

# ACLAND MEMORIAL HALL

England & Wales - Charity number 300137

## Details

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**Status** Registered

**Legal form** Trust

**Registered** 1968-07-12

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** The Acland Memorial Hall  
Hermitage Road  
Cold Ash  
Thatcham  
Berkshire  
RG18 9JH

**Phone** 07976522182

**Email** [sfox@cobhatch.plus.com](mailto:sfox@cobhatch.plus.com)

**Website** [aclandmemorialhall.chessck.co.uk](http://aclandmemorialhall.chessck.co.uk)

## Activities

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**Objects:** VILLAGE HALL

**Activities:** Village hall providing facilities for a wide range of village clubs & societies to gather, a resident Pre-school and a venue for parties and dances.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Amateur Sport, Animals, Environment/conservation/heritage, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

- **Area of benefit:** COLD ASH AND THE NEIGHBOURHOOD
- West Berkshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£93,152	£62,619	-	-
2024-03-31	£33,609	£27,891	-	-
2023-03-31	£32,586	£29,652	-	-
2022-03-31	£51,948	£19,521	-	-
2021-03-31	£19,857	£13,520	-	-

## Trustees

Name	Role	Appointed
<b>RICHARD HANKS</b>	Chair	2014-02-18
David Silsby		2019-09-16
Jackie Roberts		2019-12-09
Jarrold Bryan James PRICE		2024-09-02
Judy Connolly		2017-03-05
Michelle Harrison		2021-11-09
Paul Roberts		2017-02-20
RACHEL QUARTLEY		2017-04-24

**ACLAND MEMORIAL HALL**

England & Wales - Charity number 300137

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# Accounts

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# **ACLAND MEMORIAL HALL**

Registered Charity Number: 300137

Report and Accounts for the year  
1 April 2024 to 31<sup>st</sup> March 2025

Acland Memorial Hall  
Hermitage Road  
Cold Ash  
Thatcham  
Berkshire  
RG18 9JH



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Acland Memorial Hall

**On accounts for the year  
ended**

31<sup>st</sup> March 2025

**Charity no  
(if any)**

300137

**Set out on pages**

1

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2025**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:** Wendy Stanway

**Date:** 28/7/2025

**Name:** Wendy Stanway

**Relevant professional  
qualification(s) or body  
(if any):**

MAAT

**Address:** Stable Cottage, Upton Grey

Basingstoke

RG25 2RE

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

[Empty rectangular box for providing details of items to be disclosed.]

**ACLAND MEMORIAL HALL**

**Registered Charity Number: 300137**

**Accounts for the Period 1 April 2024 to 31<sup>st</sup> March 2025**

Treasurer's Report

I have prepared the accounts from the accounting records and from information and explanations supplied to me.

The records are available for inspection.

06<sup>th</sup> May 2025

Signed: Julia Winfield

# Acland Memorial Hall

## Registered Charity Number: 300137

Income and Expenditure Account 1st April 2024 to 31st March 2025

Cash Basis

	Total	
	Apr 2024 - Mar 2025	Apr 2023 - Mar 2024 (PP)
<b>Income</b>		
Bank Interest Earned	1,030.21	635.32
Fund Raising Events	11,981.51	1,280.00
Grants	50,718.00	
Hire Fees	29,312.26	31,407.59
Hiring Donations		300.00
Miscellaneous Income		20.00
Services		-34.00
Unapplied Cash Payment Income	110.00	0.30
<b>Total Income</b>	<b>£ 93,151.98</b>	<b>£ 33,609.21</b>
<b>Total</b>	<b>£ 93,151.98</b>	<b>£ 33,609.21</b>
<b>Expenditures</b>		
Bookkeeping Fees	2,160.00	2,627.52
Caretaker and Bookings Costs	6,475.79	6,109.66
Cleaner Costs	2,340.00	2,943.00
Community Entertainment		899.20
Consumable Items	345.44	500.48
Equipment purchase		319.83
Heat and Light	2,762.11	3,239.97
Insurance Expense	1,165.25	1,211.07
Memberships and Subscriptions	1,190.49	1,021.70
Miscellaneous Expense		86.04
Office Expense	10.00	33.60
Professional Fees	150.00	150.00
Rent and Rates	100.41	94.87
Repairs/Renewals & Maintenance	43,934.82	6,562.09
Telephone & Broadband	418.00	504.45
TV Licence	169.50	159.00
Waste Collection	739.85	942.49
Water	559.12	296.52
Website Costs	98.14	89.95
<b>Total Expenditures</b>	<b>£ 62,618.92</b>	<b>£ 27,791.44</b>
<b>Net Operating Income</b>	<b>£ 30,533.06</b>	<b>£ 5,817.77</b>
<b>Net Income/(Expenditure)</b>	<b>£ 30,533.06</b>	<b>£ 5,817.77</b>

