

FLITWICK VILLAGE HALL

England & Wales · Charity number 300034

Details

Status Registered

Legal form Other

Registered 1970-04-29

Register [View on the Charity Commission register](#)

Contact

Address 2 Holley Hill
Flitwick
Bedford
MK45 1FT

Phone 07795204863

Email flitwickvillagehalli@gmail.com

Website flitwickvillagehall.co.uk

Activities

Objects: VILLAGE HALL.

Activities: To provide the inhabitants of flitwick without distinction of sex or political religious or other opinions and in particular for use for meetings lectures and classes and for other forms of recreation and leisure time occupations with the object of improving the conditions of life for the said inhabitants.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, The Prevention Or Relief Of Poverty, Religious Activities, Arts/culture/heritage/science, Amateur Sport, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, Other Defined Groups

Geography

- **Area of benefit:** FLITWICK
- Central Bedfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-02-28	£58,242	£55,627	-	-
2024-02-29	£51,865	£57,606	-	-
2023-02-28	£57,961	£48,888	-	-
2022-02-28	£70,362	£69,480	-	-
2021-02-28	£39,714	£42,394	-	-

Trustees

Name	Role	Appointed
ANN ROSEMARY LUTLEY	Chair	
JENNY SAUNDERS		2016-05-10
Janice Mary Beal		2024-05-09

FLITWICK VILLAGE HALL

England & Wales - Charity number 300034

Accounts

FLITWICK VILLAGE HALL MANAGEMENT COMMITTEE
(Registered charity, number 300034)
Financial statements
for the year ended 28 February 2025

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4	Examiners Report
5	Receipts & payments account
6	Statement of assets & liabilities
7	Notes to the accounts

Flitwick Village Hall Management Committee Trustees' annual report for the year ended 28 February 2024

Full name Flitwick Village Hall Management Committee

Registered charity number 300034

Principal Address

Dunstable Road, Flitwick, Bedfordshire MK45 1HP

Committee members

Ann Rosemary Lutley	Chairman
Janice Beal	Treasurer
Micheal Eaves	Nominee British Legion
Jenny Saunders	Trustee
Patricia Earles	Trustee

Bankers

Barclays Bank Plc, 3 Station Road, Flitwick, Bedford, MK45 1JS

Governance and management

The Management Committee was formed by a Trust deed dated 1 January 1968 and registered as a Charity as at 29 April 1970.

Aims and objectives

To provide the inhabitants of Flitwick without the distinction of sex or political religious or other opinions and in particular for use for meetings, lectures, and classes and for other forms of recreation and leisure time occupations with the object of improving the conditions of life for the said inhabitants.

Summary of the main achievements during the period

2024/2025 Achievements

The biggest issue for the hall is the roof works. A crowd funding page was set up and the Flitwick public raised over £8500, of which £4000 has been spent for emergency repairs. More Led Lights were installed in the hall, Back of house decorating, Fire Safety replacements. Biggest saving was a renegotiated Sanitary contract, reducing the annual amount by over £3000.

Principal Activities in Pursuit of Public Benefit

The Trustees policy of public benefit has been to encourage a wide range of organisations and ages to use the hall. We have retained most of our regular clients and also some new ones:-

Music 24, Burlesque Chair Dance, Car Park Booking - Boness Vets. And on weekends we now have Monthly Sunday Markets and Regular Auctions

On Fridays we have the weekly market and within the hall, free tea and coffee and biscuits (donations accepted), are provided. The kitchen is manned by volunteers from different organisations this has promoted a lot of community co-operation and raising well needed funding for their charities.

The hall is also available for private functions, wedding receptions, funeral teas and social functions. .

The car park is now also hired for events that take place at the adjacent library We have also agreed to let CBC put five EV charging points at the front entrance to the car park.

Funding strategy

It is the strategy of the trustees to manage the revenue budget on a self-financing basis with hire charges set to achieve this. The increase in energy price has had a big impact on our finances which we are having to deal with via hire charges.

However based on a review of other halls in our area we still have the most competitive hourly rates..

