

WYCOMBE WOMEN'S AID LIMITED
(A company limited by guarantee)

UNAUDITED
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

WYCOMBE WOMEN'S AID LIMITED
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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2023**

Trustees Ali Smith
Christine Adames
Claire Long
Meena Bhatia
Michelle Vickers
Sinead McNeill - resigned 04 October 2022

Company registered number 02245478

Charity registered number 299946

Registered office Building 4, Foundation Park
Roxborough Way
Maidenhead
Berkshire
SL6 3UD

Senior Staff Denise Drew
Sara Britnell

Independent examiner MHA
Chartered Accountants
Building 4, Foundation Park
Roxborough Way
Maidenhead
SL6 3UD

Bankers Lloyds TSB
27-31 White Hart Street
High Wycombe
Buckinghamshire
HP11 2BD

Scottish Widows
PO Box 12757
67 Morrison Street
Edinburgh
EH3 8YJ

WYCOMBE WOMEN'S AID LIMITED
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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2023

The Trustees present their annual report together with the financial statements of the charity Wycombe Women's Aid (WWA) for the year 1 April 2022 to 31 March 2023. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Since the Charity qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under companies Act 2006 (Strategic report and Directors' Report) Regulations 2013 has been omitted.

This year WWA has evidenced how resilient and adaptable they are as an organisation by continuing to offer all core services to women and children whilst experiencing challenges with staff departures and then recruitment of new staff. Inevitably following the pandemic people have reassessed their lives, some preferring to continue with the benefits of working from home in new positions and others wanting a complete career change. As a small organisation the impact was significant and we had to use an 'all hands on deck approach' to get us through a time of disruption and uncertainty. The trustees, leadership team and frontline workers all pulled together using a strength based approach enabling us to go from strength to strength.

Objectives and activities

a. Policies and objectives

WWA's objectives and activities are for the purposes of the relief of distress and suffering experienced by women and their children who have suffered physical, sexual, coercive control, psychological, emotional or economic abuse within an intimate or family type relationship. The Charity Commission's guidance on public benefit is kept in mind at all Management Committee meetings.

b. Strategies for achieving objectives

WWA exists to provide independent, specialist services for women and children experiencing the effects of domestic violence. We provide safe, temporary and emergency accommodation as well as practical and emotional support within the refuge and through outreach in the local community. Our services are underpinned by an intersectional feminist, trauma informed ethos. WWA collectively and regularly monitors and reviews its strategies.

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TRUSTEES' REPORT (CONTINUED)
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Objectives and activities (continued)

b. Strategies for achieving objectives (continued)

The support services WWA provides are for people living in the Wycombe, South Bucks and Chiltern areas of Buckinghamshire. In the interests of safety and confidentiality our refuge accommodation is for women and children who do not live in the immediate locality. Using the national UK Routes to Support service we find refuge space for local women in refuges away from the locality of the abuse. This informal reciprocal arrangement ensures risk reduction and safety. All our services support a survivor to become a thriver. The services WWA provides are:

Helpline
Refuge
Resettlement
Counselling
Clinical Supervision
Outreach

In-Reach in Bourne End

Children and Young People

IDVA (Independent Domestic Violence Advocacy) – this service covers Wycombe and South Bucks areas;

Aylesbury Women's Aid (AWA) covers Aylesbury Vale and surrounding areas

Administration of the Sanctuary scheme

Training and Awareness Raising

WWA's core values reflect our history and were compiled by the women we work with, workers and trustees. Our five core values are as follows:

WOMEN'S POWER -We believe in self-determination and women's power to take back control of their lives

LISTENING AND BELIEVING - We listen to women and children and believe they are the experts in their own lives.

EQUALITY - We value equality of opportunity within our diverse community. We believe domestic violence is a contravention of our human rights.

CHOICE - Women and children are at the heart of everything we do and we respect their choices.

RESPONSIVENESS - We are responsive to the views of women and children to develop our provision of confidential and informed services.

Domestic violence is a gendered crime which is deeply rooted in the societal inequality between women and men. The UN (United Nations) describes VAWG (violence against women and girls) as 'any act of gender-based violence that is directed against a woman because she is a woman or that affects women disproportionately' (UN 2006:12).

WWA defines domestic violence as an incident or pattern of incidents of controlling, coercive, threatening and degrading behaviour, including physical and sexual violence, which is perpetrated by a partner or ex-partner. The vast majority of domestic violence is experienced by women and is perpetrated by men. Domestic violence includes, but is not limited to, coercive control, psychological, emotional, physical, sexual and economic abuse, harassment and stalking and online or digital abuse.

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TRUSTEES' REPORT (CONTINUED)
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Objectives and activities (continued)

b. Strategies for achieving objectives (continued)

Domestic Violence National Statistics:

There is no reliable prevalence data on domestic abuse but the Crime Survey of England and Wales (CSEW) offers the best data available. According to this data, for the year ending March 2022, an estimated 1.7 million women aged 16 years and over experienced domestic abuse. We work with many women who have not reported the domestic violence they experience to the police, or any other agency, and are therefore not included in the figure of 1.7 million.

c. Activities undertaken to achieve objectives

WWA has two support teams: family services and community services. Family services provide refuge and support for women, children and young people living in the refuge. Community services provide support for women, children and young people living in the community, with the exception of the IDVA service which also provides services for men. This is achieved by WWA buying in the service externally. From September 2020 the male service has been delivered by Aylesbury Vale & Milton Keynes Sexual Abuse Support Service (AVMKSSASS). WWA has three principal activities: refuge services, children and young people's services and community services. A significant, positive and often 'life saving' difference is made for many people as a result of the support given by WWA. Women, children and young people's confidence and self-worth are heightened and they become emotionally stronger and more able to form strong and healthy boundaries in future relationships as well as becoming active and positive members of the community.

