

Hackney Quest

Report & Financial Statements

For the year ended 31st August 2022

INDEX

Page 2	Legal & Administrative Details
Pages 3-12	Trustees' Report
Page 13	Independent Examiner's Report
Page 14	Statement of Financial Activities
Page 15	Balance Sheet
Pages 16-22	Notes to the Accounts

Hackney Quest: Trustees Annual Report 2021-22

Reference & Administrative Details

Summary of investment powers	The company has the power to invest its money that is not immediately required for its objects.
Company number	02266475
Charity number	299734
Registered office And operational address	No 1 Poole Road Hackney, London, E9 7AE
Trustees	Trustees, who are also directors under company law, who served during the year and up to the date of this report are as follows: Leverne Sinclair (Co-chair) Juliet Farrall Lorna Taylor James Beresford (Co-chair) Oana Bradulet Terence Cronin Charndee Devgun Sophie Hewitt
Bankers	National Westminster Bank plc 20 Amhurst Road Hackney London E8 1JJ
Independent Examiner	Jacquie Driver Ltd Church House 1 Prodigal Square Hackney E8 1FX
Facebook:	www.facebook.com/hackney.quest
Twitter:	https://twitter.com/hackneyquest
Instagram:	HackneyQuest

Structure governance and management

Hackney Quest was incorporated by Memorandum and Articles of Association in 1988 and is a company limited by guarantee and not having a share capital.

We can confirm that our Trustees have given due consideration to the Charity Commissions published guidance in the Public Benefit requirement under the Charities Act 2011.

Board of Trustees

We have a minimum of five trustees; vacancies are advertised to the existing volunteer base and to external agencies. Potential trustees are provided with a detailed job description and invited to attend a Board meeting. Candidates' written applications are considered at the next Board meeting and must have the majority support of the Board. The Board is developing a more formal induction and CPD process to include trustee mentoring, and opportunities to attend *pro bono* training sessions offered by some of the major London law and accountancy firms, and by third sector umbrella organisations, are advertised and participation strongly encouraged.

Trustees are informed of their fundamental legal duties and their broader responsibility to support the effective management of the charity. Information is summarised in a trustee handbook. All trustees are enhanced DBS checked which, alongside a recommended framework of safeguarding training and practice, is key to ensuring that they are fit and proper persons to take responsibility for an organisation that works with young people.

The trustees ensure that major risks, including governance, operational, financial, external and compliance with legal requirements are identified and reviewed on a regular basis and that we have adequate systems in place to mitigate them. The management ensure that policies and procedures covering Health and Safety, Safeguarding, Child Protection, Equal Opportunities, Finances, and a staff handbook and volunteer handbook are in place. These are reviewed, advised upon, and endorsed by the Board annually or as required.

In addition, the trustees ensure that Hackney Quest has access to professional legal and financial advice where appropriate. Meetings are held 4 times per year. Trustees receive a detailed bi-monthly report as well as financial and budgetary reports, to ensure they are able to properly scrutinise the charity's activities. Trustees are also actively encouraged to engage with staff, volunteers and beneficiaries.

Management and key staff

Colette Allen is Hackney Quest's CEO and has been in post for 20 years. Finance and fundraising is the responsibility of Karen Bance. Marisa Linihan is the Volunteer Manager, Janita Halsey is the Youth Manager, Andrew Esiegbé is the Family Support Manager, Luke Billingham is the Wick Award Youth Voice and Education Support Coordinator, Lekan Awoyemi and Fola David-Joshua are our Senior Youth/Outreach workers, Bella Relph is the Employability and Wellbeing Manager, Lucy Bradley is the Administrator and Alvin Owusu is the Wick Projects Coordinator. Our staff have a combined 85 plus years' experience of volunteering with and working for Hackney Quest.

Each and every activity carried out by Hackney Quest is planned in detail and in collaboration with experienced staff and volunteers. Written evaluations are produced and considered by management on a regular basis, with a particular emphasis on any risks, and on outcomes. Each beneficiary's engagement

with programmes is recorded, and their achievements reported both internally to staff and trustees – and externally to stakeholders in the form of statistical and/or anonymised returns as appropriate.

Partners, funders and support organisations

Hackney Parochial Charities, Kilburn & Strode, Kirkland & Ellis, Skyway Charity, Berkley Trust, The National Lottery Community Fund, Young Hackney, London Borough of Hackney, Rijac Properties, The Headley Trust, Shaftesbury YP, Pemberton Barnes, William Wates Memorial Trust, The John Paul Clarke Family, SAM Charitable Trust, Child and Adolescent Mental Health Services (CAMHS), The Jack Petchey Foundation, London Youth, Hackney Council for Voluntary Services (HCVS), South Hackney Parochial Charities, UCL - Citizen Social Scientists, a number of Smaller Worshipful Companies and Charitable Trusts

Plus, the many individuals who give regularly and also the many individuals and teams who fundraise for us at events such as the Hackney Half Marathon, as well as corporates who match-fund and staff who give their own time.

Premises

We operate from 1 Poole Road, London, E9 7AE

A message from the Co-Chairs of Trustees

This past year has brought another significant challenge to young people and their families: an unexpected and steep increase in the cost of living. Inflation, in particular, significant rises in the cost of food on top of dramatic increases in energy bills, created financial insecurity and anxiety for families with cascading effects for young people. Hackney Quest's staff, volunteers and the trust in which it is held by the community enable it to play an outsize role in helping mitigate systemic challenges like this, whether through tailored, personalised support for young people and families when they need it most, effective signposting to other partners and support available, and hosting and supporting the community itself through community meals, foodbanks and more.

