

VILLAGE HALL (FLITTON)

England & Wales · Charity number 300032

Details

Other names	FLITTON AND GREENFIELD VILLAGE HALL, VILLAGE HALL FLITTON
Status	Registered
Legal form	Trust
Registered	1961-09-28
Register	View on the Charity Commission register

Contact

Address
The Village Hall
78 Greenfield Road
Flitton
Bedford
MK45 5DR

Phone 01525861727

Activities

Objects: VILLAGE HALL.

Activities: To provide a safe meeting place for villagers and local organisations/groups where activities take place for physical, recreational & social development.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Amateur Sport, Animals
- **Who:** Children/young People, Elderly/old People, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** FLITTON
- Bedford
- Central Bedfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-10-31	£67,989	£54,147	-	-
2023-10-31	£35,165	£25,237	-	-
2022-10-31	£33,336	£23,856	-	-
2021-10-31	£42,751	£29,573	-	-
2020-10-31	£18,812	£17,942	-	-

Trustees

Name	Role	Appointed
Robert Andrew Rishton	Chair	2021-02-09
Carl Lowe		2024-04-30
Chris Haines		2025-04-01
Kim Lorraine Weston		2025-04-01
Margaret Louisa Lowe		2018-11-27
Marie Claire Taylor		2025-04-01
Patricia Margaret Mason		2024-01-02
Wendy Patricia Miles		2024-01-02

VILLAGE HALL (FLITTON)

England & Wales - Charity number 300032

Accounts

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 October 2024
for
Village Hall (Flitton)
Trading as Flitton & Greenfield Village Hall

Thompsons Accountancy Services Limited
Chartered Accountants
Grove House
1 Grove Place
Bedford
Bedfordshire
MK40 3JJ

**Village Hall (Flitton)
Trading as Flitton & Greenfield Village Hall**

**Contents of the Financial Statements
for the Year Ended 31 October 2024**

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Village Hall (Flitton)
Trading as Flitton & Greenfield Village Hall

Report of the Trustees
for the Year Ended 31 October 2024

The trustees present their report with the financial statements of the charity for the year ended 31 October 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's objectives are to maintain and operate a village hall, as a safe meeting place for villagers and local organisations/groups where activities take place for physical, recreational and social development.

Public benefit

The trustees have regard to the Charity Commission's general guidance on public benefit. The trustees always ensure the activities of the charity are undertaken in line with our charitable objectives and aims.

ACHIEVEMENT AND PERFORMANCE

It's been a successful year following a troubled start with the organisation. We have made a lot of progress which we can build on in the coming year.

The committee has been restructured following the loss of Simon and Peter but has been added to by several new members who are most welcome.

The events organised in the hall have provided a strong revenue.

In particular opening the bar after the potato race, the Eat Feast event, the OAP Christmas lunch and the New Year party have all contributed to our community appreciation. Such events help to make our villages what they are. Thanks to Carl for carrying the organisation of these events.

Our regular hirers have continued to use the hall, and this together with the occasional hirers has been very well coordinated by Margaret's booking system.

We have withstood the challenges brought about by the flooding, and the insurance company came to the rescue, allowing us to replace the floor and improve the surface drainage at the rear of the building. In addition, we have improved the access arrangements to the sound system, replaced many of the tables and chairs. The air conditioning system is due to be renewed any time soon. The next expenditure will be the roof. Fortunately, we were in a strong financial position to enable all of this to happen.

All things considered we are in good shape going into another year.

FINANCIAL REVIEW

Financial position

The general fund increased during the year by £13,794 which was transferred to general reserves.

Reserves Policy

It is the policy of the charity to hold sufficient funds in reserve to cover the general running costs of the charity for period of 6 months without further incoming resources.

Village Hall (Flitton)
Trading as Flitton & Greenfield Village Hall

Report of the Trustees
for the Year Ended 31 October 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document; a deed of trust dated 31st January 1951 and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

300032

Principal address

The Village Hall
78 Greenfield Road
Flitton
Bedford
MK45 5DR

Trustees

R A Rishton
M L Lowe
W P Miles (appointed 2.1.2024)
P M Mason (appointed 2.1.2024)
J H Stevenson (appointed 2.1.2024)
C Lowe (appointed 30.4.2024)

Independent Examiner

Thompsons Accountancy Services Limited
Grove House
1 Grove Place
Bedford
Bedfordshire
MK40 3JJ

Approved by order of the board of trustees on ^{3 July}~~31 May~~ 2025 and signed on its behalf by:


.....
R A Rishton - Chairman

**Independent Examiner's Report to the Trustees of
Village Hall (Flitton)
Trading as Flitton & Greenfield Village Hall**

Independent examiner's report to the trustees of Bedford U3A

I report to the trustees on my examination of the accounts of the above charity (the Trust) for the year ended 31 October 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Kevin Barrett
FCCA
Thompsons Accountancy Services Limited
Chartered Accountants
Grove House
1 Grove Place
Bedford
Bedfordshire
MK40 3JJ

