



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 1 April 2021 To 31 March 2022**

**Charity name: NEWBURY UNIT 248 OF THE SEA CADET CORPS**

**Charity registration number: 300181**

### **Objectives and Activities**

Summary of the purposes of the charity as set out in its governing document		<p>The charitable purpose of the Unit (the Purpose) is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society &amp; Sea Cadets (MSSC).</p> <p>In furtherance of the Purpose, the Unit may:</p> <ul style="list-style-type: none"><li>a. offer young people a structured environment in which to develop;</li><li>b. provide access to education and training including (but not restricted to): sailing (inshore and offshore), paddle sports, power boating, seamanship, navigation, marine engineering, cooking, music, first aid, drill, piping, and public service;</li><li>c. provide opportunities for young people to obtain a range of qualifications; and</li><li>d. provide opportunities for community involvement.</li></ul> <p>All the young people are from the local area and several the cadets have social or developmental needs. Over the course of this financial period the number of cadets has risen significantly as we have returned to normal activities post Covid pandemic</p>
Summary of the main		Key activities:

activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.		<ul style="list-style-type: none"> <li>• Educating cadets up to the age of 18 in range of life skills, particularly relevant to Sea Cadets</li> <li>• Providing opportunities to learn a range of outdoor activities, particularly themed around 'on water' activities</li> <li>• Other activities such as football and swimming competitions</li> <li>• Assisting activities in the local community (e.g., litter picking)</li> <li>• Attendance at Remembrance Day and other similar events</li> </ul>
Trustee names		<ul style="list-style-type: none"> <li>• James Cohen</li> <li>• Mary Dodds</li> <li>• Andrew Searles</li> <li>• Mark Wigmore</li> </ul>
Recruitment of trustees		Trustees are recruited from cadet parents and guardians, ex Sea Cadets members and members of the local community

UNIT NAME
TS VICTORY
CHARITY NUMBER
300181
Year ending 31 <sup>st</sup> March
2022

RECONCILIATION	
Opening Balances	
£1,359.44	Bank Account
£26,647.02	Saving Account
£95.54	Petty Cash
£28,102.00	Total Opening Balance at 1st April 2021

Target	Closing Balances	Transfers
£1,671.87	£1,671.87	Bank Account
£7,745.41	£7,745.41	Saving Account
£90.10	£90.10	Petty Cash
£9,507.38	£9,507.38	Total Closing Balance at 31st March 2022

Data Correct as at
31 March 2022

£9,507.38	Closing Balance per AC1 Report



# TS VICTORY -- Financial Year 1st April 2021 to 31st March 2022

## Cash Transactions

## Bank Transactions

## All Transactions

### Opening Balance

£95.54

£28,006.46

£28,102.00

### Receipts

Donations	£647.50
Fundraising	£0.00
Generated	£573.38
Grants	£0.00
Training	£237.00
Unearned	£0.00
Loans	£0.00

	£5,358.95
	£0.00
	£8,472.40
	£7,667.00
	£534.90
	£8,002.06
	£0.00

	£6,006.45
	£0.00
	£9,045.78
	£7,667.00
	£771.90
	£8,002.06
	£0.00

£1,457.88

£30,035.31

£31,493.19

£1,553.42

£58,041.77

£59,595.19

### Payments

Charitable Activity	£0.00
Operating	£310.73
Overheads	£0.00
Fees Charges	£0.00
Loans	£0.00

	£916.37
	£37,754.90
	£6,791.21
	£144.60
	£4,170.00

	£916.37
	£38,065.63
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£310.73

£49,777.08

£50,087.81

£1,242.69

£8,264.69

£9,507.38

### Transfers

-£1,152.59

£1,152.59

-£0.00

£90.10

£9,417.28

£9,507.38

Trading Balance for year

-£18,594.62

Money held in Current Account

£1,671.87

Money Held on Deposit

£7,745.41

Cash in Hand

£90.10

V 3.0

Year to Date Detail Report as at 31 March 2022

£9,507.38

# THE SEA CADETS

## ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT

### RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2022

Form  
SCC A3 (R&P)  
Jan-20

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2022

<b>Unit Name:</b> TS VICTORY	<b>Charity No:</b> 300181
<b>Fund-name/purpose</b> (if not held for the Unit's <u>general</u> purposes):-	
<b>Notes</b>	
<b>THIS YEAR</b> £	<b>LAST YEAR</b> £

