

# ROXTON PARISH HALL

England & Wales · Charity number 300061

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1961-12-18

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 28 Park Road  
Roxton  
Bedford  
MK44 3ER

**Phone** 01234 870160

## Activities

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**Objects:** VILLAGE HALL

**Activities:** A Village Hall

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** Amateur Sport
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** PARISH OF ROXTON AND IT IMMEDIATE VICINITY
- Bedford
- Central Bedfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£46,028	£26,134	-	-
2024-07-31	£30,251	£37,033	-	-
2023-07-31	£20,076	£26,784	-	-
2022-07-31	£8,388	£8,635	-	-
2021-07-31	£20,430	£3,298	-	-
2020-07-31	£17,063	£6,062	-	-

## Trustees

Name	Role	Appointed
ALISTAIR LAW		2018-08-01
Christine Elizabeth Chandler		2018-08-01
Mary Pike		2018-08-01
PAUL GALE		
Sheila Janet Bradley		2018-08-01

**ROXTON PARISH HALL**

England & Wales - Charity number 300061

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# Accounts

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# Trustees' Annual Report

For the Year Ended 31 July 2025

## Reference and Administrative Information

### Charity Name

Roxton Parish Hall

### Charity Registration Number

300061

### Principal Address

The new Village Hall, High Street, Roxton, Bedford, MK44 3EB

### Trustees

The trustees who served during the year and up to the date of approval of this report were:

- P Gale, Chair
- A Law, Treasurer
- C Chandler, Secretary
- S Bradley, Trustee
- M Pike, Trustee

## Structure, Governance and Management

### Governing Document

The charity is governed by its Constitution dated 10<sup>th</sup> August 1951 and operates in accordance with the requirements of charity law.

### Trustee Appointment

Trustees are elected or appointed in accordance with the charity's governing document. New trustees receive an induction covering the charity's activities, governance arrangements, legal responsibilities, and financial position.

## **Organisational Structure**

The charity is managed by the Board of Trustees, which meets regularly throughout the year to oversee the charity's activities, finances, and strategic direction.

Day-to-day activities are undertaken by volunteers the direction of the trustees.

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## **Objectives and Activities**

### **Charitable Objectives**

The charity's objectives are:

The operation and upkeep of the Roxton Parish Hall for the benefit of the Parish of Roxton and its immediate vicinity.

### **Public Benefit**

The trustees have considered the Charity Commission's guidance on public benefit and are satisfied that the charity's activities during the year furthered its charitable purposes for the benefit of the public.

### **Activities Undertaken**

During the year the charity delivered its charitable objective by continuing to operate the Parish Hall for the benefit of the local community.

These activities were delivered through the efforts of trustees, volunteers, and partner organisations.

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## **Achievements and Performance**

The trustees consider the achievement and performance of the charity to be satisfactory.

The hall continued to be used by a variety of local community groups as well as being available for private functions.

Significant maintenance and updating of the hall continued throughout the year. Including the installation of solar panels.

The trustees believe that the charity has continued to make a meaningful contribution towards its charitable objectives despite the challenges facing the voluntary sector.

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## **Financial Review**

### **Financial Position**

The Trustees consider the financial position of the charity to be satisfactory.

The charity's total income for the year was £46,028.

This included an exceptional grant of £29,335 for the installation of solar panels in the year:

Total expenditure for the year was £26,134, this included the cost of the solar panels

The charity recorded a surplus of £19,894 for the year.

At the year end, unrestricted funds amounted to £35,200.

### **Reserves Policy**

The trustees recognise the importance of maintaining adequate reserves to ensure financial stability and continuity of services.

The charity aims to maintain unrestricted reserves equivalent to approximately Six months of operating expenditure.

At the year end, unrestricted reserves stood at £35,200, which the trustees consider to be adequate in relation to the charity's needs.

## **Principal Funding Sources**

The charity's principal funding sources during the year were:

- Grant-making trusts and foundations.
  - Donations.
  - Community fundraising activities.
  - Hall hire fees
- 

## **Risk Management**

The trustees have considered the major risks to which the charity is exposed and have established systems and procedures to manage those risks.

The principal risks identified include:

- Reduction in funding.
- Increased operational costs.
- Trustee recruitment and retention.

Appropriate controls are in place to mitigate these risks, including regular financial monitoring, budget management, trustee oversight, and ongoing review of policies and procedures.

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## **Plans for the Future**

During the coming year the charity intends to:

- Continue delivering its core charitable activities.
- Strengthen relationships with beneficiaries and stakeholders.
- Increase fundraising and diversify income sources.
- Recruit additional Trustees.

The trustees remain committed to ensuring the long-term sustainability of the charity and the continued delivery of public benefit.

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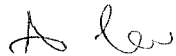
## Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

The trustees are responsible for keeping proper accounting records, safeguarding the assets of the charity, and taking reasonable steps to prevent and detect fraud and other irregularities.

The trustees declare that they have approved this report and have authorised its signing on behalf of the Board.

