

VISCOUNTESS BARRINGTON'S TRUST

TRUSTEES REPORT 2021/22

Memorial Hall lettings income (our primary income stream) slightly exceeded our budget this year, although it was still down on pre-pandemic levels. The Trust was supported financially by the Government restart grants and an enhanced grant from the Parish Council.

Activities and expenditure were greatly reduced during this year due to the reduced income, which was largely a result of uncertainty over COVID restrictions. We were pleased to see the level of usage in the hall begin to return following the lifting of restrictions in February 2022.

Work on the Sports Pavilion progressed throughout the year. Supply shortages for various building materials, including timber and steel, resulted in delays to the build. The completion date for the project was delayed until late spring 2022.

Planned work on the MUGA expansion was delayed due to delays in the processing of the application for the release of S106 funds. The order for the work was finally placed in November 2021. The project then suffered further delays due to the shortage of steel. This also had an impact on the planned installation of a new toddler slide. Both projects were delayed until Summer 2022.

A 5-year strategic plan was developed in September 2021. This was reviewed at the end of the financial year, with many plans being moved back at least a year due to financial constraints.

Plans for 2022/23 include:

- Completion of the Sports Pavilion project – due May 2022
- Completion of the MUGA expansion – due May 2022
- Installation of new toddler slide – due May 2022

06/04/2022

Viscountess Barrington's Trust

15:41

Balance Sheet as at 31st March

31st March 2021

31st March 2022

Current Assets

0	Debtors	1,625
12	Debtor - SPC	0
2,932	Vat Refunds	3,903
401	Prepayments	0
36,105	Unity Trust Bank	45,039
27,252	Virgin Savings Account	27,289

66,702

77,855

66,702 Total Assets

77,855

Current Liabilities

428	Debtors	0
7,316	Creditors	14,383
125	Accruals	150
1,437	Damage Deposits	5,587
1,728	Holding Deposits	4,668

11,034

24,788

55,667 Total Assets Less Current Liabilities

53,067

Represented By

20,719	General Fund	14,246
0	Fundraising EMR	2,218
12,132	EMR Hall Refurbishment	11,784
16,032	EMR Phased Maintenance	16,032
0	EMR Tree Maintenance	800
200	Flat Maintenance	400
0	EMR Safety/Servicing & Testing	223
1,000	EMR Legal Fees	220
3,243	EMR Grounds Maintenance	3,039
0	EMR New Play Area	430
300	EMR Other Fees	300
0	EMR Licence/Membership Fees	180
275	EMR Track Repair	0
357	EMR Hall Small Works	790
500	EMR Training & Recruitment	445
263	EMR Telephone & Broadband	263
246	EMR Insurance	246
400	EMR Advertising	198

Balance Sheet as at 31st March

31st March 2021

31st March 2022

0	EMR Water Charges	648
0	EMR Lighting & Heating	606

55,667

53,067

The above statement represents fairly the financial position of the authority as at 31st March and reflects its Income and Expenditure during the year.

Signed :
Chairman _____ Date : _____

Signed :
Responsible
Financial _____ Date : _____

Viscountess Barringtons Memorial Hall & Recreation Ground

**Accounts, Trustees Report &
Independent Examiner's Report**

Year Ended 31st March 2022

Viscountess Barringtons Memorial Hall & Recreation Ground

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for the year ended 31st March 2022

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Independent Examiner's Report

To the trustees of Viscountess Barrington Memorial Hall and Recreation Ground

I report on the accounts of the Trust for the year ended 31 March 2022, which is set out on pages 3 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act: and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that in any material respect the requirements;
 - To keep accounting records in accordance with section 130 of the 2011 Act; and
 - To prepare accounts which accord with the accounting records comply with the accounting requirements of the 2011 Act

Have not been met; or

- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Tim Light FMAAT
Lightatouch
7 Hodder Close
Chandlers Ford
Hants SO53 4QD
21 June 2022

Viscountess Barringtons Memorial Hall & Recreation Ground

General Information

for the Year ended 31st March 2022

Charity Registration Number	300202
Registered Office	The Memorial Hall Highworth Road Shrivenham Swindon SN6 8BL
Trustees	Shrivenham Parish Council
Signatory for the Trust	Any Two
Independent Examiner	Tim Light FMAAT Lightatouch

Viscountess Barringtons Memorial Hall & Recreation Ground

Report of the Trustees

for the Year ended 31st March 2022

The Trustees present its Report and Financial Statements of the charity for the year ended 31 March 2022.