Family Services

Helpline – WWA provides a domestic violence helpline during office hours. The worker answering the call will provide support if the caller is in crisis, she may provide information if requested, signpost to the various services provided by WWA or to an outside agency, find refuge space for local women and their children, take referrals for women requesting refuge space, support an outside agency who is working with a client who is experiencing domestic violence or transfer calls to other workers. The 24 hour national domestic violence helpline is available and information about this service is provided on WWA's answerphone out of hours. Our sister organisation AWA provides an emergency out of hours service for women living in Bucks and when an emergency call comes through to them for the WWA area they contact us via our out of hours mobile number which is staffed by the WWA Leadership Team on a rotational basis.

Refuge – WWA's refuge offers a safe place to stay for women on their own and women with their children who are experiencing domestic violence and need to leave their homes. The service includes self-catering refuge accommodation, provision of emotional and practical support for women and children before, during and after their stay at the refuge, accompanying to court and appointments, emergency provisions, risk management and support planning.

This support is wide ranging and may, for example, include support with housing, finances, parenting, mental health needs and substance misuse. Refuge guests are encouraged to attend a weekly house meeting and any groups that are provided at our outreach office and in the wider community. We aim to work collaboratively with other agencies to ensure particular needs are met.

Quote from a woman after leaving the refuge: *I would like to say a huge thank you for all of the help, support and kindness I have received during my stay. I have made some true friends and this has been an amazing experience for me. I have discovered so much about myself and for that I am so grateful.*

Resettlement – Women and children moving on from refuge accommodation continue to receive practical support from their key worker, including moving into their new home. At the meeting before they leave refuge

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Objectives and activities (continued)

their key worker gives information about the various services and support outreach can provide and an appointment may be booked for an outreach worker to meet with the woman once the family has settled into their new home. If families relocate outside our area we provide contact information for the local domestic violence services in that area.

Counselling – WWA's counselling service is a self-referral service and provides person-centered counselling, cognitive behavioural therapy and time focused counselling delivered by qualified BACP (British Association of Counselling and Psychotherapy) registered counsellors for women living in the Wycombe, South Bucks and Chiltern areas of Buckinghamshire.

The first session is an assessment to make sure that counselling is right for the woman. Each session lasts for one hour and takes place once a week at our outreach centre. After 8 sessions the woman and her counsellor will re-assess together how things are and the progress that has been made. If it is agreed that more needs to be explored the counsellor may offer further sessions.

Quote from a woman after leaving the counselling service: *This therapy is what I have been looking for, for most of my life. This has been the best thing I have ever done and I am so grateful that you have guided me through this journey and helped me find myself even though I never knew that I had lost myself. I feel like I can start to live the rest of my life now. I cannot thank you enough.*

Clinical Supervision - WWA is privileged to have a qualified clinical supervisor who currently provides clinical supervision to all front line workers at WWA and the counselling service at AWA.

Outreach – The outreach services are self-referral services and available to women either living with abuse or who are working through the effects of past domestic abuse and who are not living in refuge accommodation. Provision includes support and information in one-to-one support sessions, these sessions can be face to face, virtual or by telephone.

Our monthly 'OPEN DOOR' held at our outreach office where women can receive free advice from local solicitors, DWP, Bucks Skills Up, Sexual Health, Family Support Service and P3 continues to be popular and key to ensuring that women have the information they need to make positive change.

Group work - This takes place at our outreach offices and this year we have delivered the Freedom Programme and You and Me Programme.

Quote from a woman after using the Outreach service: *Thank you so much for all your support – it really has helped me a lot and I think I have become stronger and more self-aware as a result of your help. Thank you so much.*

In-Reach – This service, based within a GP surgery in Bourne End, was significantly impacted by the Covid-19 pandemic and changes to the way GP surgeries operate. The DV In Reach Worker has spent the last year working creatively with other health professionals to initiate referrals into the project. The funding for this project came to an end on 31 March 2023.

Children and Young People - Children who are living at the refuge with their mothers or female careers receive specialist interventions to allow them to work through their experiences of domestic violence. The service focuses on the safety, health and well-being of the children by offering good quality one to one and group creative play as well as opportunities that are stimulating and fun with a developmental aim such as a dedicated after school provision for older children, organized outings and play schemes during the school holidays. By monitoring the children's reactions, development and behavior the child development workers ensure that each child's support plan is kept up to date. WWA has dedicated indoor spaces for the children which are well

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Objectives and activities (continued)

equipped and an outside play area with a variety of well-maintained and robust equipment. The child workers protect continuity of education by working closely with school admissions and assisting mothers with finding school and nursery places. WWA's work with children is OFSTED rated and an award of 'good' was given following an inspection on 5 October 2021.

Quote from a young person to the child workers after leaving the refuge: *Thank you for always making me happy and for listening whenever I talk. You have made me very happy!!*

A specialist community support for children aged 5-11 years is provided using the WAFE 'Helping Hands' model. The programme aims to increase children's understanding of feeling safe and to explore and promote behaviours which will contribute to a safe environment. During this financial year two groups were held in local schools.

Quote from a teacher following a group at their school: *On reflection, * School is so grateful for the safe space you provided for the group to be together and, at their own pace, begin to make sense of their lived experience. J-L we noticed came alive once she felt safe to trust you and the group. I could sense her relief at someone directly speaking into her with empathy, knowledge and understanding. J-L was so focused during the final two sessions; it was a joy to behold. J-L was often at Flourish (nurture room) door seeking connection throughout the day. Since Helping Hands the class teacher and I have noticed significant change. One area has been a sense of responsibility for herself and her learning. She rarely presented in complete uniform and often disorganised with personal items and homework. Since the last session I rarely see J-L. She has completed three full weeks as of today, with full uniform with no reminders. The class teacher notices a deepening focus in class as previously she would do everything possible to distract herself with fiddling, not attending to input then needing assistance to complete learning tasks. Her empathy for others who are struggling is shining brightly too. Once again, many thanks.*

The youth project works with boys and girls aged between 11 and 17 who have experienced domestic violence, either within the family home or within their own intimate relationships. The service provides specialist support in one to one sessions as well as going into schools and other youth settings promoting awareness about domestic violence. The service also networks with other agencies and individuals to promote the young people's service and to ensure the views of young people experiencing domestic violence are heard.