Date: 4 July 2025

Village Hall (Flitton)
Trading as Flitton & Greenfield Village Hall

Receipts and Payments
for the Year Ended 31 October 2024

	Notes	General Fund (Unrestricted) £	Major Replacement Fund (Unrestricted) £	31.10.24 Total funds £	31.10.23 Total funds £
RECEIPTS					
Donations and fundraising					
Amazon Smile Donations		-	-	-	37
Christmas Meal for Seniors		500	-	500	500
Parish Council donation		300	-	300	-
Santa's Sleigh		-	-	-	489
Soul Night		1,040	-	1,040	330
New Year's Eve		375	-	375	20
Coronation Event		-	-	-	63
Other donation		16	-	16	-
Hall lettings					
Regular		15,324	-	15,324	14,630
Occasional Users		11,810	-	11,810	12,278
Other income					
Bar sales		37,586	-	37,586	37,612
Interest received		1,038	-	1,038	369
Other income		-	-	-	105
Total receipts		67,989	-	67,989	66,433
PAYMENTS					
Bar costs					
Purchases		22,071	-	22,071	21,186
Wages		7,811	-	7,811	5,431
Bar Maintenance		773	-	773	-
Community event costs					
Soul night		750	-	750	173
I-Tea		630	-	630	510
Christmas meal for Seniors		1,617	-	1,617	1,685
Coronation event		250	-	250	1,000
New Year's Eve Party		475	-	475	428
Other costs					
Insurance		2,723	-	2,723	2,711
Light, heat and water		5,397	-	5,397	4,928
Rates		28	-	28	-
Telephone		501	-	501	720
Cleaning		4,993	-	4,993	4,562
Refuse collection		1,620	-	1,620	1,226
Postage and stationery		510	-	510	376
Card charges		-	-	-	488
Repairs and maintenance		2,995	-	2,995	8,004
Licencing and training		749	-	749	296
Sundries		301	-	301	-
Total payments		54,147	-	54,147	53,724
NET SURPLUS		13,794	-	13,794	12,709

Village Hall (Flitton)
Trading as Flitton & Greenfield Village Hall

Receipts and Payments
for the Year Ended 31 October 2024

	General	Major	31.10.24	31.10.23
	Fund	Replacement	Total	Total
	(Unrestricted)	Fund	funds	funds
	£	(Unrestricted)	£	£
	£	£	£	£
Reserves brought forward (as shown in last accounts)	31,448	41,923	73,371	63,669
Adjustment to cash basis	1,689	-	1,689	(1,318)
Cash funds last year end	33,137	41,923	75,060	62,351
NET SURPLUS FOR THE YEAR	13,794	-	13,794	12,709
CASH FUNDS THIS YEAR END	46,931	41,923	88,854	75,060

Village Hall (Flitton)
Trading as Flitton & Greenfield Village Hall

Statement of Assets and liabilities at the end of the period

	General Fund (Unrestricted) £	Major Replacement Fund (Unrestricted) £	31.10.24 Total funds £	31.10.23 Total funds £
CASH FUNDS				
Barclays Community Account	4,449	-	4,449	2,934
Barclays Hall Fund	31,659	41,923	73,582	65,401
Barclays Bar Account	9,249	-	9,249	5,725
Cash in hand (including floats)	<u>1,574</u>	<u>-</u>	<u>1,574</u>	<u>1,000</u>
	<u>46,931</u>	<u>41,923</u>	<u>88,854</u>	<u>75,060</u>

The financial statements were approved by the Board of Trustees and authorised for issue on ^{3 July} 31 June 2025 and were signed on its behalf by:



R A Rishton - Trustee

VILLAGE HALL (FLITTON)

England & Wales - Charity number 300032

Accounts

Flitton & Greenfield Village Hall Management Committee

Chairman's Report for the year ended 31st October 2023

Yet again another busy year and the Treasurer's report will provide the details on the financial impact. Generally, enquiries have continued to increase and thanks must go to Margaret Lowe for handling the enquiries and the resultant bookings.

The increased enquiries are a result of not just the demand to reschedule postponed events even this long after the lock-downs but also the growing reputation of the hall as a desirable venue. People are impressed by both the standard of cleanliness and the facilities whether that be kitchen, bar or projection/sound system; even the size of the car park and the proximity of a play area are factors in the hall's popularity.

Over and above providing the facilities for third party hires which is its primary responsibility, the committee was also involved in organising community events; apart from the rugby and football which are becoming a tradition, we had the already traditional Xmas lunch for the seniors (or over 65's to be precise) and a family film at Xmas. On a smaller scale, we hosted the I-Tea drop-ins from February through to July 23 which were targeted at the more senior members of the community having to tackle digital technological limitations and loneliness.

However, the highlight of the year was the Coronation weekend with a very well attended audience watching the Coronation live on the big screen followed cream tea and bingo – what a combination. The following day saw a reprise of last year's Jubilee Picnic in the Park– again everyone was enjoying the entertainment and the refreshments so much so that no-one remembered to take photos and the bars (yes, we had an outside bar to deal with the numbers) handled record business. Again, thanks go to Carl Lowe for both managing the bar throughout the year and organising the big events but he does need help.

Events and bookings are a measure of success but aren't achievable without facilities which obviously require regular maintenance and often we can't dictate the timing, eg boiler maintenance and clearing snow. Over and above the maintenance that may or may not be obvious (unfortunately when we have a complaint or comment), there is a ridiculous amount of admin and paperwork that very few people are aware of. Thanks go to all those who have helped in some shape or form and without whom the hall would not function. We don't volunteer for the thanks but it is nice to be thanked once in a while. Those thanks should be passed on to our families who certainly haven't volunteered. The effort involved is rarely appreciated but it works judged on the many favourable comments received.

