

MAULDEN VILLAGE HALL MANAGEMENT COMMITTEE ANNUAL GENERAL MEETING
CHAIRMANS AND TRUSTEES REPORT
January 2021– December 2021

COVID-19

Maulden Village Hall closed in March 2020 and reopened in August 2021

During this period Maulden Village Hall Committee sought and received advice from ACRE, from Simon Patterson,(Village Hall and Community Buildings Advisor for Bedfordshire) and from GOV.UK.

The committee were very aware of the need to support our local community throughout the lockdown period and with this in mind and after consultation with our insurance company, Allied Westminster, we continued our Post Office service on Tuesday and Thursday mornings. A service we were informed that was much appreciated during this difficult time.

As advised by our insurance company a log book was maintained during this period. Weekly inspections were pursued. Taps were run to prevent Legionnaire's problems. Sanitizer's were replenished when required. Toilets closed to the public were maintained in working order. The gas boiler was serviced and fire equipment checked. The hall was deep cleaned.

During lockdown the committee held their annual AGM and an additional meeting prior to reopening. These meetings were held closely following all Covid-19 advice. Prior to reopening in August 2021 printed advice to hirers of the hall was published in Maulden Magazine (compiled and distributed by St Mary the Virgin Parish Church) A First Aid Room was established containing P.P.E. A drawing was produced detailing safe spacing for chairs and Sanitizers were placed around the main hall. The hall received another deep clean. A document was written in July 2021 headed " Help Keep our facility Covid-19 Secure". This was circulated and copies were placed prominently in the hall.

In December 2021our annual Christmas tree was erected adjacent to the hall and decorated by committee members. A specialized external lighting box was installed to power outside equipment. An additional CCTV camera was installed for the safety of Post Office staff.

After reopening committee were pleased to note that all our regular hirers had returned together with additional requests from new prospective hirers.

Our architects finalized their drawings for our proposed car park and hall extensions and quotes have been received. It is hoped work will commence during 2022/23. Various grants have been received including £18,241 business support grant from Central Bedfordshire Council.

My thanks to Maulden Parish Council and Maulden Village Hall Committee for their continued support throughout this reporting year.

B. Woodward, Chairman.

MAULDEN VILLAGE HALL

MANAGEMENT COMMITTEE

RECEIPTS and PAYMENTS ACCOUNT
for the year ended 31st DECEMBER 2021

MAULDEN VILLAGE HALL MANAGEMENT COMMITTEE

ACCOUNTANTS' REPORT

We have examined the books and records and supporting receipts and invoices relating to the Management of Maulden Village Hall and we hereby certify that the attached Receipts and Payments Account for the year ended 31st December 2021 is in accordance with these records and that they are correct and complete to the best of our knowledge and belief.

1 The Forum
Minerva Business Park
Lynch Wood
Peterborough
PE2 6FT

14th February 2022



Joe Spencer ACA
On behalf of
MHA MacIntyre Hudson

MAULDEN VILLAGE HALL MANAGEMENT COMMITTEE

RECEIPTS and PAYMENTS ACCOUNT
for the year ended 31st DECEMBER 2021

	<u>NOTES</u>	<u>2021</u>	<u>2020</u>
<u>RECEIPTS</u>			
Hall Lettings		5,491	4,848
Surpluses from Fundraising Events		-	-
Grants and Donations	(1)	23,241	14,000
Bank Deposit Interest		817	1,085
		<u>29,549</u>	<u>19,933</u>
<u>Less PAYMENTS</u>			
Caretaking and Cleaning Services		2,294	1,859
Water Rates		-	272
Electricity		596	944
Gas		747	636
General Repairs	(2)	4,994	1,390
Insurance		2,237	2,192
Performing Rights Society		129	350
Internet		337	394
Postage, Printing and Stationery		25	21
Sundry Expenses		35	105
		<u>11,394</u>	<u>8,163</u>
<u>EXCESS of RECEIPTS OVER PAYMENTS</u>		18,155	11,770
Add Bank Balances 1st January, 2021			
Barclays			
Current Accounts		23,133	12,449
Business 10 Day Notice Accounts			
New Hall Account		20,034	20,018
Cambridge and Counties			
31 Day Notice Account		84,782	83,712
		<u>127,949</u>	<u>116,179</u>
		<u><u>146,104</u></u>	<u><u>127,949</u></u>
<u>REPRESENTED BY</u>			
<u>Bank and Cash Balances 31st December, 2021</u>			
Barclays			
Current Accounts		10,471	23,133
Business 10 Day Notice Accounts			
New Hall Account		20,036	20,034
Cambridge and Counties			
31 Day Notice Account		85,597	84,782
Hampshire Trust Bank			
120 Day Notice Business Account		30,000	-
		<u>146,104</u>	<u>127,949</u>

MAULDEN VILLAGE HALL MANAGEMENT COMMITTEE

RECEIPTS and PAYMENTS ACCOUNT
for the year ended 31st DECEMBER 2021

NOTES

(1) Grants and Donations

£5,000 from Maulden Parish Council
includes £1,000 towards kitchen water heater
£18,241 from Central Bedfordshire Council
being Business Support Grant

(2) General Repairs

Includes £3,636 for hall lighting for stage and
electric hand dryers in toilets

MAULDEN VILLAGE HALL

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