Of the many excellent programmes and outcomes this year, we would draw attention to two examples of Hackney Quest thinking and acting systemically. Firstly, the growing reach and impact of the NewFutures HQ employability support programme for 16-25 year olds (<https://newfutureshq.org.uk>). This has provided a range of employability skills and experiences, from interviewing practice and visiting Google, PwC and the LSE, to placements and even job offers. Over the last year we've been so impressed by the skillful way in which the Hackney Quest team inspire and mobilize their volunteer network to identify and deliver these powerful, potentially life-changing opportunities for young people. The network effect is growing and with the right marketing and financial support we believe NewFutures HQ can positively impact thousands of young people.

The second example we want to highlight is the growing awareness of the skill with which the Hackney Quest enables young people to participate at all levels of the organisation and its programming. Together with one of our trustees, a new framework shared later in this report clarified the degree to which the Hackney Quest team are embedding youth empowerment and amplification of youth voices as a practice throughout all their work. This has been the case for some time, but sometimes formalising and clarifying *how* this is done, for other stakeholders, can enable the practice to strengthen further and become a beacon of best practice for other organisations.

Hackney Quest as a community and an organisation is whole-heartedly committed to helping young people in Hackney develop to their full potential, and always sees young people in context: within their families, schools and communities. In a natural way, the whole team act and think systemically.

On behalf of our fellow trustees, we'd like to thank all of Hackney Quest's wonderful staff, supporters, many volunteers and youth workers who continue to contribute so much to support young people in their communities within Hackney.

Leverne Sinclair and James Beresford
Co-chairs

Objectives and activities

Our Articles of Association state that Hackney Quest was established to:

- A. Educate children and young people, especially but not exclusively through their leisure-time activities, so as to develop their physical, mental and spiritual capacities and skills in order to enable them to achieve their full potential and to grow to full maturity as individuals and members of society and thereby make a positive contribution within the community as a whole.
- B. Provide or assist in the provision of facilities, training and other opportunities for the recreation and other leisure-time occupation and, further, for education in interpersonal and practical skills, for children and young people who have a need for such facilities by reason of their youth, disablement, poverty or social or economic circumstances and, in particular giving priority to those who are resident in the London Borough of Hackney and who have come to the attention of education, health or police authorities, or other agencies as being in need of support, especially by reason of their history of delinquency or truancy, and in order that such children and young people may achieve these aims in the interests of social welfare and with the object of improving their conditions of life, regardless of their ethnic origin, sex, gender, religious affiliation or disability.

Aims and Objectives

- Hackney Quest aims to give **young people, families and members of the community** the practical and emotional support they need to develop and pursue their aspirations and deal positively with life's challenges. We help build confidence, develop new skills, widen perspectives and opportunities, as well as uncover existing strengths and capacities.
- **Volunteers** provide a diversity of positive role models who will help to promote development of young people, families and the community and support them on their journey to fulfill their potential. We connect people and help provide an environment where we can learn from each other through forging supportive relationships that realise the potential for positive change that lies within us all as individuals, families, and as a community.
- We aim to **give young people a voice in Hackney** and involve them in the strategic direction/governance of Hackney Quest. We encourage them to prepare for the responsibilities, opportunities and expectations of adulthood and citizenship.
- We aim to **support and empower families and our local community** by offering practical and emotional support to promote wellbeing and decrease social isolation.

Activities undertaken to achieve aims

As a charity ingrained in the local community, we deliver sustained and long lasting outcomes for young people and their families via the following programmes and projects:

Young people: positive youth engagement programmes; including after school sessions, Saturday and holiday youth club activities, personal development workshops, sports and personal development, residential trips in the UK and overseas.

Volunteers, mentoring, employability and wellbeing: volunteers support young people, families, and the community and volunteer mentors support young people 1:1 and through our employability programme. Peer volunteers aged 14+ support younger members within the youth participation team, leading on community and skills-based projects.

Wick Award/Youth Voice: a programme co-led by Hackney Quest and Wick Award alongside local young people. Together we run events and workshops in the local area and in local schools, and have consulted with local decision-makers about the future of Hackney Wick and how the area could be improved for young people. In addition, we have run local youth voice projects with LLDC, UCL and working with local employers to ensure that local young people access opportunities.

Family/education support: we aim to meet parents and carers where they are at and can offer 1:1 support, skills training, advice, guidance and signposting, parenting courses and support through challenges to stay in education or move to a suitable alternative. We work closely with statutory and other support services.

Volunteers are at the centre of everything that we do at HQ. We were founded by volunteers and the care and diversity of a community that shares skills and support each other is something that we have kept at the core of our organisation.

Financial review

Reserves policy

Hackney Quest has on-going commitments to the users of its service and legal responsibility to the staff it employs. It is therefore considered prudent that Hackney Quest should aim to have a minimum level of free, unrestricted reserves representative of three months' running costs. Our free, unrestricted reserves at the end of the financial year stand at £83k (£132k in 20/21) which represents around 3 1/2 months of running costs.

This policy will be reviewed by the Trustees and the Fundraising & Finance Manager on an annual basis, or intermediately when any significant changes to the structure of the organisation or its work take place as a matter of course.

Financial results

In 2021-22 Hackney Quest had income of £444k (£532k in 2020/21) of which £226k was unrestricted (£243k in 20/21). Restricted funds ended the year with a balance of £48k (2020/21 £54k) and the unrestricted funds decreased by £51k over the year to end with a balance of £85k. For details see the statement of financial activities, balance sheet and accompanying notes.