Going forward, we have the challenge of encouraging volunteers to help and organise community events and/or take a more active role on the management committee.

Here is the report for the year ended 31 October 2023.

Signed



Robert Rishton
Chairman

Flitton & Greenfield Village Hall

Income and Expenditure Account for the year ended 31 October

	Note	2023 £	2022 £	2021 £
Income				
Regular lettings		14,629	11,394	4,890
Lettings to occasional users		11,322	9,408	2,577
Subtotal lettings income		<u>25,951</u>	<u>20,802</u>	<u>7,467</u>
Donations / Sponsorship / Fund raising	1	1,968	4,746	7,152
Grants received	2	0	5,132	25,467
Surplus from bar and refreshments		6,772	2,638	1,462
Other income	3	474	18	1,202
		<u>35,165</u>	<u>33,336</u>	<u>42,751</u>
Expenditure				
Cleaning costs		4,842	5,478	3,337
Heating, Lighting & Water		4,569	4,904	2,933
Insurance		2,711	2,315	2,047
Phone & Internet		720	529	743
Repairs and Maintenance	4	6,908	4,107	18,156
Refuse Collection		1,226	1,476	767
Licences & training		296	805	1,231
Community Event Costs	5	3,590	3,710	0
Miscellaneous other costs		375	532	359
		<u>25,237</u>	<u>23,856</u>	<u>29,573</u>
Surplus income for the year		<u>9,928</u>	<u>9,480</u>	<u>13,178</u>

Balance Sheet as at 31 October

	Note	2023 £	2022 £	2021 £
Current assets				
Bank		2,934	5,330	24,335
Barclays Community Account		65,401	49,362	28,097
Barclays Hall Fund		5,725	6,473	3,662
Barclays Bar Account (opened 2021)		1,000	1,186	923
Cash in hand including floats		<u>75,060</u>	<u>62,351</u>	<u>57,017</u>
Bar Stock		4,799	3,821	3,925
Prepayments & Accrued Income	6	256	1,857	0
Total Assets		<u>80,115</u>	<u>68,029</u>	<u>60,942</u>
Current liabilities				
Accruals & Deferred Income	7	6,518	4,360	6,753
Net Assets		<u>73,597</u>	<u>63,669</u>	<u>54,189</u>
Increase/(Decrease) in net assets for the year		<u>9,928</u>	<u>9,480</u>	<u>13,178</u>
Reserves				
General Reserve				
b/fwd at start of year		21,746	12,539	1,011
Surplus income for the year		9,928	9,480	13,178
Roof donations transferred to Major Replacements Reserve		0	-273	-1,650
c/fwd at end of year		<u>31,674</u>	<u>21,746</u>	<u>12,539</u>
Earmarked Reserve for Major Replacements				
b/fwd at start of year		41,923	41,650	40,000
Transfers from General Reserves		0	273	1,650
c/fwd at end of year		<u>41,923</u>	<u>41,923</u>	<u>41,650</u>
Total Reserves		<u>73,597</u>	<u>63,669</u>	<u>54,189</u>

Flitton & Greenfield Village Hall

Notes to the accounts	Year ended 31 Oct 2023	Year ended 31 Oct 2022	Year ended 31 Oct 2021
1. Donations, Sponsorship, Fund Raising	£	£	£
Christmas meal sponsorship	500	700	-
Parish Council funding for community events	500	500	-
Round Table Santa's sleigh collection	488	-	455
Coronation / Jubilee Events surplus	63	367	-
Amazon Smile donations	37	34	37
Other Fund Raising & Event income	380	350	-
Lottery funding for I-Tea events	-	2,322	-
Anonymous I-Tea donations	-	200	-
Roof donations	-	273	1,650
Gala donation for bar refurbishment	-	-	4,500
Lions Rugby screenings sponsorship	-	-	510
	<u>1,968</u>	<u>4,746</u>	<u>7,152</u>
2. Grants received			
Covid business grant schemes	-	4,732	18,241
Ward Councillor's grant for laptop purchase	-	400	-
Bar refurbishment grants	-	-	7,226
	<u>0</u>	<u>5,132</u>	<u>25,467</u>
3. Other income			
Interest on bank deposit account	369	18	2
Pitch fees for use of car park	30	-	950
Bank compensation	75	-	250
	<u>474</u>	<u>18</u>	<u>1,202</u>
4. Repairs & Maintenance			
Gardening	657	786	499
General repairs & maintenance	6,251	3,321	1,153
Bar refurbishment (2021)	-	-	16,505
	<u>6,908</u>	<u>4,107</u>	<u>18,156</u>
5. Community Event costs			
Christmas Meal for seniors	1,652	576	-
I-Tea	510	3,134	-
New Year's Eve Party	428	-	-
Coronation	1,000	-	-
	<u>3,590</u>	<u>3,710</u>	<u>0</u>
6. Prepayments and Accrued Income			
Prepaid costs for future fundraising events	256	50	-
Bar sales credit card receivables	-	1,807	-
	<u>256</u>	<u>1,857</u>	<u>0</u>
7. Accruals and Deferred Income			
Accrued invoice costs	1,373	917	1,441
Tax accrual	1,275	-	-
Regular hirer key deposits held in bank	200	200	-
Occasional lettings returnable deposits held	1,800	1,200	600
Occasional lettings future hire fees received	1,540	1,184	1,290
Sponsorship/income received for future events	330	860	3,422
	<u>6,518</u>	<u>4,360</u>	<u>6,753</u>

Flitton & Greenfield Village Hall

Registered with the Charity Commission as Village Hall (Flitton), Charity number: 300032

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 October 2023.

