

ACLAND MEMORIAL HALL

Registered Charity Number: 300137

**Reports and accounts for the year
1 April 2021 to 31st March 2022**

Acland Memorial Hall
Hermitage Road
Cold Ash
Thatcham
Berkshire
RG18 9JH



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Acland Memorial Hall

On accounts for the year
ended

31st March 2022

Charity no
(if any)

300137

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2022**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Wendy Stanway

Date:

5/12/2022

Name:

Wendy Stanway

Relevant professional
qualification(s) or body
(if any):

MAAT

Address:

Stable Cottage, Upton Grey

Basingstoke

RG25 2RE

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

ACLAND MEMORIAL HALL

Registered Charity Number: 300137

Accounts for the Period 1 April 2021 to 31st March 2022

Treasurer's Report

I have prepared the accounts from the accounting records and from information and explanations supplied to me.

The records are available for inspection.

Fiona Jones FICM PM.Dip
Director
Numberwork Services Limited
Oxford House
12-20 Oxford Street
Newbury
RG14 1JB
Registered Company No: 13834155
ICB Practice Licence No: 23421

12th December 2022

Signed:

A handwritten signature in blue ink, appearing to read 'Fiona Jones', written over a horizontal line.

ACLAND MEMORIAL HALL
Registered Charity Number: 300137

Income and Expenditure Account
1 April 2021 to 31st March 2022
Cash Basis

	Apr 2021 - Mar 2022	Apr 2020 - Mar 2021
Income		
Bank Interest Earned	62.53	114.81
Cleaning COVID19	500.00	690.00
Discounts Allowed	-1,694.59	-1,232.15
Gifts and Donations Income	60.75	
Grants	17,298.00	10,000.00
Hire Fees	26,208.63	10,284.70
Miscellaneous Income	23.75	
Other Income		
Debtor Credits	-200.00	
Insurance claim	9,689.00	
Total Income	£ 51,948.07	£ 19,857.36
Gross Profit	£ 51,948.07	£ 19,857.36
Expenditures		
Bookkeeping Fees	451.50	
Caretaker / Cleaner / Bookings	6,790.50	3,968.00
Community Entertainment	684.00	
Consumable Items	593.92	390.10
Equipment purchase	60.03	
Heat and Light	1,620.00	689.79
Insurance Expense	1,093.49	1,022.51
Memberships and Subscriptions	825.04	1,057.84
Miscellaneous Expense	20.00	192.65
Office Expense	39.28	
Professional Fees	2,361.00	2,541.00
Rent and Rates	90.17	
Repairs/Renewals & Maintenance	3,632.67	2,251.06
Telephone & Broadband	438.00	477.89
TV Licence	159.00	157.50
Unapplied Cash Bill Payment Expenditure	0.00	0.00
Waste Collection	627.69	568.97
Water	35.00	414.55
Total Expenditures	£ 19,521.29	£ 13,731.86
Net Operating Income	£ 32,426.78	£ 6,125.50
Net Income/Profit for the Year	£ 32,426.78	£ 6,125.50

ACLAND MEMORIAL HALL

Registered Charity Number: 300137

Balance Sheet as at 31st March 2022

	31st March 2022	
Current Assets		
Cash at bank and in hand		
Lloyds Bank		41,899.30
NBS 2469536001 Treasurer Plus		20,476.41
Petty Cash		7.78
Total Cash at bank and in hand	£	62,383.49
Total Current Assets	£	62,383.49
Current Liabilities		
Deposits		2,897.37
Total Current Liabilities	£	2,897.37
Total assets less current liabilities	£	59,486.12
Total net assets	£	59,486.12
Charity funds		
Funds		5,826.60
Share Capital Account		25,359.49
Unrestricted Net Assets		-4,126.75
Surplus/(Deficit)		32,426.78
Total Charity funds	£	59,486.12



Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	04	2021		31	03	2022

Section A Reference and administration details

Charity name **The Acland Memorial Hall**

Other names charity is known by none

Registered charity number (if any) **300137**

Charity's principal address Hermitage Road

Cold Ash, Thatcham

Berkshire

Postcode

RG18 9JH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Hanks	Chair		
2	David Silsby	Vice Chair	2 nd November 2021	
3	Judy Connolly	Secretary		
4	Rachel Quartley	Honorary Treasurer		
5	Maureen Avens	Representative Trustee		
6	Gill Hall	Representative Trustee		
7	June Heaton	Representative Trustee		
8	Paul Roberts	Representative Trustee		
9	Linda Vincent	Representative Trustee		
10	Rebecca Bye	Representative Trustee	22 nd May 2021- 31 st March 2022	
11	Michelle Harrison	Non-representative Trustee	9 th November 2021 – 31 st March 2022	
12	Jackie Roberts	Non-representative Trustee		
13				
14				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
David Silsby, Representative of Custodian Trustee (Parish Council)	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

None

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Deed of Trust

How the charity is constituted
(eg. trust, association, company)

Trust comprising a management committee of volunteers

Trustee selection methods
(eg. appointed by, elected by)

All Trustees retire from office at the end of the AGM but then may be re-elected. Co-opted members can be appointed at any regular meeting.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Committee comprises voluntary Trustees representing hire groups and non-representative Trustees. Officers include Chair, Vice Chair, Honorary Treasurer and Secretary. Our Custodian Trustee is Cold Ash Parish Council.

New Trustees are provided with the following documents:
Our 'Deed of Assurance'
Document 'Trustees/Committee Members Responsibilities'
Document 'CC3 - The Essential Trustee'

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

'The provision of a village hall for the benefit of inhabitants of Cold Ash and the neighbourhood without distinction of sex or of political, religious or other opinions and in particular for use of meetings, lectures and classes and other forms of recreation and leisure time with the objective of improving the conditions of life for the said inhabitants.'

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

During this period the Acland Hall has continued to provide a venue for social and community activities - regular village groups (both charitable and profit-making) and occasional hires for parties and fundraising events.

Use of the Hall was restricted along with other public spaces during the Covid-19 pandemic. We followed advice and took measures to open the Hall safely when this was eventually permitted, initially as a venue for our resident Pre-school for the benefit of key-worker parents, then to a wider range of hirers. We were pleased to see most of our regular groups return to the Hall once all restrictions were lifted.

The Trustees are aware of and have regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

None

Summary of the main achievements of the charity during the year

The Acland Hall has continued to provide a welcoming venue for many kinds of public and private gatherings. These include

Cold Ash Pre-school
Cold Ash Parish Council
Cold Ash Gardening Club
Cold Ash Women's Institute
Ashmore Green Women's Institute
Phoenix Flower Arrangers
Cold Ash Parish Greening Group
Cold Ash & Ashmore Green Cricket Club
Cold Ash Football Club
Newbury and District Amateur Radio Society
Tai Chi, ladies self-defence, circuit training, yoga, Pilates and children's ballet classes

Non-regular hires were mainly comprised of children's birthday parties, but we have also hosted film nights, theatre performances, rug and furniture sales and charitable fundraisers.

The hall is also used as a Polling Station.

Whilst our hire income was significantly impacted during the year we had a successful insurance claim for loss of income during enforced closure due to the Covid-19 pandemic. It also benefitted from Local Restrictions grants provided by West Berkshire council to support businesses during the pandemic.

This enabled us to continue to maintain the Hall to a high standard. Significant improvements to amenities and the fabric of the building included new double glazed uPVC doors and windows.

Section E

Financial review

Brief statement of the charity's policy on reserves

In 2018 our formal Reserve Policy was agreed and formally adopted as £20,000. This figure will be reviewed annually.

Details of any funds materially in deficit

none

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The majority of our income is received from regular hire.

We occasionally receive fundraising income from film and theatre nights.

We have benefited from various grants this year to replace lost income due to the Covid-19 restrictions.

Expenditure this year has allowed us to become more energy efficient, thus helping to minimise utility costs and thus keep hire charges competitive.

Our Deed of Trust states:

"Any sum of cash at any time belonging to the charity and not needed as a balance for working purposes shall (unless otherwise directed by the Charity Commissioners or the Secretary of State) be invested"

Section F


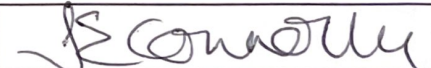
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	RICHARD HANES	JUDY CONNOLLY
Position (eg Secretary, Chair, etc)	CHAIR.	SECRETARY.
Date	15/12/2022	