Quote from a teacher following an awareness session at their school: *I just wanted to thank you again for delivering such a brilliant session to our Year 12s yesterday. Your workshop was informative and really helped open up some important topics and conversations among the students, and we are very grateful. I would love to arrange some more sessions with you if we could – the more sessions we could arrange the better! I am sure every student could benefit. Once again, thank you so much for your support.*

IDVA (Independent Domestic Violence Advocacy) - The IDVA service is an independent domestic violence advocacy service that offers intensive support for a limited time until the risk is reduced and safety needs have been addressed. As mentioned earlier, in September 2020 AVMKSAASS started delivering the male work. The IDVAs work within a multi-agency setting to ensure all agencies do their part to enable the safety of the referred client and any children s/he may have. An IDVA attends, and has a pivotal role on, the Multi Agency Risk Assessment Conference (MARAC) which has been held via conference call since the Covid-19 pandemic.

Quote from woman after leaving the IDVA service: *Without you I would not be where I am so thank you for your help / support / guidance, you are truly amazing! A huge thank you.*

Sanctuary Scheme – WWA continues to administer the Sanctuary scheme, organising with Safe Partnership Limited to carry out the target hardening. Buckinghamshire Council provided the initial funding and any

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Objectives and activities (continued)

underspend is carried forward to a restricted fund for use in the following year. The number of families supported across Bucks during the year to March 2023 was twenty four.

Training and Awareness Raising - WWA's domestic abuse awareness raising and training aims to improve the understanding of the public and other agencies around the issues faced by women and children experiencing domestic abuse and the appropriate support that they may need should they make a disclosure or ask for help. This year the majorities of sessions have been delivered face to face and have included Bucks New University social care students, MARAC and DASH training, health providers and local organisations.

Achievements and performance

a. Review of activities

During this financial year the WWA management committee, employees and refuge guests reviewed policies, procedures and guidelines in accordance with the policy review timetable. Exit interviews with women leaving our services have fed into our business plan. We appreciate our refuge guests and counselling, outreach and IDVA clients giving their time to provide feedback which enables us to improve our services. It has been very encouraging to hear that, despite the challenges that we faced this year, our clients have had very positive experiences. Overall they have valued the way we work and how the services operate.

This year WWA has continued to offer its services to women and children experiencing domestic abuse. The occupancy rate in the refuge for this year was 72%, still a little lower than previous years due to the aftermath of the pandemic. All four refuge houses were maintained to a high standard and complied with all relevant regulations. All emergency repairs were responded to immediately and the standard of accommodation remained high in all refuge houses. This is achieved by weekly health and safety checks and conversations with women at the house meeting. In January 2023 we had a change of landlord for three of our refuge houses and one office house. There continues to be a period of transition and we will continue to build and strengthen links made this year.

WWA maintained its target of sensitively gaining essential information from all women in the first hour of their arrival at refuge and daily contact was made with each woman living in the refuge during the working week.

WWA worked closely with Buckinghamshire Council to ensure a continued good working relationship and a clear understanding and appreciation of the WWA services offered and provided. Monitoring reports and statistical information were provided and regular monitoring meetings were attended with Buckinghamshire Council which, during this year, were all held virtually.

The WWA counselling service has adhered to BACP guidelines at all times and all women entering the service were initially assessed to ensure the most appropriate form of counselling was provided.

The refuge support workers provided at least one support session per week to each guest and the child development workers met at least weekly with each child to ensure their needs were being met and that they were feeling safe. All school age children resident at the refuge were secured a school place.

This year we have again linked in with a variety of organisations to further support the women and children we work with. We have been overwhelmed by the generosity of our community who have made financial donations to our organisation which have enabled us to continue to deliver our services to local women and children.

In December 2022 AWA and WWA were informed that they were successful in their tender to Buckinghamshire Council for the 'Accommodation and Community Based Domestic Abuse Service' contract for April 2023 for

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Achievements and performance (continued)

three years. WWA will again work in partnership with AWA and deliver the services across Wycombe, South Bucks and Chiltern areas.

This year WWA committed to ensuring that all staff had the opportunity to be involved in the planning needed for delivery of the new contract in April 2023. This was achieved by having two team days in February and March where all staff were able to input their ideas and make collective decisions. Feedback was also gained from the women who use our services to inform decision making.

b. Statistics for the year ended 31 March 2023

WWA is committed to recording a range of information for statistical purposes. WWA gains this information supportively and assures the women and children we work with that information kept for statistical purposes is anonymous and cannot be traced to individuals. If clients choose for their information not to be used then this is respected.

In the past year WWA has shared statistical information with a variety of interested parties. These have included local and national agencies and organisations, individuals and organisations carrying out research about domestic violence and other Women's Aid organisations including WAFE (Women's Aid Federation of England).

Equal opportunity monitoring of all services is as follows: 4% - Black clients; 15% - Asian clients; 3% - mixed race clients; 55% - White clients; 2% - other ethnicity; 21% - unknown. Thirty five percent of the clients we worked with were disabled.

Across all services the ages of women who used our services this financial year were: 16% were between eighteen and twenty five; 71% were between twenty six and fifty five; 4% were fifty six and above and 9% were unknown.

We worked directly with a total of 162 children and young people during this period. Forty one percent lived in the refuge and 59% lived in the local community.