Fund-raising by activity

Youth programmes

Our major funders of our positive youth engagement programme was the National Lottery Community Fund, Berkley Foundation. London Brough of Hackney, SAM (Rijac) Trust, Jack Petchey Foundation and London Youth. Other donors include The Gun FC and fundraising through Just Giving.

For all funders we had in place a thorough quantitative and qualitative data collection and Views/IYSS reporting systems, collected feedback on successes and challenges and met with the full requirements of the grants and contracts.

Volunteers, mentors and employability

Our major funders included Pemberton Barnes, London Youth Headstart, London Borough of Hackney, William Wates Trust, SAM (Rijac) Trust, and South Hackney Parochial Charities.

Other funders included Telegenic, Worshipful Company of Chartered Secretaries, Loughborough University and Shaftsbury YP.

For all funders we had in place a thorough quantitative and qualitative data collection and Views/IYSS reporting systems, collected feedback on successes and challenges and met with the full requirements of the grants and contracts

Wick Award and youth voice

Wick Award again funded our work amplifying youth voices and advocating for young people's needs in Hackney Wick, along with other major donors including HCVS My-Ends (VRU) and UCL - Citizens Social Scientists. Other donors included Kilburn and Stode, Shift Foundation, Rhiannon Trust and LLDC.

Family and education support

We are very thankful to our main funders of these projects Kirkland & Ellis, Headley Trust, Wick Award, Hackney Parochial Charities (partially) who have continued to support for many years.

For all funders we had in place a thorough quantitative and qualitative data collection and Views/IYSS reporting systems, collected feedback on successes and challenges and met with the full requirements of the grants and contracts.

COVID-19 response and cost of living crisis

Our major funder in this year was the London Borough of Hackney for our continued collective response to the crisis.

For all funders we had in place a thorough quantitative and qualitative data collection and Views/IYSS reporting systems, collected feedback on successes and challenges and met with the full requirements of the grants and contracts

Achievements and Performance

Our main fundraising event this year was the Hackney Move 5k and Half Marathon in May 2022. 45 people ran the half marathon whilst 18 young people, staff and volunteers challenged themselves to the 5k. We raised in excess of £14,500.

Youth Programmes

We have run 12 different term-time, weekly youth programmes including dance, music, sport, art, mentoring and employment as well as a Friday evening open access youth night in partnership with Frampton Park Baptist Church.

During school holidays we've led exciting activities and trips from multi-games in parks, to ice skating, laser tag and days out in London. We took our first-ever group to the Houses of Parliament and planned exciting theatre trips including a girls outing to see "Fantastically Great Women Who Changed the World". Funded by the SAM (Rijac) Trust, we took 10 young people aged 14 on a 5-day outward bound residential to Wales and led a 2-day creative camping trip for 16 young people aged 11+.

In addition, the John Paul Clarke memorial fund supported 3 really important projects close to our hearts at Hackney Quest; the transitions programme, the bush-craft and creative residential and a bursary programme for young people.

A typical week during term-time includes the following programming:

Mondays – Homework club, Mentoring & Music Production

Tuesdays – Primary youth club & 16+ employment/wellbeing and counselling sessions

Wednesday – Dance & years 7-9 youth club

Thursday – Outrunners & year 10+ youth club

Friday – Unite open access youth club at Frampton Park Church

Volunteers, Mentors and Employability

Volunteers: The amazing work of Hackney Quest is only possible with the support of our volunteers. In 2021/22 we continued to maintain and recruit/support and train our volunteers bringing a huge diversity of backgrounds, skills, knowledge, experience and therefore enhancing the offer to young people, families and the community and we currently have 107 active volunteers supporting all of our programmes.

Mentors: our mentoring programme continues to go from strength to strength and we continued to provide one to one support, modelling positive behaviour, education on an in-depth level. 2021/22 saw the expansion of our employability mentoring programme, with a team of over 20 professional volunteers supporting young people aged 16+ with employment support and job opportunities.

Employability/wellbeing: In 2021/22 we were able to expand our 'New Futures HQ' employability programme for 16-25 year- old young people, connecting young people to employment opportunities through our wonderful team of volunteers and their networks - covering local and national employers. 104 young people have been supported this year through group sessions, mentoring work experience and workplace visits. We have set up 17 corporate partnerships as well as establishing a 16+ network and counselling and wellbeing service.

Wick Award/Youth Voice

Hackney Wick youth voice continues to bring about positive change in Hackney. Key successes for this year have been the delivery of the "On the Rise" awards; the opening of the Eastway sports facility as a direct response to a recommendation from our "Hackney Wick through Young Eyes" report; and working with local young people to produce the "Drivers of Safety and Violence" in Hackney Wick report as part of the Rise Up East My Ends VRU consortium.

