

Havelock Community Centre

Charity Number: 299580

Annual Report and Financial Statements

For the year ended 31 March 2022



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FOREWORD

Vision: Our vision is for Havelock Community Centre to be the heart of our local community, providing a sustainable, secure, culturally diverse and accessible space that is valued and supported by the people living in and visiting Southsea. We will promote, enable and facilitate varied and inclusive activities, which embrace and address the education, training, employment, welfare, health, social, cultural and recreational needs of the local community.

In the year ended 31st March 2022 the pandemic continued to have an impact on the Centre's activities even after formal restrictions ended in July 2021. There was continuing caution among some centre users and over the winter 2021/22 period, events such as Christmas and birthday party bookings suffered a downturn due to the emergence of the Omicron variant of coronavirus.

However we ensured that we were open and accessible to all members of the local community by offering discounts and free sessions to groups who in turn offer help to and support the residents of the local area. This included, for example, free exercise classes for those wishing to improve physical and mental wellbeing but unable to afford gyms/classes; discounted sessions to enable Narcotics Anonymous to keep supporting those in need; discounted sessions for social groups such as the Women's Institute. We also ensured that we were flexible with cancellations and rescheduling so that our recreation and leisure groups could continue to function throughout the pandemic and post-pandemic period with minimal financial impact. This included no charges for last minute cancellations, providing larger spaces at no extra charge to allow for social distancing. We also helped with seasonal fundraising activities for local charities with shared aims and objectives. In October 2022 we participated in the Portsmouth 60+ Festival by offering free classes to new centre users and had more entries in the Festival Handbook than any other local organisation resulting in an increase in the number of local people visiting us for the first time.

We have also worked in partnership with other organisations and groups, such as Fawcett Road Greening Group, and in October 2022 with the aid of our joint Jubilee Neighbourhood Grant we were able to facilitate a planting session and exhibition. Despite an ongoing problem with plants being stolen, our 2 wooden planters provide a more welcoming entrance than the previous stark appearance as well as contributing to a greener city.

Over the last year we have also started to organise more events than we were able to over the period of the pandemic. We held a very successful family Halloween event in October 2022 with lots of new members joining. In February 2022 we were fortunate in obtaining funding of £500 from The Partnership Foundation which enabled us to organise a Queen's Jubilee Party which was greatly appreciated, especially by people who might otherwise have spent the day alone. Our trips this year have included the Mayflower Theatre to see The Lion King, a visit to Chichester and the Theatre for a musical and the Watercress Line 50's and 60's event. These trips continue to be popular but increasing travel costs mean that future trips will need to be carefully considered and budgeted for. However they will remain an important way for people, especially older members, to socialise and enjoy theatre trips and outings at a reasonable cost.

We are always mindful that we should respond to the changing needs of our local community. We were successful in obtaining funding from the Arnold Clark Community Fund which enabled us to provide weekly coffee mornings from May 2022 to October 2022 for the large number of Ukrainian refugees in the city. Each week, up to 20 refugees from small children to grandmothers, attended the group with different Ukrainian guests coming and going as they established their own friendship groups outside the Centre. We were also supported by the Morrisons and Tesco Community

Champions who provided tea, coffee, biscuits and toiletries. In August for the Ukrainian National Independence Day, we held a party attended by over 40 Ukrainians and their Southsea hosts as well as the local MP and a local councillor. Along with the weekly informal English classes, the coffee mornings were well attended but as the Ukrainian children now have places in local schools and their parent(s) have found work or are attending formal classes at college, the need for the coffee mornings has reduced but if more refugees come into the city it would be our intention to restart the sessions if there was a demand and room availability.

New groups will come and go as the need arises but at the core of our Community Centre are the groups which have been in existence over many years and whose volunteers and members continue to be the life and soul of our Association (Annual Group Reports are available at the AGM and from the office on request).

In common with so many Community Centres throughout the country, we no longer receive revenue support from the local council. We do however receive welcome advice, assistance and training from the Portsmouth City Council community projects officer and Action Hampshire and we hope this will continue.

