

REGISTERED CHARITY NUMBER: 300186

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2021
FOR
OLD WINDSOR MEMORIAL HALL**

**Old Windsor Memorial Hall
Annual Report and Accounts
For the year ended 31 March 2021**

Contents

	Page
Independent Examiner's Report	3
Report of the Trustees	4-5
Financial Statements	6-8

**Old Windsor Memorial Hall
Annual Report and Accounts
For the year ended 31 March 2021**

Independent Examiner's Report to the Trustees of 'Old Windsor Memorial Hall' Trust

I report to the trustees on my examination of the accounts of Old Windsor Memorial Hall ('the Trust') for the year ended 31 March 2021

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('The Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Trust as required by section 130 of the act; or
- 2 the accounts do not accord with these records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Neil Beaton

Name

Dated: 15 March 2022

Address

JANDA
THE FRIARY
OLD WINDSOR
SL4 2NR

**Old Windsor Memorial Hall
Annual Report and Accounts
For the year ended 31 March 2021**

Trustee's Report for the year ended 31st March 2021

The trustees present their annual report and financial statements of the charity for the year ended 31 March 2021. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed and the Charities Act 2011.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number	300186
Principal address	Old Windsor Memorial Hall Straight Road Old Windsor Berkshire SL4 2RN
Trustees	Mr M Bennett (Chairman) Mrs J Dawson Mr R Elmes Mr C Foulser Ms A Horner Mr C Long Mr R Scott Mr J Tweedy

STUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity. The charity was established in 1949 with a declaration of trust dated 11th November 1949, varied or affected by a scheme made by the Minister of Education on 13th July 1955. It is governed by a scheme dated 26th February 1993. The charity has been approved by and registered with the Charity Commission. There are no connected charities.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**Old Windsor Memorial Hall
Annual Report and Accounts
For the year ended 31 March 2021**

OBJECTIVES AND ACTIVITIES

The charity's objects are the provision and maintenance of a village hall for the use of the inhabitants of the area of benefit without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

The area of benefit is the Parish of Old Windsor.

The trustees have paid due regard to guidance issued by the Charities Commission in deciding what activities the charity should undertake.

Achievements and performance

A year heavily impacted by Covid19, with the Hall having to be closed in April & May 2020. Only two essential providers were legally allowed usage of the Hall between June and August however only one group chose to return and that was with a discounted rate due to the impact Covid had on their business. Groups were slow to return in Q3-Q4 of 2020 with Government restrictions limiting the list of activities we were able to accommodate. All User groups which contained a more senior element to their make up and both Theatre Groups decided not to return at all in the financial year, even when allowed in Q1 2021, due to concerns over Covid. All single bookers, which generally consist of higher paying party bookings, had to be cancelled or declined due to the restriction, heavily impacting our income. Costs were reduced as much as possible with both administration and cleaning duties suspended for the period. Maintenance was also kept to a minimal with all, but essential repairs ceased to ensure we had funds should we be faced with any emergency situations.

Declaration

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees

Trustee:



Date:

15 MAR 22

Name:

MATTHEW BENNETT

Old Windsor Memorial Hall
Annual Report and Accounts
For the year ended 31 March 2021

Receipts & Payments Account

	Unrestricted Funds £	Total Funds £	Prior Period Total Funds £	Note
Receipts				
Charitable Activities	13,706	13,706	43,272	2
Bank deposit Interest	14	14	54	
Grant Income	12,820	12,820	2,500	
Total Receipts	26,540	26,540	45,826	
Payments				
Charitable Activities	27,803	27,803	36,582	3
Governance Costs	480	480	-	
Total Payments	28,283	28,283	36,582	
Net of receipts / (payments)	(1,743)	(1,743)	9,245	
Cash funds as at 31st March 2020	31,924	31,924	22,679	4
Cash funds at 31st March 2021	30,181	30,181	31,924	

Old Windsor Memorial Hall
Annual Report and Accounts
For the year ended 31 March 2021

Notes to the Accounts

1 Accounting Policies

Basis of preparing the financial statements

Following a decision by the Trustees to change from accrual accounting, these accounts have been prepared as Receipts and Payments Accounts under S. 133 of the Charities Act 2011.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

2 Charitable Activities

	2021	2020
	£	£
Donations	-	-
Hall Hire	5,584	35,150
Library Hire	8,122	8,122
	<u>13,706</u>	<u>43,272</u>

3 Charitable Activities

	2021	2020
	£	£
Lettings Administration	250	1,000
Rates & Water	456	1,701
Insurance	2,904	2,767
Light & Heat	4,389	5,887
Telephone & Internet	524	619
Sundries	168	168
Cleaning	2,754	12,448
Property Repairs & Maintenance	16,134	10,827
Licences	224	1,165
	<u>27,803</u>	<u>36,582</u>

Old Windsor Memorial Hall
Annual Report and Accounts
For the year ended 31 March 2021

4 Cash at Bank

	2021	2020
	£	£
Current Account	20,512	22,270
Deposit Account	9,669	9,654
	<u>30,181</u>	<u>31,924</u>

6 Related Party Transactions

No expenses have been paid to trustees or any business they are involved with, own or run.