

Annual Committee Report

AGM 6th November 2024

Welcome to this years AGM and thank you for attending. Once again I'd like to thank the Committee and Staff for all their hard work over the past year, which has been a very busy and challenging year.

We started off in September 2023 with healthy numbers of children. Our new children quickly settled into the pre-school routine. We are still noticing the impact covid has had on some of the children coming into the setting, noticeably affecting their social skills and speech and language, however, we have had numerous positive reports from families on the difference pre-school has made to their children.

The new head teacher from St Katherines school came and introduced himself, we hope we will continue to have a good working relationship with the school.

Term 2 was very challenging as a member of staff was off on long term sick leave, but as Christmas approached the children and staff started practising the songs for the Nativity. Our wonderful Committee were busy behind the scenes organising the raffle prizes, tombola gifts and refreshments for the day, along with Santa letters, they raised an outstanding £1330.00, beating the previous years total. The children in the Nativity were amazing as usual and made us very proud.

In the new year the UKHSA warned all early years and school settings that winter illnesses, including Strep A and Scarlet fever, were continuing to circulate at high levels and to remain vigilant to minimise the spread of infection. Fortunately, we had minimal cases of Strep A and no spread amongst our pre-school children.

With spiralling electricity and other utilities, our administrator Jerry has worked hard behind the scenes to keep costs as low as he can.

In the spring term we were lucky enough with the help of Vicky's husband to have the fence around the garden replaced, ensuring a safe enclosure for all the children.

St Katherines school had a tree survey completed on site and arranged for a significant removal of undergrowth along our path and removal of one of the trees in our garden, not the ones we wanted removed that litter the garden constantly with blossom and berries throughout the year, but never the less it has been a massive improvement to the approach to preschool. We are grateful to the site manager of St Kath's, who has been clearing our path periodically with his leaf blower.

The new 2 year old working parent funding was launched nationally in April 2024 resulting in a higher demand for 15 hour placements. We were unable to offer many spaces as most of our sessions were filled by this point in the year. This continues to be the trend with increasing demand for two year old places.

The summer term was busy as usual, with new children to enrol and our riser children going off to visit their chosen schools. Our risers this year were able to say goodbye to the staff and all their friends with an emotional party at Larkabouts, lots of fun was also had.

We have returned for the new school year with lots of new children and very few sessions available for children. We look forward to working with our new committee for the benefit of all our children.

Katherine Wheel Pre-school Trustees Report October 2024

The building was inspected on 22nd October 2024.

Interior

The interior of the building is in good condition, looking attractive and welcoming.

Exterior

The exterior of the building is in an excellent condition with all walls having been replaced over the last few years.

On inspecting the exterior the following items are noted as needing work to be carried out in the near future:-

1. We recommend the area between the pre-school building and the back of the swimming pool be trimmed and the young ash tree and shrubs be removed to prevent future damage to the building.
2. The cherry tree on school land adjacent to the south wall of the pre-school building has grown considerably and now overhangs the building by a good 3 metres. It needs cutting back so as not to damage the roof. We suggest that pre-school offers to organise and pay for the work needed so as to maintain a good relationship with the school. This was noted in 2023 and the branches have grown more since then so should be cut back as soon as possible.
3. The AstroTurf in the outside play area is showing considerable signs of wear and deterioration. We recommend its replacement in the next year or so.

We would remind the committee that any major expenditure on the building should be discussed with the trustees prior to agreeing a contract i.e. any works likely to cost more than £1000 should have our approval.

Overall the building and surrounding area is in excellent condition thanks to the continuous monitoring and work carried out to maintain it by the committee, staff and parents.

Our thanks to all who contribute their time and skills in ensuring the building is here for children to continue to benefit from in future and enable the staff to continue to provide their excellent high level of provision, with particular thanks to the dads who have offered to carry out gardening work as the paid gardener no longer comes.

Building Trustees: - Sue Brooks Phillip Wright

KATHERINE WHEEL PRE-SCHOOL

(Charity Commission No. 299941)

REPORT OF THE INDEPENDENT EXAMINER

In my opinion the Accounts set out on the following pages give, as far as it concerns the members of the Katherine Wheel Pre-School, a true and fair view of the State of Affairs as at 31st August 2024, and the excess of Expenditure over Income for the 52 weeks ended on that date.

S. Miles

**Sheila Miles,
Independent Examiner,
17 Orchard Way,
Snodland,
Kent ME6 5EW.**

17th June 2025

KATHERINE WHEEL PRE-SCHOOL

**INCOME & EXPENDITURE ACCOUNT FOR THE 52 WEEKS ENDED
31ST AUGUST 2024**

<u>INCOME</u>	£
Parent Fees	22716
KCC Funding	99571
Interest	1539
Donations	-
Parties, Outings, etc., (Net Income)	1052
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	124878
	<hr/> <hr/>

<u>EXPENDITURE</u>	
Wages	83661
Milk, Food, etc.	629
Electricity	1406
Books & Equipment	1616
Rent & Rates	4177
Depreciation	2800
Education Support	257
Telephone, Postage, Computers & Stationery	1291
Insurance	1862
Courses	152
Repairs, Renewals & Cleaning Materials	5514
Governance	155
Staff Uniforms	269
Bank Charges	21
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	103810
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<u>Excess of Income over Expenditure</u>	21068
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KATHERINE WHEEL PRE-SCHOOL

STATEMENT OF AFFAIRS AS AT 31st AUGUST 2024

ACCUMULATED FUND

£

Brought forward from Previous Year

124870

Excess of Income over Expenditure 2023/24

21068

145938

FINANCED BY:

£

FIXED ASSETS (Note 1)

13647

CURRENT ASSETS

Debtors (Note 2)

2093

Stock (Note 3)

1000

Cash - on Deposit

-

at Bank – Buildings Account

122628

at Bank – Current Account

8287

in Hand

-

Less Creditors (Note 4)

(1717)

145938

KATHERINE WHEEL PRE-SCHOOL

NOTES TO THE ACCOUNTS

1) FIXED ASSETS £16,447

Asset	Date Installed	Cost - £	Depreciation to Date - £	Net Value - £
Cladding	August 2017	11366	9366	2000
Canopy	April 2018	7980	5417	2563
Carpets	May 2018	3300	3300	-
Cladding	August 2022	13625	4541	9084
TOTAL		36271	22624	13647

2) DEBTORS £2,093

Prepayments: Insurance £1,532 & Rent & Rates £561.

3) STOCK £1,000

Financial Administrator's valuation.

4) CREDITORS £1,717

HMRC (re. PAYE & National Insurance) £995; T&MBC Rates £270; Veolia £82; Staff Expenses £55; BT £223; Audit £70; Electric £22,

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