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I have completed my examination of the accounts. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mick Platt

5 April 2024

Flitton & Greenfield Village Hall

Income and Expenditure Account for the year ended 31 October

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Income				
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Miscellaneous other costs		375	532	359
		<u>25,237</u>	<u>23,856</u>	<u>29,573</u>
Surplus income for the year		<u>9,928</u>	<u>9,480</u>	<u>13,178</u>

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Prepayments & Accrued Income	6	256	1,857	0
Total Assets		<u>80,115</u>	<u>68,029</u>	<u>60,942</u>
Current liabilities				
Accruals & Deferred Income	7	6,518	4,360	6,753
Net Assets		<u>73,597</u>	<u>63,669</u>	<u>54,189</u>
Increase/(Decrease) in net assets for the year		<u>9,928</u>	<u>9,480</u>	<u>13,178</u>
Reserves				
General Reserve				
b/fwd at start of year		21,746	12,539	1,011
Surplus income for the year		9,928	9,480	13,178
Roof donations transferred to Major Replacements Reserve		0	-273	-1,650
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Earmarked Reserve for Major Replacements				
b/fwd at start of year		41,923	41,650	40,000
Transfers from General Reserves		0	273	1,650
c/fwd at end of year		<u>41,923</u>	<u>41,923</u>	<u>41,650</u>
Total Reserves		<u>73,597</u>	<u>63,669</u>	<u>54,189</u>

Flitton & Greenfield Village Hall

Notes to the accounts	Year ended 31 Oct 2023	Year ended 31 Oct 2022	Year ended 31 Oct 2021
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Ward Councillor's grant for laptop purchase	-	400	-
Bar refurbishment grants	-	-	7,226
	<u>0</u>	<u>5,132</u>	<u>25,467</u>
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Pitch fees for use of car park	30	-	950
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	<u>6,908</u>	<u>4,107</u>	<u>18,156</u>
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Christmas Meal for seniors	1,652	576	-
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New Year's Eve Party	428	-	-
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	<u>3,590</u>	<u>3,710</u>	<u>0</u>
6. Prepayments and Accrued Income			
Prepaid costs for future fundraising events	256	50	-
Bar sales credit card receivables	-	1,807	-
	<u>256</u>	<u>1,857</u>	<u>0</u>
7. Accruals and Deferred Income			
Accrued invoice costs	1,373	917	1,441
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	<u>6,518</u>	<u>4,360</u>	<u>6,753</u>

Flitton & Greenfield Village Hall

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Mick Platt

5 April 2024

VILLAGE HALL (FLITTON)

England & Wales - Charity number 300032

Accounts

Flitton & Greenfield Village Hall Management Committee

Chairman's Report for the year ended 31st October 2022

To say that it has been a busy year would be a serious understatement; as anticipated at the last AGM, people have been catching up on engagements postponed during lockdown as evidenced by the increased income from hires; however, that was only the tip of the ice-berg as it does not reflect the number of enquiries that our booking officer has had to field, significantly more than in previous years. My thanks go to Margaret Lowe for handling the enquiries and bookings and perhaps we should be looking at ways of making her life easier. You will hear more details of the finances from the Treasurer.

The increased enquiries are a result of not just the demand to reschedule postponed events but also the growing reputation of the hall as a desirable venue. Starting with our record as a clean and safe environment as we came out of lockdown, people are impressed by not just the standard of cleanliness but also the facilities whether that be kitchen, bar or projection/sound system; even the size of the car park and the proximity of a play area are factors in the hall's popularity.

Over and above providing the facilities for third party hires, the committee was also involved in organising community events; apart from the rugby which is becoming a tradition, we had the already traditional Xmas lunch for the seniors (or over 65's to be precise) and the family films at Xmas and Easter. On a smaller scale, we hosted the I-Tea drop-ins from October 21 through to July 22 which were targeted at the more senior members of the community having to tackle digital technological limitations and loneliness; whilst the numbers could have been greater, the appreciation for those who turned up was incredible and the initiative has been mirrored in other village halls. There were also one-offs such as Karaoke and a rare opportunity to see Chris Cole and the Rockets.

However, the highlight of the year was the Jubilee weekend with a very popular and successful race night on the Friday night which raised funds for Saturday's Picnic in the Park – the sheer numbers attending the picnic made it a truly memorable event (so much so that no-one remembered to take photos) and the bar had its busiest day and evening ever. My thanks to Carl Lowe for both managing the bar throughout the year and organising the big events but again like the bookings this isn't sustainable so we need to look at other ways of organising events.

