

ACLAND MEMORIAL HALL

Registered Charity Number: 300137

Report and Accounts for the year
1 April 2023 to 31st March 2024

Acland Memorial Hall
Hermitage Road
Cold Ash
Thatcham
Berkshire
RG18 9JH



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Acland Memorial Hall

On accounts for the year
ended

31st March 2024

Charity no
(if any)

300137

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2024**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Wendy Stanway

Date:

21 / 1 / 2025

Name:

Wendy Stanway

Relevant professional
qualification(s) or body
(if any):

MAAT

Address:

Stable Cottage, Upton Grey

Basingstoke

RG25 2RE

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Blank area for details of items to be disclosed.

ACLAND MEMORIAL HALL

Registered Charity Number: 300137

Accounts for the Period 1 April 2023 to 31st March 2024

Treasurer's Report

I have prepared the accounts from the accounting records and from information and explanations supplied to me.

The records are available for inspection.

29th May 2024

Signed: Julia Winfield

Acland Memorial Hall

Income and Expenditure Account 1 April 2023 to 31st March 2024 Cash Basis

April 2023 - March 2024

| | TOTAL | |
|---------------------------------|---------------------|--------------------------|
| | APR 2023 - MAR 2024 | APR 2022 - MAR 2023 (PP) |
| Income | | |
| Bank Interest Earned | 635.32 | 110.07 |
| Discounts Allowed | | -763.54 |
| Fund Raising Events | 1,280.00 | 215.00 |
| Hire Fees | 31,407.59 | 33,022.37 |
| Hiring Donations | 300.00 | |
| Miscellaneous Income | 20.00 | 2.50 |
| Services | -34.00 | |
| Unapplied Cash Payment Income | 0.30 | 0.00 |
| Total Income | £33,609.21 | £32,586.40 |
| TOTAL | £33,609.21 | £32,586.40 |
| Expenditures | | |
| Bad debt write offs | | 714.50 |
| Bookkeeping Fees | 2,627.52 | 2,160.00 |
| Caretaker and Bookings Costs | 6,109.66 | 5,628.00 |
| Cleaner Costs | 2,943.00 | 2,100.00 |
| Community Entertainment | 899.20 | 199.20 |
| Consumable Items | 500.48 | 430.43 |
| Equipment purchase | 319.83 | 288.05 |
| Heat and Light | 3,239.97 | 3,903.14 |
| Insurance Expense | 1,211.07 | 1,174.98 |
| Memberships and Subscriptions | 1,021.70 | 1,007.14 |
| Miscellaneous Expense | 186.04 | 75.00 |
| Office Expense | 33.60 | |
| Professional Fees | 150.00 | 150.00 |
| Rent and Rates | 94.87 | 176.64 |
| Repairs/Renewals & Maintenance | 6,562.09 | 9,362.65 |
| Telephone & Broadband | 504.45 | 490.58 |
| TV Licence | 159.00 | 159.00 |
| Waste Collection | 942.49 | 873.47 |
| Water | 296.52 | 679.32 |
| Website Costs | 89.95 | 79.81 |
| Total Expenditures | £27,891.44 | £29,651.91 |
| NET OPERATING INCOME | £5,717.77 | £2,934.49 |
| NET INCOME/(EXPENDITURE) | £5,717.77 | £2,934.49 |

Acland Memorial Hall

Balance Sheet

As of March 31, 2024

| | TOTAL | |
|---|--------------------|-------------------------|
| | AS OF MAR 31, 2024 | AS OF MAR 31, 2023 (PP) |
| Fixed Asset | | |
| Total Fixed Asset | | |
| Cash at bank and in hand | | |
| Lloyds Bank | 43,579.81 | 44,834.12 |
| NBS 2469536001 Treasurer Plus | 26,221.80 | 20,586.48 |
| Petty Cash | 0.00 | 0.00 |
| Total Cash at bank and in hand | £69,801.61 | £65,420.60 |
| Debtors | | |
| Debtors - Hall Hire | 0.00 | 0.00 |
| Total Debtors | £0.00 | £0.00 |
| Current Assets | | |
| Undeposited Funds | 0.00 | 0.00 |
| Total Current Assets | £0.00 | £0.00 |
| NET CURRENT ASSETS | £69,801.61 | £65,420.60 |
| Creditors: amounts falling due within one year | | |
| Trade Creditors | | |
| Accounts Payable | 0.00 | 0.00 |
| Total Trade Creditors | £0.00 | £0.00 |
| Current Liabilities | | |
| Deposits | 1,663.23 | 2,999.99 |
| VAT Liability | 0.00 | 0.00 |
| Total Current Liabilities | £1,663.23 | £2,999.99 |
| Total Creditors: amounts falling due within one year | £1,663.23 | £2,999.99 |
| NET CURRENT ASSETS (LIABILITIES) | £68,138.38 | £62,420.61 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | £68,138.38 | £62,420.61 |
| TOTAL NET ASSETS (LIABILITIES) | £68,138.38 | £62,420.61 |
| Charity funds | | |
| Called up share capital | 0.00 | 0.00 |
| Funds | 5,826.60 | 5,826.60 |
| Share Capital Account | 25,359.49 | 25,359.49 |
| Unrestricted Net Assets | 31,234.52 | 28,300.03 |
| Surplus/(Deficit) | 5,717.77 | 2,934.49 |
| Total Charity funds | £68,138.38 | £62,420.61 |