Hiring agreement

Use of the village hall is subject to a hiring agreement which must be agreed too when signing the booking form. The hiring agreement sets out the terms and conditions of hire and identifies the respective responsibilities of each party to the agreement.

The hall employs its own booking officer to oversee all aspects of hiring the hall.

There are now further risk assessments/ agreements the hirer has to agree to when they allowed to use the hall.

Licences

The hall has a premises Licence (not including alcohol) and is registered with the local authority for music and performances.

Policies and Procedures

The management committee have developed policies and adopted health and safety procedures in exercising its duty of care to members and employees and users of the hall which are reviewed on a regular basis.

Future Plans

The flat roof of the hall still remains our biggest concern, new quotes to resolve the problems range from £30000 to £110000. We will continue to lobby FTC for access to section 106 monies.

The trustees declare that they have approved this report.

The charity's policy on reserves

The Trustees consider it prudent to maintain an appropriate level of reserves. The optimum level of reserves is considered to be the equivalent of at least six months of operating costs and this is reviewed on a regular basis by the Trustees.

Signed on behalf of the charity's trustees:

Signed _____Janice Beal-----

Name: _____Janice Beal Position: Treasurer

**Independent examiner's report to the trustees of
Flitwick Village Hall Management Committee
for the year ended 28 February 2025**

I report on the accounts of the charity, which are set out on page 5

Respective responsibilities of trustees and

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Basis of independent examiner's report

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) Which, gives me reasonable cause to believe that in any material respect, the requirements:

- to keep accounting records
- to prepare accounts which accord with the accounting records and comply with the accounting requirements .

have not been met; or

(2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed_____Date

Yvonne Dimbleby 10.7.25

**Flitwick Village Hall Management Committee
Receipts & payments account
for the year ended 28 February 2025**

2024 £		2025 £
	Receipts	
45358.98.	Hall Hire	36852.81
6506.02	Market	10488
	Hall Prepayments	3244.18
	Return of Tidy Levy	-998
	Bank Interest	94.06
	Other receipts	29.07
	Grants/Other - Roof Donations	8530.93
51865.00	Total receipts	58241.95
	Payments	
23724	Salaries	24298.60
351.70	Gas	456.68
5679.70	Electricity	8230.30
244.18	Water	1058.10
60.80	Council Tax (CBC)	59.25
9031.39	Building Repairs & Maintenance	10375.74
228.06	Replacement Equipment	0
0	Equipment Hire	688.32
1200.07	Cleaning Materials	1009.75
6227.34	Sanitary	3903.03
28.46	Sundry expenses	0
4450.94	Insurance	4599.16
873.18	HMRC	749.88
2247.45	Refund	0
415.98	Stationary & Phone	197.78
<u>56313.25</u>	Total Payments	55626.59
-4448.25	Net receipts/ (payments)	2615.36
10385.41	Bank and cash at the start of the period	12669.61

2024 £		2025 £
	Cash assets	
4310.06	Current Account including prepayments of 2188.50	4078.67
5744.19	Building account - now savings	8590.94
10054.25	Total cash assets	12699.61

Yvonne Dimbleby 10.7.25

**Flitwick Village Hall Committee
Statement of assets and liabilities
at 28 February 2025**

Other assets

The land and buildings situated on the site of Flitwick Village Hall
Has a declared value of £1,579'021 and are insured for a sum of
£1,973,776

Liabilities

None

These financial statements are accepted on behalf of the charity by:

Signed -----
Ann LutleyName, Chairman

Flitwick Village Hall Management Committee
Notes to the accounts
for the year ended 28 February 2025

1. Receipts & payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context “cash” includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2. Grants & Donations

Roof repairs donations. £8530.93

3. Committee members’ remuneration

No Committee members have received any remuneration for expenses during the financial year

FLITWICK VILLAGE HALL

England & Wales - Charity number 300034

Accounts

FLITWICK VILLAGE HALL MANAGEMENT COMMITTEE
(Registered charity, number 300034)
Financial statements
for the year ended 29 February 2024

