

THE ABBEY COMMUNITY CENTRE, YEOVIL

Registered Charity No. 299552

The Forum, Yeovil, Somerset BA21 3TL

www.abbeymanorcc.org

Annual Report for Year

1st April 2024 - 31st March 2025

Governing Document: Constitution of the Abbey Community Association

- Original document signed 18 May 1988.
- Amendment to revise the number of members required to form a quorum approved on 23 November 1994
- Amendment to vest property in the Official Custodian for Charities approved on 23 November 2008
- Amendment to revise the number of members required to form a quorum to ten approved on 12 October 2011
- Amendment to remove requirement for an audit of accounts if income is less than £25,000. Approved at Annual General Meeting 14 October 2015
- Constitution re-typed in entirety and an amendment made to audit the accounts annually if the income is greater than £250,000. Approved at Annual General Meeting 11 October 2017.
- New Constitution formally adopted on 11th July 2018
- Typing errors corrected 7th September 2020. (Association changed to Charity).
- Amendment of para 17(1) to allow User Groups to attend meetings without being a Trustee. Amendment of para 17(5) to indicate maximum number of Trustees. Approved at Annual General Meeting on 14 July 2021.

Charity land is vested in the Official Custodian for Charities

- Schedule: Freehold land registered at HM Land Registry under title no. ST74562
- Case no. 215410
- Sealing no. 1056
- Date 10/10/08

Names of Charity Trustees Serving during Year

Mr P Seib	Chair
Miss E Meecham	Deputy Chair
Mrs J M Lucas	Secretary/Acting Booking Secretary until Feb 2025
Mrs D Curtis	Treasurer
Mrs V Brown	
Mrs I Meecham	
Mrs P Boocock	

Names of User Group Representatives Serving during the Year

Mrs V Brown	2 nd Preston Brownies
Mrs J Lucas	1 st Preston Guides
Mrs I Meecham	Knit, Stitch and Natter
Miss E Meecham	1 st Preston Brownies
Mrs P Boocock	WRA Keep Fit
Mr R G Brookes	Brympton Golden Oldies until Sept 2024
Mr J Welch) Dancers
Ms T Osborne)

Objects of the Charity

To promote the benefit of the inhabitants of Brympton and North West Yeovil and their environs (hereinafter called 'the area of benefit') without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants

To establish or to secure the establishment of a community centre (hereinafter called 'The Centre') and to maintain and manage or to co-operate with any local statutory authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of above objects.

The Association shall be non-party and non-sectarian in religion.

Organisation of Charity

- Number of elected Honorary Officers: 4
- Number of representatives of affiliated groups (one per group): 7
- Number of individual members living in the area of benefit (up to 14 under old Constitution): 2
- Number of co-opted members (up to 4): 0
- Number of paid staff: 0

Further Details of the Charity

- Name and address of bankers:
Nat West Bank plc, 2 Hendford, Yeovil BA20 1TN
Nationwide Building Society, 36 Middle Street, Yeovil BA20 1LA
- Independent Examiner: Albert Goodman LLP, Goodwood House,
Blackbrook Park Avenue, Taunton TA1 2PX
- Insurers: NFU Mutual, NFU Office, 46 Hendford, Yeovil BA20 1UW
- Sum Insured: £2,016,098 - Building. £28,865 - Contents.
- Deeds: Held by Battens Solicitors, Mansion House, 54 Princes Street,
Yeovil BA20 1EQ

Chairman's Report

2024-25 has been a "steady delivery" year, with the Trustees focused on maintenance of our "offer" to member groups and to casual users from the community. Of note is the support of individuals and local suppliers, and especially those who have done so on a voluntary or "at cost" basis. Tweaks and improvements can make a big difference to the user experience.

For example, the Brympton Golden Oldies (BGOs) reported that the induction loop signal was usable, but not good. After purchasing better testing equipment (which confirmed that we were compliant to standard), we were nevertheless able to make huge improvements in the set-up with the assistance of a local business that normally works with TV and stage audio.

The BGOs also acquired (and rather fabulous) library trolleys, designed, fabricated and donated by a local business and these now live in the former office at the front of the centre, which has been re-purposed as extra storage.

We are also fortunate to have the support of the Parish Council and some Parish Ranger time has been donated to remove overgrown bushes, etc. The landscaping has subsequently been replanted by volunteers from Yeovil SDA, which is one of the churches using the centre.

We have a regular local plumber, a generous local electrician and now, finally, a local provider to service the MVHR and Heat Pump systems. A good example of the benefits of having local trader support came in February when an upstairs water heater failed, causing flooding which affected key parts of the centre. A local plumber attended within minutes to "make safe" so that water pressure could be restored elsewhere in the building and use of the Centre could resume.

A very significant change during the year was entering into a commercial arrangement with Karma to provide Booking Secretary services, as we have still not been able to source a volunteer. This arrangement also includes the regular Health and Safety inspections, and the Trustees are thankful for the good service we enjoy. It should be noted that other charities in the area are also finding it difficult to secure volunteers for administrative and leadership roles, and that the Trustees did not feel able to directly employ staff at this stage, considering the unincorporated nature of the Association and available resources, hence a contracted service arrangement.

During the year the Association's policies have been reviewed and updated, and a more rational approach to reserves has been established by the Trustees. For example, ring-fencing sufficient funds to completely replace the hall floor which, after 35 years in use, is seen as the key "wear out" certainty.

All of the above would not be possible without the efforts of Trustees and the Management Committee. I'd especially like to recognise the contribution of Jenny, the Charity's Secretary, who administers and leads many acquisitions for ACA alongside her other voluntary work. Particular thanks are also due to the Vice-Chair and the Treasurer, who also both contribute to the local community in many ways outside of ACA.

