

SUNNINGDALE VILLAGE HALL

Unaudited Accounts

for the year ended 31 December 2024

SUNNINGDALE VILLAGE HALL

Information

Trustees

Shazia Khawaja – Chair (appointed 1 January 2024)
Julia Chester – Secretary (appointed 1 January 2024)
Margaret Morgan (appointed 1 January 2024, resigned March 2024)
Rosemarie Nash (appointed 1 January 2024, resigned March 2024)
Eric Nicoli (appointed 1 January 2024)
Lee Harrison (appointed 15 March 2024)
Helen Whiteman (appointed 20 June 2024)
Joanne Hermon (appointed 9 July 2024)
Chris O’Sullivan (appointed 1 January 2024, resigned 30 January 2024)

Operations Team

Chelsea Willetts - Operations and Bookings Manager (appointed May 2024)
Rachel Aujla – Website and Social Media Editor (appointed May 2024)
Stuart Wingate - Hall Caretaker (appointed November 2024)

Charity Registered Office

Church Road
Sunningdale
Berkshire
SL5 0NJ

Office Address

Sunningdale Village Hall
Church Road
Ascot
Berkshire
SL5 0NJ

Examiner

Auditing Solutions
46 The Common
Bromham
Chippenham
SN15 2JJ

Bankers

Metro Bank

SUNNINGDALE VILLAGE HALL

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Trustees' Report for the year ended 31 December 2024

Registered Charity Number: 299966

Registered Office: Church Road, Sunningdale, Ascot, Berkshire SL5 0NJ

Trustees:

The Trustees at the date of this Report the Trustees were Shazia Khawaja (appointed on 1 January 2024), Julia Chester (appointed on 1 January 2024), Eric Nicoli (appointed on 1 January 2024), Lee Harrison (appointed on 15 March 2024), Helen Whiteman (appointed 20 June 2024) and Joanne Hermon (appointed 9 July 2024).

Structure, Governance and Management:

The Charity is an unincorporated association governed by a registered Charity Commission Scheme dated 12 February 1988 as amended on 23 November 2009, 31 March 2017 and 20 September 2019 and 12 March 2024.

Governance is the responsibility of a Trustee Board. The day-to-day management of the Charity is carried out by an Operations Team appointed by the Trustees.

Financial review:

The Trustees report that in 2024, the year covered by this report, the charity made a surplus of £2,343 (2023: £2,906). Income levels have increased to £58,032 (2023: £53,778).

Expenditure is at £55,689 (2023: £50,872) and has increased due to many suppliers increasing their prices and the amount of maintenance work being undertaken.

At 31 December 2024 reserves, all of which were unrestricted, were £47,920 (2023: £45,577). The Charity's reserves policy is to maintain reserves at a minimum of six months running expenditure, currently equating to approximately £27,500, in addition to those designated for specific purposes. As the general reserve balance of £21,646 was below the reserve policy, the Trustees intend to rebuild this fund in the coming year. The designated reserve stands at £26,274, there has been no movement during this year and the balance remains the same as the brought forward balance at 1st January 2024 of £26,274.

Any other reserves are available for investment in the further development of the facilities and activities of the charity, as and when deemed appropriate by the Trustees,

Objectives and Activities:

The object of the Charity is the provision and maintenance of a village hall for the use of the inhabitants of the Parish of Sunningdale and the neighbourhood thereof (the "area of benefit") without distinction of political, religious or other opinions, for meetings, lectures and classes, and other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

Sunningdale Village Hall sits at the heart of Sunningdale's community life and is the home of a wide range of social, leisure and recreational activities throughout the day and evening. The main hall has a raised wooden stage area ideal for theatrical performances or musical events. A serving hatch direct from the kitchen makes it an ideal venue for many functions where eating and dancing can be combined. A smaller hall at the rear of the building is the home (other than during Summer holidays)

of Sunningdale Pre-School. It too has its own kitchen and can be hired when not let out to the pre-school. There are also gardens to the rear of the building.

The Trustees manage hire rates to ensure that the facilities are affordable to a wide cross section of the community, whilst remaining competitive with alternative venues and sufficient to ensure the Hall's ongoing viability. Concessionary rates are offered to registered charities.

