



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/09/2020 Period start date To 30/08/2021 Period end date

Charity name: Biddenham Village Hall

Charity registration number: 300004

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	A Village Hall for the use of the inhabitants of Biddenham and neighbourhood for meetings, classes, leisure-time occupation with the object of improving the condition of life for said inhabitants
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Clubs, exercise classes, pre-school activities, social activities, private hire, meetings, life event celebrations
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees ensure usage of the Hall is in line with the purpose of the charity

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Charity maintained the Hall in line with government guidelines during Covid restrictions. The Hall fully reopened in July 2021 in line with guidelines.</p> <p>No major improvements during the period covered by this report due to government restrictions. The Hall continues to be well used and options for new classes and activities benefitting our catchment area are accommodated wherever possible.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is in a sound financial position with assets totalling £55,224.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A reserve is held for unexpected setbacks and problems arising from internal or external causes, and to protect options for future development.
Amount of reserves held	Para 1.22	£15000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There is no uncertainty about the charity continuing as a going concern

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Trust Deed
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	This charity is run by a number of volunteers who are either elected at the AGM or are representatives of village organisations, user groups or co-opted members.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Biddenham Village Hall
Other name the charity uses	
Registered charity number	300004
Charity's principal address	Nodders Way, Biddenham, Bedford, MK40 4BJ

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Phil Inness	Chair		
2	Martin Hosegood	Vice-Chair		
3	Liz Watson	Treasurer		
4	Fiona Kraus	Secretary		
5	Rose Houghton	Bookings Officer	From November 2020	
6	David Watson	Technical Officer		
7	Liz Hurford			Biddenham U5s, Gardeners' Association
8	Julia Johnson			PCC
9	Richard Harris	Assistant Secretary		
10	John Greengrass	Deputy Technical Officer		
11	John Esam	Policies		
12	Mary Hosegood	Environmental Officer		

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
The Charity Commission		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

#### Reason for non-disclosure of key personnel details

The charity claims exemption under the small charities exemption rules

## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Phil Inness	Fiona Mary Kraus
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Position (eg Secretary,  
Chair, etc)

Chairman	Secretary
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Date

15 <sup>th</sup> June 2022
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**Biddenham Village Hall****Accounts for the Year ended 31 August**

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**INCOME****2021****2020**

Hire receipts	£ 7,760.00	£ 10,186.50
Interest	£ 105.47	£ 231.47
Grant	£ 19,493.00	£ 11,368.00
Furlough	£ 2,152.00	
Donation	£ 100.00	£ 350.00
<b>Total</b>	<b>£ 29,510.47</b>	<b>£ 22,135.97</b>

**EXPENDITURE**

Advertising & web	£ 168.30	£ 339.00
Cleaners& tax	£ 5,119.00	£ 4,840.00
Maintenance &repairs	£ 1,211.29	£ 1,939.46
Improvements		£ 2,100.00
Insurance	£ 1,073.57	£ 1,185.70
Performing Rights & licence	£ 302.23	£ 392.60
Office costs &phone	£ 145.71	£ 146.08
Utilities	£ 1,238.93	£ 1,752.27
Rubbish Collection	£ 131.86	£ 181.80
Rates	£ 24.47	

<b>Total</b>	<b>£ 9,415.36</b>	<b>£ 12,876.91</b>
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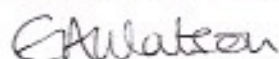
<b>SURPLUS/DEFICIT</b>	<b>£ 20,095.11</b>	<b>£ 9,259.06</b>
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**Accounts for the year ended August**  
**Balance sheet**
**2021****2020**

Opening Balance		
Natwest Account	£ 15,499.31	£ 6,471.72
Virgin deposit acc	£ 2,227.45	£ 2,210.82
Virgin Notice acc	£ 17,401.83	£ 17,186.99
<b>Total</b>	<b><u>£ 35,128.59</u></b>	<b><u>£ 25,869.53</u></b>
Surplus / Deficit for the year	£ 20,095.11	£ 9,259.06
Closing balance	£ 55,223.70	£ 35,128.59
Represented by		
NatWest Acc rec	£ 35,488.95	£ 15,499.31
Virgin Notice acc	£ 17,503.04	£ 17,401.83
Virgin deposit acc	£ 2,231.71	£ 2,227.45
<b>Total assets 31st August</b>	<b><u>£ 55,223.70</u></b>	<b><u>£ 35,128.59</u></b>

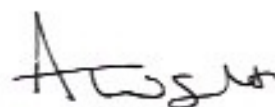
Approved by the Biddenham Village Hall management Committee on  
 4th November 2021



E.A. Watson, Treasurer  
 Date 4<sup>th</sup> Nov 2021

**Report of Independent Examiner**

I have examined the accounts set out on pages 1 and 2 with the financial records of Biddenham Village Hall and certify them to be in accordance therewith and with information and explanations given to me.



Independent Examiner  
 Date 29/10/21