Signed on behalf of the Trustees:



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Name: A Law

Position: Trustee

Date: 26/5/26



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Roxton Parish Hall

300061

## Receipts and payments accounts

CC16a

For the period from	01/08/2024	To	31/07/2025
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	8,000	-	-	8,000	9,020
Grant	29,335	-	-	29,335	9,779
Hall hire	8,414	-	-	8,414	8,709
Interest received	279	-	-	279	243
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>46,028</b>	<b>-</b>	<b>-</b>	<b>46,028</b>	<b>27,751</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>46,028</b>	<b>-</b>	<b>-</b>	<b>46,028</b>	<b>27,751</b>
<b>A3 Payments</b>					
Maintenance costs	17,991	-	-	17,991	26,184
Hall running costs	8,033	-	-	8,033	10,616
Sundry costs	110	-	-	110	233
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>26,134</b>	<b>-</b>	<b>-</b>	<b>26,134</b>	<b>37,033</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>26,134</b>	<b>-</b>	<b>-</b>	<b>26,134</b>	<b>37,033</b>
<b>Net of receipts/(payments)</b>	<b>19,894</b>	<b>-</b>	<b>-</b>	<b>19,894</b>	<b>9,282</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	15,306	-	-	15,306	24,588
<b>Cash funds this year end</b>	<b>35,200</b>	<b>-</b>	<b>-</b>	<b>35,200</b>	<b>15,306</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current account	1,550	-	-
	Deposit account	33,436	-	-
	Cash	214	-	-
	<b>Total cash funds</b>	<b>35,200</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Alistair Law	26/05/2026



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Roxton Parish Hall

**On accounts for the year  
ended**

31<sup>st</sup> July 2025

**Charity no  
(if any)**

300006

**Set out on pages**

1 To 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/07/2025**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