# Acland Memorial Hall

## Balance Sheet

As of March 31, 2025

	<b>Total</b>	
	<b>As of Mar 31, 2025</b>	<b>As of Mar 31, 2024 (PP)</b>
<b>Fixed Asset</b>		
<b>Total Fixed Asset</b>		
<b>Cash at bank and in hand</b>		
Lloyds Bank	24,316.37	43,579.81
NBS 2469536001 Treasurer Plus	77,252.01	26,221.80
Petty Cash	0.00	0.00
<b>Total Cash at bank and in hand</b>	<b>£ 101,568.38</b>	<b>£ 69,801.61</b>
<b>Debtors</b>		
Debtors - Hall Hire	0.00	0.00
<b>Total Debtors</b>	<b>£ 0.00</b>	<b>£ 0.00</b>
<b>Current Assets</b>		
Undeposited Funds	0.00	0.00
<b>Total Current Assets</b>	<b>£ 0.00</b>	<b>£ 0.00</b>
<b>Net current assets</b>	<b>£ 101,568.38</b>	<b>£ 69,801.61</b>
<b>Creditors: amounts falling due within one year</b>		
<b>Trade Creditors</b>		
Accounts Payable	0.00	0.00
<b>Total Trade Creditors</b>	<b>£ 0.00</b>	<b>£ 0.00</b>
<b>Current Liabilities</b>		
Deposits	2,796.94	1,563.23
VAT Liability	0.00	0.00
<b>Total Current Liabilities</b>	<b>£ 2,796.94</b>	<b>£ 1,563.23</b>
<b>Total Creditors: amounts falling due within one year</b>	<b>£ 2,796.94</b>	<b>£ 1,563.23</b>
<b>Net current assets (liabilities)</b>	<b>£ 98,771.44</b>	<b>£ 68,238.38</b>
<b>Total assets less current liabilities</b>	<b>£ 98,771.44</b>	<b>£ 68,238.38</b>
<b>Total net assets (liabilities)</b>	<b>£ 98,771.44</b>	<b>£ 68,238.38</b>
<b>Charity funds</b>		
Called up share capital	0.00	0.00
Funds	5,826.60	5,826.60
Share Capital Account	25,359.49	25,359.49
Unrestricted Net Assets	37,052.29	31,234.52
Surplus/(Deficit)	30,533.06	5,817.77
<b>Total Charity funds</b>	<b>£ 98,771.44</b>	<b>£ 68,238.38</b>



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2024		31	03	2025

## Section A Reference and administration details

Charity name **The Acland Memorial Hall**

Other names charity is known by **none**

Registered charity number (if any) **300137**

Charity's principal address **Hermitage Road**  
**Cold Ash, Thatcham**  
**Berkshire**  
**Postcode** **RG18 9JH**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Hanks	Chair		
2	David Silsby	Vice Chair		
3	Judy Connolly	Secretary		
4	Rachel Quartley	Honorary Treasurer		
5	Maureen Avens	Representative Trustee		
6	Caitlin Dalglish	Representative Trustee	1/4/24 - 30/9/24	
7	Gillian Hall	Representative Trustee	1/4/24 - 4/6/2024	
8	June Heaton	Representative Trustee		
9	Rosie Jardine	Representative Trustee	13/3/25 - 31/3/25	
10	Jarrold Price	Representative Trustee	30/9/24 - 31/3/25	
11	Paul Roberts	Representative Trustee		
12	Michelle Harrison	Non-representative Trustee		
13	Jackie Roberts	Non-representative Trustee		
14	David Silsby	Representative of Custodian Trustee (Parish Council)		

### Names and addresses of advisers (Optional information)

Type of Name  
adviser

Address


### Name of chief executive or names of senior staff members (Optional information)

None

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Deed of Trust

How the charity is constituted  
(eg. trust, association, company)

Trust comprising a management committee of volunteers

Trustee selection methods  
(eg. appointed by, elected by)

All Trustees retire from office at the end of the AGM but then may be re-elected. Co-opted members can be appointed at any regular meeting.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Committee comprises voluntary Trustees representing hire groups and non-representative Trustees. Officers include Chair, Vice Chair, Honorary Treasurer and Secretary. Our Custodian Trustee is Cold Ash Parish Council.

#### **New Trustees are provided with the following documents:**

Our 'Deed of Assurance'  
Document 'Trustees/Committee Members Responsibilities'  
Document 'CC3 - The Essential Trustee'

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

'The provision of a village hall for the benefit of inhabitants of Cold Ash and the neighbourhood without distinction of sex or of political, religious or other opinions and in particular for use of meetings, lectures and classes and other forms of recreation and leisure time with the objective of improving the conditions of life for the said inhabitants.'

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

During this period the Acland Hall has continued to provide a venue for social and community activities - regular village groups (both charitable and profit-making) and occasional hires for parties and fundraising events.

The Trustees are aware of and have regard to the guidance issued by the Charity Commission on public benefit.

**Additional details of objectives and activities (Optional information)**

None

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The Acland Hall has continued to provide a welcoming venue for many kinds of public groups and private gatherings. These include:

- Cold Ash Pre-school
- Cold Ash Parish Council
- Cold Ash Gardening Club
- Cold Ash Women's Institute
- Ashmore Green Women's Institute
- Phoenix Flower Arrangers
- Cold Ash Parish Greening Group
- Cold Ash Football Club
- Newbury and District Amateur Radio Society
- Exercise classes including Tai Chi, circuit training, yoga, jump and Pilates classes.

Our resident Pre-school provided around one third of our hire income. Non-regular community gatherings (mostly children's parties) accounted for a quarter of our hire income. Regular profit-making groups (such as exercise classes) provided a further quarter of our income. The remainder of our hire income was provided by regular non-profit making local social groups (eg. The WI). Non-regular hires were mainly comprised of children's birthday parties, but we have also hosted film nights, quiz nights, wine tasting, theatre performances, rug and furniture sales and charitable fundraisers. The hall is also used as a Polling Station.