One hundred and thirty eight women received counselling support during the year and our outreach workers supported 213 women; both these figures are very similar to the previous year. We have supported 51 women in groups and 110 women at the Open Door drop in service. Our IDVA service supported 141 women and 24 families were supported by the sanctuary scheme (I don't know for this year). Our outreach and youth services facilitated 25 training and awareness raising sessions within the local community.

During the year there were 5,215 calls to our helpline and 7 calls to the emergency out of hours service for the South of Buckinghamshire. We were unable to accommodate 96 women with 42 children who came through to our helpline looking for space. This is somewhat higher than last year, and mainly as a result of there not being any space in WWA refuge at the time of the referral.

During the year a total of 45 women with 67 dependent children were accommodated at our refuge. During the same period WWA was able to find safe alternative refuge accommodation for 41 local families away from their abuser. Of the 45 women WWA supported in our refuge, 22 had additional vulnerabilities.

After an initial few days in the refuge a woman has time to consider what she would like for her and her children's future. She may choose to settle in an area away from Wycombe and her support worker will then work with her and the refuge in that location to move her there. The woman may consider moving to an area where she has friends and family and choose to stay with them rather than go into the local refuge.

During this period 15% of families moved to another refuge, 15% returned home with protection or reconciled,

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Achievements and performance (continued)

23% moved to family or friends, 15% were accommodated by Bucks Council and 32% were accommodated by other local authorities, housing associations, private rent etc.

Women and their children can stay in the refuge for up to 6 months, however, on a few occasions it has been agreed that for the benefit of the family they may stay for a few more weeks. Analysis of our refuge population in the year ending 31 March 2023 shows that 33% of the families stayed in the refuge up to 1 month; 31% stayed between 1 and 3 months; 18% stayed between 3 and 6 months and 18% stayed over 6 months. These time scales conform well with our experience of meeting the support needs of women and their children who have been subjected to domestic violence, and also to our responsibility to promote independence.

Financial review

FINANCIAL RISK MANAGEMENT OBJECTIVES AND POLICIES

Effective financial management is achieved through five types of activity:

1. Business Plan

WWA has a three year Business Plan that is reviewed and updated annually. The Business Plan includes a description of the main areas of change facing the organisation and a plan for managing these. It also includes detailed financial projections for the forthcoming year and a commentary of any significant implications for the financial stability of the organisation.

2. Annual budget, reporting and monitoring income and expenditure

A draft budget is presented to the management committee for the forthcoming financial year in September. It is re-presented, incorporating any agreed changes, in the final financial quarter in readiness for the new financial year.

Income and expenditure is reported by the treasurer to the management committee on a quarterly basis and agreement reached on how to manage any significant variance.

3. System of delegated authorities regarding financial management

The operation of financial management will be undertaken within a system of delegated authorities which is outlined in the management committee roles and responsibilities policy, procedure and guidelines. This details the level of authorities within the organisation in relation to financial matters. This provides a system of financial checks and is reviewed on an annual basis in order to ensure that it remains robust.

4. The process of examining annual accounts

The finances of the organisation are inspected on an annual basis. The management letter from the Accountant and any advice contained therein is discussed and agreed by the Committee, along with the examined accounts prior to presentation to the Annual General Meeting.

5. Risk assessment of financial matters

WWA has a risk register which contains financial information, giving an analysis of business risk and grading potential risks as low, medium or high. Action to be taken is recorded within a time-frame and the person responsible for the action is identified. Where sudden or unforeseeable areas emerge, which present a risk to the organisation, these will be reported to the management committee as soon as an employee or management committee member becomes aware of them, as will unplanned, unforeseen service development opportunities. The Leadership Team meet regularly to review the risk register and recommendations are made at the following management committee meeting. The risk register is managed, monitored and reviewed at every formal management committee meeting.

RESERVES POLICY

The Trustees believe that WWA should hold financial reserves in order to ensure that we can continue to provide a service in the event of an emergency and to meet our moral, legal and contractual obligations.

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Reserves have been built up over the last twenty years to their current level. The Trustees will consider achievement of the appropriate levels of reserves on an annual basis and in line with WWA's Business Plan.

Designated reserves

Unrestricted funds have been designated for the following purposes:

Equipment - A reserve to ensure that there is sufficient money to replace equipment and furniture when it becomes obsolete or beyond economic repair. Balance at 31 March 2023: £8,000 (2022: £8,000).

Contractual Commitment - A reserve to ensure our duties and obligations to employees such as redundancy, provision of locum maternity or sick cover and the costs of any disciplinary and or grievance procedures which may arise. Balance at 31 March 2023: £110,000 (2022: £108,118).

Premises - A reserve to cover our contractual obligations to landlords and/or relocation to new premises. Balance at 31 March 2023: £30,000 (2022: £30,000).

Development - A reserve to undertake new projects and explore options, including how to sustain service levels in face of cut backs, and to conduct feasibility studies on the advisability of such proposals. Balance at 31 March 2023: £15,000 (2022: £15,000).

The financial results for the year are set out in the financial statements later in the report. The surplus for the year was £17,915 (2022: deficit £48,331) which when added to the reserves brought forward £303,237 gives £321,152 to carry forward. As disclosed £163,000 (2022: £161,118) is allocated to designated funds whilst £105,073 (2022: £79,886) is carried forward in unrestricted general funds and £53,079 (2022: £62,233) in restricted funds.

PRINCIPAL FUNDING

Our principal funding source is Bucks Council via AWA (£238,755). WWA has a sub-contract with AWA for the new financial year. In addition unrestricted donations are received from organisations and individuals on an ad hoc basis.

Structure, governance and management

a. Constitution

Wycombe Women's Aid is a registered Charity and Company Limited by Guarantee and does not have a Share Capital. The date of Incorporation was 19 April 1988. The organisation is governed by its Memorandum and Articles of Association of Wycombe Women's Aid Limited which were last updated at the Annual General Meeting on 21 July 2004.

