

THE ABBEY COMMUNITY CENTRE, YEOVIL

Registered Charity No. 299552

The Forum, Yeovil, Somerset BA21 3TL

www.abbeymanorcc.org

Annual Report for Year 1st April 2022 - 31st March 2023

Governing Document: Constitution of the Abbey Community Association

- Original document signed 18 May 1988.
- Amendment to revise the number of members required to form a quorum approved on 23 November 1994
- Amendment to vest property in the Official Custodian for Charities approved on 23 November 2008
- Amendment to revise the number of members required to form a quorum to ten approved on 12 October 2011
- Amendment to remove requirement for an audit of accounts if income is less than £25,000. Approved at Annual General Meeting 14 October 2015
- Constitution re-typed in entirety and an amendment made to audit the accounts annually if the income is greater than £250,000. Approved at Annual General Meeting 11 October 2017.
- New Constitution formally adopted on 11th July 2018
- Typing errors corrected 7th September 2020. (Association changed to Charity).
- Amendment of para 17(1) to allow User Groups to attend meetings without being a Trustee. Amendment of para 17(5) to indicate maximum number of Trustees. Approved at Annual General Meeting on 14 July 2021.

Charity land is vested in the Official Custodian for Charities

- Schedule: Freehold land registered at HM Land Registry under title no. ST74562
- Case no. 215410
- Sealing no. 1056
- Date 10/10/08

Names of Charity Trustees Serving during Year

Mr P Seib	Chair
Mrs J M Lucas	Secretary and Minute Secretary/Acting Booking Secretary
Miss A Warr	Treasurer
Mrs V Brown	
Mrs I Meecham	
Miss E Meecham	
Mr R Jackson	
Mrs P Boocock	

Names of User Group Representatives Serving during the Year

Mrs V Brown	2 nd Preston Brownies
Mrs J Lucas	1 st Preston Guides
Mrs I Meecham	Knit, Stitch and Natter
Miss E Meecham	1 st Preston Brownies
Mrs P Boocock	WRA Keep Fit
Mr J Welch) Dancers
Ms T Osborne)

Objects of the Charity

To promote the benefit of the inhabitants of Brympton and North West Yeovil and their environs (hereinafter called 'the area of benefit') without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants

To establish or to secure the establishment of a community centre (hereinafter called 'The Centre') and to maintain and manage or to co-operate with any local statutory authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of above objects.

The Association shall be non-party and non-sectarian in religion.

Organisation of Charity

- Number of elected Honorary Officers: 3
- Number of representatives of affiliated groups (one per group): 6
- Number of individual members living in the area of benefit (up to 14 under old Constitution): 3
- Number of co-opted members (up to 4): 0
- Number of paid staff: 0

Further Details of the Charity

- Name and address of bankers:
Nat West Bank plc, 2 Hendford, Yeovil BA20 1TN
Nationwide Building Society, 36 Middle Street, Yeovil BA20 1LA
- Independent Examiner: Albert Goodman LLP, Goodwood House, Blackbrook Park Avenue, Taunton TA1 2PX
- Insurers: NFU Mutual, NFU Office, 46 Hendford, Yeovil BA20 1UW
- Sum Insured: £1,965,008 - Building. £28,865 - Contents.
- Deeds: Held by Battens Solicitors, Mansion House, 54 Princes Street, Yeovil BA20 1EQ

Chairman's Report

During the year the Association has benefitted greatly from the skilled services of our new Treasurer, Amy Warr. As well as relieving Jenny Lucas of these duties, Amy has introduced a much-improved financial oversight by Trustees. Jenny has generously continued to act as both Secretary and Bookings Secretary throughout the year, although we are still trying to find someone for the latter role.

We continue to strive to deliver our Charitable Purpose in as many ways as we can, supporting the community of North-West Yeovil. A good example is the assistance and advice provided to those setting up the new Lufton Community Centre (which is within our area of benefice). We feel that facility offers something different from either the Parish Room or the Main Hall, but inevitably it will compete for volunteers and some clients. Fortunately, the size of our Main Hall and the privacy of the Parish Room will remain key attractions. For example, we host meetings of two churches and several leisure activities that simply cannot be accommodated in smaller rooms, and the high-quality indoor space makes it attractive to Headroom, a local charity working with the NHS to rehabilitate people with acquired brain injury and their families. The National Childbirth Trust continue to use the Parish Room which isn't overlooked, and the discrete entrance is attractive for sensitive work with offenders and supervised parental access. Having local facilities means that our community avoids travel to other towns.

Having been the venue for Brympton Golden Oldies and others to celebrate the Platinum Jubilee last year, in September the Centre hosted our Parish Council's sombre contribution to OPERATION LONDON BRIDGE, the mourning of the late Queen Elizabeth II. The Office was cleared and within hours it had been manned by Councillors and other volunteers so that a local book of Condolences was available for the community to pay its respects. Next year the Centre will have a rather happier use as we celebrate the Coronation of King Charles III and Queen Consort Camilla.

The Committee has carried out a number of "business as usual" works including replacement of the roof fasci and damaged guttering, repairing the decorative festoon lights, works to improve hot water supply and to stop the lobby radiators overheating. A key consideration throughout the year has been energy efficiency, especially since fuel prices spiked with the invasion of Ukraine. On the latter point we have been particularly glad of the Photovoltaic Installation.

