



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month 09	Year 2022		Day 31	Month 08	Year 2023

Section A

Reference and administration details

Charity name High Wycombe and District Beekeepers Association

Other names charity is known by

Registered charity number (if any) 299638

Charity's principal address 41 Spring Gardens Road

High Wycombe

Buckinghamshire

Postcode

HP13 7AG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Hurley	Secretary		Society AGM/EGM
2	Marion Lyon	Treasurer		Society AGM/EGM
3	Nicola Collins			Society AGM/EGM
4				
5				
6				
7				
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16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CONSTITUTION

How the charity is constituted
(eg. trust, association, company)

ASSOCIATION

Trustee selection methods
(eg. appointed by, elected by)

Ex officio FROM AGM/EGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Charity is run by an executive committee as prescribed in the constitution. All officers and committee members are unpaid volunteers.

The charity is affiliated to the British Beekeepers Association through the Buckinghamshire Beekeepers Association

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the Association shall be to promote and further the craft of Beekeeping.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In pursuance of this objective, the Association shall carry out the following activities as far as it is able:-

- (a) Advise members in the management of apiaries.
- (b) Help new members to start in the craft in a safe and responsible manner.
- (c) Encourage beekeeping to be efficient with up to date principles.
- (d) Encourage control and eradication of disease.
- (e) Arrange meetings of members for practical instruction and education on all aspects of beekeeping and impinging fields of interest.
- (f) Provide advise and assurance, and where possible, assistance to the public on matters pertaining to bees and beekeeping.
- (g) Organise and hold exhibitions of bees, bee products and related appliances, and to promote the public's awareness of bees and the Environment.
- (h) Do all such lawful things as shall further the said objectives, in accordance with the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Association may solicit donations from members and members of the public to support:

- a) educational activities by the Association in schools and
- b) research by other bodies on matters relating to the science of bees and beekeeping and may award grants to further the latter.

Summary of the main achievements of the charity during the year

The association has 146 members at all levels of experience in beekeeping and has provided support and a forum for informal training and assistance to members.

Education

The School Visits Team has once again visited a number of schools to educate local children into the world of the bee. The children still love the chance to see live honeybees in an observation hive.

The association also gave a highly praised presentation at a Royal Society of Chemistry county secondary school event, "Chemistry in Industry".

Beginners Course

Our "Introduction to Beekeeping" course was very popular with 31 people in attendance. The course was designed to give the basic theory and practical training necessary for an attendee to manage a colony with mentoring from an experienced beekeeper. The course consisted of six weekly evening sessions running through the Spring.

The practical sessions mainly took place at our Chairman's apiary though poor weather played a major factor in making practical sessions difficult to coordinate. The association apiary was not available until later in the year as we only acquired it around April/May time. However we hope that next year the association apiary will be used to full potential to support Beekeeping Practicals for both beginners and members.

General Talks for members and the public.

Once again this year we have enjoyed a wide array of speakers at our monthly meetings drawing the regular 45+ attendees as well as members of the public interested in taking up beekeeping. In general our speakers have been well received with varied topics that have both interested and informed. As always these monthly meeting have allowed the association to come together and catch up with fellow members at our new venue with its excellent facilities.

Various members have given general talks and exhibitions on bees and beekeeping to non-beekeeping groups such as WI, gardening societies and local shows.

Association Apiary

The association has used some of its reserve funds to acquire and equip a new training apiary. The new apiary has proved a great success with a variety of practical sessions taking place throughout the beekeeping calendar. We now have 8 hives to take through the winter now that the final apiary clean up has been carried out. The new apiary has seen many comings and goings of visitors. We hosted our first public Open day which saw 40 visitors and members in attendance.

National Examinations

Classes have been run for basic and more advanced modules and

Section D	Achievements and performance
	<p>our members have based in both categories.</p> <p><u>Public benefit</u></p> <p>The association provided assistance to the local authority and the general public in handling questions related to bees (not necessarily honey bees, or bees at all!) , recovering swarms and relocating bumblebee colonies.</p> <p>We have collected at least 28 swarms (the record is a bit ambiguous in places) which are generally distributed to new beekeepers.</p> <p>A publicly accessible web site has been maintained, giving general advice and information on bees of many species and contact details for advice and swarm reporting. The web site also gives up-to-date information to members on association matters.</p>

Section E	Financial review
<p>Brief statement of the charity's policy on reserves</p>	<p>The association has accumulated reserves which are mainly intended to fund a permanent, secure teaching apiary site.</p> <p>Reserves will also be used to support academic research with the approval of members at an AGM or EGM</p>
<p>Details of any funds materially in deficit</p>	
<p>Further financial review details (Optional information)</p> <p>You may choose to include additional information, where relevant about:</p> <ul style="list-style-type: none"> the charity's principal sources of funds (including any fundraising); how expenditure has supported the key objectives of the charity; investment policy and objectives including any ethical investment policy adopted. 	<p>The association's income is from membership subscriptions/course fees. The association receives voluntary donations from members and from members of the public for swarm collection and talks.</p> <p>Some donated funds are mandated for research into bee disease and husbandry, the rest for education.</p> <p>The association's chief expenditure is on it's educational activities. The association's reserves are placed with CCLA Investment Management Ltd. in their COIF Charity Funds.</p>