Now that so many local church halls and other organisations provide or accommodate the services traditionally only available at Community Centres, it is essential that we continue to provide relevant, affordable, up-to-date facilities for local residents. The Trustees are determined to provide such clean, modern facilities which are fit for purpose but most of all we are committed to being a warm and friendly centre with a caring atmosphere which welcomes everyone and we are extremely grateful to the hard work and dedication of all our staff and volunteers who enable us to achieve this.

Signed: Jan O'Neill

(Chair of Trustees)

2nd November 2022

LOOKING AHEAD

Prior to 2020 the number of visits to the Centre was in excess of 35,000 per annum and until very recently the post-pandemic numbers were increasing towards previous levels but the recent economic uncertainty has meant that some classes and groups are struggling to maintain viability. We have responded to the cost-of-living crisis being experienced by some Southsea residents by introducing new sessions as part of our Cold Hands; Warm Hearts project which started at the end of October 2022. We are providing twice-weekly 4-hour sessions where people can come into the warm space provided in our Garden room and stay for as long as they wish, enjoy free tea, coffee and cake and one another's company. Table games, jigsaws and magazines are proving popular as well as the opportunity to learn new leisure skills such as Mah Jong. We have received almost £1000 in funding from ASDA Foundation for this new project which will support people who are having to make difficult choices as to whether to eat or to heat their homes during the day. We have also been heartened by the numbers of new volunteers who have stepped forward to help with this project.

In October 2022 we held the first of our new programme of family-friendly events, a Halloween Party for children which was brilliantly organised by our Centre Manager and attracted new visitors to the Centre. We hope to hold further, low or no-cost family-friendly events at a time when so many young families are experiencing such financial difficulties. We are also planning for our first Christmas Fayre for some time and will be consulting with Southsea residents to determine what other similar events they would like to see being held at the Centre. Some events will be fundraising events, some will be self-financing and some will be supported financially by the Centre.

In recent months some capital expenditure, in the form of a new lift to the upstairs hall, has been funded by Portsmouth City Council (PCC). As many groups need regular access via the lift, (for example parents with buggies, fitness classes with equipment, disabled centre users) it is essential that the lift works reliably. At the present time we are experiencing some difficulties with the lift's operation but we hope that this will soon be rectified. We also need to raise further funds to cover expenditure not included in our Service Level Agreement with the Council. Our downstairs floor covering is mainly carpet which is old, worn and stained and does not enable the efficient operation of the underfloor heating. We are currently seeking the support of local councillors for our application for just over £10,000 from the PCC Neighbourhood CIL fund to replace the carpet with a better-quality vinyl floor covering.

Our current website is not well-maintained and is very out-dated compared with similar organisations. We are now investing in a newly designed website and will need to ensure that it is efficiently and regularly updated and that it can display additional information such as room and hall availability. We now have a more efficient system of booking rooms and invoicing which should save many hours of staff time.

We have always had a small group of volunteers but we need to encourage more volunteers to help with one-off events, assist with nurturing new groups and enabling them to become self-sufficient and to improve and maintain a positive social media and internet presence. Our current hard-working staff do not currently have the capacity, working alone, to undertake these additional duties.

Jan O'Neill

(Chair of Trustees)

2nd November 2022

1. The Community Centre: where we are and what space we offer.

Havelock Community Centre is well served by public transport and close to the bustling Albert Road Shopping Area in Southsea. The Centre has a large upstairs hall, 3 downstairs rooms, 2 of which have access to a beautiful, enclosed garden. The centre is available from 7am to 11pm, seven days a week, all year round and the office is staffed Monday to Friday between 9am and 1pm.

Address: 324 Fawcett Road, Southsea, PO4 0LQ

Telephone Number: 02392 295821

Email address: havelockcc@btconnect.com

Registered Charity Number: 299580

Bankers: Barclays

2. Havelock Community Centre Activities

The Centre has been used extensively during the year by a whole range of organisations and people. The Association has two core activities:

- To provide affordable space for organisations providing services to the local community enabling them to operate from the heart of the community they serve
- To provide facilities and activities for local people to promote wellbeing and inclusiveness

We have a number of member groups and not-for-profit, community-led groups including:-

Havelock Howler's Singing Group

Bingo

Chat over Chai

Kurling

Saturday Activities for over 55s

Ian's Guitar Lessons

Grannies & Toddlers

Connors Toy Library

Narcotics Anonymous

Alcoholics Anonymous

Cold Hands Warm Hearts (warm bank)

Autism Hampshire

Shift Creative

An up-to-date listing of all activities and events can be found at www.havelockcc.co.uk

3. Financial Review

Audit of Accounts, how and by whom

An Independent Examination of Havelock Community Centre's accounts has been made by Silvia Giannadrea.