Our financial year to 31<sup>st</sup> March 2025 was a successful one with our hire income at just over £29,000 – down 7% on the previous year. £62,700 of fundraising and grants to finance new cloakrooms made up a large proportion of our income. This left us with a net income of £30,533 compared with £5,800 previous year. This was ring-fenced for the cloakroom renovation work in FY25-26. Our assets in the bank increased by this amount to £98,771 by the end of the Financial Year.

We spent just under £11,000 on cleaning, bookkeeping and Hall Management, 6% less than last year. A further £7,400 was spent on utilities and other running costs (power, heat, rates etc.): down 10% on the previous year – mostly due to falling energy prices and changing our waste supplier. We spent £44,000 on maintenance, renewals and repairs to the building, along with costs related to the new cloakrooms. This compared with £6000 in the previous year.

The hall has again maintained to a high standard. Significant improvements to amenities and the fabric of the building included:

- A new security door lock for our Pre-school
- LED panels to replace the Committee Room's fluorescent lighting
- New curtains throughout
- double glazed uPVC windows to replace wooden ones in the cloakrooms
- Replacing the felt flat roof over the main hall alcove
- Planning and deposit for cloakroom renovation in FY25-26

**Section E****Financial review****Brief statement of the charity's policy on reserves**

In 2018 our formal Reserve Policy was agreed and formally adopted as £20,000. This figure was increased to £25,000 at our AGM on 29<sup>th</sup> June 2023. This figure is reviewed annually.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The majority of our income is received from regular hire groups and children's parties.

We occasionally receive fundraising income from film and theatre nights.

Expenditure this year has focused on energy efficiency, thus helping to minimise utility costs and keep hire charges competitive.


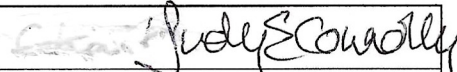
Our Deed of Trust states:

"Any sum of cash at any time belonging to the charity and not needed as a balance for working purposes shall (unless otherwise directed by the Charity Commissioners or the Secretary of State) be invested"

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Richard Hanks	JUDY CONNOLLY
Position (eg Secretary, Chair, etc)	Chair	SECRETARY
Date	23 JAN 2025	

**ACLAND MEMORIAL HALL**

England & Wales - Charity number 300137

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# Accounts

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# **ACLAND MEMORIAL HALL**

Registered Charity Number: 300137

Report and Accounts for the year  
1 April 2023 to 31<sup>st</sup> March 2024

Acland Memorial Hall  
Hermitage Road  
Cold Ash  
Thatcham  
Berkshire  
RG18 9JH



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Acland Memorial Hall

**On accounts for the year  
ended**

31<sup>st</sup> March 2024

**Charity no  
(if any)**

300137

**Set out on pages**

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2024**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:** Wendy Stanway

**Date:** 21/1/2025

**Name:** Wendy Stanway

**Relevant professional  
qualification(s) or body  
(if any):**

MAAT

**Address:**

Stable Cottage, Upton Grey

Basingstoke

RG25 2RE

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Blank area for disclosure details.

**ACLAND MEMORIAL HALL**

**Registered Charity Number: 300137**

**Accounts for the Period 1 April 2023 to 31<sup>st</sup> March 2024**

Treasurer's Report

I have prepared the accounts from the accounting records and from information and explanations supplied to me.

The records are available for inspection.

29<sup>th</sup> May 2024

Signed: Julia Winfield

# Acland Memorial Hall

## Income and Expenditure Account 1 April 2023 to 31st March 2024 Cash Basis

April 2023 - March 2024

	TOTAL	
	APR 2023 - MAR 2024	APR 2022 - MAR 2023 (PP)
<b>Income</b>		
Bank Interest Earned	635.32	110.07
Discounts Allowed		-763.54
Fund Raising Events	1,280.00	215.00
Hire Fees	31,407.59	33,022.37
Hiring Donations	300.00	
Miscellaneous Income	20.00	2.50
Services	-34.00	
Unapplied Cash Payment Income	0.30	0.00
<b>Total Income</b>	<b>£33,609.21</b>	<b>£32,586.40</b>
<b>TOTAL</b>	<b>£33,609.21</b>	<b>£32,586.40</b>
<b>Expenditures</b>		
Bad debt write offs		714.50
Bookkeeping Fees	2,627.52	2,160.00
Caretaker and Bookings Costs	6,109.66	5,628.00
Cleaner Costs	2,943.00	2,100.00
Community Entertainment	899.20	199.20
Consumable Items	500.48	430.43
Equipment purchase	319.83	288.05
Heat and Light	3,239.97	3,903.14
Insurance Expense	1,211.07	1,174.98
Memberships and Subscriptions	1,021.70	1,007.14
Miscellaneous Expense	186.04	75.00
Office Expense	33.60	
Professional Fees	150.00	150.00
Rent and Rates	94.87	176.64
Repairs/Renewals & Maintenance	6,562.09	9,362.65
Telephone & Broadband	504.45	490.58
TV Licence	159.00	159.00
Waste Collection	942.49	873.47
Water	296.52	679.32
Website Costs	89.95	79.81
<b>Total Expenditures</b>	<b>£27,891.44</b>	<b>£29,651.91</b>
<b>NET OPERATING INCOME</b>	<b>£5,717.77</b>	<b>£2,934.49</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>£5,717.77</b>	<b>£2,934.49</b>