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**Flitwick Village Hall Management Committee
Trustees' annual report
for the year ended 29 February 2024**

Full name Flitwick Village Hall Management Committee

Registered charity number 300034

Principal Address

7 The Willows, Flitwick, Bedford, MK45 1BW

Committee members

Ann Rosemary Lutley	Chairman
Eric Edwards,	Treasurer
Micheal Eaves	Nominee British Legion
Jenny Saunders	Trustee
Patricia Earles	Trustee

Bankers

Barclays Bank Plc, 3 Station Road, Flitwick, Bedford, MK45 1JS

Governance and management

The Management Committee was formed by a Trust deed dated 1 January 1968 and registered as a Charity as at 29 April 1970.

Aims and objectives

To provide the inhabitants of Flitwick without the distinction of sex or political religious or other opinions and in particular for use for meetings, lectures, and classes and for other forms of recreation and leisure time occupations with the object of improving the conditions of life for the said inhabitants.

Summary of the main achievements during the period

2023/2024 Achievements

The trustees have under taken to ensure all hirers are aware of what they have to do to make everyone safe when using the hall. Considerable amount of work has taken place to improve energy efficiency with all lighting changed to LED. Various parts of the inside of hall have been decorated to a different colour scheme which has gone down well with the hirers..

Principal Activities in Pursuit of Public Benefit

The Trustees policy of public benefit has been to encourage a wide range of organisations and ages to use the hall, which are listed below.

Regular week day users:-

National Childbirth Trust
Keep fit class
Armchair exercise
Flitwick Women's Institute
Bedfordshire Federation of Women's Institutes
Flitwick University of the Third Age
Golden Age Club
Karate classes 8 to 13 years
Flitwick Town Council Bingo
Beds Amateur Swimming Training classes
Slimming World
Flitwick Gardening Club
Parkside dogs
Beds Guild of Spinners
Fusion martial arts
U3a craft class
Flitwick town council
Jigsaw club
Beds health clinics diabetes, and eye tests

In total 19 different organisations use the hall on week days.

Regular weekend users:-

Craft fairs
Antiques fairs
Jumble sales
Art exhibitions
Garden displays
Church bazaars
Children's parties
50,60,70,80th birthday parties

On Fridays we have the weekly market and within the hall, free tea and coffee and biscuits (donations accepted), are provided. The kitchen is manned by volunteers from different organisations this has promoted a lot of community co-operation and raised over £11,000 this year for their charities.

The hall is also available for private functions, wedding receptions, funeral teas and social functions. .

The car park is now also hired for events that take place at the adjacent library We have also agreed to let CBC put five EV charging points at the front entrance to the car park.

Funding strategy

It is the strategy of the trustees to manage the revenue budget on a self-financing basis with hire charges set to achieve this. The increase in energy price has had a big impact on our finances which we are having to deal with via hire charges.

However based on a review of other halls in our area we still have the most competitive hourly rates..

Hiring agreement

Use of the village hall is subject to a hiring agreement which must be agreed too when signing the booking form. The hiring agreement sets out the terms and conditions of hire and identifies the respective responsibilities of each party to the agreement. The hall employs its own booking officer to oversee all aspects of hiring the hall. There are now further risk assessments/ agreements the hirer has to agree to when they allowed to use the hall.

Licences

The hall has a premises Licence (not including alcohol) and is registered with the local authority for music and performances.

Policies and Procedures

The management committee have developed policies and adopted health and safety procedures in exercising its duty of care to members and employees and users of the hall which are reviewed on a regular basis.

Future Plans

Because of serious problems to the flat areas of the roof leaking applications to various grant organisations have been issued as the costs to repair is in the order of £20,000.which we don't have.

Also there are still areas to be looked at with regards to green energy .

The trustees declare that they have approved this report.

The charity's policy on reserves

The Trustees consider it prudent to maintain an appropriate level of reserves. The optimum level of reserves is considered to be the equivalent of at least six months of operating costs and this is reviewed on a regular basis by the Trustees.