Finally, on behalf of the Trustees I'd like to thank those users who regularly attend and contribute at Committee. The Trustees are mindful that the Charitable aim is better served when guided by users, and we are considering ways to incentivise all groups to participate. Next year marks the Association's 35th, which we hope to celebrate near to the September anniversary.

Treasurer's Report

Our income for the year was £48,441 and our expenditure £46,855.53. Refurbishment and maintenance was high again in order to fix the Air Conditioning.

During this financial year we changed energy suppliers and were able to receive some compensation from the previous supplier.

We have a Nationwide Deposit account, but we have to give 95 days' notice to gain access to our money. However, interest rates are starting to reduce as the bank base rate goes down.

We end the year with a bank balance of £12,820.55 with £43,108.63 in the Nationwide Deposit Account and £12,121.34 in the NatWest Business Reserve account. We are in a healthy position. However, the footfall through the doors each week is considerable, and the building takes a lot of wear and tear. We need to ensure that we have sufficient funds to keep the building in good repair. Some of the floor boards in the main hall are deteriorating and replacing such a large-sprung floor will be in excess of £30,000.

Booking Secretary's Report

During the year we lost Shuttle busters who played badminton and FND Friends. Chair Yoga and Pilates commenced but has now stopped. We were sorry to lose these bookings. Restart Tuition booked the Parish Room for several months, but then outgrew the size of the room.

Yeovil Running Club are now hiring the Parish Room once a month for their meetings. Somerset Skills and Learning booked the Parish Room for two days for six months. This gave us a welcome boost to our income but will end in July 2025. Somerset Skills and Learning also book the Parish Room on a Tuesday and this is likely to continue.

We appreciate the bookings of regular users; Knit and Stitch have increased their booking time on a Tuesday. Yeovil SDA church now uses the main hall until 6pm on four Saturdays spread throughout the year.

Several local groups have booked fundraising bingos at the Centre on a Saturday evening. Vintage valuation days have been held, along with two elections.


The hall has many bookings and we sometimes have to cancel users' sessions because of elections or essential maintenance. We try to move the maintenance to various days of the week and in holiday time, but elections always seem to be on a Thursday!

The Community Centre continues to be a popular venue for children's parties. We have had parties on Christmas Day, Boxing Day and New Year's Eve.

It is pleasing to receive compliments about the Community Centre about how clean, neat and tidy it is. This is in part due to our cleaners, Caroline and Steve Jaques. I would like to thank them for their dedication to the Community Centre and thank them for their efforts over the past year.

Approved by: 

Chairman: Peter Seib

Approved by: 

Secretary: Jenny Lucas

Date: 

Independent examiners report to the Trustees of The Abbey Community Association

I report to the trustees on my examination of the accounts for The Abbey Community Association ("the charity") for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not comply with these records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Michelle Ferris BSc (Hons) FCA DChA
Albert Goodman LLP
Goodwood House
Blackbrook Park Avenue
Taunton
Somerset
TA1 2PX

Date: 14 July 2025



Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	1st April 2024		31st March 2025

Section A Receipts and payments

	Unrestricted to the nearest	Restricted to the nearest £	Endowment to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hire of Hall and Equipment	46,902	-	-	46,902	42,572
Interest	1,975	-	-	1,975	1,346
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for	48,877	-	-	48,877	43,918
A2 Asset and investment sales,					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	48,877	-	-	48,877	43,918
A3 Payments					
Power, Water, Sewerage, Waste, WiFi	8,569	-	-	8,569	7,854
Stamps and Stationery	62	-	-	62	49
General Expenses	418	-	-	418	414
Returned Deposits	5,968	-	-	5,968	5,940
Insurance	2,089	-	-	2,089	1,960
Rent and Quarterly charge	665	-	-	665	417
Licenses and Membership	656	-	-	656	511
Cleaning and Consumables	11,648	-	-	11,648	9,005
Maintenance and Refurbishment	9,522	-	-	9,522	15,559
Accountancy	600	-	-	600	522
Sub total	40,196	-	-	40,196	42,231
A4 Asset and investment					
CCTV	-	-	-	-	2,947
Sub total	-	-	-	-	2,947
Total payments	40,196	-	-	40,196	45,178
Net of receipts/(payments)	8,681	-	-	8,681	- 1,260
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	59,370	-	-	59,370	60,630
Cash funds this year end	68,051	-	-	68,051	59,370

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
B1 Cash funds				
	NatWest Current Account	12,821	-	-
	Nationwide Deposit Account	43,109	-	-
	Natwest Business Reserve Account	12,121	-	-
	Total cash funds	68,051	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets				
		-	-	-
		-	-	-
		-	-	-
		-	-	-

B3 Investment assets

Details	Fund to which	Cost (optional)	Current value
		-	-
		-	-
		-	-
		-	-
		-	-

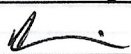
B4 Assets retained for the charity's own use

Details	Fund to which	Cost (optional)	Current value
Land at The Forum Yeovil	Unrestricted	-	-
Abbey Community Centre	Unrestricted	-	-
Play Area/Fencing	Unrestricted	-	-
Bar Equipment	Unrestricted	-	-
Cleaning Equipment	Unrestricted	-	-
Tables and Chairs	Unrestricted	-	-
Kitchen/Catering Equipment	Unrestricted	-	-
Audio Installation	Unrestricted	-	-
TV Monitor /CCTV	Unrestricted	-	-

B5 Liabilities

Details	Fund to which	Amount due	When due
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on

Signature	Print Name	Date of
	PETER SEIB	11/5/25.
J.M. Lucas	JENNY LUCAS	11/6/25