Report contains the financial review and the Annual Accounts and Notes are attached

## **TREASURERS REPORT – FINANCIAL YEAR 2023/24**

This last year has seen a steady use of the village hall.

### **INCOME**

The income for the year was £43,581.00, a decrease of £2420.99 on the previous year.

### **EXPENDITURE**

Total expenditure for the financial year was £ 42,332.08 compared with £43,180.42 the previous year. Routine costs and repairs were incurred to maintain the condition of the hall and ensure no deterioration of the premises.

### **SURPLUS/DEFICIT**

The surplus for the year was £1248.92 compared to £2900.57 the previous year.

### **BANKING**

Building Society accounts (reserves) amount to £22,715.38.

Dr C R Wilding  
**Treasurer**

## **Booking Secretary's Report AGM June 25, 2024**

Our lovely Village Hall is at the heart of the community with different events put on throughout the year for the village residents and visitors.

We currently have **21** regular groups that meet at the hall weekly. **5** groups use the hall on a monthly basis.

We have a waiting list for regular evening slots and there are only 2 unfilled daytime slots at the moment.

Every Tuesday the Millennium Room becomes an extremely popular Community Cafe and Craft Club run by a group of amazing Roots and Shoots volunteers.

Age UK runs the Cinema Club for over 50s on the first Wednesday of each month.

We are hosting the very successful NSPCC Panto yet again next winter.

We have a variety of organisations that use the hall regularly: St. Michael's School, Steventon Church,

The Batemans Trust, the RBL, Oxfordshire Animal Sanctuary, Wantage Sings, just to name a few.

We have a number of dog clubs using the hall regularly for their meetings and dog shows. Some are local, but most are based in the surrounding counties.

During the year, the hall was also used for a variety of private functions, such as birthdays (daytime children birthday parties are particularly popular), christening and wedding receptions. A large number of local clubs and charities used the hall for their fundraising events, including quizzes, bingo nights, coffee mornings, dances.

Weekend daytime bookings are extremely popular, however, the interest to hire weekend evening slots for private functions is still significantly lower compared to pre-pandemic levels.

Mrs Agne Makaускаite  
**Booking Secretary**

# STEVENTON VILLAGE HALL – Accounts for the year ended 31<sup>st</sup> March 2024

## REVENUE ACCOUNT

### INCOME

Rentals etc	43581.00
	<u>43581.00</u>

### EXPENDITURE

Wages etc	16362.52
Repairs etc	10296.65
Light & Heating	7155.31
Other Running Costs	8517.60
Surplus for the year	<u>1248.92</u>
	<u>43581.00</u>

## BALANCE SHEET

As at 01.04.2023

Cash at Bank	6020.59
Deposit Accounts	<u>22715.38</u>
	25735.97
Plus surplus for the year	<u>1248.92</u>

29984.89

As at 31.03.2023

Cash at Bank	7269.51
Deposit Accounts	22715.38

29984.89

## ACCOUNTANTS REPORT

I have prepared the above account from the books and records kept by the Treasurer and can confirm that they, with the attached notes, are a true and fair reflection of the financial transactions for the year and of the financial position as at 31<sup>st</sup> March 2023.

  
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RICHARD BOSLEY – Accountant 20<sup>th</sup> June 2024

The above accounts were approved at the AGM of Steventon Village Hall held on :-

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Signed  (Chair)

Name J. F. CLARK Dated 25th June 2024

## STEVENTON VILLAGE HALL

Notes to the Accounts for the year ended 31<sup>st</sup> March 2024

WAGES		
Maintenance Man	586.28	
Bookings Secretary	3822.04	
Cleaners	<u>11954.20</u>	£ 16362.52

REPAIRS		
Alarms	720.88	
Plumbing	890.74	
Electrical	2094.00	
PHS	1953.50	
A W Grace	2256.96	
Consumables	2000.57	
Other	<u>380.00</u>	£ 10296.65

OTHER RUNNING COSTS		
Insurance	1891.70	
Waste Disposal	3831.88	
Chair's Expenses	100.70	
Telephone	409.45	
Water	817.97	
PRS & VWH Licence	<u>1465.90</u>	£ 8517.60

### INTEREST RECEIVABLE

The amount of interest received on the Deposit Account was not available at the time these Accounts were prepared.