Signed on behalf of the charity's trustees:

Signed .-----Eric Edwards—9/5/2024-----
Name: -----Eric Edwards Position: Hon Treasurer_

Independent examiner's report to the trustees of Flitwick Village Hall Management Committee for the year ended 29 February 2024

I report on the accounts of the charity, which are set out on page 6

Respective responsibilities of trustees and

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Basis of independent examiner's report

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) Which, gives me reasonable cause to believe that in any material respect, the requirements:

- to keep accounting records
- to prepare accounts which accord with the accounting records and comply with the accounting requirements .

have not been met; or

(2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed Yvonne Dimbleby_____Date 2/5/24

**Flitwick Village Hall Committee
Statement of assets and liabilities
at 29 February 2024**

Other assets

The land and buildings situated on the site of Flitwick Village Hall
Has a declared value of £1,579'021 and are insured for a sum of
£1,973,776

Liabilities

None

These financial statements are accepted on behalf of the charity by:

Signed ----Ann Lutley 9/5/2024-----
 Name, Chairman

Flitwick Village Hall Management Committee
Notes to the accounts
for the year ended 29 February 2024

1. Receipts & payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context “cash” includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2. Grants & Donations

None.

3. Committee members’ remuneration

No Committee members have received any remuneration for expenses during the financial year.

FLITWICK VILLAGE HALL

England & Wales - Charity number 300034

Accounts

FLITWICK VILLAGE HALL MANAGEMENT COMMITTEE
(Registered charity, number 300034)
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for the year ended 28 February 2023

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**Flitwick Village Hall Management Committee
Trustees' annual report
for the year ended 28 February 2023**

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Registered charity number 300034

Principal Address

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Committee members

Ann Rosemary Lutley	Chairman
Eric Edwards,	Treasurer
Micheal Eaves	Nominee British Legion
Jenny Saunders	Trustee
Patricia Earles	Trustee
Carol Fleckney	Trustee

Bankers

Barclays Bank Plc, 3 Station Road, Flitwick, Bedford, MK45 1JS

Governance and management

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Aims and objectives

To provide the inhabitants of Flitwick without the distinction of sex or political religious or other opinions and in particular for use for meetings, lectures, and classes and for other forms of recreation and leisure time occupations with the object of improving the conditions of life for the said inhabitants.

Summary of the main achievements during the period

2022/2023 Achievements

The trustees have under taken to ensure all hirers are aware of what they have to do to make everyone safe when using the hall and there have been no problems. All of the improvements reported in last report have been completed..

Principal Activities in Pursuit of Public Benefit

The Trustees policy of public benefit has been to encourage a wide range of organisations and ages to use the hall, which are listed below but this year it has not been possible for all these events to take place.

Regular week day users:-

National Childbirth Trust
Keep fit class
Armchair exercise
Flitwick Women's Institute
Bedfordshire Federation of Women's Institutes
Flitwick University of the Third Age
Golden Age Club
Karate classes 8 to 13 years
Flitwick Town Council Bingo
Beds Amateur Swimming Training classes
Slimming World
Flitwick Gardening Club
Parkside dogs
Beds Guild of Spinners
Fusion martial arts
Little Miz Fitness classes
U3a craft class
Flitwick town council
Jigsaw club

In total 19 different organisations use the hall on week days.

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Craft fairs
Antiques fairs
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Children's parties
50,60,70,80th birthday parties

On Fridays we have the weekly market and within the hall, free tea and coffee and biscuits (donations accepted), are provided. The kitchen is manned by volunteers from different organisations this has promoted a lot of community co-operation and raised a lot of money for different charities.

The hall is also available for private functions, wedding receptions, funeral teas and social functions. .

The car park is now also hired for events that take place at the adjacent library.

Funding strategy

It is the strategy of the trustees to manage the revenue budget on a self-financing basis with hire charges set to achieve this.

Based on a review of other halls in our area we still have the most competitive hourly rates although there will be a small increase again this year.