#### REVENUE RECEIPTS –

ANNUAL FUND/DIRECT GRANT - (restricted)	£5,054.05	£33,223.11
OTHER GRANTS - (unrestricted)	£2,667.00	£0.00
SCAVA (Sea Cadet Victualling Allowance)	£0.00	£0.00
CADET CONTRIBUTIONS	£4,892.50	£1,106.00
OTHER DONATIONS / LEGACIES	£9,059.90	£21,613.16
FUNDRAISING & SPECIAL EVENTS PROCEEDS	£0.00	£393.93

#### OTHER CHARITABLE ACTIVITIES:

COMPETITION RECEIPTS	£35.90	£44.00
COURSE FEES	£736.00	£56.00
SUNDRY SALES RECEIPTS	£687.78	£875.57
BANK DEPOSIT INTEREST	£2.06	£4.46
PROPERTY RENTS (includes any occasional)	£8,328.00	£2,387.50
OTHER REVENUE RECEIPTS	£0.00	£0.00

#### TOTAL REVENUE RECEIPTS

A

£31,463.19 £59,703.73

#### NON-REVENUE RECEIPTS –

PROCEEDS FROM SALES OF OTHER FIXED	£30.00	£0.00
LOANS RECEIVED/RECOVERED	£0.00	£10,000.00

#### TOTAL NON-REVENUE RECEIPTS

B

£30.00 £10,000.00

(\*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

#### TOTAL RECEIPTS = A + B

C

£31,493.19 £69,703.73

#### Reconciliation:-

##### NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-

- REVENUE ITEMS (= A – D from page AC2)	G	£15,277.44	£11,582.36
- NON-REVENUE ITEMS (= B – E from page AC2)	H	-£33,872.06	£7,662.77
- COMBINED (=G+H)		-£18,594.62	£19,245.13
<b>CASH/BANK BALANCE FROM LAST YEAR-END</b>		<b>£28,102.00</b>	<b>£8,856.87</b>
<b>CASH/BANK BALANCE AT THIS YEAR-END</b>		<b>£9,507.38</b>	<b>£28,102.00</b>



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<b>Notes</b>	
<b>THIS YEAR</b> £	<b>LAST YEAR</b> £

#### REVENUE PAYMENTS –

##### DIRECT CHARITABLE ACTIVITY COSTS:

FUNDRAISING & SPECIAL EVENTS COSTS	£0.00	£0.00
COMPETITION COSTS	£0.00	£0.00
FUEL & TRAVEL COSTS	£217.36	£0.00
CATERING COSTS	£453.31	£0.00
TRAINING DELIVERY COSTS	£245.70	£0.00
ARTICLES PURCHASED FOR RESALE	£356.88	£0.00

##### OVERHEAD COSTS FOR:

RENT / COUNCIL TAX	£180.34	£0.00
HEAT, LIGHT & WATER	£3,079.94	£1,856.16
TELEPHONE & BROADBAND	£942.07	£753.01
RUNNING COST Inc POSTAGE, PRINTING & OTHER	£849.32	£147.51

##### MAINTENANCE COSTS FOR:

BUILDINGS & ESTATE	£5,272.99	£34,256.54
BOATS	£30.95	£4,732.80
VEHICLES	£520.22	£404.97
OTHER MISC EQUIPMENT	£1,785.25	£1,227.38
INSURANCE COSTS	£2,106.82	£2,071.68
BANK INTEREST & CHARGES	£15.80	£0.00

