

REGISTERED CHARITY NUMBER: 300186

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2023
FOR
OLD WINDSOR MEMORIAL HALL

Old Windsor Memorial Hall
Annual Report and Accounts
For the year ended 31 March 2023

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Independent Examiner's Report to the Trustees of 'Old Windsor Memorial Hall' Trust

I report to the trustees on my examination of the accounts of Old Windsor Memorial Hall ('the Trust') for the year ended 31 March 2023

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('The Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Trust as required by section 130 of the act; or
- 2 the accounts do not accord with these records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Neil Beaton
Name

Dated: 14 February 2024

Address JANDA
THE FRIARY
OLD WINDSOR
SL4 2NR

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Trustee's Report for the year ended 31st March 2023

The trustees present their annual report and financial statements of the charity for the year ended 31 March 2023. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed and the Charities Act 2011.

REFERENCE AND ADMINISTRATIVE DETAILS

| | |
|----------------------------------|---|
| Registered Charity Number | 300186 |
| Principal address | Old Windsor Memorial Hall Straight Road Old Windsor Berkshire SL4 2RN |
| Trustees | Mr M Bennett (Chairman) Mrs J Dawson Mr R Elmes Mr C Foulser Ms A Horner Mr C Long Mr R Scott |

STUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity. The charity was established in 1949 with a declaration of trust dated 11th November 1949, varied or affected by a scheme made by the Minister of Education on 13th July 1955. It is governed by a scheme dated 26th February 1993. The charity has been approved by and registered with the Charity Commission. There are no connected charities.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

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OBJECTIVES AND ACTIVITIES

The charity's objects are the provision and maintenance of a village hall for the use of the inhabitants of the area of benefit without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

The area of benefit is the Parish of Old Windsor.

The trustees have paid due regard to guidance issued by the Charities Commission in deciding what activities the charity should undertake.

Achievements and performance

A year of stability for the Hall was welcomed after several years of disruption following the Covid lockdowns. We lost a couple of regular bookers across the year as groups struggled to regain sufficient numbers and we also saw the departure of the Compton Organ which had been on site at the Hall for 54 years. The 87-year-old organ was unable to adhere to modern day electrical certification requirements so had to be disconnected from the Halls mains. It was dismantled by the Cinema Organ Trust, to whom it had been formally donated, and was removed from site.

The Royal Borough of Windsor & Maidenhead announced a plan to close local libraries which included the library in Old Windsor. The building is owned by the Memorial Hall and is rented to the Borough for the use as a library. The Hall Committee in collaboration with the Old Windsor Parish Council put a proposal to the Borough to keep the library open. The committee agreed to reduce the rent of the library for a three-year period to support this aim.

Declaration

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees

Trustee:



Date:

14 Feb 2024

Name:

M P Bennett

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Receipts & Payments Account

| | Unrestricted | | Prior Period | |
|--------------------------------------|---------------|---------------|---------------|------|
| | Funds | Total Funds | Total Funds | Note |
| | £ | £ | £ | |
| Receipts | | | | |
| Charitable Activities | 38,481 | 38,481 | 38,638 | 2 |
| Bank deposit Interest | - | - | - | |
| Grant Income | - | - | - | |
| Insurance Claim re Covid Closure | - | - | 5,486 | |
| Total Receipts | 38,481 | 38,481 | 44,124 | |
| Payments | | | | |
| Charitable Activities | 32,223 | 32,223 | 19,862 | 3 |
| Governance Costs | 2,080 | 2,080 | 2,418 | |
| Total Payments | 34,303 | 34,303 | 22,280 | |
| Net of receipts / (payments) | 4,178 | 4,178 | 21,843 | |
| Cash funds as at 31st March 2022 | 52,024 | 52,024 | 30,181 | 4 |
| Cash funds at 31st March 2023 | 56,202 | 56,202 | 52,024 | |

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Notes to the Accounts

1 Accounting Policies

Basis of preparing the financial statements

The accounts have been prepared as Receipts and Payments Accounts under S. 133 of the Charities Act 2011.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

2 Charitable Activities

| | 2023 | 2022 |
|--------------|---------------|---------------|
| | £ | £ |
| Donations | - | - |
| Hall Hire | 31,731 | 30,516 |
| Library Hire | 6,750 | 8,122 |
| | <u>38,481</u> | <u>38,638</u> |

3 Charitable Activities

| | 2023 | 2022 |
|--------------------------------|---------------|---------------|
| | £ | £ |
| Lettings Administration | 3,000 | 1,875 |
| Rates & Water | 1,199 | 805 |
| Insurance | 3,585 | 3,341 |
| Light & Heat | 4,217 | 3,696 |
| Telephone & Internet | 572 | 571 |
| Sundries | 104 | 253 |
| Cleaning | 6,719 | 4,232 |
| Property Repairs & Maintenance | 11,542 | 2,892 |
| Licences | 1,217 | 2,181 |
| Bank Charges | 68 | 15 |
| | <u>32,223</u> | <u>19,862</u> |

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4 Cash at Bank

| | 2023 | 2022 |
|-----------------|---------------|---------------|
| | £ | £ |
| Current Account | 46,532 | 42,355 |
| Deposit Account | 9,669 | 9,669 |
| | <u>56,201</u> | <u>52,024</u> |

6 Related Party Transactions

No expenses have been paid to trustees or any business they are involved with, own or run.