Hiring agreement

Use of the village hall is subject to a hiring agreement which must be agreed to when signing the booking form. The hiring agreement sets out the terms and conditions of hire and identifies the respective responsibilities of each party to the agreement. The hall employs its own booking officer to oversee all aspects of hiring the hall. There are now further risk assessments/ agreements the hirer has to agree to when they allowed to use the hall.

Licences

The hall has a premises Licence (not including alcohol) and is registered with the local authority for music and performances.

Policies and Procedures

The management committee have developed policies and adopted health and safety procedures in exercising its duty of care to members and employees and users of the hall.

Future Plans

There are plans in place to go green with energy the biggest. one. .

The trustees declare that they have approved this report.

The charity's policy on reserves

The Trustees consider it prudent to maintain an appropriate level of reserves. The optimum level of reserves is considered to be the equivalent of at least six months of operating costs and this reviewed on a regular basis by the Trustees.

Signed on behalf of the charity's trustees:

Signed ERIC EDWARDS Date 18/4/23

Name: Eric Edwards Position: Hon Treasurer

**Independent examiner's report to the trustees of
Flitwick Village Hall Management Committee
for the year ended 28 February 2023**

I report on the accounts of the charity, which are set out on page 6

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Basis of independent examiner's report

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Independent examiner's statement

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(1) Which, gives me reasonable cause to believe that in any material respect, the requirements:

- to keep accounting records
- to prepare accounts which accord with the accounting records and comply with the accounting requirements .

have not been met; or

(2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed yvonne dimbleby Date 18/4/23

**Flitwick Village Hall Management Committee
Receipts & payments account
for the year ended 28 February 2023**

2022 £		2023 £
	Receipts	11151.73
32997.03	Hall Hire	36697.44
4675.90	Market	8047.00
	Bank Interest	
	Other receipts	
32688.43	Grants/Other	2065.00
70361.36	Total receipts	57961.17
	 Payments	
20800.80	Wages	22319.80
1988.02	Gas	346.44
2762.54	Electricity	6013.36
2912.98	Water	889.00
71.87	Council Tax	126.80
23832.67	Building Repairs	4790.30
1286.30	Replacement Equipment	1270.95
948.39	Cleaning	1014.78
5413.76	Sanitary	4300.37
	Sundry expenses	29.09
299.76	Booking officer postage telephone	373.00
4100.17	Insurance	3491.11
311.50	HMRC	586.50
4504.05	Refund	3336.02
69480.30	Total Payments	48887.52
8821.06	Net receipts/ (payments)	9073.65
10659.19	Bank and cash at the start of the period	11151.73
11540.25	Bank and cash at the end of the period	14760.50
2659.72	(Decrease)/Increase in Bank Balances	4101.31
2022 £		2023 £
	Cash assets	
11540.25	Current account	9073.65
5684.39	Building account	5686.85
17224.64	Total cash assets	14760.50

**Flitwick Village Hall Committee
Statement of assets and liabilities
at 28 February 2023**

Other assets

The land and buildings situated on the site of Flitwick Village Hall
Has a declared value of £1,533,031 and are insured for a sum of
£1,916,288

Liabilities

None

These financial statements are accepted on behalf of the charity by:

Signed ann lutley __ _20/4/23
 Name, Chairman

Flitwick Village Hall Management Committee
Notes to the accounts
for the year ended 28 February 2023

1. Receipts & payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context “cash” includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2. Grants & Donations

None.

3. Committee members’ remuneration

No Committee members have received any remuneration for expenses during the financial year.

FLITWICK VILLAGE HALL

England & Wales - Charity number 300034

Accounts

FLITWICK VILLAGE HALL MANAGEMENT COMMITTEE
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for the year ended 28 February 2022**

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Committee members

Ann Rosemary Lutley	Chairman
Eric Edwards,	Treasurer
Micheal Eaves	Nominee British Legion
Jenny Saunders	Trustee
Patricia Earles	Trustee
Carol Fleckney	Trustee
Jeremy Dann	Flitwick Town Council

Bankers

Barclays Bank Plc, 3 Station Road, Flitwick, Bedford, MK45 1JS

Governance and management

The Management Committee was formed by a Trust deed dated 1 January 1968 and registered as a Charity as at 29 April 1970.

