

Annual Committee Report

AGM 14th October 2025

Welcome to this years AGM and thank you for attending. Once again I'd like to thank the Committee and Staff for all their hard work over the past year, which has been a very busy and challenging year.

We started off in September 2024 with very healthy numbers of children. Our new children quickly settled into the pre-school routine. The staff updated all the necessary Safeguarding training and some members of staff completed Autism Awareness training and Understanding the Behaviour of Children training.

We had our annual conversation (mini ofsted) with our adviser from Kent County Council which we passed with flying colours with only a couple of recommendations to consider in our practice.

Vicky continued to attend the Local Inclusion Forum Team and SENCO forum meetings, cascading down to the rest of the staff, updates on practice.

Term 2 is always a very busy flurry of Christmas crafts and Nativity rehearsals. Our wonderful Committee were busy behind the scenes organising the raffle prizes, tombola gifts and refreshments for the day, they raised an outstanding £1005.00, which Nicki and Vicky set about spending on some exciting new resources.

In the new year we said a sad goodbye to one of our long term members of staff and welcomed a new member to the team. With the very wet winter the roof of the building sprung a leak and needed replacing, we sourced several quotes from local roofing companies and the committee agreed for the works to be completed by A Lucas Roofing at a cost of £8352.00 including VAT during the Easter break.

All the staff completed their Paediatric First Aid training during the May half term with Blue Light First Response.

During term 5, we invested in a new gazebo to create more shade and extend the play area in the garden, we also extended our mud kitchen area, with lots of maths resources.

The summer term was extremely challenging with two members of staff going off on long term sick leave but our dedicated team rose superbly to the challenge and we made it through. The riser children had visits from their new teachers from several schools in the area and lots of them went off to their new schools for storytime and play sessions, which they seemed to thoroughly enjoy. We also enrolled lots of new children for the September intake. Our risers this year were able to say goodbye to the staff and all their friends with an emotional party at Larkabouts, lots of fun was also had.

Katherine Wheel Pre-school Building Trustees Report October 2025

The building was inspected on 6th October 2025.

Interior

The interior of the building is in good condition, looking attractive and welcoming.

Exterior

The exterior of the building is in an excellent condition with all walls having been replaced over the last few years and a new roof installed with gullies to divert rainwater. On inspecting the exterior the following items are noted as needing work to be carried out in the near future:-

1. Last year we noted that the area between the pre-school building and the back of the swimming pool was becoming overgrown. It is now very overgrown so the school should be asked to cut back the brambles etc and remove the young ash tree and shrubs removed to prevent future damage to the building. If necessary we recommend the pre school offer to have the work carried out if nothing happens by the end of this calendar year as further growth next spring will impact the building.
2. The cherry tree on school land adjacent to the south wall of the pre-school building has grown considerably and now overhangs the building by a good 3 metres. It was cut back in 2024 but needs doing again due to new growth so as not to damage the roof. The leaves will need clearing from the roof gullies to prevent water collecting and affecting the roof. If the school are unwilling to have further tree work carried out, the pre-school should offer to organise and pay for the work needed.
3. The AstroTurf in the outside play area has continued to deteriorate and is showing considerable signs of wear and deterioration. We recommend its replacement in the next year or so. We would remind the committee that any major expenditure on the building should be discussed with the trustees prior to agreeing a contract i.e. any works likely to cost more than £1000 should have our approval.

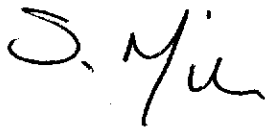
Overall the building and surrounding area is in excellent condition thanks to the continuous monitoring and work carried out to maintain it by the committee, staff and parents. Our thanks to all who contribute their time and skills in ensuring the building is here for children to continue to benefit from in future and enable the staff to continue to provide their excellent high level of provision, with particular thanks for carrying out gardening work as the paid gardener no longer comes.

KATHERINE WHEEL PRE-SCHOOL

(Charity Commission No. 299941)

REPORT OF THE INDEPENDENT EXAMINER

In my opinion the Accounts set out on the following pages give, as far as it concerns the members of the Katherine Wheel Pre-School, a true and fair view of the State of Affairs as at 31st August 2025, and the excess of Income over Expenditure for the 52 weeks ended on that date.



**Sheila Miles,
Independent Examiner,
17 Orchard Way,
Snodland,
Kent ME6 5EW.**

16th February 2026

KATHERINE WHEEL PRE-SCHOOL

NOTES TO THE ACCOUNTS

1) FIXED ASSETS £17,347

Asset	Date Installed	Cost - £	Depreciation to Date - £	Net Value - £
Cladding	August 2017	11366	10366	1000
Canopy	April 2018	7980	6082	1898
Carpets	May 2018	3300	3300	-
Cladding	August 2022	13625	5676	7949
New Roof	April 2025	8352	1852	6500
TOTAL		44623	27276	17347

2) DEBTORS £3,199

Prepayments: Insurance £1,895 & Rent & Rates £1,304.

3) STOCK £1,000

Financial Administrator's valuation.

4) CREDITORS £3366

HMRC (re. PAYE & National Insurance) £2,131; T&MBC Rates £270; Veolia £89; Staff Expenses £13; Audit £70; Electric £25, Sewage £26, Rent £742.

KATHERINE WHEEL PRE-SCHOOL

**INCOME & EXPENDITURE ACCOUNT FOR THE 52 WEEKS ENDED
31ST AUGUST 2025**

<u>INCOME</u>	£
Parent Fees	7006
KCC Funding	131108
Interest	1532
Donations	-
Parties, Outings, etc., (Net Income)	904
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	140550
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<u>EXPENDITURE</u>	
Wages	98045
Milk, Food, etc.	610
Electricity	1439
Books & Equipment	3912
Rent & Rates	4323
Depreciation	4652
Education Support	282
Telephone, Postage, Computers & Stationery	1961
Insurance	2313
Courses	400
Repairs, Renewals & Cleaning Materials	3762
Governance	317
Bank Charges	113
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<u>Excess of Income over Expenditure</u>	18421
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KATHERINE WHEEL PRE-SCHOOL

STATEMENT OF AFFAIRS AS AT 31st AUGUST 2025

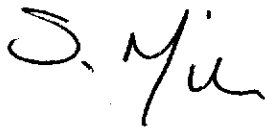
<u>ACCUMULATED FUND</u>	£
Brought forward from Previous Year	145938
Excess of Income over Expenditure 2024/25	18421
	<hr/> 164359 <hr/>
 <u>FINANCED BY:</u>	 £
 FIXED ASSETS (Note 1)	 17347
CURRENT ASSETS	
Debtors (Note 2)	3199
Stock (Note 3)	1000
Cash - on Deposit	-
at Bank – Buildings Account	124159
at Bank – Current Account	22020
in Hand	-
Less Creditors (Note 4)	(3366)
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