# Acland Memorial Hall

## Balance Sheet As of March 31, 2024

	TOTAL	
	AS OF MAR 31, 2024	AS OF MAR 31, 2023 (PP)
Fixed Asset		
<b>Total Fixed Asset</b>		
Cash at bank and in hand		
Lloyds Bank	43,579.81	44,834.12
NBS 2469536001 Treasurer Plus	26,221.80	20,586.48
Petty Cash	0.00	0.00
<b>Total Cash at bank and in hand</b>	<b>£69,801.61</b>	<b>£65,420.60</b>
Debtors		
Debtors - Hall Hire	0.00	0.00
<b>Total Debtors</b>	<b>£0.00</b>	<b>£0.00</b>
Current Assets		
Undeposited Funds	0.00	0.00
<b>Total Current Assets</b>	<b>£0.00</b>	<b>£0.00</b>
<b>NET CURRENT ASSETS</b>	<b>£69,801.61</b>	<b>£65,420.60</b>
Creditors: amounts falling due within one year		
Trade Creditors		
Accounts Payable	0.00	0.00
<b>Total Trade Creditors</b>	<b>£0.00</b>	<b>£0.00</b>
Current Liabilities		
Deposits	1,663.23	2,999.99
VAT Liability	0.00	0.00
<b>Total Current Liabilities</b>	<b>£1,663.23</b>	<b>£2,999.99</b>
<b>Total Creditors: amounts falling due within one year</b>	<b>£1,663.23</b>	<b>£2,999.99</b>
<b>NET CURRENT ASSETS (LIABILITIES)</b>	<b>£68,138.38</b>	<b>£62,420.61</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>£68,138.38</b>	<b>£62,420.61</b>
<b>TOTAL NET ASSETS (LIABILITIES)</b>	<b>£68,138.38</b>	<b>£62,420.61</b>
Charity funds		
Called up share capital	0.00	0.00
Funds	5,826.60	5,826.60
Share Capital Account	25,359.49	25,359.49
Unrestricted Net Assets	31,234.52	28,300.03
Surplus/(Deficit)	5,717.77	2,934.49
<b>Total Charity funds</b>	<b>£68,138.38</b>	<b>£62,420.61</b>



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2023		31	03	2024

## Section A Reference and administration details

Charity name **The Acland Memorial Hall**

Other names charity is known by none

Registered charity number (if any) **300137**

Charity's principal address Hermitage Road

Cold Ash, Thatcham

Berkshire

Postcode

RG18 9JH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Hanks	Chair		
2	David Silsby	Vice Chair		
3	Judy Connolly	Secretary		
4	Rachel Quartley	Honorary Treasurer		
5	Maureen Avens	Representative Trustee		
6	Gill Hall	Representative Trustee		
7	June Heaton	Representative Trustee		
8	Paul Roberts	Representative Trustee		
9	Linda Vincent	Representative Trustee	1 <sup>st</sup> April 2023 - 29 <sup>th</sup> February 2024	
10	Caitlin Dagleish	Representative Trustee	18 <sup>th</sup> January 2024 - 31 <sup>st</sup> March 2024	
11	Lucy Sandel	Representative Trustee	1 <sup>st</sup> April 2023 - 17 <sup>th</sup> January 2024	
12	Michelle Harrison	Non-representative Trustee		
13	Jackie Roberts	Non-representative Trustee		
14	David Silsby,	Representative of Custodian Trustee (Parish Council)		

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

None

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Deed of Trust
How the charity is constituted (eg. trust, association, company)	Trust comprising a management committee of volunteers
Trustee selection methods (eg. appointed by, elected by)	All Trustees retire from office at the end of the AGM but then may be re-elected. Co-opted members can be appointed at any regular meeting.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Committee comprises voluntary Trustees representing hire groups and non-representative Trustees. Officers include Chair, Vice Chair, Honorary Treasurer and Secretary. Our Custodian Trustee is Cold Ash Parish Council.

**New Trustees are provided with the following documents:**  
Our 'Deed of Assurance'  
Document 'Trustees/Committee Members Responsibilities'  
Document 'CC3 - The Essential Trustee'

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

'The provision of a village hall for the benefit of inhabitants of Cold Ash and the neighbourhood without distinction of sex or of political, religious or other opinions and in particular for use of meetings, lectures and classes and other forms of recreation and leisure time with the objective of improving the conditions of life for the said inhabitants.'

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

During this period the Acland Hall has continued to provide a venue for social and community activities - regular village groups (both charitable and profit-making) and occasional hires for parties and fundraising events.

The Trustees are aware of and have regard to the guidance issued by the Charity Commission on public benefit.

**Additional details of objectives and activities (Optional information)**

None

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The Acland Hall has continued to provide a welcoming venue for many kinds of public groups and private gatherings. These include:

Cold Ash Pre-school  
Cold Ash Parish Council  
Cold Ash Gardening Club  
Cold Ash Women's Institute  
Ashmore Green Women's Institute  
Phoenix Flower Arrangers  
Cold Ash Parish Greening Group  
Cold Ash & Ashmore Green Cricket Club  
Cold Ash Football Club  
Newbury and District Amateur Radio Society  
Puppy training classes, Tai Chi, circuit training, yoga, mini-trampoline exercise classes, pilates and children's ballet classes

Our resident Pre-school provided around one third of our hire income.

Non-regular community gatherings (mostly children's parties) accounted for a quarter of our hire income.

Regular profit making groups (such as exercise classes) provided a further quarter of our income.

The remainder of our hire income was provided by regular non-profit making local social groups (eg. The WI).

Non-regular hires were mainly comprised of children's birthday parties, but we have also hosted film nights, theatre performances, rug and furniture sales and charitable fundraisers.

The hall is also used as a Polling Station.