We have also replaced the main hall tables with smaller, lighter ones to address manual handling concerns where children or older adults are moving the furniture.

Developments have included a new cupboard in the lobby to house three wheelchairs donated to support Brympton Golden Oldies and other events where accessibility is an issue.

Membership has been steady, and the Committee Meetings well attended, including by users which is welcome and taken as an endorsement that we remain approachable and in touch with needs.

Finally, I would once again like to thank all of the Trustees and committee members who have contributed selflessly to the Association's efforts this year, especially those who have stepped in to temporarily cover roles when people have been away or sick. On behalf of the community, I am very grateful.

Treasurer's Report

Our income for the year was £34,819 and our expenditure £27,936. The hire income of £34,236 is nearly back to pre-COVID levels. Refurbishments were higher than in the previous year, with the replacement of our old tables being welcomed. We end the year with a bank balance of £60,630, with £36,030 of this in the Nationwide Deposit Account. This is a healthy position, but we continue to identify the need to replace the wooden sprung floor in the main hall in the coming years. It is estimated this will be in the region of £30,000.

Our running costs have continued to increase, particularly gas and electricity. However, the increased bookings have allowed the committee to keep rents at the same level for the early part of the coming financial year.

People continue to pay direct to our bank, and this has greatly reduced cash transactions and handling of cheques.

Booking Secretary's Report

We lost the Creative Writers in the Parish Room on a Friday evening during the year, but we did gain a regular booking on a Tuesday in the Main Hall from Headway. During the school holidays one or two groups have booked the main hall and this has increased our income in quieter parts of the year.

The Church groups that meet on Saturday and Sunday morning have increased their hours slightly. We have also attracted regular bingo sessions from Motiv8 Entertainment Group. Children's parties continue to be popular at the Centre. and most weekends are booked for these events. Over the past year we have had business meetings booked in the main hall.

All casual bookings pay directly to the bank, and regular hirers also pay direct to the bank, so this has made going into Yeovil to bank a thing of the past.

All regular hirers have now signed new contracts, which includes their monthly payments and how they are calculated.

Our cleaner left us at the end of November, with no notice. We are very grateful for Karma Cleaning who stepped in immediately and got us through all our Christmas party bookings. We had a tendering process and they were appointed as our new cleaners in March of this year.

Approved by: 

Chairman: Peter Seib

Approved by: 

Secretary: Jenny Lucas

Date: 12/7/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
The Abbey Community Association

No (if any)
299552

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/04/2022		31/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year (as restated) to the nearest £
A1 Receipts					
Hire of Hall and Equipment	34,236	-	-	34,236	30,784
Government Grants (COVID-19)	-	-	-	-	11,917
Interest	583	-	-	583	73
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	34,819	-	-	34,819	42,774
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	34,819	-	-	34,819	42,774
A3 Payments					
Power, Water, Sewerage, Waste, WiFi, Phone	8,411	-	-	8,411	2,353
Stamps and Stationery	-	-	-	-	43
General Expenses	53	-	-	53	131
Insurance	1,800	-	-	1,800	1,441
Rent and Quarterly Charge	536	-	-	536	536
Licenses and Membership	492	-	-	492	190
Cleaning and Consumables	9,089	-	-	9,089	8,608
Maintenance and Refurbishment	7,057	-	-	7,057	3,916
Accountancy	498	-	-	498	480
Sub total	27,936	-	-	27,936	17,698
A4 Asset and investment purchases. (see table)					
Tables	2,775	-	-	2,775	-
	-	-	-	-	-
Sub total	2,775	-	-	2,775	-
Total payments	30,711	-	-	30,711	17,698
Net of receipts/(payments)	4,108	-	-	4,108	25,076
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	56,522	-	-	56,522	31,446
Cash funds this year end	60,630	-	-	60,630	56,522

14/6/23
12/06/2023

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	NatWest Current Account	24,600	-	-
	Nationwide Deposit Account	36,030	-	-
		-	-	-
	Total cash funds	60,630	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

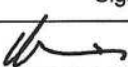
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Land at The Forum Yeovil	Unrestricted	-	-
	Abbey Community Centre	Unrestricted	-	-
	Play Area/Fencing	Unrestricted	-	-
	Bar Equipment	Unrestricted	-	-
	Cleaning Equipment	Unrestricted	-	-
	Tables and Chairs	Unrestricted	-	-
	Kitchen/Catering Equipment	Unrestricted	-	-
	Audio Installation	Unrestricted	-	-
	TV Monitor	Unrestricted	-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Deposits held	Unrestricted	-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PETER SELLS	14/6/23
J. M. Lucas	JENNIFER LUCAS	14/6/23

Independent examiners report to the Trustees of The Abbey Community Association

I report to the trustees on my examination of the accounts for The Abbey Community Association ("the charity") for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not comply with these records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Michelle Ferris BSc (Hons) FCA DChA
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Goodwood House
Blackbrook Park Avenue
Taunton
Somerset
TA1 2PX

Date: 17 July 2023