Events and bookings are a measure of success but aren't achievable without facilities which obviously require regular maintenance and often we can't dictate the timing, e.g., boiler maintenance and clearing snow. After the previous year's considerable upheaval of the bar refurbishment, repairs and maintenance returned to "normal" levels, if anything can be described as normal. In addition to the odd-jobs, we had our ups and downs with the cleaning which has usually taken up an inordinate amount of discussion time at meetings; we currently have an arrangement of two cleaners splitting the responsibility between weekdays and weekend – fingers crossed it is working but I don't want to tempt fate. Thank you to all who have responded to dealing with various tasks as we have a demanding clientele with regular hirers in particular pointing out shortcomings.

Over and above the maintenance that may or may not be obvious (unfortunately when we have a complaint or comment), there is a ridiculous amount of admin and paperwork that very few people are aware of. During the year, we tackled one of the longest overdue admin tasks by signing up regular hirers to new agreements This required significant rewriting as they were last done in 2005.

This was in tandem with updating the general terms and conditions and occasional hire agreements and my thanks to the Treasurer for a detailed final review. Our documentation is currently considered the most comprehensive of all halls in the area but what an effort to get there.

One of the very dubious privileges as chairman is that I am the first port of call for outside agencies, especially when there is a problem which was the case with the Performing Rights Society, with whom we had a long-running dispute over the appropriate level of fees; it got the stage of a County Court Summons with yours truly named as defendant. It took 3 days of my time to resolve a problem that originated several years ago but we are now clean and update with my thanks to the Treasurer in providing an independent perspective.

I wish to express my thanks again to all those who have helped in some shape or form and without whom the hall would not function. I know that we don't volunteer for the thanks but it is nice to be thanked once in a while. Those thanks should be passed on to our families who certainly haven't volunteered. The effort involved is rarely appreciated but it works judged on the many favourable comments received.

Last year I set myself the aim of sorting the documentation for hirings which I consider achieved. Going forward, I would suggest three specific challenges:

- (a) to implement the suggestions of the fire risk assessment carried out in July in a practical solution;
- (b) to encourage volunteers to help and organise community events and/or take a more active role on the management committee; and
- (c) to host meetings of small village groups as part of the Warm Space initiative (an extension of the I-Tea drop-ins).

To that end, I am encouraging members of the new committee to take on particular responsibilities; just as we have executive, booking and bar officers, there is a case for people to oversee health & safety, routine maintenance and website/IT. However, this is over and above everyone mucking in for the routine jobs that still need doing by someone.

I submit my report for the year ended 31 October 2022.

Flitton & Greenfield Village Hall Management Committee

Income and Expenditure Account for the year ended 31 October

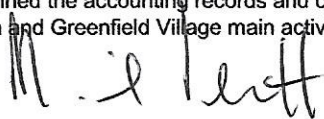
	Note	2022 £	2021 £	2020 £
Income				
Regular lettings		11,394	4,890	4,537
Lettings to occasional users		9,408	2,577	2,105
<i>Subtotal lettings income</i>		<u>20,802</u>	<u>7,467</u>	<u>6,642</u>
Donations / Sponsorship / Fund raising	1	4,746	7,152	0
Grants received	2	5,132	25,467	10,000
Surplus from bar and refreshments		2,638	1,462	2,152
Other income	3	18	1,202	18
		<u>33,336</u>	<u>42,751</u>	<u>18,812</u>
Expenditure				
Cleaning costs		5,478	3,337	5,202
Heating, Lighting & Water		4,904	2,933	6,449
Insurance		2,315	2,047	1,899
Phone, Internet, & Card readers		529	743	844
Repairs and Maintenance	4	4,107	18,156	1,597
Refuse Collection		1,476	767	374
Licences & training		805	1,231	808
Community Event Costs (I-Tea, Xmas meal)		3,710	0	545
Miscellaneous other costs		532	359	224
		<u>23,856</u>	<u>29,573</u>	<u>17,942</u>
Surplus income for the year		<u>9,480</u>	<u>13,178</u>	<u>870</u>

Balance Sheet as at 31 October

	Note	2022 £	2021 £	2020 £
Current assets				
Bank				
Barclays Community Account		5,330	24,335	22,368
Barclays Hall Fund		49,362	28,097	17,873
Barclays Bar Account (opened 2021)		6,473	3,662	0
Total bank accounts		<u>61,166</u>	<u>56,094</u>	<u>40,241</u>
Cash in hand including floats		1,186	923	0
		<u>62,351</u>	<u>57,017</u>	<u>40,241</u>
Bar Stock		3,821	3,925	810
Prepayments & Accrued Income	5	1,857	0	0
Total Assets		<u>68,029</u>	<u>60,942</u>	<u>41,051</u>
Current liabilities				
Accruals & Deferred Income	6	4,360	6,753	40
Net Assets		<u>63,669</u>	<u>54,189</u>	<u>41,011</u>
Increase/(Decrease) in net assets for the year		<u>9,480</u>	<u>13,178</u>	<u>870</u>
Reserves				
General Reserve				
b/fwd at start of year		12,539	1,011	141
Surplus income for the year		9,480	13,178	870
Roof donations transferred to Major Replacements Reserve		-273	-1,650	0
c/fwd at end of year		<u>21,746</u>	<u>12,539</u>	<u>1,011</u>
Earmarked Reserve for Major Replacements				
b/fwd at start of year		41,650	40,000	40,000
Transfers from General Reserves		273	1,650	0
c/fwd at end of year		<u>41,923</u>	<u>41,650</u>	<u>40,000</u>
Total Reserves		<u>63,669</u>	<u>54,189</u>	<u>41,011</u>

I have examined the accounting records and can confirm that the above represents a true and fair view of the Flitton and Greenfield Village main activities.