A copy of the certificate can be found in Appendix 2.

3.1. Treasurer's Report

The purpose of this report is to give information to the committee and stakeholders regarding the accounts for the year ended 31 March 2022 which are attached at Appendix 1.

I would like to thank our office manager Lynsey whose help and support has been invaluable.

Income:

Grants and donations

We received in total £21,216 in grants and donations. £14,501 were Covid lockdown compensation, £5,285 for the garden awning and the remainder miscellaneous donations. This was £6,500 less than the previous year, reflecting the lesser length of time lost to lockdown.

Room hire etc

We received £30,176 in room hire fees, a more than eightfold increase over the previous year.

Membership fees

£450

Fundraising

Raffles, book and jam sales brought in £579

Income summary

Income rose by over £21,000 compared with the previous year

Expenditure:

Donations

We donated a total of £530

Administration costs – office, kitchen, maintenance, wages etc.

These aggregated £36,826, an increase of more than £12,000 over the previous year. This is down to increased costs of wages and cleaning & maintenance, as well as the centre having been under lockdown for a much longer period in the previous year.

Insurance and licences

These cost £916, as against £2,006 the previous year. I understand that the music licence renewal is always close to the FY end, so that some years the licence fee is paid twice, others not at all.

Other expenditure/Miscellaneous

£172

Expenditure Summary

Expenditure rose by £13,000 over the previous year

Summary

We received £15,364 more than our expenditure in 21/22, having still received £14,500 in Covid grants but managing to bring our room hire income back to a near normal level. I expect us to revert

to loss making in future, as we will lose our grants but increase our running costs owing to increasing staff wages as well taking on an extra member of staff. I anticipate that the surplus for the year 21/22 will be negated by the losses in the following 2 to 3 years.

Total funds held in cash/bank:

2022: £51,336

2021: £35,972

3.2 Fundraising, naming sources of income, and major contributors.

HCC's main source of income is from hiring out rooms within the centre for leisure, physical, social activities, and for private meetings and parties.

We were successful in obtaining a grant of £5285 (received in the year ended March 2022) towards the cost of a retractable awning which was purchased in the following year. This funding was part of the ARG Business Resilience Grant Fund awarded to organisations and businesses who could demonstrate that the grant would contribute to their resilience following the impact of Covid. We were able to demonstrate that, in the longer term, having an awning available to extend the area of the Garden Room into the garden, would attract new regular, weekly users in addition to one-off bookings.

Fundraising for Centre Objectives:

HCC are now signed up to the weekly Portsmouth Lottery draw and 'Give as You Live' an online shopping fundraising scheme but no income was received in the year ended 31st March 2022.

3.3 Reserves Policy

The Reserves Policy was thoroughly reviewed during the year and the Trustees determined that the charity's designated and restricted funds should be based on the following:-

- (a) **Essential Future Spending:** This includes specific projects or the replacement of assets such as fixtures, fittings, cooker, furniture, and other capital items. These are usually set in line with a business development plan and are likely to cover maintenance and replacement of fixtures and fittings as defined in the tenancy agreement with Portsmouth City Council.
- (b) **Unexpected Closure or Loss of Income:** The amount so designated is based on the risk of suffering unforeseen loss of income which cannot be replaced in the short term. The Charity Commission no longer suggests a specific reserve but their previous guideline of between 3 to 6 months of running costs has been adopted by the Trustees based on an assessment of the likely risk.

Details of the Reserves as at 31st March 2022 are as shown at Appendix 3.

4. Structure, Governance and Management

4.1. Constitutional Structure, including Objects

Havelock Community Centre became a registered charity in 1988.