Constitution

The charity is governed by a Trust Deed.

The Trust is registered as a charity under number 300202

The sole trustees are Shrivenham Parish Council with individual councillors having the opportunity to opt out if they so wish.

Objectives and Activities

For the purpose of maintaining and improving the Memorial Hall and Recreation Ground.

Results

The results for the year are set out in the Statement of Financial Activities on page 7.

Trustees

Shrivenham Parish Council

Trustee.....

Trustee.....

Dated.....

Viscountess Barringtons Memorial Hall & Recreation Ground

Statement of Trustees Responsibilities

for the Year Ended 31st March 2022

Under the Charities Act 2011, the Trustees are required to:

- 1 Keep proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity.
- 2 Prepare financial statements for each financial year which give a true and fair view of the state of the charity's affairs and of its surplus or deficit for the year and comply with the regulations made by the Secretary of State.

In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements and whether the financial statements have been prepared in accordance with the Statement of Recommended Practice, Accounting by Charities, issued by the Charity Commission.
- prepare the financial statements on a “going concern” basis unless it is appropriate to presume that the charity will continue in operation.

The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Viscountess Barringtons Memorial Hall & Recreation Ground

Statement of Financial Activities

For the Year Ended 31st March 2022

	Notes	Restricted Funds	Unrestricted Funds	Total Funds	2021
<u>Incoming Resources</u>	<u>3</u>				
Voluntary income		-	155220	155220	58618
CIL Monies		-	25000	25000	9500
Investment income		-	36	36	133
Charitable activities		-	41324	41324	19028
Other incoming resources		-			
			5115	5115	5137
		-	226695	226695	92416
<u>Resources Used</u>	<u>4</u>				
Generating voluntary income		-	0	0	0
Fundraising trading costs		-	654	654	
Investment management costs		-			
Charitable activities		-	1665	1665	12471
Governance costs		-	226566	226566	72101
Other resources expended		-	410	410	208
		-	229295	229295	84780
<u>Net Incoming Resources</u>		-	(2600)	(2600)	7636
Other Recognised Gains & Losses		-	-	-	-
<u>Net Movement in Funds</u>		-	(2600)	(2600)	7636
Balances at 1st April 2021		-	55667	55667	55667
Balances at 31st March 2022		-	53067	53067	53067

Viscountess Barringtons Memorial Hall & Recreation Ground

Balance Sheet

as at 31st March 2022

		2022		2021	
	Note	£	£	£	£
<u>Fixed Assets</u>	7		1		1
<u>Current Assets</u>					
Debtors	8	1625		12	
Vat Refunds		3903		2932	
Prepayments		0		401	
Cash at Bank & In Hand		<u>72327</u>		<u>63356</u>	
		77855		66701	
<u>Creditors</u>					
Amounts falling due within one year	9	<u>24788</u>		<u>11034</u>	
<u>Net Current Assets</u>			<u>53067</u>		<u>55667</u>
			<u>53067</u>		<u>55667</u>
<u>Unrestricted Funds</u>					
Current Year Fund		0		0	
General Fund		14246		20719	
Earmarked Reserves	10	<u>38821</u>		<u>34948</u>	
		<u>53067</u>		<u>55667</u>	

These financial statements were approved by the Trustees on

.....
Trustee

.....
Trustee

Viscountess Barringtons Memorial Hall & Recreation Ground

Notes to the Accounts

for the Year ended 31st March 2022

1 BASIS OF PREPARATION

1.1 Basis of Accounting

These Accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2005).

1.2 Change in Basis of Accounting

These accounts were previously prepared on a receipts and payments basis but have been prepared on an accruals basis this year due to the increased level of income.

2 ACCOUNTING POLICIES

2.1 Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Incoming Resources with Related Expenditure

Where incoming resources have related expenditure the incoming resources and related expenditure are reported gross in the SoFA.