Signed



Date

15/1/2023

Flitton & Greenfield Village Hall Management Committee

Notes to the accounts	Year ended 31 Oct 2022	Year ended 31 Oct 2021
1. Donations, Sponsorship, Fund Raising	£	£
Lottery funding for I-Tea events	2,322	0
Anonymous I-Tea donations	200	0
Christmas meal sponsorship	700	0
Parish Council funding for community events	500	0
Jubilee Events surplus	367	0
Other Fund Raising Events net income	350	0
Roof donations	273	1,650
Amazon Smile donations	34	37
Gala donation for bar refurbishment	0	4,500
Lions Rugby screenings sponsorship	0	510
Round Table Santa's sleigh collection	0	455
	<u>4,746</u>	<u>7,152</u>
2. Grants received		
Covid business grant schemes	4,732	18,241
Bar refurbishment grants	0	7,226
Ward Councillor's grant for laptop purchase	400	0
	<u>5,132</u>	<u>25,467</u>
3. Other income		
Pitch fees for use of car park	0	950
Bank compensation	0	250
Interest on bank deposit account	18	2
	<u>18</u>	<u>1,202</u>
4. Repairs & Maintenance		
Gardening	786	499
General repairs & maintenance	3,321	1,153
Bar refurbishment (2021)	n/a	16,505
	<u>4,107</u>	<u>18,156</u>
5. Prepayments and Accrued Income		
Prepaid costs for future fundraising events	50	0
Bar sales credit card receivables	1,807	0
	<u>1,857</u>	<u>0</u>
6. Accruals and Deferred Income		
Accrued invoice costs	917	1,441
Regular hirer key deposits banked	200	0
Occasional lettings returnable deposits banked	1,200	600
Occasional lettings future hire fees received	1,184	1,290
Sponsorship/income received for future events	860	3,422
	<u>4,360</u>	<u>6,753</u>

Flitton & Greenfield Village Hall Management Committee

Income and Expenditure Account for the year ended 31 October

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Reserves

General Reserve

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Earmarked Reserve for Major Replacements

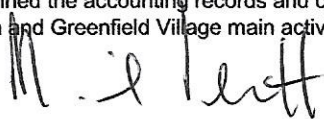
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Total Reserves

	<u>63,669</u>	<u>54,189</u>	<u>41,011</u>
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Date

15/1/2023

Flitton & Greenfield Village Hall Management Committee

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VILLAGE HALL (FLITTON)

England & Wales - Charity number 300032

Accounts

Flitton & Greenfield Village Hall

ANNUAL REPORT 2021

As you would expect, lockdowns dominated the year. We actually started off the year open but that lasted all of 3 days, and we closed for a month; we reopened for regular hirers in December and that lasted 10 days. We finally reopened for regular hires in May and for occasional hires in June, all with risk assessments and restrictions. As the national restrictions have eased, so the popularity for hiring the hall has increased; our challenge has been, in conjunction with the hirers, to ensure that we provide a safe and Covid-19 free environment. Fingers crossed, we must be doing something right as we passed a Covid Enforcement Inspection by Central Beds Council in June – no mean feat I understand given the experiences of other halls and the volume of evidence required.

Taking advantage of an empty hall, we went ahead with the refurbishment of the bar; after a protracted selection process, work started in November and was complete before reopening. The discovery of asbestos in the old flooring throughout was an additional and unexpected challenge but, once we knew about it, unavoidable. Nevertheless, the overall result is very impressive and many thanks to Carl Lowe for managing the project. We were fortunate to have been successful with grants from the parish council, Central Beds Council and particularly £5,000 from the Bedfordshire & Luton Community Foundation. Despite the extra work, we only utilised just under £5,000 from our general reserves.

We also took the opportunity to rename the bar in honour of Gerald Jones who had been on the committee for many years and had been involved in the original construction of the hall and subsequent improvements thereafter. Unfortunately, Gerald passed away before the hall could reopen but more importantly, he had given his permission for the renaming beforehand and had been very touched by the gesture. It was left to his children to formally open Gerald's at the end of May and unveil a very smart sign above the bar.

As I mentioned, since reopening the enquiries haven't stopped and the phone seemed to be triggered by every new pronouncement from the government about lifting this and that restriction. Relaxing the mandatory and therefore legal restrictions just served to shift the responsibilities for managing any restrictions in order to maintain the safe and clean environment on to us and it was noticeable how the reactions of the hall users changed, and to my mind not necessarily for the better. The booking hotlines (email and phone) have never been busier for both immediate and well in advance enquiries; many thanks to Margaret Lowe for handling all these enquiries and bookings

Notwithstanding the visibility of increased activities and events in the hall, life still goes on behind the scenes. At simplest, checking the premises

regularly (for insurance purposes) during the periods of lockdown and of course there are the running costs. To offset costs and replace lost income, we applied for central government grants at every opportunity and as a result we received a further 3 grants totalling £18,241 during the year to add to the £10,000 in the previous reporting period. In comparison with other halls, this was good going and close to the £30,000 maximum that I estimated that we would have qualified for. Bizarrely, where we lost out was those 10 days in December when we opened as a goodwill gesture to our regulars and "lost" £1,700 of grant. All in all, though, successful applications.