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Structure, governance and management (continued)

b. Methods of appointment or election of Trustees

WWA is committed to outlining the role of the committee in order that the activities of the organisation are clear and transparent. It is important that committee members have a clear expectation of their roles and the scope of their responsibilities. Likewise it is important that employees are aware of their own role and how it relates to the committee function.

The committee works towards ensuring that new trustees are recruited and elected on a systematic and continuous basis. This is in order that there is always a core of experienced members. The committee determines the approach taken to identify new members prior to the AGM each year.

Trustees are sought who have relevant experience and an understanding of domestic violence and the impact it has on women and children as well as one or more of the following areas:

The provision of supported housing; experience of working within or with statutory and/or charitable bodies; experience of working in or with services which aim to ensure the health and well-being of children; working with statutory bodies - particularly health, housing, education and social care; finance and financial planning; personnel and human resource management; general experience of running a business; legal experience; experience of participating in community services and meeting community needs; experience of being a client of Women's Aid services; monitoring and evaluation of services; equal opportunities and diversity.

Trustees avoid recommending people who are close colleagues, friends or relatives as this may affect the balance and objectivity of the committee as a whole.

c. Policies adopted for the induction and training of Trustees

Prospective trustees will attend at least two committee meetings prior to standing for election at the AGM. They will receive an induction that will involve a visit to the office, meetings with the Chair, Chief Executive Officer and Services Manager and an introduction to other employees. They will receive a copy of the Standing Orders and Delegated Authorities as well as information relating to a description of the service such as leaflets and the previous annual report.

d. Pay policy for senior staff

The remuneration for key management personnel is based on the salary scales set by the National Joint Council.

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TRUSTEES' REPORT (CONTINUED)
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Structure, governance and management (continued)

e. Organisational structure and decision making

Board of Trustees – CEO – Community, Refuge, C&YP Services, Administration.

Currently WWA's Management Committee is made up of 6 trustees and 4 co-opted members. There are 16 paid employees. The leadership team is made up of the Chief Executive Officer, IDVA/Outreach Manager, Refuge Manager, Therapeutic Manager and Operations Manager. The leadership team meets on a monthly basis to monitor, review and develop the services.

Decisions are made through discussion and consensus at quorate management committee meetings. Where there is no agreement through consensus, votes are cast and in the case of the numbers being even the Chair will have the casting vote. Decisions are recorded in minutes and circulated.

The Chair of the committee and the Chief Executive Officer of the organisation shall have power to discharge, as a matter of urgency, any function of the committee providing that in their reasonable opinion a delay in exercising the function would be seriously detrimental to the organisation and no such action would contradict a previous decision. Any action taken by the Chair and the Chief Executive Officer is reported to the next meeting of the committee, recorded in minutes and circulated.

f. Related party relationships

WWA is a full member of WAFE, the national domestic violence charity which works to end violence against women and children. WWA ensures that a positive relationship with WAFE is maintained by completing their questionnaires promptly to ensure that women who use WWA are visible within the statistics country-wide. WWA updates Routes to Support before 10.00 a.m. Monday to Friday in order to comply with the directive. WWA and AWA have a memorandum of understanding and a joint steering group which is made up of three trustees from each organisation. AWA has a contract with Bucks Council and WWA has a sub-contract with AWA to meet the contract which contributes towards some of the services provided in each agency. WWA and AWA have a joint development plan for the contract which is reviewed at Joint Steering Group meetings and at quarterly monitoring meetings with BC commissioners. WWA and AWA also have a joint business plan for the contract. WWA has a very close relationship with AWA, sharing good practice and discussing issues relating to domestic violence in Bucks as well as keeping up to date about the wider domestic violence agendas, particularly central government, via the WAFE website. WWA is a member of, and meets regularly with, the Thames Valley domestic violence services group.

WWA is also a member of various local Bucks groups and fora relating to domestic violence. This ensures that the needs of local women and children who use WWA services are conveyed and that WWA is well informed and part of the development of Bucks domestic violence initiatives and strategies. WWA liaises with local agencies and advocates on behalf of women and children using WWA services, promoting WWA services and supporting those working with women and children experiencing domestic violence. WWA often works closely and collaboratively with other agencies when clients have particular needs.

The CEO has sat on the Buckinghamshire Domestic Abuse Board whose aim is to oversee compliance with the new duty Under Part 4 of the Domestic Abuse Act 2021 and strengthen support services for those affected by domestic abuse in Buckinghamshire. The Board has also committed to drive forward the 4 key strategic priorities set out in the Buckinghamshire Council's Domestic Abuse Strategy 2021 – 2024.

WWA has a close relationship with its funders and completes reports and provides monitoring and statistical information regularly and within timeframes specified. WWA fully engages with regular monitoring meetings with Bucks Council.

WYCOMBE WOMEN'S AID LIMITED
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

Structure, governance and management (continued)

g. Risk management

WWA is committed to ensuring effective management through a system of monitoring, checks and controls. The major risks to which the charity is exposed, as identified by the trustees, have been reviewed and systems or procedures have been established to manage those risks. The WWA risk register is available and reviewed at all formal management committee meetings. WWA aims to ensure that financial matters are considered at a strategic level and that there is forward planning. This includes a managed approach to financial issues which may present a risk to the organisation. WWA has in place a system of business planning which includes an account of current and future operational activity and financial implications.

Plans for future periods

FUTURE DEVELOPMENTS

WWA will continue to adhere to the strategic aims contained within the business plan: offer our services and ensure that levels of income necessary to meet budgets and support reserves are maintained; work in close collaboration with AWA in order to meet the requirements of the new Buckinghamshire Council contract and continue to work from the WWA Action Plan which will be added to and monitored throughout the year as well as being reviewed quarterly by the management committee at management committee meetings. We will continue to actively monitor sustainability as well as strengthening and developing the management committee. We will also continue to develop relationships across Bucks with our sister organisation, AWA. There have been many challenges, consequences and opportunities during the year whilst forming a new team, we continue to recover and reform from this whilst going from strength to strength.