The hall has again maintained to a high standard. Significant improvements to amenities and the fabric of the building included resealing the wooden hall floor, repainting all outside woodwork and the replacement of all remaining fluorescent tube lighting with LED panels.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

In 2018 our formal Reserve Policy was agreed and formally adopted as £20,000. This figure was increased to £25,000 at our AGM on 29<sup>th</sup> June 2023. This figure will be reviewed annually.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The majority of our income is received from regular hire.

We occasionally receive fundraising income from film and theatre nights.

Expenditure this year has allowed us to become more energy efficient, thus helping to minimise utility costs and thus keep hire charges competitive.

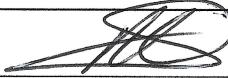
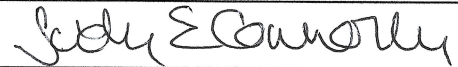
Our Deed of Trust states:  
 "Any sum of cash at any time belonging to the charity and not needed as a balance for working purposes shall (unless otherwise directed by the Charity Commissioners or the Secretary of State) be invested"

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	RICHARD HANKS	JUDY CONNOLLY
<b>Position (eg Secretary, Chair, etc)</b>	Chair	SECRETARY
<b>Date</b>	23/1/25	

**ACLAND MEMORIAL HALL**

England & Wales - Charity number 300137

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# Accounts

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# ACLAND MEMORIAL HALL

**Registered Charity Number: 300137**

## **Reports and accounts for the year 1 April 2022 to 31<sup>st</sup> March 2023**

Date: 20/04/2023		Signed: Wendy Gray	
Name: Wendy Gray		Relevant professional qualification(s) or body (if any): MAAT	
Address: Acland Memorial Hall Hermitage Road Cold Ash Thatcham Berkshire RG18 9JH		Address: Gladys Cottage, Upper Gray Basingstoke RG25 3RE	

Only complete if the examiner needs to highlight matters of concern (see CG32).  
Independent examination of charity accounts: questions and guidance for  
examiners.



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Acland Memorial Hall

**On accounts for the year  
ended**

31<sup>st</sup> March 2023

**Charity no  
(if any)**

300137

**Set out on pages**

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2023**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:** Wendy Stanway

**Date:** 31/5/2023

**Name:** Wendy Stanway

**Relevant professional  
qualification(s) or body  
(if any):**

MAAT

**Address:**

Stable Cottage, Upton Grey  
Basingstoke  
RG25 2RE

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

ALAN MEMORIAL HALL  
 1000 MEMORIAL DRIVE  
 Registered Charity Number 800187

Accounts for the Period 1 April 2013 to 31 March 2014  
 2013 - 2014

Treasurer's Report

I have prepared the accounts from the accounting records and from information and explanations supplied to me.

The records are available for inspection.

2013 - 2014		2012 - 2013	
	£		£
Income	10,000	8,000	7,000
Expenditure	(5,000)	(4,000)	(3,000)
<b>Total</b>	<b>5,000</b>	<b>4,000</b>	<b>4,000</b>

Signed: \_\_\_\_\_  
 12th June 2014

Registered Company No: 13834152  
 ICB Practice licence No: 23421  
 RSM 118  
 Newbury  
 12-20 Oxford Street  
 Oxford House  
 Numberwork Services Limited  
 Director  
 Fiona Jones FICM PM Dip

**ACLAND MEMORIAL HALL**

**Registered Charity Number: 300137**

**Accounts for the Period 1 April 2022 to 31<sup>st</sup> March 2023**

Treasurer's Report

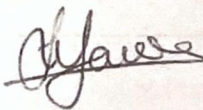
I have prepared the accounts from the accounting records and from information and explanations supplied to me.

The records are available for inspection.

Fiona Jones FICM PM.Dip  
Director  
Numberwork Services Limited  
Oxford House  
12-20 Oxford Street  
Newbury  
RG14 1JB  
Registered Company No: 13834155  
ICB Practice Licence No: 23421

12<sup>th</sup> June 2023

Signed:



**ACLAND MEMORIAL HALL**  
**Registered Charity Number: 300137**

**Income and Expenditure Account**  
**1 April 2022 to 31<sup>st</sup> March 2023**

**Cash Basis**

	<b>Apr 2022 - Mar 2023</b>	<b>Apr 2021 - Mar 2022</b>
<b>Income</b>		
Bank Interest Earned	110.07	62.53
Cleaning COVID19		500.00
Discounts Allowed	-763.54	-1,694.59
Fund Raising Events	215.00	
Gifts and Donations Income		60.75
Grants		17,298.00
Hire Fees	33,022.37	26,208.63
Miscellaneous Income	2.50	23.75
<b>Other Income</b>		
Debtor Credit		-200.00
Insurance Claim		9,689.00
<b>Total Income</b>	<b>£ 32,586.40</b>	<b>£ 51,948.07</b>
<b>Total</b>	<b>£ 32,586.40</b>	<b>£ 51,948.07</b>
<b>Expenditures</b>		
Bad debt write offs	714.50	
Bookkeeping Fees	2,160.00	451.50
Caretaker and Bookings Costs	5,628.00	5,140.50
Cleaner Costs	2,100.00	1,650.00
Community Entertainment	199.20	684.00
Consumable Items	430.43	593.92
Equipment purchase	288.05	60.03
Heat and Light	3,903.14	1,620.00
Insurance Expense	1,174.98	1,093.49
Memberships and Subscriptions	1,007.14	825.04
Miscellaneous Expense	75.00	20.00
Office Expense		39.28
Professional Fees	150.00	2,361.00
Rent and Rates	176.64	90.17
Repairs/Renewals & Maintenance	9,362.65	3,632.67
Telephone & Broadband	490.58	438.00
TV Licence	159.00	159.00
Waste Collection	873.47	627.69
Water	679.32	35.00
Website Costs	79.81	
<b>Total Expenditures</b>	<b>£ 29,651.91</b>	<b>£ 19,521.29</b>
<b>Net Income/(Loss)</b>	<b>£ 2,934.49</b>	<b>£ 32,426.78</b>