To continue with these activities and maintain the facilities at a high standard, we do need volunteers to help with both the running of the hall and assisting with events organised by the Committee. As well as the events, there is always something that needs doing, whether it is supervising clearance of the drains, clearing the car park of leaves, snow, and ice, repairing, and cleaning furniture, removing the dreaded bluetak and Sellotape – nothing is too small but it all still needs doing and this all happens behind the scenes.

Again, we took the opportunity of a lull in hall booking activity to participate fully in National Village Hall Week which is traditionally the last week in January. We posted different topics about the hall on each day of the week along with a profile of committee members; such subjects covered the history of the hall, regular users, fund-raising activities and facilities and certainly raised our profile within the community.

I continue to be concerned about our corporate governance; this may be because it is the hot topic with other charities that I am involved in but the Covid Enforcement inspections (yes, there is another one later this week) and the questionnaire from the likes of insurers do indicate that we have some work to do such as training as charitable trustees and developing our policies on safeguarding, diversity, health and safety. This issue of too much red tape is common with most small charities and I really don't think that the proposed Charities Bill will help despite alleviating red tape is one of its objectives.

Without waiting for so-called government improvements, we implemented what I loosely referred to as a charter which has captured our mission statement, vision and, in conjunction with the constitution, how we work as a committee.

I wish to express my thanks again to those on the Committee as a whole without whom the hall would not function. I realise that we don't volunteer for the thanks (which is probably just as well) but it is reassuring to be thanked once in a while. Those thanks should be passed on to our families who are invariably "volunteered" without being on the Committee. The effort involved is rarely appreciated by those not involved but it clearly works based on the many favourable comments we receive.

I submit my report for the year ended 31 October 2021.

Flitton & Greenfield Village Hall Management Committee

Income and Expenditure Account for the year ended 31 October

	Note	2021 £	2020 £	2019 £
Income				
Regular lettings		4,890	4,537	8,200
Lettings from occasional users		2,577	2,105	8,966
Donations / Sponsorship / Fund raising	1	7,152	0	600
Grants received	2	25,467	10,000	200
Surplus from bar and refreshments		1,462	2,152	6,380
Other income	3	1,202	18	13
		<u>42,751</u>	<u>18,812</u>	<u>24,359</u>
Expenditure				
Cleaning costs		3,337	5,202	4,533
Heating, Lighting & Water		2,933	6,449	3,577
Insurance		2,047	1,899	1,871
Phone, Internet, & Card readers		743	844	462
Repairs and Maintenance	4	18,156	1,597	25,026
Refuse Collection		767	374	1,431
Licences & training		1,231	808	1,100
Miscellaneous		359	224	977
Christmas meal for seniors		0	545	0
		<u>29,573</u>	<u>17,942</u>	<u>38,977</u>
Excess income / (expenditure)		<u>13,178</u>	<u>870</u>	<u>-14,618</u>

Flitton & Greenfield Village Hall Management Committee

Balance Sheet as at 31 October

	2021	2020	2019
	£	£	£
Current assets			
Bank Barclays Community Account	24,335	22,368	27,258
Barclays Hall Fund	28,097	17,873	11,849
Barclays Bar Account (opened 2021)	3,662	0	0
Cash in hand including floats	923	0	1,034
	<u>57,017</u>	<u>40,241</u>	<u>40,141</u>
Stock	3,925	810	0
Total Assets	<u>60,942</u>	<u>41,051</u>	<u>40,141</u>
Current liabilities			
Accruals & Deferred Income	5 6,753	40	0
Net Assets	<u><u>54,189</u></u>	<u><u>41,011</u></u>	<u><u>40,141</u></u>
Increase/(Decrease) in net assets for the year	<u>13,178</u>	<u>870</u>	<u>-14,618</u>
Reserves			
Earmarked Reserve for Major Replacements			
b/fwd at start of year	40,000	40,000	40,000
Transfers from General Reserves	1,650	0	0
c/fwd at end of year	<u>41,650</u>	<u>40,000</u>	<u>40,000</u>
General Reserve			
b/fwd at start of year	1,011	141	14,759
Excess income/expenditure for the year	13,178	870	-14,618
Roof donations transferred to Major Replacements Reserve	-1,650	0	0
c/fwd at end of year	<u>12,539</u>	<u>1,011</u>	<u>141</u>
Total Reserves	<u><u>54,189</u></u>	<u><u>41,011</u></u>	<u><u>40,141</u></u>

I have examined the accounting records and can confirm that the above represents a true and fair view of the Flitton and Greenfield Village Management Committee activities.