Aims and objectives

To provide the inhabitants of Flitwick without the distinction of sex or political religious or other opinions and in particular for use for meetings, lectures, and classes and for other forms of recreation and leisure time occupations with the object of improving the conditions of life for the said inhabitants.

Summary of the main achievements during the period

2021/2022 Achievements

Most of our hirers are back after what has been difficult times. The trustees have under taken to ensure all hirers are aware of what they have to do to use the hall and there have been no problems. We managed to secure grants from central beds for replacing all the windows to double glazed. Also Flitwick Town council awarded a grant for painting the outside woodwork of the building. The committee thank them both as it has made a big visual improvement to the hall.

Principal Activities in Pursuit of Public Benefit

The Trustees policy of public benefit has been to encourage a wide range of organisations and ages to use the hall, which are listed below but this year it has not been possible for all these events to take place.

Regular week day users:-

National Childbirth Trust
Keep fit class
Armchair exercise
Flitwick Women's Institute
Bedfordshire Federation of Women's Institutes
Flitwick University of the Third Age
Golden Age Club
Mid Beds Flower Club
Karate classes 8 to 13 years
Flitwick Town Council Bingo
Beds Amateur Swimming Training classes
Slimming World
Flitwick Gardening Club
Parkside dogs
Clubasize
Beds Guild of Spinners
Fusion martial arts
Little Miz Fitness classes
U3a craft class
Flitwick town council

In total 20 different organisations use the hall on week days.

Regular weekend users:-

Craft fairs
Antiques fairs
Jumble sales
Plays
Art exhibitions
Garden displays
Church bazaars
Children's parties
50,60,70,80th birthday parties

On Fridays we have the weekly market and within the hall, free tea and coffee and biscuits (donations accepted), are provided. The kitchen is manned by volunteers from different organisations this has promoted a lot of community co-operation and raised a lot of money for different charities. **This is now operating as normal now that covid-19 restrictions have been lifted..**

The hall is also available for private functions, wedding receptions, funeral teas and social functions. .

The car park is now also hired for events that take place at the adjacent library.

Funding strategy

It is the strategy of the trustees to manage the revenue budget on a self-financing basis with hire charges set to achieve this.

Based on a review of other halls in our area we still have the most competitive hourly rates although there will be a small increase again this year.

Government grants have helped this year due to covid -19 restrictions..

Hiring agreement

Use of the village hall is subject to a hiring agreement which must be agreed to when signing the booking form. The hiring agreement sets out the terms and conditions of hire and identifies the respective responsibilities of each party to the agreement.

The hall employs its own booking officer to oversee all aspects of hiring the hall.

There are now further risk assessments/ agreements the hirer has to agree to when they allowed to use the hall.

Licences

The hall has a premises Licence (not including alcohol) and is registered with the local authority for music and performances.

Policies and Procedures

The management committee have developed policies and adopted health and safety procedures in exercising its duty of care to members and employees and users of the hall.

Future Plans

We will have to do a lot of work in the future to hopefully get The Village Hall back to normal with restrictions of covid -19 now eased. .

The trustees declare that they have approved this report.

The charity's policy on reserves

The Trustees consider it prudent to maintain an appropriate level of reserves. The optimum level of reserves is considered to be the equivalent of at least six months of operating costs and this reviewed on a regular basis by the Trustees.