##### CHARITY GOVERNANCE COSTS:

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION	£0.00	£0.00
FOR OTHER PROFESSIONAL FEES	£128.80	£805.32
FOR LEGAL ADVICE (for constitution or trustees)	£0.00	£1,866.00
OTHER REVENUE COSTS	£0.00	£0.00
<b>TOTAL REVENUE PAYMENTS</b>	<b>D</b>	<b>£16,185.75</b>
		<b>£48,121.37</b>

##### NON-REVENUE PAYMENTS –

ASSETS	£29,732.06	£2,337.23
LOANS MADE/REPAID	£4,170.00	£0.00
<b>TOTAL NON-REVENUE</b>	<b>E</b>	<b>£33,902.06</b>
<b>TOTAL PAYMENTS (=D+E)</b>	<b>F</b>	<b>£50,087.81</b>
		<b>£50,458.60</b>

(\*Attach that Fund's similar Account of Payments as page AC2A, and so on)



## RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March 2022

Jan-20

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**Charity No:** 300181

LAST  
YEAR

if restricted

## INVESTMENTS (ditto – belonging to a Restricted Fund, if

state their total present value here if lower than as above

**CONTINGENT LIABILITIES** (estimated total amount)


£12,000.00	£15,000.00
[ ]	[ ]

25,000.00	210,000.00

Give page no(s).

Persons	Authority
[ ]	
[ ]	Authority:
[ ]	For how many:
[ ]	Nature:
[ ]	
	- or say if none

Signed as authorised by the Unit's Management Committee - Date:

Unit Chairman

**Note:** The statutory audit or independent examination report on this Statement of Account must be attached.



## THE SEA CADETS

## ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT

## RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March 2022

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Form

SCC A3 (R&amp;P)

Jan-20

Unit Name: TS VICTORY

Charity No: 300181

Unit address (or address for correspondence):-

House name:	T S VICTORY
Street and No:	CRAVEN DENE
Area or Estate:	LONDON ROAD
Town/City:	NEWBURY
County:	WEST BERKSHIRE
Post Code:	RG14 2AY

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

James Cohen (Chairman)		
Mark Wigmore (Secretary & Treasurer)		
Andy Searles		
Craig Login		

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Andy Mancey		
Mary Dodds		

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &amp;c) [not: Scotland]:-

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Nature and date of the Unit's constitution (governing document): Governed by Sea Cadet Standard Constitution

**The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-**

Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.

**The Unit's charitable purpose(s) as set out in its constitution is:-**

To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

**The Unit's main activities and achievements in the financial year were:-**

Due to the pandemic Newbury Sea Cadet Unit operated in a hybrid model for part of 2021/2022 financial year, until the change in Covid restrictions enabled a return to a near normal mode of operations. A new semi commercial galley with stainless steel units has been installed. The security of the unit has been paramount, we have also installed three (3) Steel Security fire doors, one in the Galley, Fire escape and steel double doors with dual access. A Fire Risk Assessment was undertaken & action has been taken to resolve the risks that were identified. Cadet numbers have increased to 36 (roughly 50% in the junior section), & there is now a waiting list to join the unit. All recruitment has been by word of mouth. Training on the water has been able to restart & cadets are now able to take part in Area events, it has been a long time since Newbury had enough cadets and instructors. Recruitment of instructors has also progressed well, with 11 now active in the Unit.

**Public Benefit**

The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.



# THE SEA CADETS

## ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT

### RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2022

Form

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Jan-20

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Unit Name: TS VICTORY

Charity No: 300181

#### Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level equating NIL months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to months' on that basis.

[Delete this section if not applicable]

The Unit <enter sum> in designated funds representing fixed assets needed for future activities and holds <enter sum> for future projects to be carried out in <Enter No of Months/Yrs> as currently planned/expected

[Delete this section unless the Unit has a Restricted Fund in deficit]

A restricted fund held for the purpose of was in deficit to the extent of and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Committee:

..... Unit Treasurer

..... Unit Chairman

..... Independent Examiner

**Note:** The statutory audit or independent examination report on this Statement of Account must be attached.



## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

TS VICTORY

On accounts for the  
year ended

31st March 2022

Charity no

300181

Set out on pages

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date: 6th June 2022

Name:

Edward Tadeusz Gryglaszewski

**Relevant professional  
qualification(s) or body  
(if any):**

Certified Accounting Technician (CAT) passed finalist of ACCA. Ex-Fellow of IAB (International Association of Bookkeepers).