**ACLAND MEMORIAL HALL**

**Registered Charity Number: 300137**

**Balance Sheet as at 31<sup>st</sup> March 2023**

	As of Mar 31, 2023	As of Mar 31, 2022
<b>Current Assets</b>		
Lloyds Bank	44,834.12	41,899.30
NBS 2469536001 Treasurer Plus	20,586.48	20,476.41
Petty Cash	0.00	7.78
<b>Total Cash at bank and in hand</b>	<b>£ 65,420.60</b>	<b>£ 62,383.49</b>
<b>Total Current Assets</b>	<b>£ 65,420.60</b>	<b>£ 62,383.49</b>
<b>Current Liabilities</b>		
Deposits	2,999.99	2,897.37
<b>Total Current Liabilities</b>	<b>£ 2,999.99</b>	<b>£ 2,897.37</b>
<b>Total assets less current liabilities</b>	<b>£ 62,420.61</b>	<b>£ 59,486.12</b>
<b>Total net assets (liabilities)</b>	<b>£ 62,420.61</b>	<b>£ 59,486.12</b>
<b>Charity funds</b>		
Funds	5,826.60	5,826.60
Share Capital Account	25,359.49	25,359.49
Unrestricted Net Assets	28,300.03	-4,126.75
Surplus/(Deficit)	2,934.49	32,426.78
<b>Total Charity funds</b>	<b>£ 62,420.61</b>	<b>£ 59,486.12</b>



# Trustees' Annual Report for the period

		Period start date			Period end date		
	Day	Month	Year		Day	Month	Year
<b>From</b>	<b>01</b>	<b>04</b>	<b>2022</b>	<b>To</b>	<b>31</b>	<b>03</b>	<b>2023</b>

## Section A Reference and administration details

**Charity name** **The Acland Memorial Hall**

**Other names charity is known by** none

**Registered charity number (if any)** **300137**

**Charity's principal address**  
 Hermitage Road  
 Cold Ash, Thatcham  
 Berkshire  
**Postcode** RG18 9JH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Hanks	Chair		
2	David Silsby	Vice Chair		
3	Judy Connolly	Secretary		
4	Rachel Quartley	Honorary Treasurer		
5	Maureen Avens	Representative Trustee		
6	Gill Hall	Representative Trustee		
7	June Heaton	Representative Trustee		
8	Paul Roberts	Representative Trustee		
9	Linda Vincent	Representative Trustee		
10	Rebecca Bye	Representative Trustee	1 <sup>st</sup> April 2022 to 12 <sup>th</sup> June 2022	
11	Lucy Sandel	Representative Trustee	20 <sup>th</sup> September 2022 to 31 <sup>st</sup> March 2023	
12	Michelle Harrison	Non-representative Trustee		
13	Jackie Roberts	Non-representative Trustee		

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
------	-----------------------------------

David Silsby, Representative of Custodian Trustee (Parish Council)	

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

None
------

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)

Deed of Trust

How the charity is constituted (eg. trust, association, company)

Trust comprising a management committee of volunteers

Trustee selection methods (eg. appointed by, elected by)

All Trustees retire from office at the end of the AGM but then may be re-elected. Co-opted members can be appointed at any regular meeting.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Committee comprises voluntary Trustees representing hire groups and non-representative Trustees. Officers include Chair, Vice Chair, Honorary Treasurer and Secretary. Our Custodian Trustee is Cold Ash Parish Council.

**New Trustees are provided with the following documents:**  
 Our 'Deed of Assurance'  
 Document 'Trustees/Committee Members Responsibilities'  
 Document 'CC3 - The Essential Trustee'

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

'The provision of a village hall for the benefit of inhabitants of Cold Ash and the neighbourhood without distinction of sex or of political, religious or other opinions and in particular for use of meetings, lectures and classes and other forms of recreation and leisure time with the objective of improving the conditions of life for the said inhabitants.'

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

During this period the Acland Hall has continued to provide a venue for social and community activities - regular village groups (both charitable and profit-making) and occasional hires for parties and fundraising events.

The Trustees are aware of and have regard to the guidance issued by the Charity Commission on public benefit.

### Additional details of objectives and activities (Optional information)

None

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The Acland Hall has continued to provide a welcoming venue for many kinds of public groups and private gatherings. These include:

Cold Ash Pre-school  
 Cold Ash Parish Council  
 Cold Ash Gardening Club  
 Cold Ash Women's Institute  
 Ashmore Green Women's Institute  
 Phoenix Flower Arrangers  
 Cold Ash Parish Greening Group  
 Cold Ash & Ashmore Green Cricket Club  
 Cold Ash Football Club  
 Newbury and District Amateur Radio Society  
 Tai Chi, circuit training, yoga, pilates and children's ballet classes

Our resident Pre-school provided around one third of our hire income.

Non-regular community gatherings (mostly children's parties) accounted for a quarter of our hire income.

Regular profit making groups (such as exercise classes) provided a further quarter of our income.

The remainder of our hire income was provided by regular non-profit making local social groups (eg. The WI).

