



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 Sept 2018 **Period start date** **To 31 Aug 2020**
Period end date

Charity name: Great Barford Village Hall

Charity registration number: 300035

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The village hall is rented out to local people and community groups to hold events. The events may be weekly, monthly or annual
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Letting for the benefit of local groups and caretaker duties
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the charity commission on public benefit and subscribe to ACRE

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity has successfully accommodated a number of community groups including brownies, dance and toddler groups. It continued with the improvement of the hall including kitchen improvements

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity reviews its financial position at each meeting (bi monthly) and end the end of each year
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Maintain reserves for cash flow purposes and for re-investment into the village hall and its facilities
Amount of reserves held	Para 1.22	£9002
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		None
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Positions are advertised, applicants are proposed and seconded by existing Committee members

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Great Barford Village Hall
Other name the charity uses	
Registered charity number	300035

Charity's principal address	Fishers Close, Great Barford, Beds MK44 3BG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Hetherington	Chairperson/Treasurer		
2	Vivienne Johnson	Trustee		
3	Ivor Geary	Trustee		
4	Darren Dynes	Trustee		
5	Keith Martin	Trustee		
6	Tracey Tyler	Trustee		
7	Lisa Dyynes	Trustee		
8	Nicci Martin	Trustee		
9	Pat Marwick	Trustee		
10	Angelina Talbot	Secretary		
11	Rebecca Williams	Trustee		
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

James Hetherington	
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Position (eg
Secretary, Chair, etc)

Chairman	
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Date

14 Sep 2020

Great Barford Village Hall Association

Income and Expenditure Account for the year ending 31 August 2020

Income		Expenditure	
Income	33,789.94	Wages	5662.80
Interest	9.40	Bar expenses	6500.00
		Improvements	6180.45
		Insurance	1443.36
		IT	456.76
		Repairs	485.00
		Refuse	626.40
		TV	158.40
		Licences	507.46
		Alarms	221.76
		Bank & Mobile	233.75
		Utilities	6735.14
	33,799.34		29,211.28
Opening Balance	6121.76		
Trading +/-	4588.06		10,709.82
Represented By			
Current Account	1707.03		
Deposit Account	9002.79		10,709.82

This income and expenditure account has been prepared, as with previous years, on a receipts and payments basis and is in accordance with the books and records of the Association for the year ended 31 August 2020 as presented to me.

D J Cleverley – Independent Examiner

Great Barford Village Hall Association

Notes to the accounts for the year ending 31 August 2020

- 1) The accounts have been prepared on a receipts and payments basis rather than an accruals basis, consistent with previous years.
- 2) Lettings income is based on receipts and is a nett value after refunds, this slight change is due to the impact of COVID 19 on the volume of bookings
- 3) The Association has commenced with improvements to the facility namely the conversion of an upstairs space to be used as an office. Following the successful completion of the project the hall should be assessed for rateable value.
- 4) As stated in previous notes the Association should consider the use of an accountant, the predicted increase in revenues has not materialised due to the pandemic and there will be a period of developing the business to previous levels. I would suggest the accounts for the 2022/23 period should be the first provided to an accountant.