Our charitable objects are as follows:

- (i) To promote the benefit of all inhabitants of Southsea without discrimination of gender, sexual orientation, race or of political, religious or other opinion by associating together the said inhabitants and the local authorities, volunteering and other organisations, in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
- (ii) To secure the establishment of a community centre (here in after called the centre) and to maintain and manage the same (whether alone or in co-operation with the local authority) in furtherance of these objects

A thorough review of the Constitution was carried out during the year and amendments agreed by the Management Committee. These were mainly to reduce the numbers present at meetings for them to be quorate and for participation in meetings by electronic means should such meetings be required in the future. In addition numerous typing errors were rectified. The amendments were agreed at the Annual General Meeting held in January 2023.

Havelock Community Centre is a membership organisation. There are currently 154 members.

4.2. Management of the Charity

The Charity's Trustees are responsible for the preparation of the accounts. The charity is entitled to exemption from Audit under section 145 of the Charities Act 2011, however an independent examiners report is required.

The Trustees acknowledge their responsibilities for

- a) ensuring that the charity keeps proper accounting records in accordance with section 130 of the act.
- b) preparing financial statements that give a true and fair view of the financial health of the charity at the end of the financial year and of its income and expenditure for the year.

The Board of Trustees meet regularly to administer the charity. A manager has been appointed to manage the day-to-day operation of the charity.

The Trustees have due regard to the Charity Commission's guidance on public benefit at all times throughout the year and it is a specific focus at Trustee meetings. Similarly the Trustees ensure that any fundraising activities are carefully planned and supervised and comply with the Charity Commission Charity Fundraising Guide (CC20).

4.3 Trustees

Havelock Community Centre elects Honorary Officers to the Management Committee at the annual general meeting each year. The Honorary Officers elected at the November 2021 AGM were:-

Chair of Trustees	Janice O'Neill
Vice Chair of Trustees	Vacant
Secretary	Terry Hall
Treasurer	Rob Birznieks
Cashier	Heather Sanders

As at 31st March 2022 there were 11 trustees. They were:

Trustees:

Janice O'Neill
Rob Birznieks
Heather Sanders
Terry Hall
Maureen Greenspan
Shirley Mundy
Juanita Cary
Ken Bennett
Janet Slade
Jenny Bennett
*Silvia Giannadrea

*Owing to difficulties in the new Treasurer being able to access the bank account statements it was necessary for Silvia to remain as a signatory and therefore as a Trustee but she took no active part in management or financial matters during the year and is no longer a Trustee.

Portsmouth City Council Appointed Representative – None but the Trustees have requested that a representative be appointed for 2023.

New Trustees are introduced to the operations of the Community Centre and given information on the responsibilities of being a Trustee, as well as a copy of the Constitution and access to all the Policies and Procedures. Training is made available to Trustees when necessary.

4.4 Staff and volunteers

Havelock Community Centre employs 5 members of staff:-

1 x Centre Manager (25) hours per week)
2 x Centre Admin Assistants (Total 24 hours per week)
1 x Cleaner (10 hours per week)
1 x Cover Centre Admin Assistant (variable)

In addition we currently have 15 volunteers providing support on reception, gardening and maintenance and for events. We are extremely grateful for the many hours our volunteers have spent helping to run the centre. Our volunteers run the reception desk and support office staff most days as well as helping to maintain the centre's garden and running several of our groups. We wouldn't be able to function as a busy centre without them

4.5 Policies and Procedures.

We are currently coming to the end of a year-long review of all our Policies and Procedures. To date we have reviewed over 30 existing or new Policies, Procedures and forms including:-

Terms and Conditions of Employment	Equal Opportunities Policy
Safeguarding Policy and Procedures	Governance and Standing Orders
Grievance Policy	Reserves Policy
Disciplinary & Capability Policies & Procedures	Whistleblowing Policy
Volunteer Policy	

5. Health and Safety Report

All Trustees have a duty of care towards our staff, volunteers, members, visitors and centre users and all trustees are responsible for ensuring that the Centre is a safe and healthy environment in accordance with the statutory legislation. We have a nominated Trustee who, working with the Centre Manager, is responsible for ensuring that regular safety inspections are carried out, fire drills and fire alarms are correctly reported, safety inspections, risk assessments and lone working procedures are managed and employees and volunteers are aware of their responsibilities. In March 2022 the H & S Trustee Job Description was extensively updated to give clarity to the role and Health and Safety is now a fixed agenda item at the Management Committee meetings.