Non-regular hires were mainly comprised of children's birthday parties, but we have also hosted film nights, theatre performances, rug and furniture sales and charitable fundraisers.

The hall is also used as a Polling Station.

We wrote off a bad debt of £714.50 for unpaid fees during this year.

The hall has again maintained to a high standard. Significant improvements to amenities and the fabric of the building included five new double glazed windows, the replacement of halogen floodlights and fluorescent tube lighting with LED panels and the installation of three new noticeboards used to share information with our community.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

In 2018 our formal Reserve Policy was agreed and formally adopted as £20,000. This figure will be reviewed annually.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The majority of our income is received from regular hire.

We occasionally receive fundraising income from film and theatre nights.

Expenditure this year has allowed us to become more energy efficient, thus helping to minimise utility costs and thus keep hire charges competitive.

Our Deed of Trust states:

"Any sum of cash at any time belonging to the charity and not needed as a balance for working purposes shall (unless otherwise directed by the Charity Commissioners or the Secretary of State) be invested"

## Section F

## Other optional information

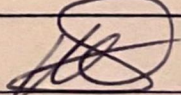
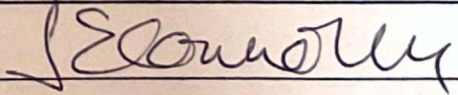
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## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	RICHARD HANKS	JUDY CONNOLLY
Position (eg Secretary, Chair, etc)	CHAIR -	SECRETARY
Date	29/06/23	

**ACLAND MEMORIAL HALL**

England & Wales - Charity number 300137

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# Accounts

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# **ACLAND MEMORIAL HALL**

**Registered Charity Number: 300137**

**Reports and accounts for the year  
1 April 2021 to 31<sup>st</sup> March 2022**

Acland Memorial Hall  
Hermitage Road  
Cold Ash  
Thatcham  
Berkshire  
RG18 9JH



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Acland Memorial Hall

**On accounts for the year  
ended**

31<sup>st</sup> March 2022  
Charity no (if any) 300137

**Set out on pages**

1  
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2022**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Wendy Stanway

Date: 5/12/2022

Name: Wendy Stanway

**Relevant professional  
qualification(s) or body  
(if any):**

MAAT

**Address:**

Stable Cottage, Upton Grey  
Basingstoke  
RG25 2RE

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

ENRITY COMMISSION  
FOR OMA AND WALLS

On account for the year ended 31/12/2018

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**ACLAND MEMORIAL HALL**

**Registered Charity Number: 300137**

**Accounts for the Period 1 April 2021 to 31<sup>st</sup> March 2022**

Treasurer's Report

I have prepared the accounts from the accounting records and from information and explanations supplied to me.

The records are available for inspection.

Fiona Jones FICM PM.Dip  
Director  
Numberwork Services Limited  
Oxford House  
12-20 Oxford Street  
Newbury  
RG14 1JB  
Registered Company No: 13834155  
ICB Practice Licence No: 23421

12<sup>th</sup> December 2022

Signed:

A handwritten signature in black ink, appearing to read 'F Jones', written over a horizontal line.

**ACLAND MEMORIAL HALL**  
**Registered Charity Number: 300137**

**Income and Expenditure Account**  
**1 April 2021 to 31<sup>st</sup> March 2022**  
**Cash Basis**

	Apr 2021 - Mar 2022	Apr 2020 - Mar 2021
<b>Income</b>		
Bank Interest Earned	62.53	114.81
Cleaning COVID19	500.00	690.00
Discounts Allowed	-1,694.59	-1,232.15
Gifts and Donations Income	60.75	
Grants	17,298.00	10,000.00
Hire Fees	26,208.63	10,284.70
Miscellaneous Income	23.75	
<b>Other Income</b>		
Debtor Credits	-200.00	
Insurance claim	9,689.00	
<b>Total Income</b>	<b>£ 51,948.07</b>	<b>£ 19,857.36</b>
<b>Gross Profit</b>	<b>£ 51,948.07</b>	<b>£ 19,857.36</b>
<b>Expenditures</b>		
Bookkeeping Fees	451.50	
Caretaker / Cleaner / Bookings	6,790.50	3,968.00
Community Entertainment	684.00	
Consumable Items	593.92	390.10
Equipment purchase	60.03	
Heat and Light	1,620.00	689.79
Insurance Expense	1,093.49	1,022.51
Memberships and Subscriptions	825.04	1,057.84
Miscellaneous Expense	20.00	192.65
Office Expense	39.28	
Professional Fees	2,361.00	2,541.00
Rent and Rates	90.17	
Repairs/Renewals & Maintenance	3,632.67	2,251.06
Telephone & Broadband	438.00	477.89
TV Licence	159.00	157.50
Unapplied Cash Bill Payment Expenditure	0.00	0.00
Waste Collection	627.69	568.97
Water	35.00	414.55
<b>Total Expenditures</b>	<b>£ 19,521.29</b>	<b>£ 13,731.86</b>
<b>Net Operating Income</b>	<b>£ 32,426.78</b>	<b>£ 6,125.50</b>
<b>Net Income/Profit for the Year</b>	<b>£ 32,426.78</b>	<b>£ 6,125.50</b>