In 2020, we re-established our youth voice programme, and during 2021-22 this evolved and expanded into a wide range of participation in Hackney Quest planning and delivery of youth programmes, community projects and the strategy, research and communications carried out by Hackney Quest - as summarized in the framework below. We are excited to see this developing as an area of strength for the charity

HACKNEY QUEST YOUTH PARTICIPATION AND LEADERSHIP

Meaningful methods embedded that include passionate and well supported young people to create impactful change

	ACTION	STRATEGY AND RESEARCH
HACKNEY QUEST	<p>Events — Young people planning and hosting events for Hackney Quest young people.</p> <p>Peer Volunteering — Young people aged 14+ supporting other young people on our positive youth engagement programme.</p> <p>International Trips — Young people fundraising, planning and participating in international trips</p> <p>Projects — Young people working together to make individual projects happen at Hackney Quest</p>	<p>Youth Voice — Young People working together to represent the voices of young people with senior management and trustees.</p> <p>Youth Trustee — having a young person aged 18-25 on the Trustee board.</p> <p>Issue based consultation — ensuring the voices of young people are heard on issues affecting them</p>
COMMUNITY	<p>Events - Young people planning, hosting or supporting wider community events</p> <p>Social Action Projects- Young people working together to make individual projects happen in the community</p>	<p>Reports and Recommendations — young people carrying out research in the community and writing reports and recommendations</p> <p>Networks — Young people sitting on panels and strategic networks to guide the design of programmes in the community</p> <p>Consultation — Young people being consulted on issues affecting their lives and community</p>

Family and Education Support

Our long-standing family and education support programme continues to provide essential practical and emotional support to young people, parents and families. This year it has included mentoring, supporting young people facing difficulties in education, teaching strategies for managing complex situations conflict resolution and improving communication skills as well as raising confidence an improving family relationships. At any given time, our team are supporting 30/40 families and young people.

Community Support/Cost of Living Crisis

Our Covid food support programme closed in March, but was soon replaced by a hardship support project. Put in place to respond to the cost of living crisis, the project helps with income maximisation, benefit checking, financial advice, food/fuel vouchers, sign-posting and referrals to our own and other foodbanks and other support.

This support is supplemented by our offer of a weekly community meal and coffee morning, giving our community access to healthy cooked meals and company reducing stress and social isolation.

Principal risks and uncertainties

Risk Area	Explanation	Mitigation
-----------	-------------	------------

Funding	<p>Hackney Quest is a charitable organisation reliant on grants and donations. Funds for our core work can sometimes be concentrated around a number of key funding sources.</p> <p>Hackney Quest recognises that funding is one of its organisational resilience risks</p> <p>Hackney Quest operates out of an older building that we do not own therefore exposed to risk of rent increases or possible loss of access to the building as well as large scale repairs</p>	<ul style="list-style-type: none"> • Diversification of funding sources • Financial targets to maintain reserves • Maintenance of volunteer network as a delivery arm (in case of need to cut paid youth workers) • regular monitoring of the rolling twelve months forecast cashflow to ensure that appropriate action can be taken to cut costs if necessary to maintain the charity as a going concern. • Close communication with the building owners – Hackney Joint Estates to identify early sign of risks • Targeted funding applications that include building maintenance/core costs
Organisational resilience to shocks e.g. cost of living crisis	<p>2022 brought an unexpected cost of living crisis which has had multiple impacts on young people and their families, but also staff and volunteers with potential unpredicted knock-on effects on education, mental health and home life</p>	<ul style="list-style-type: none"> • Regular communication with young people, their families and volunteers to understand evolving needs • Group support, mentoring and individual mental health support in place for young people. • Annual staff salary review and regular checks on staff financial wellbeing within Trustee meetings
Human Resource	<p>Hackney Quest is driven by a small group of dedicated staff. We need to ensure their workload is sustainable.</p>	<ul style="list-style-type: none"> • Regularly review staff workloads to ensure that they are reasonable. • Ensure salaries are in line with market benchmarks • Increase core-funding to build staff team and better distribute workload
Data Management and GDPR	<p>We have different database systems for different funders and would work more efficiently if these were streamlined</p>	<ul style="list-style-type: none"> • Funding applications to include new systems and implementation • Digitalisation of our administration with approved access.
Health and Safety	<p>Hackney Quest works with and volunteers, vulnerable adults and young people facing challenging circumstances within the local community.</p>	<ul style="list-style-type: none"> • Policies for management of operational risks relating to our work are in place and are reviewed annually • All staff and volunteers are trained in relevant policies.

Reputation and marketing	<p>Hackney Quest has a positive reputation within the community and its partners; this is to be maintained and exceeded.</p> <p>As a charity, Hackney Quest depends on its reputation with key funders and the community for its funding and its ability to operate effectively</p>	<ul style="list-style-type: none"> • Young people, volunteers and staff trained/ reminded of organisational rules and Ethos • Clear procedures for communicating with key stakeholders in event of crises, including scenario planning • Execution of key policies and application for quality mark as a way of ensuring internal fitness of policies and as an external marker of confidence • Key messages and guidelines for all staff and trustees communicating about Hackney Quest externally, including social media policy and media policy • Identification of key spokespeople and media training
--------------------------	---	--

Partner/Support Organisations

Our work has only been possible because of the strong partnerships and support we have built with trusts, corporate funders, the local authority, community organisations and other respected charities. These partnerships include: Skyway Charity, Wickers Charity, ELBA, London Borough of Hackney, HCVS, Hackney REP, Rise Up East, National Lottery Community Fund, Kirkland and Ellis, PWC, Hackney Parochial Charity, Berkley Foundation, Garfield Weston, VRU My-Ends (Mayor's Office), Diverse Voices, Benevity, London Swans Guild of Freeman of City of London, WISE, Worship Co of Basketmakers, Hackney Moves, Lodge of Promise, Sir James Roll CT, Magdalene College, Safer London Foundation, Paragon Trust, Desmond Trust, Paget Trust and Equinix. We thank them for their support.

Responsibilities of the Trustees

The Trustees are required to prepare an annual report and financial statements for each financial year in accordance with applicable law and UK Generally Accepted Accounting Practice.