Most importantly, WWA will continue to listen to what the women and children who use Wycombe Women's Aid's services need.

WYCOMBE WOMEN'S AID LIMITED
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:


.....
Michelle Vickers
Trustee
Date: 26 October 2023

WYCOMBE WOMEN'S AID LIMITED
(A company limited by guarantee)

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2023**

Independent examiner's report to the Trustees of Wycombe Women's Aid Limited ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2023.

Responsibilities and basis of report

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

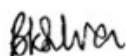
I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

WYCOMBE WOMEN'S AID LIMITED
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:



Dated: 3 November 2023

B K Silva

BA ACA DChA

MHA, Chartered Accountants, Building 4, Foundation Park, Roxborough Way, Maidenhead, SL6 3UD

WYCOMBE WOMEN'S AID LIMITED
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2023**

	Note	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income from:					
Donations and legacies	3	116,060	81,907	197,967	125,798
Charitable activities	4	422,078	30,798	452,876	473,788
Investments	5	763	-	763	86
Total income		538,901	112,705	651,606	599,672
Expenditure on:					
Charitable activities	6	511,832	121,859	633,691	648,003
Total expenditure		511,832	121,859	633,691	648,003
Net movement in funds		27,069	(9,154)	17,915	(48,331)
Reconciliation of funds:					
Total funds brought forward		241,004	62,233	303,237	351,568
Net movement in funds		27,069	(9,154)	17,915	(48,331)
Total funds carried forward		268,073	53,079	321,152	303,237

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 20 to 34 form part of these financial statements.

WYCOMBE WOMEN'S AID LIMITED
(A company limited by guarantee)
REGISTERED NUMBER: 02245478

BALANCE SHEET
AS AT 31 MARCH 2023

	Note	2023 £	2022 £
Current assets			
Debtors	11	28,513	24,624
Cash at bank and in hand		340,033	315,552
		<u>368,546</u>	<u>340,176</u>
Creditors: amounts falling due within one year	12	(47,394)	(36,939)
Net current assets		<u>321,152</u>	<u>303,237</u>
Total assets less current liabilities		<u>321,152</u>	<u>303,237</u>
Total net assets		<u>321,152</u>	<u>303,237</u>
Charity funds			
Restricted funds	13	53,079	62,233
Unrestricted funds	13	268,073	241,004
Total funds		<u>321,152</u>	<u>303,237</u>

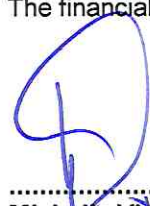
The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 26 October 2023 and signed on their behalf by:



.....
Michelle Vickers
Trustee

The notes on pages 20 to 34 form part of these financial statements.

WYCOMBE WOMEN'S AID LIMITED
(A company limited by guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2023

	2023 £	2022 £
Cash flows from operating activities		
Net cash used in operating activities (note 15)	24,481	(26,748)
	<hr/>	<hr/>
Net cash provided by investing activities	-	-
	<hr/>	<hr/>
Change in cash and cash equivalents in the year	24,481	(26,748)
Cash and cash equivalents at the beginning of the year	315,552	342,300
	<hr/>	<hr/>
Cash and cash equivalents at the end of the year (note 16)	340,033	315,552
	<hr/> <hr/>	<hr/> <hr/>

The notes on pages 20 to 34 form part of these financial statements

WYCOMBE WOMEN'S AID LIMITED
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

1. General information

The Charity is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Companies Act 2006.

Wycombe Women's Aid Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees make this assessment in respect of a period of one year from the date of approval of the financial statements. As detailed in the Trustees report, the Trustees have made this assessment in light of the Covid-19 pandemic and do not consider there to be any material implications on the going concern status of the charity.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

WYCOMBE WOMEN'S AID LIMITED
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.7 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.8 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

WYCOMBE WOMEN'S AID LIMITED
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

2. Accounting policies (continued)

2.9 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.10 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

2.11 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

2.12 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

3. Income from donations and legacies

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Donations	32,060	-	32,060
Buckinghamshire Council	84,000	81,907	165,907
	<u>116,060</u>	<u>81,907</u>	<u>197,967</u>

WYCOMBE WOMEN'S AID LIMITED
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

3. Income from donations and legacies (continued)

	Unrestricted funds 2022 £	Total funds 2022 £
Donations	40,898	40,898
Wycombe District Council	84,900	84,900
	<u>125,798</u>	<u>125,798</u>

4. Income from charitable activities

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Provision of refuge facilities	145,688	-	145,688
Community services: Buckinghamshire Council Integrated Domestic Violence Services	238,755	-	238,755
Other charitable income	37,635	30,798	68,433
	<u>422,078</u>	<u>30,798</u>	<u>452,876</u>

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Provision of refuge facilities	148,528	-	148,528
Community services: Buckinghamshire Council Integrated Domestic Violence Services	238,755	-	238,755
Other charitable income	33,817	52,688	86,505
	<u>421,100</u>	<u>52,688</u>	<u>473,788</u>

WYCOMBE WOMEN'S AID LIMITED
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

5. Investment income

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Interest receivable	763	763	86

6. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Provision of refuge facilities	198,851	4,385	203,236
Community services	221,078	97,872	318,950
Children and young people services	91,903	19,602	111,505
	<u>511,832</u>	<u>121,859</u>	<u>633,691</u>

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Provision of refuge facilities	202,589	3,684	206,273
Community services	291,902	36,182	328,084
Children and young people services	105,822	7,824	113,646
	<u>600,313</u>	<u>47,690</u>	<u>648,003</u>

WYCOMBE WOMEN'S AID LIMITED
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