Achievements:

In 2024, income in 2024 rose for a third year in a row, to £58,032 from £53,778. Also in 2024, the new board of Trustees maintained the hiring rates for the third year running, increased occupancy levels, recruited a new Operations Team, moved into shared office space at Holy Trinity Church in Sunningdale, introduced an online booking system, and launched a new website. During the course of the year essential remedial works were undertaken including the re-instatement of French Drains to the exterior to improve drainage, and works to the floor in the Large Hall.

Public benefit:

The Charity Trustees believe that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to the public benefit guidance published by the Charity Commission.



Shazia Khawaja
Trustee

18 March 2025

SUNNINGDALE VILLAGE HALL

Independent Examiner's Report to the Trustees of SUNNINGDALE VILLAGE HALL

We report on the accounts of the trust for the year ended 31 December 2024, which are set out on pages 4 to 6.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charities Commissioners under section 43(7)(b) of the Act, whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

- 1) which gives us reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act, and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act, have not been met; or;
- 2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Stuart J Pollard

For and on Behalf of Auditing Solutions

15th March 2025

SUNNINGDALE VILLAGE HALL

for the year ended 31 December 2024

	<u>Notes</u>	<u>2024</u>	<u>2023</u>
	£	£	£
<u>Incoming resources</u>			
Hire income		52,315	50,678
Advertising income		950	0
Donations		2,405	3,100
Interest received		997	0
Other Income		1,365	0
		<hr/>	<hr/>
		58,032	53,778
<u>Resources expended</u>			
Advertising		3,023	1,050
Repairs & maintenance		12,628	10,286
Bookkeeping and Examiners Fee		2,138	990
Rent, rates and refuse		3,214	3,314
Cleaning		10,990	7,972
Insurance		1,316	1,214
Light and heat		3,824	3,897
Management charges/wages		14,937	21,318
Printing, Postage & Stationery		315	23
Telephone		342	0
Sundry expenses		538	808
Computer & Software Cost		366	0
Professional & Legal Fees		1,950	0
Depreciation		108	0
		<hr/>	<hr/>
		55,689	50,872
<u>Net incoming resources for year</u>			
		2,343	2,906

SUNNINGDALE VILLAGE HALL

Balance Sheet as at 31 December 2024

		<u>2024</u>		<u>2023</u>	
	<u>Notes</u>	£	£	£	£
<u>Tangible fixed assets</u>			361		0
<u>Current assets</u>					
Debtors	3	1,442		149	
Cash at bank		49,128		51,298	
		<u>50,570</u>		<u>51,447</u>	
<u>Current liabilities</u>					
Accruals and trade creditors	4	3,011		5,870	
<u>Net current assets</u>			<u>47,559</u>		<u>45,577</u>
<u>Total assets less current liabilities</u>			<u>47,920</u>		<u>45,577</u>
<u>Capital account</u>					
Unrestricted Funds at 1/1/2024 brought forward			45,577		42,671
Surplus for the year			2,343		2,906
<u>Total reserves</u> (all unrestricted)	5		<u>47,920</u>		<u>45,577</u>

These Financial Statements were approved by the Board of Trustees, who confirm that they have made available all relevant records and information for their preparation, and were signed on its behalf on 18 March 2025 by:



Shazia Khawaja – Trustee

SUNNINGDALE VILLAGE HALL

Notes to the accounts for the year ended 31 December 2024

1. Accounting policies

1.1. Accounting convention

The accounts are prepared under the historical cost convention on the accruals basis.

1.2. Income

Income represents the total income value from all sales and other sources during the year.

3. Debtors

	<u>2024</u>	<u>2023</u>
	£	£
Prepayments	1,315	60
Trade debtors	0	89
PAYE	127	0
	<u>1,442</u>	<u>149</u>

4. Accruals and Trade Creditors

	<u>2024</u>	<u>2023</u>
	£	£
Trade creditors	302	367
Sundry Creditors	83	2,629
Deposits held	1,600	1,000
Accruals	1,026	1,874
	<u>3,011</u>	<u>5,870</u>

5. Reserves (all unrestricted)

	<u>Brought forward</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>Carried forward</u>
	£	£	£	£	£
Designated Hall Redecoration and Repainting Fund	26,274	-	-	-	26,274
General Funds	19,303	58,032	(55,689)	-	21,646
<u>Total Reserves</u>	<u>45,577</u>	<u>58,032</u>	<u>(55,689)</u>	<u>-</u>	<u>47,920</u>