Address:

3 Martyn Crescent

Reading RG2 9WF





## Independent examiner's report on the accounts

### Section B

### Disclosure

Only complete if the examiner needs to highlight material problems.

**Give here brief details  
of any items that the  
examiner wishes to  
disclose.**

The Statement of Assets & Liabilities shows valuations that should be best interpreted as approximations. The premises require that a professional valuation be undertaken so the AC3 can show an up-to-date value for Land & Buildings at its fair-value. Some disposal of Boat assets occurred in the year and this value has reverted to the 'insurance' value. The Vehicle asset has been valued on its estimated resale value. Other assets have been depreciated by 20%. It is again advised that an inventory be compiled of the Boat and Other assets. Therefore, a depreciation policy can become effective. It has been noticed that some sizeable costs are entered as expenses claimed by authorised persons and it would be better for expenses to be restricted to "incidentals" with larger costs paid directly via the unit's bank account. The records and bookkeeping have been maintained extremely well and represent a thorough log of the year's financial transactions.

UNIT NAME
TS VICTORY
CHARITY NUMBER
300181
Year ending 31 <sup>st</sup> March
2022

RECONCILIATION	
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£9,507.38		£9,507.38	Total Closing Balance at
			31st March 2022

Data Correct as at
31 March 2022

£9,507.38	Closing Balance per AC1 Report



# TS VICTORY -- Financial Year 1st April 2021 to 31st March 2022

## Cash Transactions

## Bank Transactions

## All Transactions

### Opening Balance

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### Receipts

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Year to Date Detail Report as at 31 March 2022

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	Notes	£	£

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#### TOTAL REVENUE RECEIPTS

A

£31,463.19 £59,703.73

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LOANS RECEIVED/RECOVERED	£0.00	£10,000.00

#### TOTAL NON-REVENUE RECEIPTS

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#### TOTAL RECEIPTS = A + B

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#### Reconciliation:-

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OTHER MISC EQUIPMENT	£1,785.25	£1,227.38
INSURANCE COSTS	£2,106.82	£2,071.68
BANK INTEREST & CHARGES	£15.80	£0.00

##### CHARITY GOVERNANCE COSTS:

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION	£0.00	£0.00
FOR OTHER PROFESSIONAL FEES	£128.80	£805.32
FOR LEGAL ADVICE (for constitution or trustees)	£0.00	£1,866.00
OTHER REVENUE COSTS	£0.00	£0.00
<b>TOTAL REVENUE PAYMENTS</b>	<b>D</b>	<b>£16,185.75</b>
		<b>£48,121.37</b>

##### NON-REVENUE PAYMENTS –

ASSETS	£29,732.06	£2,337.23
LOANS MADE/REPAID	£4,170.00	£0.00
<b>TOTAL NON-REVENUE</b>	<b>E</b>	<b>£33,902.06</b>
<b>TOTAL PAYMENTS (=D+E)</b>	<b>F</b>	<b>£50,087.81</b>
		<b>£50,458.60</b>

(\*Attach that Fund's similar Account of Payments as page AC2A, and so on)



## RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March 2022

Jan-20

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2022

**Charity No:** 300181

LAST  
YEAR

if restricted

## INVESTMENTS (ditto – belonging to a Restricted Fund, if

state their total present value here if lower than as above

**CONTINGENT LIABILITIES** (estimated total amount)


£1,099,037.00	£1,099,037.00
£5,600.00	£10,332.00
£5,500.00	£7,000.00
£12,000.00	£15,000.00
[ ]	[ ]

£5,830.00	£10,000.00

Give page no(s).

