

AGM Report for Spencers Wood Village Hall - 2024

Good evening and thank you all for joining us for the Spencers Wood Village Hall AGM. As Chair, it's a privilege to be here and reflect on what's been another incredible year for the hall, made possible by the dedication of our committee and volunteers.

First, a Special Thanks to Our Key Contributors

First, we owe a huge thanks to **Lynn and Chris Baker**. They've been the backbone of keeping this hall running like clockwork. Whether its ensuring invoices are sent on time or paid, making sure every hall user is well looked after, or spending countless hours cleaning, repairing, and upgrading — they do it all! Chris has even taken up the mantle of Head Chef during Café events - We're so lucky to have such dedicated stewards of the hall.

Linda Gale deserves an abundance of thanks for her energy and tireless commitment to organizing our community cafés and wrangling volunteers - She keeps them running seamlessly, providing warmth and community spirit with every event.

A massive thank you goes to **Tina** for her time on the committee. Tina, while you're stepping down, we're thrilled that you'll remain an ad-hoc volunteer. Your presence has been invaluable, and we look forward to seeing you around.

Liz and Neil Major, thank you for bringing the market to life month after month. More behind the scenes; **Tom Bambridge** has been our invaluable IT support, ensuring our online footprint runs without a hitch and coming soon we will have an improved website from Neil. **David**, thank you for stepping in with your handyman skills whenever we've needed them and for your invaluable input to committee meetings. Last but by no means least, thank you to **Andrew**, whose contributions keep our discussions on-topic and thorough.

Finally, behind the scenes I'd like to thank Linda's husband Trevor for his work as the resident caretaker. I'd also like to thank Tina's Husband Nick for actioning a lot of work with regards to our website.

Achievements of the Past Year

As we look back on the year, I'd like to spotlight a few major improvements we've made to the hall. These enhancements wouldn't have been possible without our committee's collective efforts:

- We installed a sound system and projector with a screen in the main hall last September.
- Beautiful new curtains went up in December.
- We added a PIR for outside and inside the vestibule in January.
- We replaced the vestibule windows in March.
- Acquired a Karcher Floor cleaner in June.
- We completed the main hall's redecoration and replaced its windows in August.
- The Wellington Room now has new lights and a fresh lick of paint from October
- Also in October, we achieved a 5* Hygiene Rating thanks to the efforts of everyone working in the community Café – well done again to everyone involved.

Committee Vacancies

We have open spaces on the committee and welcome anyone who wants to lend their voice and ideas to our community's future. If you're passionate about Spencers Wood Village Hall and want to help shape its direction, we'd love to have you.

In closing, thank you to each committee member and volunteer for your hard work and commitment. The hall is thriving because of all of you. Here's to another successful year!

Treasurer's Report for Spencers Wood Village Hall

It gives me great pleasure to present Spencers Wood Village Hall's accounts for the financial year 2023/24. I am pleased to report that our revenue has continued to grow steadily, reaching a peak of just over £45,000. This growth is a testament to the hall's increased activity and community engagement, supported by the hard work of all involved.

To sustain our restoration programme and maintain the hall as a valuable community resource, we have drawn upon our financial reserves. These currently stand at £47,636

Despite this, the trustees have prioritised financial resilience and diligence, deciding to maintain at least one year's worth of expenditure in reserve. This prudent measure ensures the hall's continuity, even in unforeseen circumstances, such as another lockdown.

Our income has been bolstered by a steady increase in both long-term and short-term hires, with the Repair Café and Community Market continuing to make significant contributions. These events not only generate revenue but also strengthen the hall's role as a hub for local activities.

On the expenditure front, we have made strides in reducing operational costs while also supporting sustainability. The investment in a new boiler is already yielding benefits, as our gas consumption has decreased compared to previous years. Furthermore, we made the conscious decision to switch to Octopus Energy, a green energy supplier, which has not only reduced our electricity costs but also aligned with our commitment to reducing our carbon footprint. By using renewable energy sources, we are actively contributing to a cleaner environment, a responsibility we take seriously as stewards of the community's resources.

In summary, while it is vital to remain vigilant, I am confident that the hall's finances are in a strong position. Looking ahead to 2025, provided the UK economy remains stable, I am optimistic about our ability to continue thriving and serving the community effectively while also doing our part for the planet.

I would like to take this opportunity to thank our patrons, our volunteers and my fellow trustees for their continued support and dedication to Spencers Wood Village Hall.

Chris Baker
Treasurer, Spencers Wood Village Hall



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Spencers Wood Village Hall

300204

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/09/2023

To

Period end date
31/08/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fundraising	1,832	-	-	1,832	4,656
Hall Bookings	42,412	-	-	42,412	33,719
Grants	-	-	-	-	500
Donations	250	-	-	250	337
Interest	513	-	-	513	451
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	45,008	-	-	45,008	39,663
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	45,008	-	-	45,008	39,663
A3 Payments					
Hall Running Costs	25,275	-	-	25,275	15,101
Professional Fees	8,306	-	-	8,306	1,108
Insurance	1,174	-	-	1,174	1,047
Costs of Fund raising	1,825	-	-	1,825	947
Costs of Events	-	-	-	-	1,188
Donations	-	-	-	-	1,107
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	36,580	-	-	36,580	20,496
A4 Asset and investment purchases, (see table)					
Computer Equipment	210	-	-	210	392
Leasehold Improvements	10,824	-	-	10,824	31,341
Plant and Machinery	1,763	-	-	1,763	130
Fixtures & Fittings	5,712	-	-	5,712	3,365
	-	-	-	-	-
	-	-	-	-	-
Sub total	18,508	-	-	18,508	35,228
Total payments	55,088	-	-	55,088	55,724
Net of receipts/(payments)	- 10,081	-	-	- 10,081	- 16,061
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	58,391	-	-	58,391	74,452
Cash funds this year end	48,311	-	-	48,311	58,391

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	675	-	-
	Reserve	47,636	-	-
	Fundraising	-	-	-
	Total cash funds	48,311	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Computer Equipment		602	-
	Leasehold Improvements		42,165	-
	Plant and Machinery		1,893	-
	Fixtures & Fittings		1,893	-
			-	-
			-	-
			-	-
			-	-
			46,553	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Damage Deposit Account		-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Spencers Wood Village Hall

On accounts for the year
ended

31/08/2024

Charity no
(if any)

300204

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Kelly Willcox

Date:

11/06/2025

Name:

Kelly Willcox

Relevant professional
qualification(s) or body
(if any):

ACMA

Address:

1 Peach Street

Wokingham
RG40 1XJ

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.