Section F	Other optional information
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Section G

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	Marion Lyon	Paul Hurley
Full name(s)	Marion Lyon	Paul Hurley
Position (eg Secretary, Chair, etc)	Treasurer	
Date	1.11.2023	

High Wycombe & District Beekeepers Association					Registered Charity No. 299638			
Receipts and Payments Account for the year ending 31 August 2023								
RECEIPTS	Year 2023	Year 2022		PAYMENTS	Year 2023	Year 2022		
Voluntary Sources				Charitable Expenditure				
HWBKA Subs	1,420.10	1,530.00						
Tax Refund on 2018/19 Subs.		896.18		Donations (Charitable *)	313.49	1610.85		
Bucks & BBKA Subs	3,010.00	3,296.00		BBKA Subs	3039.5	3373		
Tax Refund on 2019/20 Subs.		804.82		Bucks BKA Subs	262			
Donations visitors & visits/Ron White Research Fund	613.75	911.80						
Tax refund on 2020/21 Subs.		1,127.06		Gifts- illness/ long service etc	26.84	26		
	5,043.85	8,565.86			3,641.83	5,009.85		
Educational/Activities				Educational/Activities				
Assoc Classes (Beginners, tasterdays, exam fees)	1,882.11	2,413.81		Educational Material	1218.31	895.28		
Beekeepers Quarterly subscription	760.00	520.00		Speakers	502.95	1154.6		
Beecraft	1,126.20	892.60		Hall Hire	3367	2043.5		
BDI	493.10	549.25		Beekeepers Quarterly subscription	836	594		
Swarm Collection donations	175.00	95.00		Beecraft	1420	1039.69		
Sales Honey & Wax (+bees)	791.35	770.00		BDI	506.3	555		
Social Events	151.50	83.00		Swarm Officer costs	115.68	261.65		
				Apiaries	1460.92	1596.6		
	5,379.26	5,323.66						
				Honey Show/community shows	1318.9	125		
Bulk Sales				Social Events	52.5	0		
Sales of Jars & honey buckets	3,806.01	2,633.96						
Sales of Apiguard/maqs	466.00	326.61			10,798.56	8,265.32		
Sales of fondant/sugar	320.95	54.50		Bulk purchases for members				
Clothing/Equipment Sales - polo shirt, caps, gloves	60.00			Honey/wax extraction kit purchase/upkeep		59.82		
	4,652.96	3,015.07		Purchase of jars & honey buckets	4368.76	2040.7		
				Purchase of Apiguard & fondant	668.35	478.8		
				Purchase of clothing		0		
Income from Assets				Purchase of beesuits/gloves	418.85	0		
Equipment Hire + deposits	45.00	424.90			5,455.96	2,579.32		
current account interest								
other	-			Administration & Miscellaneous				
				Admin - PC, Printing and Publicity	120.9	0		
	45.00	424.90		Contribution to Bucks BKA raffle	0	0		
				Meeting & working party costs	102.49	90.88		
				Web site hosting/directory entry/tech	358.36	225.58		
					581.75	316.46		
TOTAL RECEIPTS	15,121.07	17,329.49						
Balances brought forward	9,978.44	8,819.90						
	25,099.51	26,149.39						
				TOTAL PAYMENTS	20,478.10	16,170.95		
				Balances in hand (see below)	4621.41	9978.44		
					25,099.51	26,149.39		
Statement of Assets and Liabilities at 31 August 2023								
Monetary Assets								
Cash in hand						50.24		
Co-op Bank account 2 : 31/08/2023					2062.64	2062.64		
Co-op Bank account 1 : 31/08/2023					2543.52	7850.55		
COIF Deposit A/C					15.25	15.01		
					4621.41	9,978.44		
Assets-Held for Investment Purposes						Value		
						31-Aug-23		
COIF Charities Investment Fund 93.51 Accumulation Shares							21,711.90	
converted from 22 October 2009 at value £8,039.33:-								
Equipment for Charity's own use (written down to nominal £1)								
Debtors								
Honey Stock								
Liabilities								
Signed on behalf of Trustees by								
Independent Examiner's Report								
See attached								

[illegible]

**Independent Examiner's Report to the Trustees of
High Wycombe & District Beekeepers Association
Registered Charity Number 299638**

I report on the accounts of the High Wycombe & District Beekeepers Association for the year ended 31 August 2023 which are set out on the attached page.

Respective Responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts.

The Charity's Trustees consider that the audit requirement under section 144 of the Charities Act 2011 (the Charities Act) does not apply and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures specified in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met;or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Klaus Werner ACMA

18 September 2023

85 Brecon Way
High Wycombe
Buckinghamshire
HP13 5NW