Signed



Date

31 December 2021

Flitton & Greenfield Village Hall Management Committee

Notes to the accounts

Year to 31 Oct 2021

1. Donations, Sponsorship, Fund Raising	£
Round Table Santa's sleigh collection	455
Gala donation (see also Note 4 below)	4,500
Rugby screenings sponsorship	510
Amazon Smile donations	37
Arnold Clark Community Fund (for Roof Reserve)	1,000
Aviva Crowdfunding (for Roof Reserve)	650
	<u>7,152</u>
2. Grants received	
Covid business grant schemes	18,241
Bar refurbishment grants (see also Note 4 below)	7,226
	<u>25,467</u>
3. Other income	
Cakes & Canapes pitch fees (for use of car park)	950
Bank compensation	250
Interest on bank deposit account	2
	<u>1,202</u>
4. Repairs & Maintenance	
Gardening	499
General repairs & maintenance	1,153
Bar refurbishment (see below for detail)	16,505
	<u>18,156</u>
Bar refurbishment project summary:	
Building costs (including new floor)	12,498
Tile & asbestos clearance	2,400
Bar equipment & other costs	1,607
Total bar refurbishment costs	<u>16,505</u>
These costs were funded by:	
External grants (Note 2)	7,226
Gala donation (Note 1)	4,500
Balance from general funds	4,779
Total funding allocated to bar refurbishment	<u>16,505</u>
5. Accruals and Deferred Income	
Accrued invoice costs	1,441
Occasional lettings returnable deposits banked	600
Occasional lettings hire fees banked for future events	1,290
Sponsorship received for future events	3,422
	<u>6,753</u>

Flitton & Greenfield Village Hall Management Committee

Income and Expenditure Account for the year ended 31 October

	Note	2021 £	2020 £	2019 £
Income				
Regular lettings		4,890	4,537	8,200
Lettings from occasional users		2,577	2,105	8,966
Donations / Sponsorship / Fund raising	1	7,152	0	600
Grants received	2	25,467	10,000	200
Surplus from bar and refreshments		1,462	2,152	6,380
Other income	3	1,202	18	13
		<u>42,751</u>	<u>18,812</u>	<u>24,359</u>
Expenditure				
Cleaning costs		3,337	5,202	4,533
Heating, Lighting & Water		2,933	6,449	3,577
Insurance		2,047	1,899	1,871
Phone, Internet, & Card readers		743	844	462
Repairs and Maintenance	4	18,156	1,597	25,026
Refuse Collection		767	374	1,431
Licences & training		1,231	808	1,100
Miscellaneous		359	224	977
Christmas meal for seniors		0	545	0
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Barclays Bar Account (opened 2021)	3,662	0	0
Cash in hand including floats	923	0	1,034
	<u>57,017</u>	<u>40,241</u>	<u>40,141</u>
Stock	3,925	810	0
Total Assets	<u>60,942</u>	<u>41,051</u>	<u>40,141</u>
Current liabilities			
Accruals & Deferred Income	5 6,753	40	0
Net Assets	<u>54,189</u>	<u>41,011</u>	<u>40,141</u>
Increase/(Decrease) in net assets for the year	<u>13,178</u>	<u>870</u>	<u>-14,618</u>
Reserves			
Earmarked Reserve for Major Replacements			
b/fwd at start of year	40,000	40,000	40,000
Transfers from General Reserves	1,650	0	0
c/fwd at end of year	<u>41,650</u>	<u>40,000</u>	<u>40,000</u>
General Reserve			
b/fwd at start of year	1,011	141	14,759
Excess income/expenditure for the year	13,178	870	-14,618
Roof donations transferred to Major Replacements Reserve	-1,650	0	0
c/fwd at end of year	<u>12,539</u>	<u>1,011</u>	<u>141</u>
Total Reserves	<u>54,189</u>	<u>41,011</u>	<u>40,141</u>

I have examined the accounting records and can confirm that the above represents a true and fair view of the Flitton and Greenfield Village Management Committee activities.

Signed



Date

31 December 2021

Flitton & Greenfield Village Hall Management Committee

Notes to the accounts

Year to 31 Oct 2021

1. Donations, Sponsorship, Fund Raising	£
Round Table Santa's sleigh collection	455
Gala donation (see also Note 4 below)	4,500
Rugby screenings sponsorship	510
Amazon Smile donations	37
Arnold Clark Community Fund (for Roof Reserve)	1,000
Aviva Crowdfunding (for Roof Reserve)	650
	<u>7,152</u>
2. Grants received	
Covid business grant schemes	18,241
Bar refurbishment grants (see also Note 4 below)	7,226
	<u>25,467</u>
3. Other income	
Cakes & Canapes pitch fees (for use of car park)	950
Bank compensation	250
Interest on bank deposit account	2
	<u>1,202</u>
4. Repairs & Maintenance	
Gardening	499
General repairs & maintenance	1,153
Bar refurbishment (see below for detail)	16,505
	<u>18,156</u>
<u>Bar refurbishment project summary:</u>	
Building costs (including new floor)	12,498
Tile & asbestos clearance	2,400
Bar equipment & other costs	1,607
Total bar refurbishment costs	<u>16,505</u>
These costs were funded by:	
External grants (Note 2)	7,226
Gala donation (Note 1)	4,500
Balance from general funds	4,779
Total funding allocated to bar refurbishment	<u>16,505</u>
5. Accruals and Deferred Income	
Accrued invoice costs	1,441
Occasional lettings returnable deposits banked	600
Occasional lettings hire fees banked for future events	1,290
Sponsorship received for future events	3,422
	<u>6,753</u>