



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01.08.2023

Period start date To 31.07.2024

Period end date

Charity name: Roxton Parish Hall

Charity registration number: 300061

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purpose of the hall is to provide space for the local community to hire
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	One off hirer- wedding, birthday parties and sports activities. Regular hirer- Local societies, parish council for meetings, toddler and parent groups, keep fit classes and local musicians. All the hirers benefit the local community, whether that be for health reasons, exercise or pleasure. The Hall is also used as a polling station for local and general elections; in recent years it has been used by the by East West Rail and the Black Cat Road developers for public consultation
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the charity commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Charity has continued to operate the hall for the benefit of the local community. There are a wide number and range of regular users as well as the hall being available for functions.</p> <p>The hall continues to be maintained, and the facility improved. The hall has also been fitted with solar panels. This sustainable approach will reduce energy costs and will benefit the hirer and wider community by not having to increase the hirer fee with other everyday costs increasing. They will also lower the carbon footprint therefore benefiting the environment</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Trustees consider the Charity's financial position to be satisfactory. There is a deficit in the year, but this relates to the installation of solar panels
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Maintain reserve for cash flow purposes for re-investment into the hall and its facilities. Also to cover in the event of a fall in income and unplanned repairs. This money is held in a separate reserve account.
Amount of reserves held	Para 1.22	£12,156
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Positions are advertised, applicants are proposed and seconded by existing committee members. The intention is to have a Trustee representing all the regular users of the hall.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Roxton Parish Hall
Other name the charity uses	
Registered charity number	300061
Charity's principal address	28 PARK ROAD ROXTON BEDFORD MK44 3ER

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elizabeth Mudd	Chair		
2	Alistair Law	Treasurer		
3	Mary Pike			
4	Sheila Bradley			
5	Christine Chandler			
6	Paul Gale			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Alistair Law

Alistair Law	
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Position (eg Secretary,
Chair, etc)

Treasurer

Treasurer	
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Date

15/2/25

15/2/25



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Roxton Parish Hall

No (if any)
300061

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/08/2023

To

Period end date
31/07/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall hire	8,710	-	-	8,710	8,959
Grants	9,778	-	-	9,778	-
Donations	11,520	-	-	11,520	11,000
Interest	243	-	-	243	117
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	30,251	-	-	30,251	20,076
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	30,251	-	-	30,251	20,076
A3 Payments					
Building Maintenance	26,184	-	-	26,184	15,419
Building running costs	8,910	-	-	8,910	10,062
Insurance	853	-	-	853	865
Licences	853	-	-	853	343
Sundry	233	-	-	233	95
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	37,033	-	-	37,033	26,784
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	37,033	-	-	37,033	26,784
Net of receipts/(payments)	- 6,782	-	-	- 6,782	- 6,708
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	24,588	-	-	24,588	31,296
Cash funds this year end	17,806	-	-	17,806	24,588

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	5,650	-	-
	Reserve account	12,156	-	-
		-	-	-
	Total cash funds	17,806	-	-

(agree balances with receipts and payments account(s))

OK

OK

OK

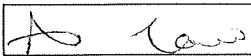
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	A. LAW	15/12/2025



Section A

Independent Examiner's Report

Report to the trustees/ members of	Charity Name Roxton Parish Hall		
On accounts for the year ended	31 st July 2024	Charity no (if any)	300006
Set out on pages	1 To 2 <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/07/2024**.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

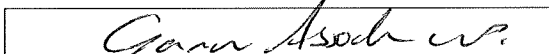
**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:  **Date:** 15/2/2025

Name: Garner Associates LLP

Relevant professional qualification(s) or body (if any): FCCA

Address: 138 Bromham Road, Bedford, Beds, MK40 2QW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.