7. Analysis of expenditure by activities

	Activities undertaken directly 2023 £	Support costs 2023 £	Total funds 2023 £
Provision of refuge facilities	178,069	25,167	203,236
Community services	301,340	17,610	318,950
Children and young people services	103,747	7,758	111,505
	<u>583,156</u>	<u>50,535</u>	<u>633,691</u>

	Activities undertaken directly 2022 £	Support costs 2022 £	Total funds 2022 £
Provision of refuge facilities	184,521	21,752	206,273
Community services	313,127	14,957	328,084
Children and young people services	107,018	6,628	113,646
	<u>604,666</u>	<u>43,337</u>	<u>648,003</u>

WYCOMBE WOMEN'S AID LIMITED
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

7. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Provision of refuge facilities 2023 £	Community services 2023 £	Children and young people services 2023 £	Total funds 2023 £
Wages and salaries	89,226	259,012	98,246	446,484
Staff costs	5,364	5,038	1,573	11,975
Direct costs	492	-	871	1,363
Subscriptions	3,046	1,075	119	4,240
Premises	75,164	36,215	2,938	114,317
Bad and doubtful debts	392	-	-	392
Sanctuary scheme	4,385	-	-	4,385
	<u>178,069</u>	<u>301,340</u>	<u>103,747</u>	<u>583,156</u>

	Provision of refuge facilities 2022 £	Community services 2022 £	Children and young people services 2022 £	Total funds 2022 £
Wages and salaries	97,853	272,614	102,397	472,864
Staff costs	6,288	764	519	7,571
Direct costs	287	-	1,073	1,360
Subscriptions	4,416	1,067	119	5,602
Premises	68,630	38,682	2,910	110,222
Bad and doubtful debts	863	-	-	863
Sanctuary scheme	3,684	-	-	3,684
Male IDVA	2,500	-	-	2,500
	<u>184,521</u>	<u>313,127</u>	<u>107,018</u>	<u>604,666</u>

WYCOMBE WOMEN'S AID LIMITED
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

7. Analysis of expenditure by activities (continued)

Analysis of support costs

	Provision of refuge facilities 2023 £	Community services 2023 £	Children and young people services 2023 £	Total funds 2023 £
Telephone	3,733	2,715	339	6,787
Rent and rates	6,536	5,222	653	12,411
Printing, stationery and postage	1,990	1,448	181	3,619
Bookkeeping fees	5,902	2,951	2,951	11,804
Bank charges	87	44	44	175
Sundry expenses	(825)	538	538	251
IT costs	4,098	2,869	1,229	8,196
Independent examination and accountancy fees	2,746	1,373	1,373	5,492
Professional fees	1,800	-	-	1,800
	<u>25,167</u>	<u>17,610</u>	<u>7,758</u>	<u>50,535</u>

	Provision of refuge facilities 2022 £	Community services 2022 £	Children and young people services 2022 £	Total funds 2022 £
Telephone	2,790	2,029	254	5,073
Rent and rates	6,439	4,683	585	11,707
Printing, stationery and postage	1,494	1,088	136	2,718
Bookkeeping fees	3,904	1,952	1,952	7,808
Bank charges	107	54	55	216
Sundry expenses	(703)	538	538	373
IT costs	3,763	2,634	1,129	7,526
Independent examination and accountancy fees	3,058	1,529	1,529	6,116
Professional fees	1,800	-	-	1,800
	<u>21,752</u>	<u>14,957</u>	<u>6,628</u>	<u>43,337</u>

WYCOMBE WOMEN'S AID LIMITED
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

8. Independent examiner's remuneration

The independent examiner's remuneration amounts to an independent examiner fee of £6,200 (2022 - £5,700).

9. Staff costs

	2023	2022
	£	£
Wages and salaries	394,194	417,132
Social security costs	33,951	36,251
Contribution to defined contribution pension schemes	18,339	19,481
	446,484	472,864

The average number of persons employed by the Charity during the year was as follows:

	2023	2022
	No.	No.
Number of staff	15	14

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the charity comprise the senior staff listed on page 1. The total amount of employee benefits (including employer pension and national insurance contributions) received by key management personnel for their services to the charity was £106,003 (2022: £93,789).

10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 March 2023, expenses totalling £0 were reimbursed or paid directly to 1 Trustee (2022: £159).

WYCOMBE WOMEN'S AID LIMITED
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

11. Debtors

	2023 £	2022 £
Due within one year		
Trade debtors	2,597	389
Other debtors	3,129	4,930
Prepayments and accrued income	22,787	19,305
	<u>28,513</u>	<u>24,624</u>

12. Creditors: Amounts falling due within one year

	2023 £	2022 £
Trade creditors	11,128	1,596
Other taxation and social security	10,194	8,932
Other creditors	1,135	2,450
Accruals and deferred income	24,937	23,961
	<u>47,394</u>	<u>36,939</u>

	2023 £	2022 £
Deferred income at 1 April 2022	4,614	-
Resources deferred during the year	10,545	4,614
Amounts released from previous periods	(4,614)	-
	<u>10,545</u>	<u>4,614</u>

At the Balance Sheet date the charity was holding funds received in advance of £10,545 (2022: £4,614).