In March the Emergency Procedures for Regular Groups and Private Events were updated, cleaning procedures have been updated since the year end and a review of all H & S Policies is currently being undertaken.

Centre staff complete a daily walk through of the Centre so as to note and take appropriate action on any issues of concern and the Centre is in a reasonable state of repair for its age. Fire alarm tests are undertaken weekly and recorded in the Fire Safety Book. Each week a different room alarm is tested so that all alarms are tested over a 6 week period. Group leaders are required to carry out an evacuation of the building/fire drill. These are carried out annually each October/November. PAT testing is up to date for all Centre electrical equipment and fire extinguishers are similarly tested and in date.

A small number of accident forms have been completed during the past year, all of a minor nature. All incidents have been dealt with appropriately and professionally by Centre staff. All members of the office staff undertake regular First Aid training, the last training being undertaken in May 2021. Following the placement of a defibrillator machine outside the building additional training on the use of the machine was made available to all Trustees, staff and office volunteers in July 2022.

There were a few incidents requiring action during the year, for example large chunks of fibrous soffit had fallen into garden area over the Christmas period and needed to be investigated to ensure they did not contain any asbestos material. A radiator in the Garden Room fell off the wall and a burst water pipe caused some concern when the stopcock was found to be located in a locked cupboard where hazardous cleaning materials were stored. In the current year, pigeons roosting under the solar panels have caused a problem with droppings falling into the garden area where children play. Droppings are regularly removed by staff but they are unsightly and a potential health hazard. We are waiting for Portsmouth City Council to rectify this so that birds cannot roost under the solar panels.

6. Safeguarding Report

The Safeguarding of Children and Adults at Risk continues to be an important priority for the trustees and employees of the Centre. A thorough review of the Safeguarding Policy and Procedures was undertaken during the year and the revised policy was agreed by the Trustees in March 2022.

Meetings take place regularly between the Safeguarding Trustee (Terry Hall) and the Centre Manager who is the Designated Safeguarding Lead (DSL). Safeguarding is a fixed agenda item on management committee meetings. During the year the Safeguarding Trustee attended (on Zoom) a one-hour briefing by ACRE on *Safeguarding for village / community halls - to help you understand your duties as a provider of community space*. In March, the Chairperson and one volunteer received the same briefing and the Zoom video recording was circulated to all Trustees.

Trustees and staff know that they must take all safeguarding concerns seriously. There has only been one reported incident this year. In April 2022 a new member of a group stated that an incident had occurred in a group meeting although the CCTV footage showed that no such incident had occurred. However, in accordance with our Policies and Procedures, a safeguarding concern form was submitted to the Portsmouth Adult Multi Agency Safeguarding Hub (MASH). They made no recommendations that we should change our procedures or take any further action.

Booking forms for Centre members and hirers have been amended to ensure that members and hirers sign to confirm they are aware of their safeguarding responsibilities to DBS check their staff and/or volunteers if they operate a group which includes children or adults at risk. DBS checks are on file for all members and hirers responsible for groups involving children or adults at risk where parents/carers are not present. Requests for updated DBS checks have been made to ensure that records are kept up to date.

The goals set for the current year are to ensure that all groups and hirers have returned the new, updated hiring forms and have read the safeguarding requirements. DBS checks will continue to be kept up to date and safeguarding training for any new staff or volunteers will be provided in accordance with the role undertaken.