[ ]	
[ ]	Authority:
[ ]	For how many:
[ ]	Nature:
[ ]	
	- or say if none

Signed as authorised by the Unit's Management Committee - Date:

Unit Chairman

**Note:** The statutory audit or independent examination report on this Statement of Account must be attached.



THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2022

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2022

Form

SCC A3 (R&P)

Jan-20

Unit Name: TS VICTORY

Charity No: 300181

Unit address (or address for correspondence):-

House name:	T S VICTORY
Street and No:	CRAVEN DENE
Area or Estate:	LONDON ROAD
Town/City:	NEWBURY
County:	WEST BERKSHIRE
Post Code:	RG14 2AY

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

James Cohen (Chairman)		
Mark Wigmore (Secretary & Treasurer)		
Andy Searles		
Craig Login		

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Andy Mancey		
Mary Dodds		

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [not : Scotland]:-

--	--	--

Nature and date of the Unit's constitution (governing document): Governed by Sea Cadet Standard Constitution

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-

Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-

To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

The Unit's main activities and achievements in the financial year were:-

Due to the pandemic Newbury Sea Cadet Unit operated in a hybrid model for part of 2021/2022 financial year, until the change in Covid restrictions enabled a return to a near normal mode of operations. A new semi commercial galley with stainless steel units has been installed. The security of the unit has been paramount, we have also installed three (3) Steel Security fire doors, one in the Galley, Fire escape and steel double doors with dual access. A Fire Risk Assessment was undertaken & action has been taken to resolve the risks that were identified. Cadet numbers have increased to 36 (roughly 50% in the junior section), & there is now a waiting list to join the unit. All recruitment has been by word of mouth. Training on the water has been able to restart & cadets are now able to take part in Area events, it has been a long time since Newbury had enough cadets and instructors. Recruitment of instructors has also progressed well, with 11 now active in the Unit.

Public Benefit

The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.



# THE SEA CADETS

## ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT

### RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2022

Form

SCC A3 (R&P)

Jan-20

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2022

Unit Name: TS VICTORY

Charity No: 300181

#### Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level equating NIL months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to months' on that basis.

[Delete this section if not applicable]

The Unit <enter sum> in designated funds representing fixed assets needed for future activities and holds <enter sum> for future projects to be carried out in <Enter No of Months/Yrs> as currently planned/expected

[Delete this section unless the Unit has a Restricted Fund in deficit]

A restricted fund held for the purpose of was in deficit to the extent of and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Committee:

..... Unit Treasurer

..... Unit Chairman

..... Independent Examiner

**Note:** The statutory audit or independent examination report on this Statement of Account must be attached.





## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

TS VICTORY

On accounts for the  
year ended

31st March 2022

Charity no

300181

Set out on pages

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date: 6th June 2022

Name:

Edward Tadeusz Gryglaszewski

**Relevant professional  
qualification(s) or body  
(if any):**

Certified Accounting Technician (CAT) passed finalist of ACCA. Ex-Fellow of IAB (International Association of Bookkeepers).

Address:

3 Martyn Crescent

Reading RG2 9WF



## Independent examiner's report on the accounts

### Section B

### Disclosure

Only complete if the examiner needs to highlight material problems.

**Give here brief details  
of any items that the  
examiner wishes to  
disclose.**

The Statement of Assets & Liabilities shows valuations that should be best interpreted as approximations. The premises require that a professional valuation be undertaken so the AC3 can show an up-to-date value for Land & Buildings at its fair-value. Some disposal of Boat assets occurred in the year and this value has reverted to the 'insurance' value. The Vehicle asset has been valued on its estimated resale value. Other assets have been depreciated by 20%. It is again advised that an inventory be compiled of the Boat and Other assets. Therefore, a depreciation policy can become effective. It has been noticed that some sizeable costs are entered as expenses claimed by authorised persons and it would be better for expenses to be restricted to "incidentals" with larger costs paid directly via the unit's bank account. The records and bookkeeping have been maintained extremely well and represent a thorough log of the year's financial transactions.