The Trustees are also required to prepare financial statements which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charity for the year.

In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006.

The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking any reasonable steps for the prevention and detection of fraud and other irregularities.

Guarantees

Members of the board of Trustees of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up. The total number of such guarantees at 31 August 2022 was 8. The Trustees have no beneficial interest in the charitable company.

Jacque Driver Ltd was the charitable company's independent examiner during the year

Approved by the Trustees on 16/2/23 and signed on their behalf by

A handwritten signature in black ink, reading "James Benestford". The signature is written in a cursive style with a large initial 'J'.

Independent examiner's report to the Trustees of Hackney Quest

I report on the financial statements of the charity for the year ended 31 August 2022, which comprise the statement of financial activities, balance sheet, related notes and are set out on pages 13 to 22

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 145 of the Charities Act 2011 (the 2011 Act). The charity is required by company law to prepare accrual based accounts and the charitable company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants of England and Wales

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

This report, including my statement, has been prepared for and only for the charity's trustees as a body. My work has been undertaken so that I might state to the charity's trustees those matters that I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to any other than the charity and the charity's trustees as a body for my examination work, for this report or for the statements that I have made.

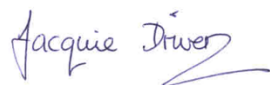
Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 386 of the Companies Act 2006 and section 130 of the 2011 Act ; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Companies Act 2006 and Regulation 8 of the Accounts Regulations and the 2011 Acthave not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Jacquie Driver FCA, Jacquie Driver Limited
Office address: Church house, 1 Prodigal Square, Hackney, E8 1FX
Date: 21st February 2023

Hackney Quest

Statement of financial activities (incorporating an income and expenditure account)

For the year ending 31 August 2022

	Note	Year to 31st August 2022			Year to 31st August 2021		
		Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
		£	£	£	£	£	£
Income and endowments from							
Donations & legacies	2	120,718	84,327	205,045	113,566	124,611	238,177
Income from Charitable activities	3	97,422	139,510	236,932	175,225	117,483	292,708
Other income	4	0	2,028	2,028	0	1,010	1,010
Total income and endowments		218,140	225,865	444,005	288,791	243,104	531,895
Expenditure on							
Expenditure on Raising funds		-	37,585	37,585	0	34,928	34,928
Expenditure on charitable activities		224,654	238,729	463,383	316,127	172,154	488,281
Total expenditure	5	224,654	276,315	500,968	316,127	207,082	523,209
 Net income/(expenditure)	6	 (6,514)	 (50,450)	 (56,964)	 (27,336)	 36,022	 8,686
Net Movement in Funds							
Balances at 31 August 2021		54,454	135,560	190,014	81,790	99,538	181,328
Balances at 31 August 2022	11	47,940	85,110	133,050	54,454	135,560	190,014

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 12 to the financial statements.

Hackney Quest

Balance Sheet

As At 31 August 2022

	Note	31/08/2022 £	31/08/2021 £
Tangible fixed assets	8	<u>3,136</u>	<u>6,120</u>
Current assets			
Debtors	9	11,776	9,909
Cash at bank and in hand		<u>131,060</u>	<u>184,859</u>
		142,835	194,768
Creditors: amounts falling due within one year	10	<u>12,921</u>	<u>10,874</u>
Net current assets/liabilities		129,914	183,894
Net assets / liabilities	11	<u>133,050</u>	<u>190,014</u>
Funds			
Restricted funds		47,940	54,454
Unrestricted funds - general		85,110	135,560
Total funds	12	<u>133,050</u>	<u>190,014</u>

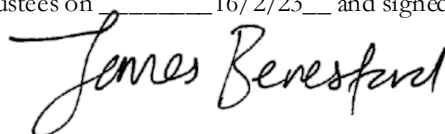
For the year ending 31 August 2022 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The Trustees acknowledge the following responsibilities:

- (i) The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- (ii) The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Trustees on 16/2/23 and signed on their behalf by



Hackney Quest

Notes to the Financial Statements

For the year ending 31 August 2022

1. Accounting Policies

a) The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Companies Act 2006. They follow the recommendations in the Statement of Recommended Practice, applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Hackney Quest was incorporated by Memorandum and Articles of Association in 1988 and is a company limited by guarantee and not having a share capital (company number 2266475). It is also a registered charity (number 299734). Its registered office is at 1 Poole Road, Hackney, E9 7AE.

The trustees consider that Hackney Quest is a going concern as it has prepared what it considers a viable budget and cashflow for the next twelve months that shows that the current level of unrestricted reserves it is appropriate to support the activities planned for 2023 and for the foreseeable future. Therefore, the accounts are prepared based on Hackney Quest being a going concern.

b) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. Donated services and facilities are recognised as an incoming resource where the provider of the service has incurred a financial cost. Volunteer time is not included in the financial statements.

c) Revenue grants are credited to the statement of financial activities when received or receivable whichever is earlier, unless they relate to a specific future period, in which case they are deferred.

d) Grants for the purchase of fixed assets are credited to restricted incoming resources when receivable. Depreciation of fixed assets purchased with such grants is charged against the restricted fund. Where a fixed asset is donated to the charity for its own use, it is treated in a similar way to a restricted grant.

e) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration of each activity, comprising the salary and overhead costs of the central function are allocated to support costs.

These costs are re-allocated on the basis of staff time as:

Fundraising and publicity	15%
Young people's and volunteers' activities	85%

Governance costs include the management of the charitable company's assets, organisational management and compliance with constitutional and statutory requirements.