7. APPROVAL

Approved by the committee of Trustees on 10th January 2023

Janice O'Neill

Theresa Hall

Terry Hall

Chairperson on behalf of the Trustees

Secretary on behalf of the Trustees



CHARITY COMMISSION
FOR ENGLAND AND WALES

HAVELOCK COMMUNITY CENTRE

299580

Receipts and payments accounts

CC16a

For the period
from

1st April 2021

To

31st March 2022

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Room hire & Key Deposits	29,052	225	-	29,277	3,567
In House Groups	1,125			1,125	60
Memberships	450	-	-	450	-
Fundraising - Fayres and Raffles					35
Fundraising - books and bric-a-brac	579	-	-	579	7
Social events and Trips	-	675	-	675	
Bank Interest	3	-	-	3	8
Miscellaneous	30	-	-	30	-
Grants & Donations	14,501	6,715	-	21,216	27,717
	-	-	-	-	-
Sub total (Gross income for AR)	45,740	7,615	-	53,355	31,394
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	45,740	7,615	-	53,355	31,394

A3 Payments

Donations	530	-	-	530	35
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Office and Admin	1,767	-	-	1,767	2,869
Kitchen	144	-	-	144	
Wages	18,772	-	-	18,772	11,858
Social Events and Trips					890
Payroll	222	-	-	222	506
Insurances and Licences	916	-	-	916	2,006
Maintenance, Cleaning and refuse	10,556	-	-	10,556	3,789
Heat and Light	2,721	-	-	2,721	2,341
Rates and water	1,059			1,059	823
Refurbishments and Renewals	669			669	-
Fundraising Costs					20
Security (Alarms & CCTV)	462			462	-
Parking Scratchcards	23			23	-
Miscellaneous	150			150	344
	-	-	-	-	-
Sub total	37,991	-	-	37,991	25,481

A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	

Total payments	37,991	-	-	37,991	25,481
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Net of receipts/(payments)	7,749	7,615	-	15,364	5,913
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	35,972	-	-	35,972	30,059
Cash funds this year end	43,721	7,615	-	51,336	35,972

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
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B1 Cash funds

Bank Current Account	18,624		-
Bank Deposit Account	25,097	7,465	-
Cash in Hand	-	150	-
Total cash funds	43,721	7,615	-

(agree balances with receipts and payments account(s))

Unrestricted funds

to nearest £

OK

Restricted funds

to nearest £

OK

Endowment funds

to nearest £

B2 Other monetary assets

Details

	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details

Fund to which asset belongs	Cost (optional)	Current value (optional)
	-	-
	-	-
	-	-
	-	-
	-	-

Details

Fund to which asset belongs	Cost (optional)	Current value (optional)
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B4 Assets retained for the charity's own use


The Community Centre is owned by Portsmouth City Council but the following items are owned by the Charity and were acquired prior to 1st April 2021: A full Fixed Asset Register is maintained by the Charity.		-	-
Reception and Office :-Fully fitted to include 5 desks, 5 swivel chairs, 8 blowers/fans, computer and screen, photocopier/printer, cabinets, cupboards and drawers		-	-
Kitchen - fully fitted to include double oven and hood, microwave, fitted units, 2 sinks, crockery and cutlery, fridge, dishwasher, trolley, 2 kettles		-	-
Large Upstairs Hall - storage racks, filing cabinet, 4 heater/blowers, fitted kitchenette with fridge, 2 kettles, crockery and cutlery, large tables, small tables, 2 table tennis tables, 3 snooker tables, rack of folding chairs, storage cupboards/lockers		-	-
Large and Small Rooms - these rooms are divided by bi-fold doors to make one larger room and include - 3 cupboards, 2 large tables, a suite of small tables and chairs,		-	-

Upsatirs Office - 2 long desks, cabinets and shelving units containing activity and craft items, tools, box files, etc		-	-
Garden Room - 6 tables and 30 chairs and small fitted kitchenette with fridge.		-	-
Exterior - shed, 2 benches, gazebo, planters, notice boards		-	-
14 notice Boards, carpets, vinyl floor covering, curtains and blinds throughout. There were no additions or disposals during the year ended 31st March 2022. The new Awning was aquired in the year ended 31st March 2023		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Mrs Theresa Hall	1/10/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

HAVELOCK COMMUNITY CENTRE

On accounts for the year
ended

31st March 2022

Charity no
(if any)

299580

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

09/01/2023

Name:

SILVIA GIANNANDREA

Relevant professional
qualification(s) or body

AAT

(if any):

Address:

59 VICTORIA ROAD SOUTH

SOUTH ISA

PO BOX

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.