



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 Sept 2020 Period start date To 31 Aug 2022
Period end date

Charity name: Great Barford Village Hall

Charity registration number: 300035

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The village hall is rented out to local people and community groups to hold events. The events.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Letting, for the benefit of local groups and caretaker duties. Income is reinvested into the property or used to reduce hire charges for local groups
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the charity commission on public benefit and subscribe to ACRE

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity has successfully accommodated a number of community groups including brownies, dance and toddler groups.</p> <p>The conversion of the loft space remains a project subject to funds being available.</p> <p>The Committee are formulating a mini business plan to identify projects in order of priority and then set about funding them.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity reviews its financial position at each meeting (bi monthly) and end the end of each year
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Maintain reserves for cash flow purposes and for re-investment into the village hall and its facilities
Amount of reserves held	Para 1.22	£4000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		None
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Positions are advertised, applicants are proposed and seconded by existing Committee members

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Great Barford Village Hall
Other name the charity uses	
Registered charity number	300035
Charity's principal address	Fishers Close, Great Barford, Bedfordshire MK44 3HL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Hetherington	Chairperson/Treasurer		
2	Louise Geary	Booking Secretary		
3	Tracey Tyler	Secretary		
4	Nicci Martin			
5	Pat Marwick			
6	Jennifer Taylor			
7	Maz Smith			
8	Jon Digweed			
9	John McPherson			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	James Hetherington	
Position (eg Secretary, Chair, etc)	Chairman	
Date	31 August 2022	

Great Barford Village Hall Association

Income and Expenditure Account for the year ending 31 August 2022

Income

Lettings 20673.00
Bar income 18668.36
Compensation 174.00
Interest 2.00

Expenditure

Wages 7942.89
Bar expenses 14329.35
Property 3141.74
Insurance 1294.20
IT 394.36
Repairs 485.00
Refuse 728.00
TV 165.00
Licences 371.73
Alarms 189.16
Utilities 7987.94
Miscellaneous 1634.95
Telephone 120.00
Servicing 374.68
Window cleaning 400.00
PPL/PRS 1307.46

39517.36

40866.46

Opening Balance 11463.25
Trading +/- (1349.10) 10114.15

Represented By
Current Account 6113.16 10114.15
Deposit Account 4000.99

This income and expenditure account has been prepared, as with previous years, on a receipts and payments basis and is in accordance with the books and records of the Association for the year ended 31 August 2022 as presented to me.

D J Cleverley – Independent Examiner



Great Barford Village Hall Association

Notes to the accounts for the year ending 31 August 2022

1. The accounts have been prepared on a receipts and payments basis rather than an accruals basis, consistent with previous years.
2. Lettings income is based on receipts and is a nett value after refunds. Following conversations with the Treasurer refunds will be shown separately in future accounts.
3. The accounts demonstrates the Association is continuing to support its only asset by ensuring repairs and improvements are completed in a timely manner and that statutory requirements are adhered to.
4. Bar expenses are higher than expected due to writing off of stock. The provision of wet supplies has now been amended meaning stock is ordered and used in smaller quantities reducing the levels of wastage.
5. In addition to point four there are a number of additional expenses incurred resulting in the slight operating loss these include, annual fixed wiring checks, code two repairs, two years PPL/PRS licence falling in the same set of accounts and a significant credit held with the utility company.
6. Full consideration of the accounts presented I am satisfied the Association is a viable concern.
7. The Association should utilise an accountant in the coming years if revenues continue to grow, a simple income and expenditure statement would suffice.