The costs of generating funds relate to the costs incurred by the charitable company in raising funds for the charitable work.

f) Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life. The depreciation methods in use are as follows:

Equipment, fixtures and fittings	20% of the cost each year
----------------------------------	---------------------------

Items of equipment are capitalised where the purchase price exceeds £500. Depreciation costs are allocated to activities on the basis of the use of the related assets in those activities.

Assets will be reviewed for impairment if circumstances indicate their recoverable value to be materially lower than their value disclosed in the accounts.

g) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund together with a fair allocation of governance costs.

h) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charitable company.

i) Rentals payable under operating leases, where substantially all the risks and rewards of ownership remain with the lessor, are charged to the statement of financial activities on a straight line basis, based on the length of the lease.

Hackney Quest

Notes to the Financial Statements

For the year ending 31 August 2022

2. Donations & legacies	2022			2021		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
	£	£	£	£	£	£
Benevity		3,754	3,754		4,273	4,273
Charles S French CT			-		3,000	3,000
Desmond Trust		2,000	2,000			
Felicity Wilde CT			-		2,000	2,000
Founders Pledge			-	-	5,000	5,000
Hackney Parochial Charities	640	15,000	15,640		15,000	15,000
HCVS- my ends	19,359	5,343	24,702	1,566		1,566
Headley Trust		-	-	30,000	35,000	65,000
Jack Petchey	3,450		3,450	3,250		3,250
Jules Thorn CT			-		1,250	1,250
Kilburn & Strode	15,000	-	15,000			
Kirkland & Ellis		10,000	10,000		10,000	10,000
LLDC			-	29,807		29,807
London Swans		1,000	1,000			
London Youth	3,200		3,200	1,000		1,000
Loughborough University	1,000		1,000			
Magdalene College		1,000	1,000			
Paget Trust		1,000	1,000		1,000	1,000
Paragon Trust		1,000	1,000			-
Paul Watkins	-	3,098	3,098		3,879	3,879
Pemberton Barnes	10,000		10,000			
Peter Cruddus Foundation			-			-
Rijac Properties	15,786		15,786	14,983	1,166	16,149
Safer London		1,800	1,800			
Shaftesbury YP	10,000	-	10,000			
Sir James Roll Charitable Trust		1,000	1,000			-
South Hackney Parochial Charities	12,000		12,000	11,340		11,340
UCL	10,776		10,776			-
Valient			-		5,000	5,000
Vanguard			-			-
William Wates	10,000		10,000	10,000		10,000
Worshipful Company of Basketmakers		1,000	1,000			-
Worshipful company of Chartered Secretaries	1,000		1,000			-
Worshipful Company of Insurers			-		1,000	1,000
Gift aid claimed			-		297	297
Other donations	8,507	37,332	45,839	11,620	36,746	48,366
Total	120,718	84,327	205,045	113,566	124,611	238,177

Details of restricted grants:

HCVS- my ends. Part of a consortium of organisations working together to increase the opportunities for young people. HQ role is strategic in supporting the other organisations

Jack Petchey. To give recognition awards to individual young people for their hard work and achievements.

Kilburn and Strode £15k – to provide mentoring, particularly through the new Irin Ajo young black men’s mentoring and personal develop programme

London Youth. To provide additional sporting sessions for young people

Loughborough Uni £1k – to provide much needed qualifications to local young people.

Pemberton Barnes £10k – to support and develop our employability programme for young people aged 16-25 and to give them the opportunity to have 1:1 support in thinking through the challenges and barriers they face and finding solutions.

Rijac Properties. To provide support for our young people through bursaries, activities and overhead costs

Hackney Quest

Notes to the Financial Statements

For the year ending 31 August 2022

Shaftesbury YP £10k - The aim of the programme is to help young people find their language to express how they are feeling and find new ways of connecting with them about wellbeing and mental health. By providing a trusted and safe place and team, we will help ensure young people aged 14-25 know they are not alone, enabling and encouraging them to feel comfortable talking about their emotions both individually and in groups, while being supported through the signposting process to get any additional support needs met.

South Hackney Parochial Charities. To support the running cost of our adult and youth volunteer programme

UCL £10776 – to work on a community research project with local people from Gascoyne Estate and Hackney Wick

William Wates. To support and develop our mentoring programme

3. Charitable activities

	2022			2021		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
	£	£	£	£	£	£
Government and local authority grants						
London Borough of Hackney	42,360	87,960	130,320	108,716	82,500	191,216
Big Lottery (from Dept of Culture, Media & Sport)	3,000	51,550	54,550	-	34,983	34,983
GLA LY Headstart	11,062	-	11,062	36,509	-	36,509
Wick Award (London Borough of Hackney)	41,000	-	41,000	30,000	-	30,000
Total from major grants	97,422	139,510	236,932	175,225	117,483	292,708

Details of above grants:

LB Hackney (Young People) £83k- to provide activities/workshops/accreditations for children/young people during daytime, evening and holiday periods

LB Hackney (Emergency Covid funding) £21k: to provide support/food for people isolating and in need of assistance during Covid 19 lockdowns and for those sick or still isolating after the lockdown periods

LB Hackney (Adult & Youth Vols) £17k:- New Futures HQ is a programme designed by Hackney Quest to introduce young people to different career opportunities and be supported to build the right skills to get there. We do this by partnering with businesses, supporting them to create a range of different opportunities that let young people experience industries first hand, develop their employability skills, learn about career options and benefit from new pathways into work.