# ACLAND MEMORIAL HALL

Registered Charity Number: 300137

Balance Sheet as at 31<sup>st</sup> March 2022

	<b>31st March 2022</b>	
<b>Current Assets</b>		
<b>Cash at bank and in hand</b>		
Lloyds Bank		41,899.30
NBS 2469536001 Treasurer Plus		20,476.41
Petty Cash		7.78
<b>Total Cash at bank and in hand</b>	<b>£</b>	<b>62,383.49</b>
<b>Total Current Assets</b>	<b>£</b>	<b>62,383.49</b>
<b>Current Liabilities</b>		
Deposits		2,897.37
<b>Total Current Liabilities</b>	<b>£</b>	<b>2,897.37</b>
<b>Total assets less current liabilities</b>	<b>£</b>	<b>59,486.12</b>
<b>Total net assets</b>	<b>£</b>	<b>59,486.12</b>
<b>Charity funds</b>		
Funds		5,826.60
Share Capital Account		25,359.49
Unrestricted Net Assets		-4,126.75
Surplus/(Deficit)		32,426.78
<b>Total Charity funds</b>	<b>£</b>	<b>59,486.12</b>



# Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	04	2021		31	03	2022

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Hermitage Road	
Cold Ash, Thatcham	
Berkshire	
Postcode	RG18 9JH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Hanks	Chair		
2	David Silsby	Vice Chair	2 <sup>nd</sup> November 2021	
3	Judy Connolly	Secretary		
4	Rachel Quartley	Honorary Treasurer		
5	Maureen Avens	Representative Trustee		
6	Gill Hall	Representative Trustee		
7	June Heaton	Representative Trustee		
8	Paul Roberts	Representative Trustee		
9	Linda Vincent	Representative Trustee		
10	Rebecca Bye	Representative Trustee	22 <sup>nd</sup> May 2021- 31 <sup>st</sup> March 2022	
11	Michelle Harrison	Non-representative Trustee	9 <sup>th</sup> November 2021 – 31 <sup>st</sup> March 2022	
12	Jackie Roberts	Non-representative Trustee		
13				
14				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
David Silsby, Representative of Custodian Trustee (Parish Council)	


**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

None

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Deed of Trust

How the charity is constituted  
(eg. trust, association, company)

Trust comprising a management committee of volunteers

Trustee selection methods  
(eg. appointed by, elected by)

All Trustees retire from office at the end of the AGM but then may be re-elected. Co-opted members can be appointed at any regular meeting.

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Committee comprises voluntary Trustees representing hire groups and non-representative Trustees. Officers include Chair, Vice Chair, Honorary Treasurer and Secretary. Our Custodian Trustee is Cold Ash Parish Council.

**New Trustees are provided with the following documents:**  
Our 'Deed of Assurance'  
Document 'Trustees/Committee Members Responsibilities'  
Document 'CC3 - The Essential Trustee'

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

'The provision of a village hall for the benefit of inhabitants of Cold Ash and the neighbourhood without distinction of sex or of political, religious or other opinions and in particular for use of meetings, lectures and classes and other forms of recreation and leisure time with the objective of improving the conditions of life for the said inhabitants.'

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

During this period the Acland Hall has continued to provide a venue for social and community activities - regular village groups (both charitable and profit-making) and occasional hires for parties and fundraising events.

Use of the Hall was restricted along with other public spaces during the Covid-19 pandemic. We followed advice and took measures to open the Hall safely when this was eventually permitted, initially as a venue for our resident Pre-school for the benefit of key-worker parents, then to a wider range of hirers. We were pleased to see most of our regular groups return to the Hall once all restrictions were lifted.

The Trustees are aware of and have regard to the guidance issued by the Charity Commission on public benefit.

**Additional details of objectives and activities (Optional information)**

None

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The Acland Hall has continued to provide a welcoming venue for many kinds of public and private gatherings. These include

Cold Ash Pre-school  
Cold Ash Parish Council  
Cold Ash Gardening Club  
Cold Ash Women's Institute  
Ashmore Green Women's Institute  
Phoenix Flower Arrangers  
Cold Ash Parish Greening Group  
Cold Ash & Ashmore Green Cricket Club  
Cold Ash Football Club  
Newbury and District Amateur Radio Society  
Tai Chi, ladies self-defence, circuit training, yoga, Pilates and children's ballet classes

Non-regular hires were mainly comprised of children's birthday parties, but we have also hosted film nights, theatre performances, rug and furniture sales and charitable fundraisers.

The hall is also used as a Polling Station.

Whilst our hire income was significantly impacted during the year we had a successful insurance claim for loss of income during enforced closure due to the Covid-19 pandemic. It also benefitted from Local Restrictions grants provided by West Berkshire council to support businesses during the pandemic.

This enabled us to continue to maintain the Hall to a high standard. Significant improvements to amenities and the fabric of the building included new double glazed uPVC doors and windows.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

In 2018 our formal Reserve Policy was agreed and formally adopted as £20,000. This figure will be reviewed annually.

**Details of any funds materially in deficit**

none

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The majority of our income is received from regular hire.

We occasionally receive fundraising income from film and theatre nights.

We have benefited from various grants this year to replace lost income due to the Covid-19 restrictions.

Expenditure this year has allowed us to become more energy efficient, thus helping to minimise utility costs and thus keep hire charges competitive.

Our Deed of Trust states:


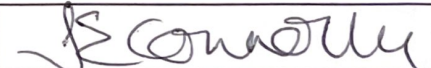
"Any sum of cash at any time belonging to the charity and not needed as a balance for working purposes shall (unless otherwise directed by the Charity Commissioners or the Secretary of State) be invested"

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	RICHARD HANES	JUDY CONNOLLY
<b>Position (eg Secretary, Chair, etc)</b>	CHAIR.	SECRETARY.
<b>Date</b>	15/12/2022	