

Trustees' Annual Report

For the Year Ended 31 July 2025

Reference and Administrative Information

Charity Name

Roxton Parish Hall

Charity Registration Number

300061

Principal Address

The new Village Hall, High Street, Roxton, Bedford, MK44 3EB

Trustees

The trustees who served during the year and up to the date of approval of this report were:

- P Gale, Chair
- A Law, Treasurer
- C Chandler, Secretary
- S Bradley, Trustee
- M Pike, Trustee

Structure, Governance and Management

Governing Document

The charity is governed by its Constitution dated 10th August 1951 and operates in accordance with the requirements of charity law.

Trustee Appointment

Trustees are elected or appointed in accordance with the charity's governing document. New trustees receive an induction covering the charity's activities, governance arrangements, legal responsibilities, and financial position.

Organisational Structure

The charity is managed by the Board of Trustees, which meets regularly throughout the year to oversee the charity's activities, finances, and strategic direction.

Day-to-day activities are undertaken by volunteers the direction of the trustees.

Objectives and Activities

Charitable Objectives

The charity's objectives are:

The operation and upkeep of the Roxton Parish Hall for the benefit of the Parish of Roxton and its immediate vicinity.

Public Benefit

The trustees have considered the Charity Commission's guidance on public benefit and are satisfied that the charity's activities during the year furthered its charitable purposes for the benefit of the public.

Activities Undertaken

During the year the charity delivered its charitable objective by continuing to operate the Parish Hall for the benefit of the local community.

These activities were delivered through the efforts of trustees, volunteers, and partner organisations.

Achievements and Performance

The trustees consider the achievement and performance of the charity to be satisfactory.

The hall continued to be used by a variety of local community groups as well as being available for private functions.

Significant maintenance and updating of the hall continued throughout the year. Including the installation of solar panels.

The trustees believe that the charity has continued to make a meaningful contribution towards its charitable objectives despite the challenges facing the voluntary sector.

Financial Review

Financial Position

The Trustees consider the financial position of the charity to be satisfactory.

The charity's total income for the year was £46,028.

This included an exceptional grant of £29,335 for the installation of solar panels in the year:

Total expenditure for the year was £26,134, this included the cost of the solar panels

The charity recorded a surplus of £19,894 for the year.

At the year end, unrestricted funds amounted to £35,200.

Reserves Policy

The trustees recognise the importance of maintaining adequate reserves to ensure financial stability and continuity of services.

The charity aims to maintain unrestricted reserves equivalent to approximately Six months of operating expenditure.

At the year end, unrestricted reserves stood at £35,200, which the trustees consider to be adequate in relation to the charity's needs.

Principal Funding Sources

The charity's principal funding sources during the year were:

- Grant-making trusts and foundations.
 - Donations.
 - Community fundraising activities.
 - Hall hire fees
-

Risk Management

The trustees have considered the major risks to which the charity is exposed and have established systems and procedures to manage those risks.

The principal risks identified include:

- Reduction in funding.
- Increased operational costs.
- Trustee recruitment and retention.

Appropriate controls are in place to mitigate these risks, including regular financial monitoring, budget management, trustee oversight, and ongoing review of policies and procedures.

Plans for the Future

During the coming year the charity intends to:

- Continue delivering its core charitable activities.
- Strengthen relationships with beneficiaries and stakeholders.
- Increase fundraising and diversify income sources.
- Recruit additional Trustees.

The trustees remain committed to ensuring the long-term sustainability of the charity and the continued delivery of public benefit.


Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

The trustees are responsible for keeping proper accounting records, safeguarding the assets of the charity, and taking reasonable steps to prevent and detect fraud and other irregularities.

The trustees declare that they have approved this report and have authorised its signing on behalf of the Board.

Signed on behalf of the Trustees:



Name: A Law

Position: Trustee

Date: 26/5/26



CHARITY COMMISSION
FOR ENGLAND AND WALES

Roxton Parish Hall

300061

Receipts and payments accounts

CC16a

For the period
from

01/08/2024

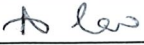
To

31/07/2025

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	8,000	-	-	8,000	9,020
Grant	29,335	-	-	29,335	9,779
Hall hire	8,414	-	-	8,414	8,709
Interest received	279	-	-	279	243
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	46,028	-	-	46,028	27,751
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	46,028	-	-	46,028	27,751
A3 Payments					
Maintenance costs	17,991	-	-	17,991	26,184
Hall running costs	8,033	-	-	8,033	10,616
Sundry costs	110	-	-	110	233
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	26,134	-	-	26,134	37,033
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	26,134	-	-	26,134	37,033
Net of receipts/(payments)	19,894	-	-	19,894	- 9,282
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	15,306	-	-	15,306	24,588
Cash funds this year end	35,200	-	-	35,200	15,306

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	1,550	-	-
	Deposit account	33,436	-	-
	Cash	214	-	-
	Total cash funds	35,200	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Alistair Law	26/05/2026	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Roxton Parish Hall

**On accounts for the year
ended**

31st July 2025

**Charity no
(if any)**

300006

Set out on pages

1 To 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/07/2025**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

26/05/2026

Name:

Sophie Westhead

**Relevant professional
qualification(s) or body
(if any):**

AAT

Address:

138 Bromham Road, Bedford, Beds, MK40 2QW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.