GLA LYHeadstart (Adult & Youth Vols) £11k - the aim of the project is to support 30+ young people in Hackney, through mentoring, employability, social action and volunteering activities.

Wick Award £41k. To deliver of a range of engagement activities through forums and activities to continue the conversations started through the Community Researcher Programme; Develop a structure for engagement, discussion and decision making by young people locally; Through skilled youth workers to support both the young 'apprentices' & other young people to develop approaches, make decisions, arrange events and support capacity building to move the programme forward.

Big Lottery (from DCMS) £55k-This was the end of 3-yr funding for employing new sessional youth workers, maintaining our Youth Managers position, core costs and to provide open access activities at various sites including Frampton Park Estate.

	2022			2021		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
	£	£	£	£	£	£
4. Other income						
Income from hall rentals	-	2,000	2,000	-	1,000	1,000
Bank interest	-	28	28	-	10	10
	-	2,028	2,028	-	1,010	1,010

5a. Total resources expended 2021-22

	Raising funds	Charitable activities costs	Support costs (incl governance) costs	2021-22 Total
	£	£	£	£
Staff costs (note 6)	26,804	321,424	14,640	362,869
Staff training & expenses	-	-	729	729
Activities, awards & grants	-	67,085	-	67,085
Office costs	-	-	15,420	15,420

Hackney Quest

Notes to the Financial Statements

For the year ending 31 August 2022

Accountancy & payroll fees	-	-	5,146	5,146
Volunteers' training and expenses	-	1,685	-	1,685
Premises costs	-	-	40,069	40,069
Depreciation & write-offs	-	-	2,984	2,984
Insurance	-	-	3,457	3,457
Facilitator expenses	-	1,340	-	1,340
Equipment	-	301	-	-301
Bank charges	-	-	485	485
	26,804	391,233	82,930	500,968
Allocation of support costs	10,781	72,149	-82,930	
	37,585	463,383	-	500,968

5a. Total resources expended 2020-21

	Raising funds	Charitable activities costs	Support costs (incl governance) costs	2020-21 Total
	£	£	£	£
Staff costs (note 6)	24,409	302,637	15,474	342,520
Staff training & expenses	-	-	2,457	2,457
Activities, awards & grants	-	105,938	-	105,938
Office costs	-	-	12,435	12,435
Accountancy & payroll fees	-	-	5,009	5,009
Volunteers' training and expenses	-	965	-	965
Premises costs	-	-	38,477	38,477
Depreciation & write-offs	-	-	3,575	3,575
Insurance	-	-	2,964	2,964
Facilitator expenses	-	2,149	-	2,149
Equipment	-	6,194	-	6,194
Bank charges	-	-	526	526
	24,409	417,883	80,917	523,209
Allocation of support costs	10,519	70,398	-80,917	
	34,928	488,281	-	523,209

5b. Analysis of charitable activities 2021-22

	Volunteers	Covid 19	Young People	Wick Award	Family Support	JP Clarke	Total 21-22
Staff costs	103,187	13,906	108,799	49,846	45,687	0	321,424
Activities, awards & grants	2,691	20,278	24,520	19,086	16	494	67,085
Volunteers' training and expenses	1,325	0	360	0	0	0	1,685
Facilitator expenses	0	0	1,340	0	0	0	1,340
Equipment	0	50	(351)	0	0	0	(301)
	107,203	34,234	134,667	68,932	45,703	494	391,233
Allocation of support costs	19,795	6,321	24,866	12,728	8,439		72,149
Total costs	126,998	40,555	159,533	81,660	54,142	494	463,383
Unrestricted costs	201,325	57,130	181,188	136,401	65,943	3,227	645,214
Restricted costs	(74,327)	(16,575)	(21,655)	(54,741)	(11,801)	(2,733)	(181,832)
Total costs	126,998	40,555	159,533	81,660	54,142	494	463,383

5b. Analysis of charitable activities 2020-21

	Volunteers	Covid 19	Young People	Wick Award	Family Support	JP Clarke	Total 20-21
Staff costs	79,587	12,443	75,162	67,085	68,359	-	302,637
Activities, awards & grants	1,463	82,766	18,219	898	97	2,494	105,938
Volunteers' training and expenses	736	-	230	-	-	-	965
Facilitator expenses	-	504	525	1,120	-	-	2,149
Equipment	10	1,741	3,975	468	-	-	6,194
	81,796	97,455	98,111	69,571	68,457	2,494	417,883

Hackney Quest

Notes to the Financial Statements

For the year ending 31 August 2022

Allocation of support costs	13,862	16,516	16,627	11,791	11,602		70,398
Total costs	95,658	113,971	114,739	81,362	80,058	2,494	488,281
Unrestricted costs	9,801	11,340	96,273	14,583	40,158	-	172,154
Restricted costs	85,857	102,631	18,466	66,779	39,900	2,494	316,127
Total costs	95,658	113,971	114,739	81,362	80,058	2,494	488,281

6. Net incoming resources

	2022	2021
	£	£
This is stated after charging:		
Depreciation	2,984	3,575
Trustees' meeting reimbursements	-	-
Independent examination fees (£1000) plus preparation of annual accounts fees	2,000	2,000
Operating lease rentals on property	25,700	25,700

6. Staff costs and numbers

	2022	2021
	£	£
Staff costs, paid through the payroll, were as follows:		
Salaries and wages	327,468	316,287
Tax and NI costs	27,717	19,894
Pension Costs	7,684	6,339
	362,869	342,520

No employee earned more than £60,000 during the year.