Investment Income

This is included in the accounts when receivable.

Investment Gains and Losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from the revaluing of investments to market value at the year end.

2.2 Expenditure & Liabilities

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation on the Trust.

Governance Costs

Include the costs of preparation and examination of statutory accounts and cost of any legal advice to trustees on governance or constitutional matters.

2.3 Assets

Tangible Fixed Assets for Use by Charity

Assets are not normally capitalised. The only asset capitalised by the Trust is that of The Memorial Hall which although insured to the value of £2.1 million is a non-transferable, inalienable asset and is stated at a nominal value of £1.

Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end.

Viscountess Barringtons Memorial Hall & Recreation Ground

Notes to the Financial Statements

For the Year Ended 31st March 2022

3 Analysis of Incoming Resources

Voluntary income

Grants Received	50667
Fundraising Income	2871
Donations Received	<u>101682</u>
	155220

CIL Monies

CIL Monies	25000
	<u>-</u>
	25000

Investment income

Interest Received	<u>- 36</u>
	36

Charitable activities

Lettings - Memorial Hall	27816
Lettings - Rec Ground	0
Office Rental	7500
Cost Transfer	6000
Miscellaneous Income	<u>7</u>
	41324

Other incoming resources

Storage Letting	375
Flat Occupant Fee	<u>3072</u>
Club Rental	<u>1665</u>
	5115

Viscountess Barringtons Memorial Hall & Recreation Ground

Notes to the Financial Statements

For the Year Ended 31st March 2022

4 Analysis of Resources Expended

Generating voluntary income

Fundraising Costs	—	654
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Charitable activities

Hall Refurbishment	0
Hall Maintenance	630
Other Maintenance	0
Rec. Ground Maintenance	<u>1035</u>
	1665

Governance costs

Staff Salaries	55372
Cleaning and materials	937
Water	652
Telephone & Broadband	390
Heat & Light	4494
Council Tax	210
Play Equip Improvements & Inspection	100
Legal Fees	225
Insurance	3731
Licences & Subs	1287
Health & Safety	827
Grounds Maintenance	2928
Fire Safety	0
General Expenses	1170
Audit Fees	500
Equipment Purchased	384
Training and Recruitment	85
SPC Management Fee	28054
Professional Fees	125000
Capital Expenditure	<u>220</u>
	226566

Other resources expended

Bank Charges	108
Advertising	<u>302</u>
	<u>410</u>

Viscountess Barringtons Memorial Hall & Recreation Ground

Notes to the Financial Statements

For the Year Ended 31st March 2022

5 Fees for Examination or Audit of The Accounts

Independent Examiner Fees	500
Accountancy Fees	0
	<hr/>
	500

6 Staff Costs

Staff Salaries	55372
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7 Tangible Fixed Assets

	Freehold land & buildings £	Other land & buildings £	Plant & vehicles £	Fixtures & Fittings £	Total £
Balance b/f	1	-	-	-	1
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Balance c/f	-	-	-	-	-
	-	-	-	-	-
	1	-	-	-	1

8 Debtors & Prepayments

VAT Refunds	3903
Trade Debtors	1625
Prepayments	<hr/>
	0
	5528

9 Creditors & Accruals

Accruals	150
Creditors	14383
Deposits Held	10255
Receipts in advance	0
	<hr/>
	24788

Viscountess Barringtons Memorial Hall & Recreation Ground

Notes to the Financial Statements

For the Year Ended 31st March 2022

10 Earmarked Reserves

The funds detailed below are held in earmarked reserves but there are no restrictions on their use. The reserves are used and named in order to identify the intended use of the funds, but the trust can agree to use them to fund any expenditure necessary.

Fund names	balances b/f £	Incoming resources £	Outgoing resources £	Transfers £	balances c/f £
Fundraising	55667		-	-	55667
Grants				-	
Maintenance				-	(2600)
Chestnut Tree			-	-	0
Roof Repairs			-	-	0
Total Funds	55667		-	-	53067

11 Transactions with Related Parties

The following amounts were paid as remuneration to related parties

Shrivenham Parish Council
Management Fee

28054

The following pages do not form part of the accounts

and are included for reference only