Signed on behalf of the charity's trustees:

Signed Eric Edwards Date 30/3/22

Name: Eric Edwards Position: Hon Treasurer

Independent examiner's report to the trustees of Flitwick Village Hall Management Committee for the year ended 28 February 2022

I report on the accounts of the charity, which are set out on page 6

Respective responsibilities of trustees and

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Basis of independent examiner's report

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) Which, gives me reasonable cause to believe that in any material respect, the requirements:

- to keep accounting records
- to prepare accounts which accord with the accounting records and comply with the accounting requirements .

have not been met; or

(2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed *Yvonne Dimbleby*.....Date: 30/3/22

**Flitwick Village Hall Committee
Statement of assets and liabilities
at 28 February 2022**

Other assets

The land and buildings situated on the site of Flitwick Village Hall
Has a declared value of £1,321.921 and are insured for a sum of
£1,652.401

**Liabilities
None**

These financial statements are accepted on behalf of the charity by:

Signed *A Lutley*_____Dated _30/3/22
Name, Chairman

Flitwick Village Hall Management Committee
Notes to the accounts
for the year ended 28 February 2022

1. Receipts & payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context “cash” includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2. Grants & Donations

We have had grants totalling £32,997.03, from the government furlough scheme, CB council business and hospitality, and Flitwick town council.

3. Committee members’ remuneration

No Committee members have received any remuneration for expenses during the financial year.

FLITWICK VILLAGE HALL

England & Wales - Charity number 300034

Accounts

FLITWICK VILLAGE HALL MANAGEMENT COMMITTEE
(Registered charity, number 300034)
Financial statements
for the year ended 28 February 2021

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5	Examiners Report
6	Receipts & payments account
7	Statement of assets & liabilities
8	Notes to the accounts

**Flitwick Village Hall Management Committee
Trustees' annual report
for the year ended 28 February 2021**

Full name Flitwick Village Hall Management Committee

Registered charity number 300034

Principal Address

7 The Willows, Flitwick, Bedford, MK45 1BW

Committee members

Ann Rosemary Lutley	Chairman
Eric Edwards,	Treasurer
Derek Shelton Smith,	Nominee British Legion
Jenny Saunders	Trustee

Bankers

Barclays Bank Plc, 3 Station Road, Flitwick, Bedford, MK45 1JS

Governance and management

The Management Committee was formed by a Trust deed dated 1 January 1968 and registered as a Charity as at 29 April 1970.

Aims and objectives

To provide the inhabitants of Flitwick without the distinction of sex or political religious or other opinions and in particular for use for meetings, lectures, and classes and for other forms of recreation and leisure time occupations with the object of improving the conditions of life for the said inhabitants.

Summary of the main achievements during the period

2019/2021 Achievements

This has been a very difficult year with having to adapt to covid-19 and government restrictions. The trustees have under taken to ensure all hirers are aware of what they have to do to use the hall. However for most of the time the hall has had to close.

Principal Activities in Pursuit of Public Benefit

The Trustees policy of public benefit has been to encourage a wide range of organisations and ages to use the hall, which are listed below but this year it has not been possible for all these events to take place.

Regular week day users:-

National Childbirth Trust
Keep fit class
Armchair exercise
Flitwick Women's Institute
Bedfordshire Federation of Women's Institutes
Flitwick University of the Third Age
Golden Age Club
Mid Beds Flower Club
Karate classes 8 to 13 years
Flitwick Town Council Bingo
Beds Amateur Swimming Training classes
Slimming World
Flitwick Gardening Club
Parkside dogs
Clubsize
Beds Guild of Spinners
Fusion martial arts
Little Miz Fitness classes
U3a craft class
Flitwick town council

In total 20 different organisations use the hall on week days.

Regular weekend users:-

Craft fairs
Antiques fairs
Jumble sales
Plays
Art exhibitions
Garden displays
Church bazaars
Children's parties
50,60,70,80th birthday parties

On Fridays we have the weekly market and within the hall, free tea and coffee and biscuits (donations accepted), are provided. The kitchen is manned by volunteers from different organisations this has promoted a lot of community co-operation and raised a lot of money for different charities. **This has all been suspended because of covid-19 restrictions.**

The hall is also available for private functions, wedding receptions, funeral teas and social functions. **Suspended because of covid-19 restrictions.**

The car park is now also hired for events that take place at the adjacent library.
Suspended because of covid-19 restrictions

Funding strategy

It is the strategy of the trustees to manage the revenue budget on a self-financing basis with hire charges set to achieve this.