26/05/2026

**Name:**

Sophie Westhead

**Relevant professional  
qualification(s) or body  
(if any):**

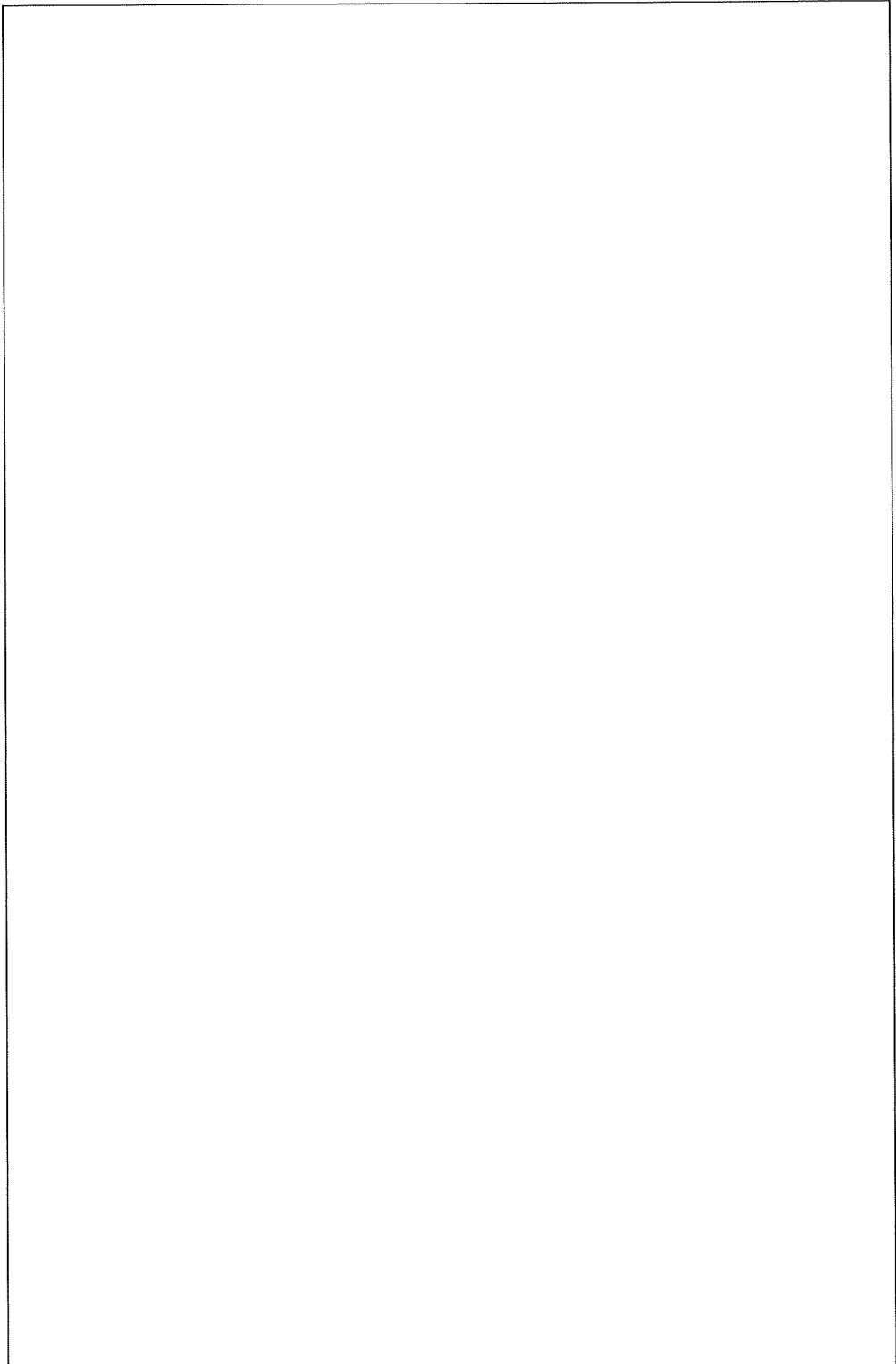
AAT

**Address:**

138 Bromham Road, Bedford, Beds, MK40 2QW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



**ROXTON PARISH HALL**

England & Wales - Charity number 300061

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# Accounts

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## Trustees' Annual Report for the period

From **01.08.2023**  
Period end date

Period start date To **31.07.2024**

**Charity name: Roxton Parish Hall**

**Charity registration number: 300061**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purpose of the hall is to provide space for the local community to hire
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	One off hirer- wedding, birthday parties and sports activities. Regular hirer- Local societies, parish council for meetings, toddler and parent groups, keep fit classes and local musicians. All the hirers benefit the local community, whether that be for health reasons, exercise or pleasure. The Hall is also used as a polling station for local and general elections; in recent years it has been used by the by East West Rail and the Black Cat Road developers for public consultation
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the charity commission on public benefit.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Charity has continued to operate the hall for the benefit of the local community. There are a wide number and range of regular users as well as the hall being available for functions.</p> <p>The hall continues to be maintained, and the facility improved. The hall has also been fitted with solar panels. This sustainable approach will reduce energy costs and will benefit the hirer and wider community by not having to increase the hirer fee with other everyday costs increasing. They will also lower the carbon footprint therefore benefiting the environment</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Trustees consider the Charity's financial position to be satisfactory. There is a deficit in the year, but this relates to the installation of solar panels
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Maintain reserve for cash flow purposes for re-investment into the hall and its facilities. Also to cover in the event of a fall in income and unplanned repairs. This money is held in a separate reserve account.
Amount of reserves held	Para 1.22	<b>£12,156</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Positions are advertised, applicants are proposed and seconded by existing committee members. The intention is to have a Trustee representing all the regular users of the hall.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Roxton Parish Hall
Other name the charity uses	
Registered charity number	300061
Charity's principal address	28 PARK ROAD ROXTON BEDFORD MK44 3ER



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

Alistair Law

Alistair Law	
--------------	--

Position (eg Secretary,  
Chair, etc)

Treasurer

Treasurer	
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Date

15/2/25

15/2/25
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name Roxton Parish Hall	No (if any) 300061
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CC16a

## Receipts and payments accounts

For the period from	Period start date 01/08/2023	To	Period end date 31/07/2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hall hire	8,710	-	-	8,710	8,959
Grants	9,778	-	-	9,778	-
Donations	11,520	-	-	11,520	11,000
Interest	243	-	-	243	117
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>30,251</b>	<b>-</b>	<b>-</b>	<b>30,251</b>	<b>20,076</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>30,251</b>	<b>-</b>	<b>-</b>	<b>30,251</b>	<b>20,076</b>
<b>A3 Payments</b>					
Building Maintenance	26,184	-	-	26,184	15,419
Building running costs	8,910	-	-	8,910	10,062
Insurance	853	-	-	853	865
Licences	853	-	-	853	343
Sundry	233	-	-	233	95
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>37,033</b>	<b>-</b>	<b>-</b>	<b>37,033</b>	<b>26,784</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>37,033</b>	<b>-</b>	<b>-</b>	<b>37,033</b>	<b>26,784</b>
<b>Net of receipts/(payments)</b>	<b>- 6,782</b>	<b>-</b>	<b>-</b>	<b>- 6,782</b>	<b>- 6,708</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>24,588</b>	<b>-</b>	<b>-</b>	<b>24,588</b>	<b>31,296</b>
<b>Cash funds this year end</b>	<b>17,806</b>	<b>-</b>	<b>-</b>	<b>17,806</b>	<b>24,588</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	5,650	-	-
	Reserve account	12,156	-	-
		-	-	-
	<b>Total cash funds</b>	<b>17,806</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK
OK
OK

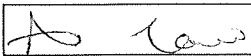
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	A. LAW	15/12/2025



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Roxton Parish Hall

**On accounts for the year  
ended**

31<sup>st</sup> July 2024

**Charity no  
(if any)**

300006

**Set out on pages**

1 To 2

(remember to include the page numbers of additional sheets)

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**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*Garner Associates LLP*

**Date:**

15/2/2025

**Name:**

Garner Associates LLP

**Relevant professional  
qualification(s) or body  
(if any):**

FCCA

**Address:**

138 Bromham Road, Bedford, Beds, MK40 2QW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