Total staff numbers employed during the year, and paid through the payroll (including the hourly paid), averaged 15 (21 in 2020/21)

The average monthly number of employees (full-time equivalent) during the year was as follows:

	2022	2021
	No.	No.
Volunteers	2.28	1.89
Covid-19	0.29	0.28
Young People	2.93	1.82
Wick	1.27	2.15
Family Support	0.99	1.94
Support	0.39	0.39
Raising funds	0.52	0.51
	8.67	8.98

The key management role for the day-to-day management of Hackney Quest was fulfilled by the Director, Colette Allen, who received total employee emoluments of £47,085 (£39,597 in 2020-21) including pension. The trustees were responsible for the strategic direction of the trust and none of these received any remuneration for their services.

As is detailed in the trustees report, volunteers make an invaluable contribution to the work of Hackney Quest in such areas as the Youth Entrepreneur Project, to mentoring, homework club and others. In 2021-22 there were a total of about 100 adult volunteers.

7. Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

8. Tangible Fixed Assets

	Equipment including IT
	£
COST	
At 1 September 2020	24,568
Additions in year	-
Disposals	0
At 31 August 2021	24,568

Hackney Quest

Notes to the Financial Statements

For the year ending 31 August 2022

DEPRECIATION

At 1 September 2020	18,448
Charge for the year	2,984

Disposals	0
At 31 August 2021	21,432

NET BOOK VALUE

At 31 August 2021	3,136
At 31 August 2020	6,120

All tangible fixed assets are used to fulfil the charity's objects

9. Debtors	2022	2021
	£	£
Prepayments	1,258	1,236
Accrued income	10,518	8,673
	11,776	9,909

10. Creditors: amounts falling due within one year	2022	2021
	£	£
Taxation & social security	8,007	7,584
Accruals	1,781	3,290
Sundry creditors	3,133	0
	12,921	10,874

11. Analysis of net assets between funds	2022	2022	2022	2021	2021	2021
	Restricted funds	General funds	Total funds	Restricted funds	General funds	Total funds
	£	£	£	£	£	£
Tangible fixed assets	1,058	2,078	3,136	2,116	4,004	6,120
Net current assets	46,882	83,032	129,914	52,338	131,556	183,894
Net assets at 31 August	47,940	85,110	133,050	54,454	135,560	190,014

12. Movement in funds

	Balance at 31st August 2021	Incoming resources 2021-22	Outgoing resources 2021-22	Balance at 31st August 2022	Balance at 31st August 2020	Incoming resources 2020-21	Outgoing resources 2020-21
	£	£	£	£	£	£	£

Restricted funds:

Activities funds (fixed assets)

Fixed assets purchased from restricted income from Big Lottery	2,116		(1,058)	1,058	3,174		(1,058)
--	-------	--	---------	-------	-------	--	---------

Total restricted attributed to fixed assets	2,116	0	(1,058)	1,058	3,174	0	1,058
--	--------------	----------	----------------	--------------	--------------	----------	--------------

Other restricted income

JP Clarke Fund	20,410	0	(2,733)	17,677	22,904	0	(2,494)
Covid-19	3,834	21,030	(20,245)	4,619	641	105,824	(102,631)
Adult & Youth Volunteering	9,307	85,320	(78,261)	16,366	15,662	77,014	(83,224)
Young People	0	20,597	(20,597)	0	5,334	9,313	(14,792)
Family Support costs including salaries	15,358	0	(15,358)	0	25,258	24,394	(34,294)
Wick Project	0	71,711	(64,991)	6,720	4,857	61,922	(66,779)
	48,909	198,658	(202,185)	45,382	74,656	278,467	(304,214)

Parts of restricted grants to cover core costs	3,429	19,482	(21,411)	1,500	3,960	10,324	(10,855)
--	-------	--------	----------	-------	-------	--------	----------

Total restricted funds excluding fixed assets	52,338	218,140	(223,596)	46,882	78,616	288,791	(315,069)
--	---------------	----------------	------------------	---------------	---------------	----------------	------------------

Total restricted funds	54,454	218,140	(224,654)	47,940	81,790	288,791	(316,127)
-------------------------------	---------------	----------------	------------------	---------------	---------------	----------------	------------------

Hackney Quest

Notes to the Financial Statements

For the year ending 31 August 2022

Unrestricted funds:

General funds	135,560	225,865	276,315	85,110	99,538	243,104	207,082
Total funds	190,014	444,005	51,661	133,050	181,328	531,895	523,209

Purpose of restricted funds

Restricted income funds all refer to restricted gifts given towards various charitable activities. As can be seen above some of these funds also cover a proportion of the core costs as specified in the application documents.

13. Operating lease commitments

The charitable company had total future minimum payments under non-cancellable operating leases expiring as follows:

	2022	2021
	£	£
Expiring in 0-1 years	26,580	26,580
Expiring in 1-2 years	-	-
Expiring in 2-5 years	1,056	-

The premises at 1 Poole Road are rented by Hackney Quest. The current lease commenced on the 1st of September 2016 and was due to run out on the 31st of August 2021.

The lease has continued to run after this date at the same rate and is due to rise to £30k pa from the date of signing the contract, sometime after the end of the reporting period.

On the 13th of April 2022 a lease of £1056 per annum was taken out on a photocopier for 5 years.

14. Related parties

None of the trustees or related parties received any remuneration or any other benefits in 2021/22 (2020/21 nil). No meeting expenses were reimbursed to trustees in 2021/22 (nil)