Based on a review of other halls in our area we still have the most competitive hourly rates although there will be a small increase again this year.

Government grants have helped this year due to covid -19 restrictions in opening.

Hiring agreement

Use of the village hall is subject to a hiring agreement which must be agreed to when signing the booking form. The hiring agreement sets out the terms and conditions of hire and identifies the respective responsibilities of each party to the agreement.

The hall employee's its own booking office to oversee all aspects of hiring the hall.

There are now further risk assessments/ agreements the hirer has to agree to when they allowed to use the hall.

Licences

The hall has a premises Licence (not including alcohol) and is registered with the local authority for music and performances.

Policies and Procedures

The management committee have developed policies and adopted health and safety procedures in exercising its duty of care to members and employees and users of the hall. Including risk assessments for covid-19

Future Plans

We will have to do a lot of work in the future to hopefully get The Village Hall back to normal once restrictions of covid -19 are eased. The aim now will be to keep all hirers safe when they use the hall in the tier system..

The trustees declare that they have approved this report.

The charity's policy on reserves

The Trustees consider it prudent to maintain an appropriate level of reserves. The optimum level of reserves is considered to be the equivalent of at least six months of operating costs and this reviewed on a regular basis by the Trustees.

Signed on behalf of the charity's trustees:

Signed Eric Edwards Date 30 April 2021
Name: Eric Edwards Position: Hon Treasurer

**Independent examiner's report to the trustees of
Flitwick Village Hall Management Committee
for the year ended 28 February 2021**

I report on the accounts of the charity, which are set out on page 6

Respective responsibilities of trustees and

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Basis of independent examiner's report

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) Which, gives me reasonable cause to believe that in any material respect, the requirements:

- to keep accounting records
- to prepare accounts which accord with the accounting records and comply with the accounting requirements .

have not been met; or

(2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed *Yvonne Dimpleby*.....Date: 12/6/2021

**Flitwick Village Hall Management Committee
Receipts & payments account
for the year ended 28 February 2021**

2020 £		2021 £
	Receipts	
47227.54.	Hall Hire	12799.06
646.48	Market	2784.00
3.57	Bank Interest	
	Other receipts	
	Grants	24130.85
47874.02	Total receipts	39713.91
	Payments	
160.34	Transfer to building account	
20304.04	Wages	19112.28
671.73	Gas	571.11
6845.51	Electricity	2233.30
1234.00	Water	1638.00
249.20	Council Tax	
2571.10	Building Repairs	2418.89
1944.10	Replacement Equipment	3027.79
1060.81	Cleaning	875.93
3390.27	Sanitary	5018.96
323.24	Computer postage telephone	213.28
3886.35	Insurance	3547.33
	Booking officer	300.53
242.20	Sundries	213.28
740.15	HMRC	632.33
	Refund	2804.00
43623.4	Total Payments	42393.73
4250.62	Net receipts/ (payments)	-2679.82
16695.59	Bank and cash at the start of the period	13318.91
20413.95	Bank and cash at the end of the period	10639.09
3717.77	(Decrease)/Increase in Bank Balances	(2679,82)
2020 £		2021 £
	Cash assets	
13260.28	Current account	10639.09
7153.32	Building account	5683.95
20413.36	Total cash assets	16323.04

**Flitwick Village Hall Committee
Statement of assets and liabilities
at 28 February 2021**

Other assets

The land and buildings situated on the site of Flitwick Village Hall
Has a declared value of £1,250,517 and are insured for a sum of
£1,563,146

**Liabilities
None**

These financial statements are accepted on behalf of the charity by:

Signed *A Lutley*_____Dated _18/06/2021
Name, Chairman

Flitwick Village Hall Management Committee
Notes to the accounts
for the year ended 28 February 2021

1. Receipts & payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context “cash” includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2. Grants & Donations

A grant of £10,000 received from central beds council due to covid -19..

3. Committee members’ remuneration

No Committee members have received any remuneration for expenses during the financial year.