Trustees' Annual Report for the period

| From | Period start date | | | To | Period end date | | |
|------|-------------------|-------|------|----|-----------------|-------|------|
| | Day | Month | Year | | Day | Month | Year |
| | 01 | 04 | 2023 | | 31 | 03 | 2024 |

Section A Reference and administration details

Charity name **The Acland Memorial Hall**

Other names charity is known by none

Registered charity number (if any) **300137**

Charity's principal address Hermitage Road

Cold Ash, Thatcham

Berkshire

Postcode

RG18 9JH

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------|--|---|---|
| 1 | Richard Hanks | Chair | | |
| 2 | David Silsby | Vice Chair | | |
| 3 | Judy Connolly | Secretary | | |
| 4 | Rachel Quartley | Honorary Treasurer | | |
| 5 | Maureen Avens | Representative Trustee | | |
| 6 | Gill Hall | Representative Trustee | | |
| 7 | June Heaton | Representative Trustee | | |
| 8 | Paul Roberts | Representative Trustee | | |
| 9 | Linda Vincent | Representative Trustee | 1 st April 2023 - 29 th February 2024 | |
| 10 | Caitlin Dagleish | Representative Trustee | 18 th January 2024 - 31 st March 2024 | |
| 11 | Lucy Sandel | Representative Trustee | 1 st April 2023 - 17 th January 2024 | |
| 12 | Michelle Harrison | Non-representative Trustee | | |
| 13 | Jackie Roberts | Non-representative Trustee | | |
| 14 | David Silsby, | Representative of Custodian Trustee (Parish Council) | | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

None

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|---|
| Type of governing document (eg. trust deed, constitution) | Deed of Trust |
| How the charity is constituted (eg. trust, association, company) | Trust comprising a management committee of volunteers |
| Trustee selection methods (eg. appointed by, elected by) | All Trustees retire from office at the end of the AGM but then may be re-elected. Co-opted members can be appointed at any regular meeting. |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Committee comprises voluntary Trustees representing hire groups and non-representative Trustees. Officers include Chair, Vice Chair, Honorary Treasurer and Secretary. Our Custodian Trustee is Cold Ash Parish Council.

New Trustees are provided with the following documents:

Our 'Deed of Assurance'
Document 'Trustees/Committee Members Responsibilities'
Document 'CC3 - The Essential Trustee'

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

'The provision of a village hall for the benefit of inhabitants of Cold Ash and the neighbourhood without distinction of sex or of political, religious or other opinions and in particular for use of meetings, lectures and classes and other forms of recreation and leisure time with the objective of improving the conditions of life for the said inhabitants.'

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

During this period the Acland Hall has continued to provide a venue for social and community activities - regular village groups (both charitable and profit-making) and occasional hires for parties and fundraising events.

The Trustees are aware of and have regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

None

Summary of the main achievements of the charity during the year

The Acland Hall has continued to provide a welcoming venue for many kinds of public groups and private gatherings. These include:

Cold Ash Pre-school
Cold Ash Parish Council
Cold Ash Gardening Club
Cold Ash Women's Institute
Ashmore Green Women's Institute
Phoenix Flower Arrangers
Cold Ash Parish Greening Group
Cold Ash & Ashmore Green Cricket Club
Cold Ash Football Club
Newbury and District Amateur Radio Society
Puppy training classes, Tai Chi, circuit training, yoga, mini-trampoline exercise classes, pilates and children's ballet classes

Our resident Pre-school provided around one third of our hire income.

Non-regular community gatherings (mostly children's parties) accounted for a quarter of our hire income.

Regular profit making groups (such as exercise classes) provided a further quarter of our income.

The remainder of our hire income was provided by regular non-profit making local social groups (eg. The WI).

Non-regular hires were mainly comprised of children's birthday parties, but we have also hosted film nights, theatre performances, rug and furniture sales and charitable fundraisers.

The hall is also used as a Polling Station.

The hall has again maintained to a high standard. Significant improvements to amenities and the fabric of the building included resealing the wooden hall floor, repainting all outside woodwork and the replacement of all remaining fluorescent tube lighting with LED panels.

Section E

Financial review

Brief statement of the charity's policy on reserves

In 2018 our formal Reserve Policy was agreed and formally adopted as £20,000. This figure was increased to £25,000 at our AGM on 29th June 2023. This figure will be reviewed annually.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The majority of our income is received from regular hire.

We occasionally receive fundraising income from film and theatre nights.

Expenditure this year has allowed us to become more energy efficient, thus helping to minimise utility costs and thus keep hire charges competitive.

Our Deed of Trust states:

"Any sum of cash at any time belonging to the charity and not needed as a balance for working purposes shall (unless otherwise directed by the Charity Commissioners or the Secretary of State) be invested"

Section F

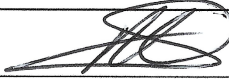
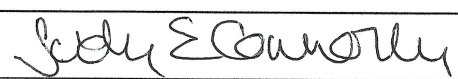
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|--|
| Signature(s) |  |  |
| Full name(s) | RICHARD HANKS | JUDY CONNOLLY |
| Position (eg Secretary, Chair, etc) | Chair | SECRETARY |
| Date | 23/1/25 | |