WYCOMBE WOMEN'S AID LIMITED
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

13. Statement of funds

Statement of funds - current year

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2023 £
Unrestricted funds					
Designated funds					
Equipment replacement	8,000	-	-	-	8,000
Contractual commitments	108,118	-	-	1,882	110,000
Premises	30,000	-	-	-	30,000
Development	15,000	-	-	-	15,000
	<u>161,118</u>	<u>-</u>	<u>-</u>	<u>1,882</u>	<u>163,000</u>
General funds					
General fund	<u>79,886</u>	<u>538,901</u>	<u>(511,832)</u>	<u>(1,882)</u>	<u>105,073</u>
Total Unrestricted funds	<u>241,004</u>	<u>538,901</u>	<u>(511,832)</u>	<u>-</u>	<u>268,073</u>
Restricted funds					
Sanctuary scheme	7,602	-	(4,385)	-	3,217
The Henry Smith Charity	-	-	-	-	-
Lloyds Bank Foundation	-	52,250	(25,000)	-	27,250
Children in Need	12,790	29,657	(38,462)	-	3,985
Red Kite	-	-	-	-	-
MHCLG	-	-	-	-	-
MoJ (via PCC)	-	-	-	-	-
Heart of Bucks	24,508	-	(15,881)	-	8,627
Paradigm Housing	7,333	-	(7,333)	-	-
Charles Hayward	10,000	-	(10,000)	-	-
Edward Gosling	-	10,000	-	-	10,000
OPCC	-	20,798	(20,798)	-	-
	<u>62,233</u>	<u>112,705</u>	<u>(121,859)</u>	<u>-</u>	<u>53,079</u>
Total of funds	<u>303,237</u>	<u>651,606</u>	<u>(633,691)</u>	<u>-</u>	<u>321,152</u>

WYCOMBE WOMEN'S AID LIMITED
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

13. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
Unrestricted funds					
Designated funds					
Equipment replacement	8,000	-	-	-	8,000
Contractual commitments	108,118	-	-	-	108,118
Premises	30,000	-	-	-	30,000
Development	15,000	-	-	-	15,000
	<u>161,118</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>161,118</u>
General funds					
General fund	<u>123,215</u>	<u>546,984</u>	<u>(600,313)</u>	<u>10,000</u>	<u>79,886</u>
Total Unrestricted funds	<u>284,333</u>	<u>546,984</u>	<u>(600,313)</u>	<u>10,000</u>	<u>241,004</u>
Restricted funds					
Sanctuary scheme	11,470	-	(3,868)	-	7,602
Lloyds Bank Foundation	21,321	-	(21,321)	-	-
Mulberry trust	1,250	-	(1,250)	-	-
Children in Need	13,434	7,180	(7,824)	-	12,790
Red Kite	9,760	-	(9,760)	-	-
Vox Smart	10,000	-	-	(10,000)	-
Heart of Bucks	-	24,508	-	-	24,508
Paradigm Housing	-	11,000	(3,667)	-	7,333
Charles Hayward	-	10,000	-	-	10,000
Charles Hayward	-	-	-	-	-
Edward Gosling	-	-	-	-	-
OPCC	-	-	-	-	-
	<u>67,235</u>	<u>52,688</u>	<u>(47,690)</u>	<u>(10,000)</u>	<u>62,233</u>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

13. Statement of funds (continued)

Total of funds	351,568	599,672	(648,003)	-	303,237
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Unrestricted funds have been designated for the following purposes:

Equipment replacement – to ensure that there is sufficient money to replace equipment and furniture when it becomes obsolete or beyond economic repair.

Contractual commitments – to ensure our duties and obligations to employees such as redundancy; provision of locum maternity or sick cover and the costs of any disciplinary and or grievance procedures which may arise.

Premises – to cover our contractual obligations to landlords and/or relocation to new premises.

Development - to undertake new projects and explore options, including how to sustain service levels in face of cut backs, and to conduct feasibility studies on advisability of such proposals.

Restricted funds relate to amounts given by donors for specific purposes as follows:

Sanctuary Scheme enables households at risk of violence to remain safely in their own homes.

Lloyds Bank Foundation - to provide salary costs for one full time Community Outreach Worker Post

BBC Children in Need - to fund the salary of a Youth Worker providing individual and group sessions to young people who been adversely affected by domestic violence.

Vox Smart - to build a garden structure. The transfer of £10,000 from restricted to general funds is on agreement from Vox Smart for funds to be used for general purposes

MHCLG, MoJ (via PCC) and Heart of Bucks - to provide funds towards voids incurred as result of COVID-19 pandemic. The transfer of £79,816 in 2021 from restricted to general funds represents the use of these funds to cover the reduction in income due to voids.

Paradigm Housing Group - community based support to victims of Domestic Abuse.

14. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Current assets	315,467	53,079	368,546
Creditors due within one year	(47,394)	-	(47,394)
Total	268,073	53,079	321,152

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

14. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Current assets	277,943	62,233	340,176
Creditors due within one year	(36,939)	-	(36,939)
Total	241,004	62,233	303,237

15. Reconciliation of net movement in funds to net cash flow from operating activities

	2023 £	2022 £
Net income/expenditure for the year (as per Statement of Financial Activities)	17,915	(48,331)
Adjustments for:		
Decrease/(increase) in debtors	(3,889)	1,415
Increase in creditors	10,455	20,168
Net cash provided by/(used in) operating activities	24,481	(26,748)

16. Analysis of cash and cash equivalents

	2023 £	2022 £
Cash in hand	340,033	315,552
Total cash and cash equivalents	340,033	315,552

WYCOMBE WOMEN'S AID LIMITED
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

17. Analysis of changes in net debt

	At 1 April 2022 £	Cash flows £	At 31 March 2023 £
Cash at bank and in hand	315,552	24,481	340,033
	<u>315,552</u>	<u>24,481</u>	<u>340,033</u>

18. Pension commitments

The Charity operates a defined contributions pension scheme through the NEST scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £18,339 (2022 - £19,481) contributions totalling £6,828 (2022 - £2,450) were payable to the fund at the balance sheet date and are included in creditors.

19. Operating lease commitments

At 31 March 2023 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2023 £	2022 £
Not later than 1 year	55,320	54,820
Later than 1 year and not later than 5 years	161,280	167,322
Later than 5 years	249,971	339,361
	<u>466,571</u>	<u>561,503</u>

20. Related party transactions

The Charity has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the Charity at 31 March 2023.